

REQUEST FOR PROPOSAL (RfP)

**Engagement of CA firms for Information Security Audit for the year  
2024-25**

**IMPORTANT DATES**

**DATE OF ISSUE OF RFP : 04-12-2024**

**LAST DATE AND TIME OF  
SUBMISSION OF RFP : 24-12-2024 up to 5:00 P.M**

Saurashtra Gramin Bank,  
Head Office,  
Audit & Inspection Department,  
1<sup>st</sup> Floor, Wing – 2,  
LIC Jeevan Prakash Building,  
Tagore Road, Rajkot - 360 001(Gujarat)  
Telephone: (0281- 2482421/22)

**Notice inviting tender for Engagement of CA firm for Information Security Audit for the year 2024-25**

**Saurashtra Gramin Bank** invites tenders from firms fulfilling criteria in two bid-systems (Technical Bid & Financial Bid) for Engagement of CA firm for Information Security Audit for the year 2024-25. General terms & conditions, Pre-qualification criteria & tender document are given on bank's website [www.sgbrrb.org](http://www.sgbrrb.org). The Bank reserves the right to cancel the IS Audit procedure at any time due to unavoidable circumstances, either before or after the completion of the tendering process. The offer should be submitted in two sealed cover.

❖ **Pre-qualification criteria (Technical Bid):**

1. Technical bid as per **Annexure-B** with **Annexure-C** accepting terms and conditions must be submitted.
2. Qualifications such as CISA (offered by ISACA), CISSP (offered by (ISC) or DISA (offered by ICAI or IIBF) along with two or more years of IS Audit experience in other Financial Institutions / Public /Private Sector Banks are eligible.
3. CA firm for Information Security Audit should contain detailed statement giving the various particulars of the proposal covering aspects of the applicant like name and location, year of establishment, names of its partners, staff, their qualification, experience, registration number of the firm/ LLP, Qualifications such as CISA (offered by ISACA), CISSP (offered by (ISC)2), or DISA (offered by ICAI or IIBF), Certificate of Practice details, methodology proposed and all other such relevant particulars in the format given in **Annexure B**.
4. Copy of **Income Tax PAN, GST Certificate** should be attached in Technical Bid Documents.
5. Any existing Engagement with Govt., SBI or any other public sector/ private bank/ other banks should be provided.
6. It is compulsory that CA firm's Head Office or Branch office should be in the area of operation of the Bank i.e. in any of the 11 districts of Saurashtra region, otherwise application will be considered rejected ab-initio.
7. All attachments must be in A4 Page Setup & Prescribe Format only (Like Annexure – A, B, C, D, E)
8. Financial Bid will be opened only of technically qualified CA firms for Information Security Audit.

**Rates to be quoted most competitive. The prices will be inclusive of all taxes, lodgings, boarding and transportation but excluding GST.**

Bank reserves its right for rejection of CA firms without any intimation and the Bank also reserves the right to call for fresh quotes at any time during the period, if found necessary.

CA firm for Information Security Audit has to submit two covers as under:

**Cover : 1**

In separate cover with following documents must be submitted with Technical Bid & heading on the cover should be **“TECHNICAL BID For Engagement of IS Audit (CA firm name / Address with Mobile No.)”**

<b>Sr No</b>	<b>Photocopies of following documents to be submitted with Technical Bid</b>
1	Signed Technical Bid accepting terms and conditions in <b><u>Annexure – B &amp; Annexure – C</u></b>
2	Profile of company / firm registration certificate / Partnership deed / Memorandum of Association / Article of Association and forwarding letter including strength of staff
3	I.T.PAN, GST Certificate
4	Photo copy of valid CISA/DISA certificate
5	Experience letter
6	Declaration as per Annexure – D

**Cover : 2**

Financial Bid (Annexure – F) should be submitted in Separate Cover with heading on Cover **“FINANCIAL BID FOR ENGAGEMENT of IS Audit (CA firm name / Address with Mobile No.)”**

Bids must be received at **General Manager, Saurashtra Gramin Bank, Head Office, 1<sup>st</sup> floor, Wing – 2, LIC Jeevan Prakash Building, Tagore Road, Rajkot**, before or up to 17.00 PM on 24.12.2024. Late applications will not be accepted under any circumstances. No special pleadings will be entertained. E-mail applications shall not be accepted.

After the expiry of time for submission of application, the envelope would be opened in respect of all the applicants to verify the compliance of the applicants with the prescribed Technical Evaluation requirements.

Yours faithfully,

**GENERAL MANAGER**

## A. Eligibility criteria

- I. Applicant should possess qualifications such as CISA (offered by ISACA), CISSP (offered by (ISC) or DISA (offered by ICAI or IIBF) along with two or more years of IS Audit experience in other Financial Institutions / Public /private Sector Banks.
- II. CA firm for Information Security Audit should not have been terminated/eliminated by SGB or other Financial Institutions / Public / Private Sector Banks due to unsatisfactory performance in past.
- III. Auditors should not have been disqualified under section 141 of the Companies Act, 2013 to accept this appointment.
- IV. A Chartered Accountant firm shall not be considered for empanelment if it has any history of default in the repayment of loans or advances to any financial institution or bank. The firm must bear the cost of verification, which will be conducted through CIBIL or EQUIFAX. Payment for the verification process must be made by the firm upon request by the bank.

The charge/fee for verification should be deposited via NEFT as and when demanded, in below mentioned account:

Account No : 78001648906  
Account Name : Saurashtra Gramin Bank, Head Office  
IFSC : SGBA0000182  
Bank : Saurashtra Gramin Bank

- V. It is compulsory that IS Auditor firm's Head Office or Branch office should be in the area of operation of the Bank i.e. in any of the 11 districts of Saurashtra region.

## B. Guidelines for application and Branch allotment:

- a. The eligible / interested firms have to send the hard copy of application duly filled in as per **Annexure – A** to the Bank.
- b. **Most competitive rates should be quoted. The prices will be inclusive of all taxes, lodgings, boarding and transportation but excluding GST.**
- c. SGB will endeavor to make available all relevant information in the RfP. **In case of requirement of any further information or clarification during the application period, correction/other information will be displayed on Bank's website only;** the applicant must contact only on the Contact number given on website. Under no occasion, the applicant may communicate directly with any other SGB officials.
- d. The firm may quote their rates in financial bid per branch for the centers/Groups shown in **Annexure- F**.
- e. Mere application by the audit firm for registration for Engagement in Saurashtra Gramin Bank shall not entitle them for the assignment. Bank's decision in selection/ appointment will be final.

- f. Upon selection of an audit firm for Engagement, Bank shall communicate the selection to such firm by way of e-mail / letter and after receipt of their acceptance letter, CA firm will be treated as engaged for IS audit work for year 2024-25.
- g. The allocation of branches to the auditors will be purely the prerogative of the Bank.
- h. Selected firm has to submit hard copies of the acceptance letter duly signed on the letter head of the firm by authorized person within 7 days from receipt of Bank's offer letter, failing of which their Engagement will be cancelled.
- i. In respect of firms, which are not being selected, no further communication will be entertained by the Bank.

### **C. Scope of Audit:**

The system of IS audit has been introduced mainly with the following objectives.

1. The main role of IS Auditor is to supplement the efforts of the bank in carrying out the Information Technology and Information Security functions as per respective policy of the bank.
2. The scope will also include covering cyber security aspects as laid down in cyber security policy of the bank.
3. The IS auditor will also study and identify any breach of these policy by any user of the bank.
4. Any violation in the system and procedures of the bank should be brought to the notice of the management immediately so that timely corrective and remedial steps can be taken and avoid recurrence.
5. Any non-conformity to existing guideline related to Information Security issued by regulators viz. NABARD/RBI should be flagged to management for timely compliance.
6. To pick up and report early warning signals in right time.
7. To report serious irregularities / fraudulent activities noticed at the branch.
8. IS audit has a very important role in identifying system lapses, irregularities of every type, Cyber Security and ensuring compliance of all other guidelines.
9. Prescribed format will be provided to CA firm for Information Security Audit and IS audit will be done only as per that format for each branch separately.

### **D. Indemnity**

The successful applicant shall exercise reasonable skill, care and diligence in the performance of the assignment and keep SGB indemnified in respect of any loss, damage or claim howsoever arising out of or related to breach of contract, statutory duty or negligence by the firm/ LLP or its staff, agents or sub-contractors in relation to the performance or otherwise of the Services to be provided under this Contract.

### **E. Termination**

SGB may, at its sole discretion and at any time after giving seven days' notice, terminate the Contract and inform the CAs regarding SGB's decision by written instruction to that effect. In the event of the Contract being so terminated, the firm/LLP shall take such steps as are necessary to bring the Services to an end, (including terminating any sub-contracts placed by the firm/LLP) in a cost effective, timely and orderly manner. No further correspondence will be entertained in this regard.

**Application to be submitted by CA firm for information security audit assignment**

Date:

From:

\_\_\_\_\_  
Chartered Accountants  
\_\_\_\_\_  
\_\_\_\_\_

To,  
The General Manager  
Saurashtra Gramin Bank, Head Office  
Audit & Inspection Department  
Wing-2, 1<sup>st</sup> Floor, LIC Jeevan Prakash Building,  
Tagore Road, Rajkot - 360 001(Gujarat)  
Phone No. : (0281- 2482421/22)

Dear Sir,

**Re: Application for Engagement of CA firm for Information Security Audit**

We are submitting the application for Engagement for Information Security Audit in your Bank to conduct IS Audit of your Branches operational in the following districts (name of districts /area/Group of operations as mentioned in **Annexure –E of RfP**)

- 1.
- 2.
- 3.

I / We hereby submit the application in prescribed proforma of the Bank and understand that if any information is found to be false at a later date, contract made between us and Saurashtra Gramin Bank shall be treated as invalid.

I / We agree that the decision of Saurashtra Gramin Bank for CA firm for Information Security Audit will be final and binding to me / us. All the information furnished in the attached forms is correct to the best of my / our knowledge.

Bank shall have the authority to verify all the information provided by us. All supporting documents shall be provided by us in authenticity of the information furnished.

Thanking you,

Yours faithfully,

**For, Chartered Accountants Firm**

Proprietor / Partner

Membership No.

Place:

FRN:

Date:

NOTE:

- 1) No columns of application are to be kept blank.

**Basic data profile of the CA firm for Information Security Audit**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Details</b>
1	Name of the CA Firm	
2	Constitution	
3	Address of Head Office	
4	Addresses of Branch Offices	
5	Mobile No.	
6	E-mail Address	
7	Date of Establishment	
8	Registration No. of Firm with ICAI	
9	Unique Code No. for Bank Audit	
10	Grade suggested by RBI for Statutory Branch Audit	
11	Name & Mobile No. of FCA partner of the CA Firm for contact	
12	Peer Review: If done, mention year (YYYY) and name of institution/s	
13	Whether any disciplinary action by ICAI instituted/pending against any member of the firm (if 'Yes', give details)	
14	Whether any assignment given by Saurashtra Gramin Bank in past was refused/ discontinued / terminated	
15	Manpower (Nos.)	Qualified Professionals: (i) Partners _____ (ii) Others _____ (iii) Articles: _____ (iv) Details of Other Audit Staff ( including of Ex Bank Officers / Executives) _____
16	No. of Audit Staff with names having CISA / DISA qualification	

**17. Particulars of Partners/Proprietor/Individual**

Sr. No.	Name	Qualification	CISA/CISSP/DISA Membership No.	Date of Certificate of practice	Whether CISA/CISSP/DISA	Whether FCA or ACA	Mobile No.

**18. Details of Associate Firms, if any, of the Applicant Firm:**

Name of Associate Firm	Name of Partners	Address	Mobile No.

**EXPERIENCE:****19. Experience of Concurrent Audit of Public Sector Bank (In applicant firm's name):**

Name of the Bank	Name of the Branch	Period

**20. If Firm or partners are having any Credit Facilities / stood as a guarantor with Saurashtra Gramin Bank, please furnish necessary details indicating nature of the dealings and the name of the Bank's branch where the account/s is/are maintained:**

Name of the partner	Name of Bank's Branch	Nature of Credit Facilities / guarantee	A/c. No.

**21. Whether the Firm or any partner has ever been debarred by ICAI/RBI, if yes, details:**

Sr. No.	Name of the partner	Brief reasons for debarment

**22. Whether any partner is relative of existing staff member of Saurashtra Gramin Bank (SGB):**

Name of Staff & Designation	Name of Branch	Relation

**23. Certificate/s**

I / We hereby confirm that the Firm / any partner are not disqualified under any of grounds given in Sec. 141 of the Companies Act, 2013.

I / we hereby declare that neither I nor any of our partners/members of my/their families (family will include besides spouse, children, parents, brothers, sisters or any of them who are wholly or mainly dependent on the Chartered Accountants) or the firm/Company in which I am/they are partners/directors have been declared as willful defaulter by any bank / financial institution.

I / We confirm that the information furnished here are true to the best of my knowledge.

**For, Chartered Accountants Firm,**

**Partner/Proprietor**

Membership No.

FRN

**Place:**

**Date:**

**Note:** All the relevant details documentary evidences are to be furnished. The above is only a format. Information may be submitted in additional sheets.

**Terms & Conditions for Engagement of CA firm for Information Security Audit:**

1. Qualifications such as CISA (offered by ISACA), CISSP (offered by (ISC) 2), or DISA (offered by ICAI or IIBF) along with two or more years of IS Audit experience in other Financial Institutions / Public /private Sector Banks are eligible.
2. **It is compulsory that IS Auditor firm's Head Office or Branch office should be in the area of operation of the Bank i.e. in any of the 11 districts of Saurashtra region, otherwise application will be rejected.**
3. CA firm for Information Security Audit to give their rate for IS audit for each branch of particular group in financial bid (**Annexure – F**). Details of group and how it will be considered is shown in **Annexure – E**.
4. The applications received would be examined by IS Auditor Engagement Committee at Head Office, Rajkot and will check technical bid.
5. Financial Bids of those CA firms which fulfill Technical requirements will be taken into consideration and those CA firm's financial bid will be open and based on that L1 price for each group (Area/Group shown in **Annexure – E**) will be decided. Those firms who offers L1 rate will be engaged for Information Security Audit for the year 2024-25 after obtaining acceptance letter from them as per group selected by them. If CA firms which offered L-1 rate will not accept the branches which applied by them in tender then it will be allotted CA firm who offered L-2 rate and this exercise will be done up to allotment of all branches for IS Audit.
6. **In case of rate quoted by various CA firms will be same rate for the group applied than experience of the CA firm will be calculated and that firm will be eligible for IS audit.** Each firm can give their rate for more than one group. Bank will allot maximum three groups branches to lowest one rate CA firm from their application in case of any CA firm comes in rate lowest one for more than two groups.
7. Other terms and conditions for IS audit assignment are stated as under. However, the Bank reserves its right to amend / modify any condition and Bank's decision in this regard and will be final. Bank reserves the right of appointment of any CA firm for Information Security Audit who fits in the criteria prescribed by the bank.

## **Other Guidelines**

- 1.** The CA firm for Information Security Audit should furnish the name and qualification of the persons, who shall conduct audit in the branch, to the Bank before commencing audit assignment and such persons will have to be continued for the entire period.
- 2.** The Designated Auditor would be required to submit his/ her identity proof and address proof.
- 3.** The CA firm for Information Security Audit will not recommend directly or indirectly for consideration of any fund based or non-fund based proposals of their friends/relatives/clients/non clients to the Bank.
- 4.** The audit team for conducting the IS audit at the branch should be led by the audit firm with experienced assistants as the work may warrant.
- 5.** Sub-contracting is strictly prohibited and will be liable for immediate termination of assignment.
- 6.** Bank reserves the right to modify / alter any terms of selection process at any point of time. Selection process will be at Banks absolute and sole discretion. No representation / claim will be entertained whatsoever in this regard.
- 7.** If any serious acts of omission or commission or misdeeds are noticed in working of IS Auditor – their assignment may be immediately cancelled without any prior notice/communication and the fact may be reported to RBI/ ICAI / NABARD.
- 8.** IS audit of each allotted branch to be conducted as per the pre-defined schedule.
- 9.** Any unusual activity or operation detected during IS audit should immediately be reported to Technology Dept., Audit Dept. as well as to the General Manager (Vigilance) at Head Office, Rajkot.
- 10.** The IS auditors should not undertake any other activities / assignment on behalf of the branch without obtaining the concurrence of the Audit & Inspection department at Head Office, in writing.
- 11.** The IS auditor shall not be allowed to carry any mass storage device such as pen drive/ flash drive/ thumb drive inside the branch premises as these devices will not be required for the job. However laptop is allowed to be carried with auditor as standalone. IS auditors shall be provided with computer system with disabled USB ports by the concerned branches.
- 12.** If the performance is found unsatisfactory at any point of time, then the services of the auditors shall be terminated forthwith.

**Declaration**

**(To be furnished in the letter head of the firm)**

We hereby declare that the information submitted above is complete in all respect and true to the best of our knowledge. We understand that in case of any discrepancy or inconsistency or incompleteness is found in the information submitted by us, our application is liable to be rejected.

I/ We \_\_\_\_\_

Chartered Accountants hereby declare that I/We comply with the eligibility conditions specified established under the Chartered Accountants Act, 1949, and I/ We declare that:

None of the Partners of the firm have any disciplinary proceedings under the Chartered Accountants Act, 1949 pending against him/ her or any disciplinary action under the Chartered Accountants Act, 1949 / penal action under any other law taken / pending against him/ her.

Our firm will continue to satisfy the eligibility norm for appointment of Chartered Accountants as IS Auditors as prescribed by the Bank from time to time.

I/ We understand that any breach of the provisions regarding eligibility shall be considered as gross negligence and may result in appropriate action under the Chartered Accountants Act, 1949.

The firm/ LLP shall agree to execute undertaking of fidelity and secrecy on its letterhead in the format prescribed by the Bank, if the contract assigned.

We further declare that credit facilities availed by the firm or partners or firms in which they are partners or directors including any facility availed by a third party for which the firm or its partners are guarantor/s , have not turned or are existing as non-performing assets as per the prudential norms of RBI. We also undertake that if the declaration is found incorrect, the assignment would get terminated besides the firm being liable for any action under ICAI / RBI guidelines.

We also undertake that the firm / LLP neither have any professional relationship with any of the borrowers of SGB nor will it in future accept professional relationship with any of the borrowers of SGB, during which the firm / LLP acts as the IS auditor for SGB.

**For, Chartered Accountants Firm,**

Partner

Membership No.

Place:

Date

## Groups/Centre details of Branches for IS Audit

Group No.	Group Name	Branch Code	RO	Branch Name
1	<b>Group No. – 1</b>	202	2	ADARIYANA
		236	2	ALKA CHOWK
		206	2	DHRANGDHRA
		207	2	HALVAD
		405	2	LALPAR (MORBI)
		213	2	MAYURNAGAR
		186	2	MORBI
		220	2	PATDI
		225	2	SURENDRANAGAR
2	<b>Group No. – 2</b>	201	2	REGION OFFICE - SURENDRANAGAR
		204	2	CHOTILA
		208	2	JAMBU
		233	2	JORAVARNAGAR
		212	2	LIMBDI
		222	2	RAMPARA
		223	2	SANOSARA
		228	2	SAYLA
		229	2	SSI S'NAGAR
3	<b>Group No. – 3</b>	227	2	WADHWAN
		101	1	REGION OFFICE - JAMNAGAR
		102	1	AMRA
		157	1	BEDIBANDAR
		108	1	DHUNVAV
		106	1	FALLA
		163	1	GOKULNAGAR
		131	1	HARIPAR
		155	1	HARIYA SCHOOL (JAMNAGAR)
		103	1	JAMNAGAR
104	1	MOTI BANUGAR		
4	<b>Group No. – 4</b>	136	1	BHAN KHOKHARI
		120	1	DEVALIA
		119	1	GADHAKA
		137	1	JAM KHABHALIA
		122	1	KHIRASARA
		121	1	RAN
		135	1	VADATARA
		134	1	VIRAMDAD
5	<b>Group No. – 5</b>	401	4	REGION OFFICE - BHAVNAGAR
		352	4	AMRELI
		252	4	BHAVNAGAR

		268	4	BOTAD
		272	4	DAWN CHOWK
		254	4	DEVLI
		256	4	MAHUVA
		267	4	PALITANA
		263	4	TALAJA
		264	4	TARSAMIYA
6	<b><u>Group No. – 6</u></b>	138	1	BHANGOR
		148	1	BHANVAD
		152	1	BHANVAD (VERAD NAKA)
		144	1	GINGANI
		132	1	LALPUR
		105	1	MATWA
		140	1	MOTA GUNDA
		141	1	PACHHATAR
		129	1	PADANA
		143	1	SHETH VADALA
		139	1	SHIVA
7	<b><u>Group No. – 7</u></b>	302	3	AJOTHA
		304	3	BHANDURI
		305	3	CHANDWANA
		327	3	KESHOD
		323	3	KODINAR
		328	3	MALIYA HATINA
		315	3	SAVANI
		317	3	TALALA
		321	3	VERAVAL
8	<b><u>Group No. – 8</u></b>	185	5	DHORAJI
		183	5	GONDAL
		189	5	JETPUR
		378	5	KHAMBHODAR
		384	5	KHAPAT
		380	5	PORBANDAR
		387	5	RANAKANDORANA
		379	5	SISALI
9	<b><u>Group No. – 9</u></b>	301	3	REGION OFFICE - JUNAGADH
		109	1	DHUTARPAR
		337	3	JOSHIPURA
		307	3	JUNAGADH
		149	5	KALAVAD
		311	3	MENDARDA
		124	5	MOTA PANCHDEVDA
		125	5	MOTA VADALA
		331	3	TIMBAWADI

		336	3	ZANZARDA
10	<b><u>Group No. – 10</u></b>	501	5	REGION OFFICE - RAJKOT
		182	5	DHEBAR ROAD
		111	5	DHROL
		113	5	JAIVA
		116	1	JAM DUDHAI
		114	1	MEGHPAR
		112	5	MOTA ITALA
		199	5	RAIYA ROAD - RAJKOT
		180	5	MAVDI - RAJKOT
		187	5	RAJKOT - SSI

Note: Firm should quote rates for each individual branch of particular group. However, L-1 will be decided group wise i.e. bidder wise sum of rate offered per branch of particular group will be done and bidder who quote lowest rate for particular group will be selected for assignment. Part-application in any group shall not be allowed i.e. if any applicant applies for 1<sup>st</sup> group, he has to quote for every branch of 1<sup>st</sup> group and have to complete IS audit of all the branches of that particular group. Firm can give their rate for more than one group. However, Bank shall not allot more than 2 groups to any single applicant even though rates offered by them are L-1. If any particular applicant has secured L-1 rates in more than 2 groups, Bank shall arrange all L-1 groups of that particular bidder in ascending order of price quoted and will allot those groups in which he has quoted least price amongst all his groups which are selected as L-1.

The rate should be inclusive of all taxes, lodgings, boarding and transportation but excluding GST. No any extra charges will be paid.

CA firms to give selection of group in their application **Annexure – A** also.

**In case of rate quoted by various CA firms will be same rate for the group applied than experience of the CA firm will be considered and that firm will be eligible for IS audit.**

## TENDER FORM PART- II (FINANCIAL BID DOCUMENT) (Rate for Proposal)

Group No.	Group Name	Branch Code	RO	Branch Name	Rate (Amount in Rs.)
1	<u>Group No. – 1</u>	202	2	ADARIYANA	
		236	2	ALKA CHOWK	
		206	2	DHRANGDHRA	
		207	2	HALVAD	
		405	2	LALPAR (MORBI)	
		213	2	MAYURNAGAR	
		186	2	MORBI	
		220	2	PATDI	
		225	2	SURENDRANAGAR	
		<b>Total of Group No. – 1</b>			
2	<u>Group No. – 2</u>	201	2	REGION OFFICE - SURENDRANAGAR	
		204	2	CHOTILA	
		208	2	JAMBU	
		233	2	JORAVARNAGAR	
		212	2	LIMBDI	
		222	2	RAMPARA	
		223	2	SANOSARA	
		228	2	SAYLA	
		229	2	SSI S'NAGAR	
		227	2	WADHWAN	
<b>Total of Group No. – 2</b>					
3	<u>Group No. – 3</u>	101	1	REGION OFFICE - JAMNAGAR	
		102	1	AMRA	
		157	1	BEDIBANDAR	
		108	1	DHUNVAV	
		106	1	FALLA	
		163	1	GOKULNAGAR	
		131	1	HARIPAR	
		155	1	HARIYA SCHOOL (JAMNAGAR)	
		103	1	JAMNAGAR	
		104	1	MOTI BANUGAR	
<b>Total of Group No. – 3</b>					
4	<u>Group No. – 4</u>	136	1	BHAN KHOKHARI	
		120	1	DEVALIA	
		119	1	GADHAKA	
		137	1	JAM KHABHALIA	
		122	1	KHIRASARA	

		121	1	RAN	
		135	1	VADATARA	
		134	1	VIRAMDAD	
		<b>Total of Group No. – 4</b>			
5	<b><u>Group No. – 5</u></b>	401	4	REGION OFFICE - BHAVNAGAR	
		352	4	AMRELI	
		252	4	BHAVNAGAR	
		268	4	BOTAD	
		272	4	DAWN CHOWK	
		254	4	DEVLI	
		256	4	MAHUVA	
		267	4	PALITANA	
		263	4	TALAJA	
		264	4	TARSAMIYA	
		<b>Total of Group No. – 5</b>			
6	<b><u>Group No. – 6</u></b>	138	1	BHANGOR	
		148	1	BHANVAD	
		152	1	BHANVAD (VERAD NAKA)	
		144	1	GINGANI	
		132	1	LALPUR	
		105	1	MATWA	
		140	1	MOTA GUNDA	
		141	1	PACHHATAR	
		129	1	PADANA	
		143	1	SHETH VADALA	
		139	1	SHIVA	
				<b>Total of Group No. – 6</b>	
7	<b><u>Group No. – 7</u></b>	302	3	AJOTHA	
		304	3	BHANDURI	
		305	3	CHANDWANA	
		327	3	KESHOD	
		323	3	KODINAR	
		328	3	MALIYA HATINA	
		315	3	SAVANI	
		317	3	TALALA	
		321	3	VERAVAL	
		<b>Total of Group No. – 7</b>			
8	<b><u>Group No. – 8</u></b>	185	5	DHORAJI	
		183	5	GONDAL	
		189	5	JETPUR	
		378	5	KHAMBHODAR	
		384	5	KHAPAT	
		380	5	PORBANDAR	
		387	5	RANAKANDORANA	

		379	5	SISALI	
		<b>Total of Group No. – 8</b>			
9	<b><u>Group No. – 9</u></b>	301	3	REGION OFFICE - JUNAGADH	
		109	1	DHUTARPAR	
		337	3	JOSHIPURA	
		307	3	JUNAGADH	
		149	5	KALAVAD	
		311	3	MENDARDA	
		124	5	MOTA PANCHDEVDA	
		125	5	MOTA VADALA	
		331	3	TIMBAWADI	
		336	3	ZANZARDA	
		<b>Total of Group No. – 9</b>			
10	<b><u>Group No. – 10</u></b>	501	5	REGION OFFICE - RAJKOT	
		182	5	DHEBAR ROAD	
		111	5	DHROL	
		113	5	JAIVA	
		116	1	JAM DUDHAI	
		114	1	MEGHPAR	
		112	5	MOTA ITALA	
		199	5	RAIYA ROAD - RAJKOT	
		180	5	MAVDI - RAJKOT	
		187	5	RAJKOT - SSI	
		<b>Total of Group No. – 10</b>			

Financial Bids of those CA firms which fulfil Technical requirements will be taken into consideration and those CA firm's financial bid will be open and based on that L1 price for each group (Area/Group shown in **Annexure-E**) will be decided. Those firms who offers L1 rate will be engaged for Information Security Audit for the year 2024-25 after obtaining acceptance letter from them as per group selected by them. If CA firms which offered L-1 rate will not accept the branches which applied by them in tender then it will be allotted CA firm who offered L-2 rate and this exercise will be done up to allotment of all branches for IS Audit.

In case of rate quoted by various CA firms will be same rate for the group applied than experience of the CA firm will be considered and that firm will be eligible for IS audit.

**Date:**

**Place:**

**Signature of authorized signatory of CA Firm**