



देवस्थान व्यवस्थापन समिती  
पश्चिम महाराष्ट्र, कोल्हापूर

## देवस्थान व्यवस्थापन समिती, पश्चिम महाराष्ट्र, कोल्हापूर.

(विधी व न्याय विभाग अंतर्गत)

२४०२ "ए" वॉर्ड, अपना बँक बिल्डींग तळमजला, उभा मारुती चौक, शिवाजी पेठ,

कोल्हापूर.

फोन नं. (०२३१) २६२६१४७, २६२६७५०

फॅक्स: (०२३१) २६२६७५०

E-mail - dmckolhapur@gmail.com

Visit : www.mahalaxmikolhapur.com

क्र. देव वशि जा. मुदतवाढ १/२०२४

दिनांक २१/०४/२०२४

### ई-निविदा मुदतवाढ क्र.१ देणे बाबत

देवस्थान व्यवस्थापन समिती पश्चिम महाराष्ट्र, कोल्हापूर कडे चालू आर्थिक वर्ष सन २०२३/२०२४ ते २०२५/२०२६ अखेर तीन वर्षा करीता अंतर्गत लेखापरिक्षक व करसल्लागार नियुक्ती करणे कामी ई-निविदा प्रक्रीयेची अंतिम मुदत दि.२८/०३/२०२४ रोजी दुपारी १४.०० वाजेपर्यंत होती सदर मुदतीनंतर निविदा स्थिती तपासली असता एक निविदा प्राप्त झाली आहे. त्यामुळे सदर निविदा डाऊनलोड करणे व भरणे करीता दि. १०/०४/२०२४ रोजी दुपारी १४.०० वाजेपर्यंत मुदतवाढ देण्यात येत आहे. सदर निविदा शक्य झालेस दि. १६/०४/२०२४ रोजी दुपारी १४.०० वाजता उघडणेत येईल.

  
सचिव ०२१/०४/२४

देवस्थान व्यवस्थापन समिती  
पश्चिम महाराष्ट्र, कोल्हापूर

प्रत - ई निविदा वेबसाईटवर प्रसिध्द करणेसाठी



**DEVASTHAN MANAGEMENT COMMITTEE WESTERN MAHARASHTRA KOLHAPUR.**

( Under Law and judiciary Department Government of Maharashtra )  
2402,A ward ,Apana Bank Building ,Shivaji Peth, Kolhapur 416012.

Tel:0231-2626147/2626750 email-dmckolhapur.gmailcom  
visit us [www.mahalaxmikolhapur.com](http://www.mahalaxmikolhapur.com) [www.shriyotiba.com](http://www.shriyotiba.com)

**Form Fee Rs. 1180/-**

## **E- Tender**

**APPOINTMENT OF CHARTERED ACCOUNTANT  
FIRM AS INTERNAL AUDITOR AND TAX  
CONSULTANT for the  
F.Y.2023-24 , 2024-25 & 2025-2026.**

**Website: - <http://mahatenders.gov.in>**

**ISSUING OFFICE:**

Devasthan Management Committee, Western  
Maharashtra, Kolhapur 2402/ 2 Apana Bank Building,  
Shivaji Peth Kolhapur 416012

Ph. No. – (0231) 2626147/2626750

**Web** - [www.mahalaxmikolhapur.com](http://www.mahalaxmikolhapur.com)

**Email** – [dmckolhapur@gmail.com](mailto:dmckolhapur@gmail.com)



Devasthan Management Committee,  
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## TENDER NOTICE



Devasthan Management Committee,  
Western Maharashtra, Kolhapur.

**DEVASTHAN MANAGEMENT COMMITTEE  
WESTERN MAHARASHTRA, KOLHAPUR**  
2402, 'A' ward Apana Bank Building, Shivaji peth, Kolhapur  
Ph-0231- 2626147 / 2626750

**E-Tender Notice for appointment of Chartered Accountant Firms for Internal Audit**

Devasthan management committee, western Maharashtra, Kolhapur. Invites Online Tenders (e-tender) from reputed & experienced Firm for Following work.

| No | Name                                                                                                             |
|----|------------------------------------------------------------------------------------------------------------------|
| 1  | Chartered Accountant Firms for <b>Internal Auditor And Tax Consultant</b> service for F Y 2023- 24 to 2025- 2026 |

For the details of Tender document, interested bidders should visit <http://mahatenders.gov.in/tenders>

Tender submission would be online and the deadline to submit the proposals is 28/03 /2024 before 14.00 Hrs.

Sd/-  
**Secretary**  
Devasthan management committee  
Western Maharashtra Kolhapur

Audit Nivida- Internal Audit



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On behalf of the **DEVASTHAN MANAGEMENT COMMITTEE WESTERN MAHARASHTRA, KOLHAPUR** , the undersigned invites on line e-tenders for the following work -

| Sr. No. | Particulars of works                                                                                                                  | EMD (Rs.) | Tender Form fee (Rs.) + % GST | Validity(days) |
|---------|---------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------|----------------|
| 1.      | <b>APPOINTMENT OF CHARTERED ACCOUNTANT FIRM AS INTERNAL AUDITDOR And Tax Consultant for the F.Y. 2023-24, 2024-25 &amp; 2025-2026</b> | 50000     | 1180                          | 120 days       |

Complete bidding process will be online (e-tendering). All the notifications & detail terms and conditions regarding, this tender notice here after will be published online on web site [www.mahatenders.gov.in](http://www.mahatenders.gov.in).

**Tenderer should upload and rate as he desire in Commercial Envelope (In PDF) Format**

**Note: Bidder has to select the payment option as online to pay the tender fee as applicable. The tender form fee and EMD should be paid via online mode only.**

The tender form fee and EMD should be paid via online mode. The tender fee and EMD should be paid separately .The Tender form fee and EMD should be accept in the form of online payment .

**Note:- the online payment should be on dated before closing of the said tender date. Failing to do so DMC reserve rights to reject the said bidder.**

(.....)

**Secretary**

**Devasthan management committee  
western Maharashtra ,Kolhapur**

Audit Nivida- Internal Audit



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**TENDER SCHEDULE**

1. Date of Publishing:- 14 /03 /2024
2. Document Download / Sale Start Date :- 14 /03 /2024 from 11.00AM
3. Document Download / Sale End Date: - 28/03 /2024 up to 14.00 PM
4. Bid Submission Start Date :- 14 /03 /2024 from 11.00 A M
5. Bid Submission End Date: - 28/03 /2024 up to 14.00 PM
6. Bid opening Date (Technical Date) :- 03/04/2024 at 15.00 PM (If Possible)

(.....)

**Secretary**

**Devasthan management committee  
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**TECHNICAL DOCUMENT**

**A) 1. Name of the Tenderer :**

1. (a) Registered address of the Tenderer :

(b) Copy of the memorandum & Articles of Association of the Company or copy of the Deed of Partnership (as the case may be) :

2. (a) Company Registration No. & Year :

(b) License Number (If Any) :  
(Enclosure A & B)

3. Location of the office :

Telephone No :

Fax No :

Email :

Mobile No. :

**(B) COMPULSORY DOCUMENTS :**

1. Income tax Permanent Account No. and copy of the last filed return. (Enclosure No. 1)
2. Declaration letter stating that all the terms and conditions Of this tender are acceptable to the Tenderer (Enclosure no. 2)
3. Copy of the Tender conditions signed and sealed
4. Copy of the scope of work (which is annexed herewith ) duly signed and sealed
5. The details of the experience during the past three years to the various Trust/PSU/Government project in Maharashtra/other States. (Please submit proper evidence from respective organization's Enclosure No.3), in the following format.

| SR. NO. | NAME OF THE ORGANISATION | PERIOD OF SERVICE |
|---------|--------------------------|-------------------|
| 1       |                          |                   |
| 2       |                          |                   |
| 3       |                          |                   |

**N.B. : If any of the documents from the compulsory documents mentioned above is not furnished in the Technical Envelope, the tender will be treated as invalid.**



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**C) Eligibility criteria:-**

- 1) The company or said firm must have 10 years of audit experience in Trust sector, self declaration should be attached in this regard.
- 2) The company or said firm must have Head office in Maharashtra & branch office at Kolhapur .
- 3) The company or said firm must have maximum 2full time partners in their organization out of it minimum 1 partner should FCA.
- 4) The company or said firm must have minimum average turnover of Rs. 20 Lakhs during last three years.
- 5) The company or said firm must have at least 10 manpower in their organization.
- 6) The company or said firm must have at least experience of internal audit of one Devsthan Trust having average turnover of at least Rs. 10 crore for last three years. This should be documentarily proved during submission of documents itself.
- 7) The company or said firm must have handled at least 7 audit (Statutory/ Internal Audit) assignments of Trust or Government Projects/PSU during last 5 years.
- 8) The company or said firm must empanel with panel of Chartered Accounts maintained by CA&G/Public sector Banks.
- 9) Any serious action or judicial matter related to Audit work is pending or disqualified by Government as well black listed CA Firms are not allowed to participate in this E-Tender process.

**D) ADDITIONAL DOCUMENTS:**

1. Annual turnover of the firm for the last three years. :
- (Certified by the Chartered Accountant Enclosure No.4).
2. GST Registration No. :
3. Ca & G Panel No :

**NOTE: All the original documents of which copies have been attached to the technical tender should be made available for verification at the time of opening of technical tender.**

SIGNATURE OF THE AUTHORISED SIGNATORY

**RUBBER STAMP**

**SEAL**

Audit Nivida- Internal Audit



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**DATE:**

**Scope & Quantum of Internal Auditor**

**A) Internal Audit & Tax Consultant (Financial Year 2023-24, 2024-2025,2025-2026)**

The scope and period for conducting Internal Audit for above mentioned period of **DEVASTHAN MANAGEMENT COMMITTEE WESTERN MAHARASHTRA ,KOLHAPUR** and it's sub offices for every quarter of every financial year.

**Internal Audit & Tax Consultant (Financial Year 2023-24, 2024-2025,2025-2026)**

- 1) Bidder will have to carry out internal audit work and also carry out audit of Annual accounts and issue necessary audit certificates in time.
- 2) To check all transactions namely.
- 3) To make compliance of Audit points of Statutory Audit Report.
- 4) To prepare Balance-Sheets for every financial Years.
- 5) Final Statement
  - a) Verification of all payments including vouching and authenticity.
  - b) Checking of all purchases and sales with relevant bills and invoices.
  - c) Checking of ledgers, cash books, journals, salary and wages, pay rolls, various donation Accounts and other financial records including bank reconciliations & relating accounting queries.
  - d) Verification & review of stock and stores periodically and physical verification of stock.
  - e) Compliances regarding TDS , salary professional tax returns, GST returns & income return of committee or any queries advice of IT department & bank.
  - f) Coordination with statutory auditors & CAG Auditors & help DMC for settling their queries.
  - g) To give the advice to update the Accounting Systems from time to time. & opinions on various tenders, tax and accounting related matters.
  - h) To advice & provide inputs in the implementation of new computerization system ERP and Checking, Verifying & Authentication of output Data in ERP System.
  - i) Consultation regarding investment.
  - j) Consultation regarding tender & policy.

In addition to this, you will be paid GST (as applicable) on audit fees as per prevailing rate. No other remuneration / fee will be admissible other than the fees mentioned above except outstation travelling and out of pocket expenses which will be reimbursed at actual. The payments of fees will be made yearly after receipt of the audit report.

(Sd/-)

(.....)

Secretary

Devasthan management committee  
western Maharashtra ,Kolhapur

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**APPOINTMENT OF CHARTERED ACCOUNTANT FIRM FOR FOR  
INTERNAL AUDITOR AND TAX CONSULTANT  
FOR THE F.Y. 2023-24, 2024-2025,2025-2026**

Website: - <http://mahatenders.gov.in>

**COMMERCIAL BID**

We, the undersigned, offer to provide the internal audit services for the above in accordance with your request for proposal and our financial proposal is as under-

| No. | Work                                                                  | Basic rate | GST | Total Amt. (Basic Rate + GST) |
|-----|-----------------------------------------------------------------------|------------|-----|-------------------------------|
| 1   | Internal Auditor And Tax Consultant F.Y. 2023-24, 2024-2025,2025-2026 |            |     |                               |
| 2   | (If Desired)<br>F.Y. 2026-2027                                        |            |     |                               |
| 3   | (If Desired)<br>F.Y. 2027-2028                                        |            |     |                               |

Place : .....

Date : .....

Authorized Signatories  
(Working Partner of the Bidder)  
Name, Membership No. of ICAI  
Name and Bidder/ Address and seal

**Note : Above from Shall be filled & uploaded in commercial offer without any correction / overwriting.**