



## Directorate of Small Savings and Lotteries

Government of Goa

Serra Building,

Altinho, Panaji – Goa, 403001

Ph. No. 0832-2423864, Email id: dir-lott.goa@nic.in

No. 1-66-2019-20/DSSL/Part/708

Dated: - 04/10/2024

### (E-tendering mode only)

The Director, Directorate of Small Savings and Lotteries, Serra Building, Altinho, Panaji – Goa on behalf of the Governor of Goa invites Online mode e-tender (two bid system) Technical and financial bid from eligible Chartered Accountants registered with the Institute of Chartered Accountants Association of India, and having their office based in the State of Goa for the following work in accordance with Lottery Rules and Regulations notified from time to time.

Mode of payment e-payment via NEFT/RTGS/Net Banking			
Description for the tender	EMD	Cost of Tender document fees (non-refundable)	Tender process fees (non-refundable)
Appointment of Chartered Accountant	₹20,000/-	₹2,000/-	₹3,000/-
Period of downloading the tender documents from the website <a href="https://eprocure.goa.gov.in">https://eprocure.goa.gov.in</a>			From 07/10/2024 to 14/10/2024 upto 04:00 P.M.
Last date of submission of pre-bid queries.			Date: 17/10/2024
Reply to pre bid queries			On 22/10/2024 through e-tendering website
Last date & time for submission of online application and duly filled tender document by e-mode only.			24/10/2024 upto 10:00 A.M.
The online technical bid will be opened in the office of the Director, Directorate of Small Savings and Lotteries, Serra Building Altinho, Panaji – Goa.			28/10/2024 at 11:00 A.M.
The online financial bid for the Technically eligible Chartered Accountant will be opened in the office of the Director, Directorate of Small Savings and Lotteries, Serra Building Altinho, Panaji – Goa.			To be informed post evaluation of Technical Bids of all Bidders

The scope, eligibility criteria and the Tender Terms and conditions shall be as follows: -

**I. To conduct an independent audit of all Lottery transactions pertaining to conduct of Lottery in the Directorate of Small Savings and Lotteries.**

Scope of work: -

1. To verify the statement of Sales Turnover submitted by the Lottery Marketing Agent to the Government generated from the monitoring system installed at the Office of the Directorate of Small Savings and Lotteries, Altinho, Panaji – Goa.
  2. Periodical review of statement of prize winning tickets and to verify the same with the approved scheme in operation.
  3. Periodical review of draw-wise Turnover Report concerning the sales.
  4. To verify that the revenue paid by the Marketing Agent is as per the terms of the Agreement entered between the Government and the Marketing Agent particularly for clause 7 of the Agreement.
  5. To verify and to do periodical review of disbursement of the prize winning tickets to the winners and also check and verify deduction of taxes from the prize winning statement submitted by the Marketing Agent.
  6. To check and verify unclaimed winning statement submitted by the Marketing Agent.
  7. Preparation of periodical data of Lottery draws held, out-go of prizes, unclaimed prizes revenue earned by observing statutory provisions in force, as amended from time to time.
  8. Preparation of quarterly, yearly statement.
  9. Verification of records of the winners.
  10. Periodical auditing of statement.
  11. Any other work as decided by the Government.
- II. To oversee the complete receipt and distribution of the paper lottery ticket in the States where lottery tickets are sold i.e. Goa, Maharashtra, Punjab, Sikkim, Nagaland, Mizoram, Arunachal Pradesh, West Bengal, Kerala etc.**

Scope of Work: -

1. To receive the paper lottery tickets from security printing press.
2. Receive and verify the printed tickets as per work order and specification of the Department.
3. Distribute the printed tickets to the concerned Marketing Agents / Distributors.

4. Verify and maintain the records of tickets printed received from the printers and distributed to the Marketing Agents.
5. Check, Verify and maintain the records of the unsold tickets of the Distributor /Marketing Agent as per the lottery scheme, so as to carry out weeding process at particular location by the scrap dealer of printing press on the rates approved by the Government.
6. Verify the GST payment of the Marketing Agents in respect of sale of Goa State Lottery and submit the report to the Department.
7. Any other work as per direction of the Government.

### **III. Terms and Conditions: -**

1. The online application should accompany the following bid documents through the website <https://eprocure.goa.gov.in> on the following documentation and payment (scan and upload).
2. The desirous bidders who have not registered with Goa Infotech Corporation Ltd., Panaji and intending to participate in the e-tender shall have to register on <https://eprocure.goa.gov.in> and apply before the date of application.
3. GSTIN registration certificate and PAN copy of the tenderer shall be enclosed.
4. Chartered Accountants registration number and certificate shall be enclosed.
5. The fees quoted should be for Annual services to be rendered inclusive of all expenditure.
6. The above payments shall be made online through e-payment mode via;
  - (i) National Electronic Fund Transfer (NEFT) / Real Time Gross Settlement (RTGS) / Net banking.
  - (ii) Bidders shall download the pre-printed Challan available on the e-tendering website and directly credit the amount to ITG account as generated by Challan for NEFT/RTGS.
  - (iii) Bidders may also kindly note that any payment made through NEFT/RTGS will take 24 hours for its realization, therefore the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before the due date. The bidder won't be able to proceed with the bid submission until the money has been received in the ITG's Account.
7. The individual Chartered Accountant or the Firm of CAs., shall submit their competitive offer, who shall have their resident representative to take due precaution to be acquainted with the daily lottery draws, so as to have proper

linkage with the Agency engaged by this Directorate for smooth conduct of draws.

8. Shall have experience of practice of C. A. for at least 8 to 10 years. Experience certificate shall be enclosed.
9. Preference shall be given to the Chartered Accountant having experience in audit of lottery organized by various State Governments /Audit of any valid and Legal Gaming activities as per Rules.
10. Tenders submitted without the Tender fees, e-tender processing fees and EMD as above are liable to be rejected.
11. Earnest money Deposit (EMD) of unsuccessful Tenders shall be refunded once the Tender is finalized in favour of a successful Tenderer.
12. Performance security Deposit to be furnished is 10% of the total cost of the contract value by the successful bidder. The same may be paid by Bank Guarantee, on any Nationalized Bank in favour of the Director, Directorate of Small Savings and Lotteries. Altinho Panaji Goa. The Bank Guarantee shall be valid for 60 days beyond the date of completion of the contract.
13. The tentative duration shall be for a period of three years, subject to extension on satisfactory completion of the work by mutual consent.
14. The entrusted Chartered Accountant's shall quote for both the scope of work at I and II above.
15. The evaluation will be done on combine bids/rates quoted and the lowest bid shall be accepted.
16. The Goa State Paper lottery is presently marketed in the States of Goa, Maharashtra, Punjab and Sikkim.
17. Fees shall be paid proportionally to the audit period.
18. Fees shall become payable for a particular state if only lottery activities have commenced for that state.
19. The Chartered Accountant shall be responsible for verifying the unsold stock and weed it out to the authorized scrap dealer empaneled by the Department of Printing and Stationery on Government approved rates from time to time or by floating of tender.
20. The present security printers are at (a) Noida, U.P., (b) Bidar, Karnataka, (c) Mumbai, Maharashtra, (d) Lucknow, U.P. (e) Navi Mumbai, Maharashtra and (f) Bhopal, M.P.

21. The estimated minimum fee of Audit shall be ₹15,000/- plus GST per month to conduct an Independent Audit of all lottery transactions pertaining to conduct of lottery in the Directorate of Small Savings, Goa and ₹10,000/- plus GST per month to oversee the complete receipt and distribution of the paper lottery tickets in the state of Maharashtra, Punjab, Sikkim, Nagaland, Mizoram, Arunachal Pradesh, West Bengal, Kerala etc. respectively as per serial No. I, II & III at page 2 & 3 of the scope of work of e-Tender Notice.
22. In case of any dispute the (judicial jurisdiction) will be at Panaji – Goa.
23. The Director, Directorate of Small Savings and Lotteries has the right to accept or reject any of the Tenders without assigning any reasons thereof.

**(Narayan Gad)**  
**Director of Small Savings and Lotteries**

**ANNEXURE 'A'**

<b>Sr. No.</b>	<b>Scope of work</b>	<b>Fees</b>	<b>SGST</b>	<b>CGST</b>	<b>Total Amount</b>
1.	To conduct an independent audit of all accounts pertaining to conduct of lottery in Goa.				
2.	To oversee the complete receipt and distribution of the lottery tickets at West Bengal.				
3.	To oversee the complete receipt and distribution of the lottery tickets at Maharashtra.				
4.	To oversee the complete receipt and distribution of the lottery tickets at Punjab.				
5.	To oversee the complete receipt and distribution of the lottery tickets at Kerala.				
6.	To oversee the complete receipt and distribution of the lottery tickets at North East States.				
<b>TOTAL</b>					

- Quotation shall be done independent for 1, 2, 3, 4, 5 & 6 above and the lowest quote shall be accepted.

(Narayan Gad)  
Director of Small Savings and Lotteries