



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5506035
Dated/दिनांक : 15-10-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	25-10-2024 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	25-10-2024 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Science And Technology
Department Name/विभाग का नाम	Department Of Scientific And Industrial Research (dsir)
Organisation Name/संगठन का नाम	Council Of Scientific And Industrial Research (csir)
Office Name/कार्यालय का नाम	Central Road Research Institute
Item Category/मद केटेगरी	Financial Advisory Services - Offsite; Tax Advisory
Contract Period/अनुबंध अवधि	2 Year(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No

Bid Details/बिड विवरण	
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	60000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	24

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Section Officer

Central Road Research Institute, Department of Scientific and Industrial Research (DSIR), Council of Scientific and Industrial Research (CSIR), Ministry of Science and Technology
(Chander Kant)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the

"OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Number of years of experience as on date of which at least XX years should be in providing similar advisory services to Government departments, PSUs, PSBs, Municipalities and centrally funded institutions.:As per ATC

Number of XX qualified professionals in full time employment at senior level with experience in handling similar or relevant projects.:As per ATC

Scope of work to be uploaded by buyer:[1728982564.pdf](#)

Financial Advisory Services - Offsite; Tax Advisory (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Offsite
Category of financial advisory service	Tax Advisory

Specification	Values
Sub-category of Financial Advisory Services	Filing TDS , Filing Income Tax Returns , GST TDS
Financial Advisory Reports	Yes
Frequency of Progress Report	Monthly
Type of Professional/Resources required	Tax expert , Chartered accountant
Qualification of Professional/Resources required	CA
Certification of Professional/Resources required	Certified valuer by ICAI
Total Experience of Professionals / Resources (In years)	3 - 5 Years
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्ट दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Chander Kant	110025,CENTRAL ROAD RESEARCH INSTITUTE DELHI MATHURA ROAD NEW DELHI	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Director CRRI
Account No.
30268867237
IFSC Code
SBIN0010442
Bank Name
State Bank Of India
Branch address
CRRI Mathura Raod, New Delhi-110025

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

2. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Director CRRI

Account No.

30268867237

IFSC Code

SBIN0010442

Bank Name

State Bank Of India

Branch address

CRRI Mathura Road, New Delhi-110025

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in

the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



CSIR-CENTRAL ROAD RESEARCH INSTITUTE
Delhi-Mathura Road, New Delhi-110025

ATC & Scope of Work for Hiring Services of Chartered Accountant Firm

SCOPE OF WORK (Direct Tax): -

A) Related to Income Tax-TDS, Contractor TDS and GST-TDS,

1.	To ensure compliance of timely E-filing of all the returns pertaining to Income Tax-TDS, GST-TDS including E-filing of quarterly TDS returns pertaining to income tax deducted from salaries and TDS deducted from contractors. (24Q and 26Q, GST-TDS file)
2.	Feeding of data of I-Tax deduction of employees/pensioners/contractors/GST-TDS.
3.	Data for filing aforesaid return will be provided by CSIR-CRRI through soft copy/hard copy as required.
4.	To ensure timely generation of Form-16 (Part A & Part B) in r/o 24Q, Form 16(A) in r/o 26Q and Generation of GST-TDS Challan or any other document mandatory required under aforesaid activities.
5.	Timely filing of correction/rectification/revision in monthly/quarterly returns in case of any incorrect entry or invalid/wrong PANs /GST Numbers or any other kind of error in any return of Income Tax-TDS, Contractor TDS and GST-TDS.
6.	Appearing before the Income Tax/GST Authorities on case to case and providing assistance to file reply of Notice of Income Tax-TDS, GST-TDS and GST matters as and when required.
7.	In CSIR-CRRI there are approximately 220-250 number of regular staff and 25-30 Pensioners for which 24Q quarterly returns is to be filed and Form 16 (Part A and Part B) to be generated after the end of the FY. Approximately 15-25 numbers of contractors for which 26Q quarterly returns and monthly GST-TDS are to be filed.
8.	Any other work related to Income Tax which is not explicitly mentioned in the scope of work or may be introduced by the Government due to changes in the Taxation laws etc. will form the part of the scope of work.
9.	Any other work related to Income Tax as assigned by CSIR-CRRI whether or not it pertains to the period of engagement of the firm/consultant.
10.	Any other work related to Income Tax as assigned by CSIR-CRRI whether or not it pertains to the period of engagement of the firm/consultant.

B) ADDITIONAL TERMS & CONDITIONS (ATC) FOR SUBMISSION OF QUOTATION/BID: -

01.	The Chartered Accountant firm must be registered with the Institute of Chartered Accountants of India (ICAI). Self attested valid copy of CA certificate should be enclosed.
02.	The tender is not transferable.
03.	The firm should have at least 05 Years (Five Years) experience of providing similar taxation service to Central Govt. Departments/State Govt./Autonomous Bodies. (Please attach Proof) .
04.	Turnover of firm providing such services should not be less than 05 lakh per annum for the last three years i.e. for 2021-22, 2022-23 and 2023-24. (Please attach Proof) .
05.	The firm hold has their active and fully functional office or branch in Delhi (The proof of address is to be attached with the Technical Bid documents) .
06.	The firm should have registered in GST (Please attach Proof) .
07.	Initially the contract will be for a period of Two Year which will be extendable to the 3 rd year (will be renewed on same term & condition and rates) depending upon the satisfactory performance of the Firm.
08.	The rate should be quoted as lump sum per month for all activities mentioned in scope of work (exclusive GST).
09.	Any other work related to Income Tax as assigned by CSIR-CRRI whether or not it pertains to the period of engagement of the firm/consultant.
10.	An undertaking that the Agency/company/firm is not blacklisted by any CSIR Lab./Instt. Or any other Govt. Department.
11.	The lowest quoting firm will be given preference over others. However, Director, CSIR-CRRI, Delhi reserves the right to reject all or even the lowest quotation without assigning any reason.
12.	The Director, CSIR-CRRI may terminate the contract of the selected firm on account of unsatisfactory service by giving a notice of one month.
13.	Earnest Money:- The tenderer needs to deposit an Earnest Money Deposit of Rs. 2,000/- (Rupees Two Thousand only) in the form of RTGS/NEFT in favour of “Director, CRRI”, New Delhi from any scheduled commercial Bank. If the successful tenderer declines to act on the offer made by the CSIR-CRRI and/or withdraw/amend their quotations after opening of tenders, the EMD shall stand forfeited without any notice to the tenderer and no claim on this account shall be entertained. The EMD of unsuccessful tenderers shall be returned/refunded after finalization of the contract. Exemption As per GeM for MSEs/MSMEs Firms will apply. A certificate in this regard may be attached.
14.	Visit of the consultant/authorised staff once or more in a month to guide on Income Tax related matters. No TA/DA etc. will be paid for this.
15.	During the contract period, no increase whatsoever will be given other than quoted rates.
16.	Performance Security Deposit:- The selected firm shall have to enter into an agreement before work and submit a 5% performance security of total value of contract. In the form of RTGS/NEFT/DD in favor of “ Director, CRRI ” have to be deposited by the successful bidder within 15 days of intimation of award of contract.
17.	Forfeiture of Performance Security Deposit:- The performance security can be forfeited by order of the competent authority in event of any breach of negligence or non-observance of any terms/condition of contract or for unsatisfactory performance or for non-acceptance of the work order. On expiry of the contract, such portion of the said performance security as may be considered by this office, sufficient to cover any incorrect or excess payments made on the bills to firm, shall be retained until the final audit report on the account of firm’s bill has been received and examined.
18.	Penalties:- (i) If the quarterly/monthly TDS, GST-TDS reports provided by this Institute to the firm are not filed

	<p>by the firm on time, then the penalty imposed on it by the Income Tax Department can be recovered from its bill.</p> <p>(ii) The competent authority shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding paragraph.</p> <p>(iii) No payment shall be made to contractor/firm if service provided by him is unsatisfactory.</p>
19.	<p>Terms of payment:-</p> <p>(i) Payment will be released on quarterly basis to the Consulting firm and TDS will be deducted as per rule from the bill.</p>
20.	<p>Breach of Terms and Conditions:- In case of breach of any of terms & conditions mentioned in this NIT, the Competent Authority will have the right to cancel the contract without assigning any reason thereof, and nothing will be payable by this office in that event and performance security deposit in the form of RTGS/NEFT shall be encashed / forfeited including blacklisting of the contractor/firm for a period as decided by the Competent Authority.</p>
21.	<p>Sub-letting of Work to any other CA firm/person is not allowed under any circumstances.</p>
22.	<p>Firm shall be solely responsible for payment of wages/salaries other benefit and allowances to his/her personnel that might become applicable under any Act or Order of the Government. CSIR-CRRI shall have no liability whatsoever in this regard.</p>
23.	<p>CSIR-CRRI will debar the parties from tendering having relatives working in CSIR-CRRI. A non-relationship Certificates in the proforma provided in the Annexure-II is required to be submitted.</p>
24.	<p>Bid Notice and the General Terms & Conditions shall form the part of the Contract.</p>
25.	<p>Settlement of dispute:-</p> <p>(a) In the event of any question/dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under the agreement) the same shall be referred to the Delhi International Arbitration Centre for appointment of Arbitrator to adjudicate the dispute.</p> <p>(b) The award of the Arbitrator shall be final and binding on the parties. The Arbitrator may give interim award(s) and/or directions, as may be required.</p> <p>(c) Subject to aforesaid provision, the Arbitration and Conciliation Act, 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceeding under this clause.</p>
26.	<p>Legal proceedings :-</p> <p>Legal proceedings, if any, will be subjected to the jurisdiction of the courts in Delhi only.</p>

Technical Bid Documents

Name of Work: - “Annual Contract for Hiring Services of Chartered Accountant Firm”

DETAILED STATUS OF THE FIRM

PROFILE OF CHARTERED ACCOUNTANT FIRM

SR.	PARTICULARS REQUIRED	PARTICULARS GIVEN	*PAGE No.
I	II	III	IV
01	Name of the Firm		
02	CA Registration No. (Attach Copy of Reg. Certificate of ICAI)		
03	PAN No. (Attach Copy of PAN Card)		
04	GST Registration Certificate (Attach Copy)		
05	MSEs/MSMEs Certificate (if any as per GeM) (Attach Copy)		
06	Annual Turnover Rs.5,00,000 (Attach Copy F.Y. 2021-22, 2022-23, 2023-24)		
07	Experience 05 year (Attach Copy)		
08	Whether firm has its own office at Delhi. (Attach valid address proof in the name of the firm)		
09	RTGS/NEFT Details of the firm to be enclosed.		
10	Email address for all official communications		
11	Mobile Nos. of authorized persons		
12	All enclosed Annexure should be duly filled & signed on company letter head.		
13	Full ATC should be uploaded with duly signed on every page.		
14	Any other information, if any.		

***Indicating page number in column No. IV above is mandatory.**

Declaration by the bidder: -

This is to certify that I/We before signing his tender and quoting the rates have fully understood all the terms and conditions, scope of work and undertake myself/over selves to abide by them.

(Signature)
WITH SEAL

Authorised Signatory

Dated:

Condition of Financial Bid:-

1.	The bidder should Quote lump sum amount (In Rs.) per month on GeM portal for all work (which is mentioned in scope of work).
2.	The quote will be treated as invalid/unresponsive, if item wise rates are quoted. Only a single lump sum amount per month which shall remain valid for contract period for all works as per scope of work.
3.	a) Firm quoting lowest overall will be treated as `L1` firm. b) If there is a mismatch in Rate in Figures and rate in Words, then the Rate in Words will be taken as the Quoted Rate. <u>Note:</u> a) Rates must be inclusive of all types of charges (except GST).
4.	If the quoted rates of two/more firms are same, then L1 firm will be decided on the basis of below mentioned criteria and order: - a) Higher relevant experience (if both quoted rates are same) b) Nearby distance of office (applicable only if (a) not fulfil)
5.	The firm should not devise their own format or lay down any other conditions except lump sum amount. Conditional quotes are liable to be rejected.
6.	Applicable Taxes i.e. GST, shall be paid extra, on reimbursement basis.
7.	The authorized officer of the firm should sign and stamp the pages of this letter and submit the complete tender/quotation may be submitted online on https://gem.gov.in

Authorised Signatory
WITH STAMP

(Signature)

Self Declaration
(To be given on Company Letter Head)

1. I _____ son/daughter/wife of Sh. _____ and Proprietor/Director/authorized signatory of the agency mentioned above, is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am /are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law and forfeiture of EMD or Performance Guarantee as the case may be.

Date :

Place :

Signature of authorized person

FULL NAME:

None of my relative working declaration
(To be given on Company Letter Head)

I _____ S/o _____
R/o _____ hereby certify that **none** of my **relative(s)** is/ are employed in
CSIR-CRRI as per details given in tender document.

In case at any stage, if it is found that the information given by me is false / incorrect, CSIR-
CRRI shall have the absolute right to take any action deemed fit without any prior intimation to me.

DATE:

TENDERER'S SIGNATURE

OFFICIAL STAMP:

Signature of the bidder with seal

Format for declaration in LIEU of EMD/BID SECURITY

(To be submitted on the Bidder's Letter Head)

Applicable for the MSEs/MSMEs category only

it is here by submitted that if, I/We (name of Bidder/firm/company) withdraw or modify the bids during period of validity, or if I/We awarded the contract and I/We_____ (name of Bidder/firm/company) fail to sign the contract/agreement or to submit a performance security in the shape of NEFT/RTGS, before the deadline defined in the tender/bid documents (within 15 days of work award letter), I/We _____ (name of Bidder/firm/company) suspended to take part in **CSIR-CRRI** Tender/Bid process for the period of **05 years** from the date of occurrence of the above mentioned default.

Date:

Authorized Signatory Name & Seal

Non-Black listing declaration
(To be given on Company Letter Head)

Date:

To,

Sub: Declaration for Non-Blacklisting

Tender Reference No: _____

Name of Tender/Work:- _____

Dear Sir/Madam,

We hereby declare that we are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Yours Faithfully,

(Signature of the Bidder)

With Official Seal

(To be in the Company letter head)

Date: _____

DECLARATION & UNDERTAKING BY MSEs/MSMEs ENTERPRISES COMPANIES:

The following declaration should be given by MSEs/MSMEs at the time of tender submission:

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs)/MSMEs we hereby declare as under-

- (a) I/We are a Micro/Small Enterprise, as on bid closing date of this tender.
- (b) I/We are a Manufacturer of the quoted supply item(s)/ service provider for quoted services and valid documentary evidence for same is submitted.
- (c) MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.

I/We declare the above details are true. In case any of the details are found to be false /untrue, our offer will be liable for rejection/cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

Authorized Signatory

(With Company seal & Signature)

CRRI BANK DETAILS FOR RTGS/NEFT PAYMENTS

1.	Account No.	30268867237
2.	Bank Name	State Bank of India
3.	Branch	CRRI, New Delhi
4.	NEFT/RTGS/IFSC Code	SBIN0010442
5.	MICR Code	110002445
6.	City	New Delhi
7.	Bank Address	Mathura Road, New Delhi-110025