



**Government of Jharkhand**  
**District Magistrate-Cum-Deputy Commissioner, Ramgarh**  
(Development Section)

1<sup>st</sup> Floor, Block "B", Collectorate Ramgarh, Chatarmandu, Ramgarh- 825101, Jharkhand

Tender Notice No.: 01 /2023-24

Date: 05 /07/2023

## Expression of Interest

### For Appointment of Internal Auditor for the Financial Year 2022-23

Start date & time of submission of BID	06.07.23, 11 am.
End date & time of submission of BID	15.07.23, 3 PM.
BID Opening date for technical part	17.07-23, 11 am.
BID Opening date for Financial part	18.07.23, 11 am.

Short term Notice for expression of interest against the amount received under DMFT (District Mineral Foundation Trust) Ramgarh, suitable auditor is to be appointed for auditing the amount of income and expenditure under Pradhan Mantri Khanij Kshetra Kalyan Yojna (PMKKKY) under the financial year 2022-23.

## **INTRODUCTION**

District Mineral Foundations are statutory bodies in India established by the State Governments by notification. They derive their legal status from section 9B of Mines and Minerals (Development and Regulation) Act, 1957 as amended on 26 March 2015 as Mines and Minerals (Development and Regulation) Amendment Act, 2015. This amendment came into force from 12 January 2015. Each District Mineral Foundation is established by the State Government by notification as a trust or non-profit body in the mining operation affected districts.

Ramgarh district holds a strong position on the mineral map of the country. The district is endowed with a large and rich deposit of coal and coal bed methane (CBM) and also possesses various other minerals like Limestone, Fire Clay, etc. Ramgarh is an important industrial district in Eastern India. Several mineral based industries like Steel, Sponge Iron, Cement, Refractory and Thermal Power Plant etc. are established due to availability of Coal and other minerals. The mining-affected areas of Ramgarh are spread across urban as well as rural areas. The major mining-affected areas include the urban area of Ramgarh block, the rural areas (panchayats) of Patratu, Mandu, Chitarpur, Dulmi and Gola blocks.

## **ELIGIBILITY CRITERION**

### **PART A - QUALIFICATION CRITERIA (ELIGIBILITY CONDITION)**

<b>S. N.</b>	<b>Criteria</b>	<b>Particulars</b>	<b>Documents</b>
1	Form of Entity	Firms of Chartered/Cost Accountants	Certificate of Incorporation
2	Empanelled with CAG	Firm must be empanelled with CAG	Empanelment Certificate (2022-23)
3	Office	Head office must be situated in State of Jharkhand / branch office in Ranchi or Ramgarh.	Certificate of Incorporation
4	Tenure of Establishment	05 years	Certificate of Incorporation

5	Experience	Minimum of 5 assignments in total of internal Audit, during last Five Financial year (FY) including the FY of bidding i.e., FY 2022-23.	Engagement Letter along with terms of reference and type of audit.
6	PAN	Must have valid PAN	Copy of PAN
7	GSTIN Registration	Registered with GST	Copy of GST Registration Certificate
8	ITR Returns	Must be have filed Income Tax return of last 3 financial years.	Copy of Income Tax returns.

## **PART B -FINANCIAL BID(ELIGIBILITY CONDITION)**

Sr. No.	Particulars	Charges applicable	Documents required
1.	<b>Slab for Expenditure (Maximum payable rate) for each scheme</b>		
(i)	For ₹0-50 Lakhs	₹500	Quote rate on letterhead with seal and sign  <b>(The quote rate will be considered the lowest sum of total slab for expenditure)</b>
(ii)	For ₹50-150 Lakhs	₹750	
(iii)	For ₹150-250 Lakhs	₹1000	
(iv)	Above 250 Lakhs	₹200 extra for every class interval of 1 Cr (100 lakhs)	
<b>Reconciliation &amp; Compilation</b>			
(i)	District level	₹2,500	Quote rate on letterhead with seal and sign  <b>(Note- All the schemes audited will be a total of one scheme, quote rate should be below ₹ 2500)</b>
<b>NOTES-</b>			
1. The audit fee will not be paid more than the mentioned amount in the slab expenditure.			

***\*The lowest rate quoted shall be given the tender (e.g- L1, L2, L3.....) and tender will be awarded to the bidder accordingly.***

## **SCOPE OF WORK**

The selected auditor will be assigned to various executive agencies at the district level under DMFT such as, Drinking Water and Sanitation Division, Rural development Special Division, Building Division, District Nazarat, Municipal Council, District Supply Office, Cantonment Council, Civil Surgeon Office, District Fisheries Office etc. the work of audit will have to be done in the offices of the scheme being implemented by.

## **TERMINATION OF ENGAGEMENT**

DMFT, Ramgarh reserve the right to terminate the contract pre-mature, if the reporting of the firm is not considered satisfactory.

In case a firm fails to commence the stipulated audit within one month from the date of award of the contract, DMFT, Ramgarh shall have right to terminate the contract award to the concerned firm by giving a notice of termination. All cost associated in this regard will be recovered from the firms.

## **COMPLETION TIME**

The audit work will be completed within one month of the issue of work order and the audit report will have to be submitted to the undersigned, after which the audit fee will be paid as per the bill submitted.

## **CONFIDENTIALITY**

During the tenure of this engagement and after its expiration, professional firm should not disclose any proprietary or confidential information relating to the service under this

engagement or the DMFT, Ramgarh business and operation without the prior written consent from the Authorities of DMFT, Ramgarh.

## **TERMS OF PAYMENT**

The fee for audit work will be paid by DMFT, subject to maximum rate limit as prescribed vide Rural Development Department, Government of Jharkhand letter no.-11-02(DRDA)/2021/2941 dated. 01.09.2021.

## **OTHER TERMS & CONDITION.**

- The applicant will have to submit his proposal addressed to the Deputy Development Commissioner-Cum-Secretary, DMFT Ramgarh, with a covering letter, in which the consent to do the above work and the index of all the documents to be attached.
- Financial bid should be separately quoted according to prescribed guideline in separate envelop.
- Interested C.A. Firm should write its proposal in a sealed cover, on which the name of the applicant, full address and work for which the EOI is being dedicated, by hand or by registered post till 15.07.23. You can send it at the following address-

**Deputy Development Commissioner, Ramgarh**

“B” Block, 1<sup>st</sup> Floor, District Planning office,

Collectorate Campus, Chhattarmandu, Ramgarh (Jharkhand) 825101

- Selection of eligible auditor will be done by the selection committee as per the term and conditions of EOI and proposal received by the applicant.
- The decision of the Deputy Commissioner-Cum-Chairman, DMFT, Ramgarh for the selection of auditors will be final.

- The undersigned reserve the right to change the terms and conditions of the short term notice (EOI) and cancel it without assigning any reason.
- In case of any legal dispute, it will be settled in Court of Ramgarh District in Jharkhand.

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04.7.23

Deputy Commissioner-  
Cum-Chairman DMFT,  
Ramgarh