

Government of Bihar
Public Health Engineering Department
Bihar State Water and Sanitation Mission
(Training cum Research Center 'PRANJAL')

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Letter NO. - ASF/Pranjal/Audit-09-97 dated-03.7.24

SHORT TERM TENDER NOTICE FOR SELECTION OF AUDITORS

Short term tender notice for selection of Chartered Accountant Firms for Statutory Audit of Pranjal – Training and Research Institute, Bihar State Water and Sanitation Mission, Public Health Engineering Department, Bihar, Patna For The Financial Year 2022-23 & 2023-24.

Pranjal – Training and Research Institute is established by State Cabinet decisions vide sanction order no. 462 dated 24.10.2007. It is an implementing agency to take up activities related to Feasibility study, technical assessment and preparation of DPRs for the Department, Conceptualize, Design and roll out knowledge building, capacity development and skilling activities for the technical officers and staffs of the Department. Conduct study and research related to technological intervention in sector and put up evidence based proposal for sector development, build up as Centre of Excellence to meet the challenges, opportunity and gaps.

BSWSM invites expression of interest from chartered Accountant Firms for Statutory Audit of Pranjal – Training and Research for the financial year 2022-2023 & financial year 2023-2024.

Eligibility Criteria:

The Interested party must meet the following criteria (and submit copies of supporting documents attested by authorized signatory):

The bidder must have its registered head office/Branch office in Patna, Bihar

- a) Firm should be registered with ICAI with minimum Four years of existence from the date of proposal (copy of registration has to be attached).
- b) Firm should have Income Tax PAN (Copies has to be attached).
- c) Firm should have Minimum Two years' experience of Internal/Statutory audit work in the Social/Rural Sector/Government Sector. (Relevant Proof to be submitted).
- d) The Firm should have never been indicted by any court of law or any regulatory body or any state/ central government agencies or blacklisted earlier (Self declaration on organization letter head to be submitted).
- e) Average Annual turnover/ revenue of the Firm should be at least Rs. 10 lakhs (Ten Lakhs) over the last three financial years 2020-21, 2021-22 and 2022-23. (Relevant Proof to be submitted).



Audit Fees and TA/DA:

The institute of Chartered Accountants of India through notification dated 07th April, 2016 has issued following guideline for compliance by the members of the Institute:

A member of the Institute in practice shall not respond to any tender issued by an organization or user of professional services in areas of services which are exclusively reserved for chartered accountants, such as audit and attestation services. However, such restriction shall not be applicable where minimum fee of the assignment is prescribed in the tender document itself or where the areas are open to other professional along with the Chartered Accountants.

In light of the above guidelines prescribed minimum fees for the firms interested to be appointed will be consolidated amount including expenses on TA/DA will be **Rs. 24,000/- (Rupees Twenty Four thousand only) per year excluding GST if applicable**. Those Firms whose quotation for fee is less than minimum fee quoted shall not be considered.

Payment would be made on the basis of the invoice raised by successful bidder after submission of final audit report.

The prescribed Tender Bid must be submitted to Director, Pranjal, Public Health Engineering Department, Government of Bihar, PRANJAL Office, Plot No. 17, Patlipura Industrial Area, Patliputra, Patna or a place of work notified by the authority by 03:00 P.M. of 15th July, 2024 in two separate duly sealed envelopes one "Technical Bid" and Second "Financial Bid" contained in Single big size envelope duly sealed and superscripted as "Tender Bid for Statutory Audit"

The technical bid opening will be done at **03:30 PM, of 15th July, 2024**.

The Bidder will be evaluated on a least quote basis provided that the bidder qualifies technically.

Note: *The Director, Pranjal, PHED reserves the right to withdraw from the process or any part thereof, to accept or reject any or all offers at any stage of the process and/or modify the process or any part thereof or to vary terms at any time without assigning any reason whatsoever. No financial obligation will accrue to the Department/ BSWSM in such an event. Bids in unsealed envelopes will not be accepted. For any additional information/ clarification, please contact at E-mail: phed.pranjal@gmail.com, Telephone Number: 0612-2273177*

M. J. 2.7.24

**DIRECTOR, PRANJAL
PHED, BIHAR**

Annexure A

Covering Format for submission with Technical bid.

Particulars/Details of the Firm

Sl. No.	Particulars	Supporting Documents Required To Be Submitted Along With This Form	Relevant Document Annexed At Page No.
1	Detail of the Firm		
	Name of the Firm		
	Addresses of the Firm:		
2	Date of establishment of the firm		
3	Firm's Registration No. with ICAI	Attach a copy of certificate downloaded from ICAI Website showing the name & address of H.O., B.O and partners etc. as on 01.01.2024.	
4	Firm Income Tax PAN No.	Attach copy of PAN card	
5	Audit Experience of the Firm		
6	The Firm should have never been blacklisted earlier	Self-declaration on organization letter head to be submitted	
7	Turnover of the Firm in last three years.	Attach a copy of Balance Sheet and P & L Account of the last three years 2020-21, 2021-22 and 2022-23 or a C.A. Certificate giving Break-up of Audit Fee and Other Fees Received.	

Annexure B

Format for submission of Financial bid.

Particulars	Fee for Audit (Amt. in Rs.)
Fees for the Statutory Audit including TA/DA per year.	

Note: The GST will be paid additionally, if applicable at prevailing rates.