

## Paschim Banga Samagra Shiksha Mission

Notification No : 95 /AC/PBSSM/401

Date : 26 /03/2025

**Subject : Corrigendum Notice i.r.o. Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission**

Ref : NIT Notification No : 57/AC/PBSSM/401 Date : 05 /03/2025

Notification No : 75 /AC/PBSSM/401 Date : 17 /03/2025

Following corrigendum(s) are hereby being made i.r.o. Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission

Point No.	As given in already published NIT	To be read as (Corrected)
(Annexure A) Column 3	Year of Audit e.g. a )2020-21 b) 2021-22 c) 2022-23	Year of Audit e.g. a )2021-22 b) 2022-23 c) 2023-24

Reference to BOQ : the Base Rate (Minimum) per District including all units under it is also provided in Annexure –I (Revised) enclosed herewith .

- The date of bid submission is hereby extended up to 11.04.2025 up to 4.00 P.M
- The Bids (Technical) shall be opened (online) on 17.04.2025 at 1.00 P.M.

State Project Director  
Paschim Banga samagra shiksha Mission

## Paschim Banga Samagra Shiksha Mission

### Annexure –I (Revised)

Paschim Banga Samagra Shiksha Mission e-NIT no 57/AC/PBSSM/401, DT 05.03.2025		
Proforma of Financial Bid for Statutory Audit 2024-25		
(Reference for BOQ )		
SL NO.	Name of Districts	Base Rate (Minimum ) per District , including all units [in RS.]
1	Alipurduar	1,26,000
2	Bankura	2,97,000
3	Birbhum	2,65,000
4	Murshidabad	5,04,000
5	South 24 Pdns	4,73,000
6	purulia	2,70,000
7	Purba Bardhaman	3,24,000
8	Paschim Bardhaman	1,08,000
9	Howrah	2,16,000
10	Hooghly	3,24,000
11	Nadia	2,88,000
12	North 24 Pdns	4,50,000
13	Jhargram	1,62,000
14	Paschim Medinipur	5,22,000
15	Purba Medinipur	4,48,000
16	Kolkata	2,25,000
17	Cooch Behar	2,70,000
18	Dakshin Dinajpur	1,31,000
19	Jalpaiguri	1,71,000
20	Malda	1,98,000
21	Uttar Dinajpur	1,98,000
22	Kalimpong	74,000
23	Darjeeling (GTA)	1,08,000
24	Siliguri	68,000
25	SPO	45,000
26	WBPE /PBRSSM	10,000



## Paschim Banga Samagra Shiksha Mission

Notification No : 76 /AC/PBSSM/401

Date : 17 /03/2025

### Corrigendum

**Subject : Date extension i.r.o Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission.**

**Ref : NIT Notification No : 57/AC/PBSSM/401 Date : 05 /03/2025**

- The date of bid submission is hereby extended up to 28.03.2025 up to 4.00 P.M
- The Bids (Technical) shall be opened (online) on 02.04.2025 at 1.00 P.M.

  
State Project Director  
Paschim Banga Samagra Shiksha Mission

## Paschim Banga Samagra Shiksha Mission

Notification No : 75 /AC/PBSSM/401

Date : 17 /03/2025

**Subject :** Corrigendum Notice i.r.o. Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission

**Ref :** NIT Notification No : 57/AC/PBSSM/401 Date : 05 /03/2025

Following corrigendum(s) are hereby being made i.r.o. Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission

Point No.	As given in already published NIT	To be read as (Corrected)
2.j.	The audit firms who have carried out the work of Statutory or Internal Audit of PBSSM continuously for preceding last three financial year ( 2021-22, 2022-23 and 2023-24) shall not be eligible to be appointed as Statutory Auditor for the FY 2024-25.	The audit firms who have carried out the work of either Statutory or Internal Audit of PBSSM continuously for preceding last three financial year of the four years ( 2020-21,2021-22, 2022-23 and 2023-24) shall not be eligible to be appointed as Statutory Auditor for the FY 2024-25.
7.k.	20.07.2024 31.08.2024	20.07.2025 31.08.2025
<b>Format for EOI</b>		
4.	01-01-2024	01-01-2025
5.	01-01-2024	01-01-2025
8.	April,2016 to March 2019	April,2021 to March 2024
SECTION -B iv	1 <sup>st</sup> January,2024	1 <sup>st</sup> January,2025
(Annexure B-1) Column 8	A/Y 2022-23	A/Y 2024-25

Reference to BOQ : the Base Rate (Maximum) per District including all units under it is also provided in Annexure -I enclosed herewith .

State Project Director  
Paschim Banga samagra shiksha Mission

## Paschim Banga Samagra Shiksha Mission

### Annexure -I

Paschim Banga Samagra Shiksha Mission e-NIT no 57/AC/PBSSM/401, DT 05.03.2025		
Proforma of Financial Bid for Statutory Audit 2024-25		
(Reference for BOQ )		
SL NO.	Name of Districts	Base Rate (Maximum ) per District , including all units [In RS.]
1	Alipurduar	1,40,000
2	Bankura	3,30,000
3	Birbhum	2,95,000
4	Murshidabad	5,60,000
5	South 24 Pgns	5,25,000
6	purulia	3,00,000
7	Purba Bardhaman	3,60,000
8	Paschim Bardhaman	1,20,000
9	Howrah	2,40,000
10	Hooghly	3,60,000
11	Nadia	3,20,000
12	North 24 Pgns	5,00,000
13	Jhargram	1,80,000
14	Paschim Medinipur	5,80,000
15	Purba Medinipur	4,98,000
16	Kolkata	2,50,000
17	Cooch Behar	3,00,000
18	Dakshin Dinajpur	1,45,000
19	Jalpaiguri	1,90,000
20	Malda	2,20,000
21	Uttar Dinajpur	2,20,000
22	Kalimpong	82,000
23	Darjeeling (GTA)	1,20,000
24	Siliguri	75,000
25	SPO	50,000
26	WBPE /PBRSSM	10,000



## Paschim Banga Samagra Shiksha Mission

Notification No : 57/AC/PBSSM/401

Date :05/03/2025

### Expression of Interest for Selection of Chartered Accountant firms for Statutory Audit of the Accounts of Paschim Banga Samagra Siksha Mission.

#### 1. INTRODUCTION

Expression of Interest is invited from Chartered Accountant firms in the prescribed two-bid formats to conduct Statutory Audit of the accounts of Paschim Banga Samagra Siksha Mission (PBSSM) (Previously known as Paschim Banga Sarva Shiksha Mission) for the year 2024-25 being implemented in the State of West Bengal in accordance with the terms mentioned in this notification. The firm must have its main office or at least one branch office situated in Kolkata.

The expression of interest in specified format should be submitted by 24.03.2025 within 02.00 P.M. online in the [www.wbtenders.gov.in](http://www.wbtenders.gov.in). Incomplete formats/format received after the scheduled time will not be entertained. The Technical bids will be opened by the authorized committee at 03.00 P.M. on 26.03.2025.

The Expression of Interest must be addressed to :

**The  
State Project Director  
Paschim Banga Samagra Siksha Mission  
Bikash Bhawan, 2<sup>nd</sup> Floor, Salt Lake  
Kolkata- 700 091**

#### 2. ELIGIBILITY CRITERIA

- a. The firm must be a partnership firm of Chartered Accounts. The term full time partner /CA employee does not include those persons who are :-
  - i) Partners of other firms
  - ii) Employed part-time/ full-time elsewhere, practicing in their own name or engaged in practice otherwise or engaged in any other activity which would be deemed to be in practice under section 2(2) of the Chartered Accountants Act,1949
  - iii) Partners who have more professional income from other sources than their income from the firm
- b. The firms must have a least seven qualified Chartered Accountants who should be partner/employee of the firm and five of them must be FCA. The firm should also ensure that at least five of them must be Certified of Practice Holder.
- c. The firm must have experience of more than **10 years from** the date of its registration with ICAI.



## Paschim Banga Samagra Shiksha Mission

- d. The firm must have received an average fee of **Rs. 30 lakh per annum** or more during the last three years as professional income.
- e. The firm must be **empaneled with the C&AG** of India and /or **AGWB** for last three years ending on **31.03.2024** ,**certificate** to be enclosed.
- f. Weightage will also be given to the firm or partners of the firm having experience in centrally sponsored scheme project with fund flow from state office up-to block level (Public Financial Management System) in Social/Education Sector.
- g. Weightage will also be given to the firm having DISA/CISA qualified partners.
- h. Weightage will also be given to the firms which have partners having certificate of participation in "Training Programme on Auditors Engagement in Procurement Post Review for Centrally Funded/State Funded/World Bank Funded/Project funded by any other Reported International Bides" organized by ICAI.
- i. Audit firms who were appointed in the FY 2022-23 and FY 2023-24 and had not carried out the job satisfactorily after acceptance or refused to accept any part of the job or demanded any amount other than Annexure – F shall not be considered for appointment for the financial year 2024-25.
- j. The audit firms who have carried out the work of Statutory or Internal Audit of PBSSM continuously for preceding last three financial year ( 2021-22, 2022-23 and 2023-24) shall not be eligible to be appointed as Statutory Auditor for the FY 2024-25.
- k. The authority has the sole right to accept or reject application without showing any reason. (All the above eligibility criteria must be met as on 01.01.2025. Authenticated documents supporting all above must be submitted along with EOI)

### 3. DOCUMENTS TO BE ATTACHED

Firms are required to enclose the following documents along with the Expression of Interest

- a. A copy of the constitution certificate of firm issued by the ICAI.
- b. A copy of the latest partnership deed.
- c. Certificate as a C&AG or AGWB empanelled firm.
- d. A copy of the acknowledgement of the IT return of the firm and of all its partners for 2024-25 (A.Y).
- e. Copy of the audited financial statement of the firm along with schedules for the last three financial years ending 31.03.2024.
- f. Details of court cases/arbitration cases/or any other case pending against the firm.
- g. All documents in support of eligibility criteria.

### 4. EARNEST MONEY SECURITY DEPOSIT

Every bidder has to submit earnest money of 1,00,000/- (Rupees one lakh only) online as per Finance Deptt. Order No. 3975-F(Y) dt 28/07/2016. The successful bidder is required to pay security money @ 5% of

## Paschim Banga Samagra Shiksha Mission

contract value which will be recovered from the first bill and the same will be released on successful completion of audit assignment. The earnest money of the successful bidder will be converted into security deposit and the balance of 5% will be recovered from 1<sup>st</sup> bill.

### 5. ANNEXURES TO BE FILLED UP

- Details of Audit experience of the firm. [ Annexure- A]
- Details of Full Time Partners of the firm/FCA Employees on roll (Please refer to SL No 4 of the Expression of Interest format. [Annexure- B-1].
- Details of Part Time Partners of the firm/Org (Please refer to SL No 5 of the Expression of Interest Format. [ Annexure- B-2].
- Details of CA Employees (Please refer to SL No 6 of the Expression of Interest Format. [ Annexure- B-3].
- Particulars of Branches (including foreign branches if any) [Annexure-C] (Please refer to serial No 8 of EOI).
- Details of Statutory Audit work/any other audit assignment of Public Sector Undertaking in hand with the firm (Please refer to serial No 12 ,13 & 10 of EOI format Annexure- D1, Annexure- D2 & Annexure-E).
- Proforma of Financial Bid to be downloaded from the website [Annexure-F] and be uploaded online. Hard copy of Annexure- F showing unit wise rates offered is to be submitted as and when asked for.

### 6. TECHNICAL EVALUATION WORKS

The evaluation of technical bid would be done through award of 100 marks distributed among the following attributes and qualifying marks is 50 marks :

SL No	Attributes	Marks
1.	No. of FCA	[Total Marks-20] (15 Marks for 3 FCA. one Marks each for additional number of Chartered Accountants subject to a maximum of 5 Marks)
2.	Experience of the Firm	[Total Marks-25] (20 Marks for 10 years and one Marks of each additional year subject to maximum of 5 Marks)
3.	Professional fees earned during the last three years.	[Total Marks-20] (15 Marks for receiving an average fee of Rs 30 lakh or more per annum during the last three years as professional income. One mark each for additional fees of Rs 5 lakhs over Rs 30 lakhs subject to a maximum of 5 marks)
4.	Enlistments with C&AG of India for 2023-24. A copy of enlistment with C&AG of India at least one year during the last three years to be furnished with EOI.	[Total Marks- 5]

## Paschim Banga Samagra Shiksha Mission

5.	Experience in centrally sponsored scheme project with fund flow from state office upto block level (Public Finance Management System) in Social Sector/Education Sector.	[Total Marks- 10]
6.	Partners having certificate of participation in “Training Programme on Auditors Engagement in Procurement Post Review for Centrally Funded/State Funded/World Bank Funded/Project Funded by any other reputed International Bodies” organized by ICAI	[Total Marks- 5]
7.	Firm having DISA/CISA qualified Partners	[Total Marks- 5]
8.	Understanding about Assignment and Work Plan and Methodology.	[Total Marks- 10]

### 7 TERMS OF REFERENCE

- a. The Tender Evaluation comprises two parts
  - a) Analysis of Professional Achievements – Technical bid
  - b) Financial involvement – Financial bid
- b. The selected CA firm(s) shall be engaged initially for accounting year 2024-25. If found suitable, the CA (firms) may be re-engaged further depending upon the quality of performance and at the discretion of the authority for maximum of two more years.
- c. Only those Expressions of Interest accompanied by all requisite documents submitted in the prescribed format as given in the attachment will be considered.
- d. The financial bid of those firms who qualify in the technical bid will only be opened and considered for further processing in selection of the successful bidder.
- e. A formal contract will be entered into with successful bidder(s) in Non-Judicial Stamp paper.
- f. The audit firm should implement quality control policies and procedures designed to ensure that all audits are conducted in accordance with statement on standard auditing practices.
- g. All full time partners should invariably sign the undertaking appended as section B to the Expression of Interest. Similarly all the full time CA employees of the firm should sign in the column provided at Annexure- B-3 to the format.
- h. State Project Director, Paschim Banga Samagra Shiksha Mission (PBSSM) holds the right to select any number of Firms for the proposed Audit for any number of Districts/offices or may reject any firm without assigning any reason thereof.
- i. State Project Director, PBSSM holds the right to ask for rate analysis of bided rates if it is in the opinion of the State Project Director that the rates bided are exceptionally low or exorbitant high.
- j. The Statutory Auditor shall visit each and every unit physically to conduct statutory audit at that unit.
- k. The Statutory Auditor will be required to commence the Statutory Audit on or before 20.07.2024 and shall complete and submit final report to the State Project Director, PBSSM within 31.08.2024. This date line may be rescheduled considering convenience of the scheme.

## Paschim Banga Samagra Shiksha Mission

- l. The rates to be quoted in Annexure- F (Financial Bid) shall be consolidated annual rate and shall be inclusive of all (T.A, D.A, etc plus admissible tax).
  - m. The Statutory Auditor shall be required to furnish their detail audit programme along with the names of the members engaged for the particular unit. Audit team consists of:
    - i. 1 Lead Person (Qualified CA/CMA/CS)
    - ii. 2 No of semi qualified (CA inter/CMA inter/CS inter)
    - iii. Other supporting staffs
  - n. Penalty may be imposed for delay in completion of audit programme/submission of report or unsatisfactory performance at the discretion of the State Project Director.
  - o. The report has to be submitted within fifteen days from the scheduled work completion dates for each phase.
  - p. Separate report shall have to be submitted for each and every unit in accordance with the stipulation mentioned in Para 9- “Deliverables”.
  - q. The Statutory auditor shall submit a visit report separately, in the prescribed format (to be given with Work Execution Order) along with the claim for bills.
  - r. Manual on Financial management and Procurement for SSM and West Bengal Financial Rules shall be followed.
  - s. **It may be noted that claim for Statutory audit shall be made strictly with the accepted rates applicable for Annexure F and DEO Certification. The authority shall not reimburse any expenditure other than accepted rates given in Annexure F.**
  - t. **The authority has the sole right to accept or reject application without showing any reason.**
  - u. No outsourcing will be allowed. If any outsourcing has been resorted to, the appointment is liable to be cancelled with immediate effect.
8. SCOPE OF WORK

The Statutory Audit will be for the accounting year 2024-25.

The PBSSM is a registered Society which is implementing the centrally Sponsored Programme of Samagra Shiksha Mission (SSM) to attain the goal of Universalisation of Elementary Education in all the Districts of West Bengal for which funds are shared between the Government of India and State Government in the ration of 60:40. PBSSM, at present comprises of Samagra Siksha Mission (SSM) (State Project Office and All Twenty four Educational Districts), Kasturba Gandhi Balika Vidyalaya (KGBV) (Thirteen Educational Districts) including SSKs/MSKs. In the initial year the selected firm(s) has to cover 24 offices of the District Project Offices located at different districts headquarters, all Circle Level Resource Centres (CLRC), one third of VEC/WEC/SMC (except school less VEC/WEC) under those CLRCs, one third Sishu Shiksha Kendra (SSKs), one third Madhyamic Shiksha Kendras (MSKs) and all Kasturba Gandhi Balika Vidyalaya (KGBV) schools.

**Considering the volume of the assignment the audit work of different units may be allocated to one or more bidders qualified in the technical bid on such basis or principle as considered appropriate by the State Project Director (SPD) of PBSSM. The rate per unit will be as per lowest accepted rate in Annexure-F for each unit. The authority has the sole right regarding such allocation. Details of scope of are given below.**

## Paschim Banga Samagra Shiksha Mission

### Statutory Audit :

1. **Statutory Audit to be conducted for State Project Office and 24 offices of the District Project Offices located at different district headquarters, All Circle Level Resource Centres (CLRC), one third of VEC/WEC/SMC (except school less VEC/WEC) under those CLRCs, one third Sishu Shiksha Kendra (SSKs), one third Madhyamic Shiksha Kendras (MSKS) and all Kasturba Gandhi Vidyalaya (KGBV) schools. Please note that Statutory audit will include audit of Samagra Shiksha Mission that includes all the three components of Samagra Shiksha i.e Elementary Education, Secondary Education and Teacher Education.**
2. **Statutory audit of State Project Office (PBSSM) and man power support (4 Nos for audit and accounting work as SPO Office on thrice in a week throughout the year.**
3. **Consolidation of statutory audit accounts.**

The auditor will be given access to all legal documents, books of accounts, procurement documents, correspondence, an any other information associated with the programme and deemed necessary by the auditor.

The Statutory Audit is to ensure that expenditure is incurred against various activities approved in the Annual Work Plan & Budget from funds released by the Government of India and the State Government covering the programme cost. A statement of expenditure based on actual amounts spent under various interventions is sent to Government of India. The Statutory auditor is required to exercise tests of accounting records, Statutory checks and control and other necessary Statutory audit of the accounts as per general principles. In conducting the audit, specific attention should be given by the Statutory Audit to the following :-

- a. Payment Audit as well as independent appraisal of the financial, operational and control activities of the programme.
- b. Reporting on the adequacy of Statutory controls, the accuracy and propriety of transactions, the extent to which assets are accounted for and safeguarded, and then level of compliance with SSA financial norms and State Government procedures.
- c. Whether all funds have been used in accordance with the condition of the relevant financial norms and financial regulations with due attention to economy and efficiency, and only for the purpose for which the financing was provided.
- d. That the generally accepted accounting principles and guidelines prescribed in the module of Finance Accounts & Procurements are followed by all entities authorized to incur expenditure under SSA.
- e. The goods, works and services financed have been procured in accordance with the relevant provisions of the Procurement Procedure prescribed for the purpose. Proper documents namely, purchase order, Tender Documents, Invoices, Vouchers, Receipts, Pay Bills, TA Bills etc are maintained and lined to the transactions and retained till the end of the programme.

## Paschim Banga Samagra Shiksha Mission

- f. That all necessary supporting documents, records and accounts have been kept in respect of all the programme expenditure including expenditure covered by Statement of Expenditure. Clear linkages should exist between the books of accounts and reports presented to the Government of India and the State Government.
- g. Expenditure incurred under SSM is strictly in accordance with the financial norms prescribed in the SSM Framework or any other clarification issued from time to time. The expenditure statements financial statements including in the statement of expenditure of the relevant period represent a true and fair view of implementations and operations of the programme at the end of the financial year and of resources and expenditure for the year ended on that date.
- h. Expenditure incurred within the budget allocation approved by PAB. In case the budget allocation is exceeded proper re-appropriation duly approved by the competent authority has been obtained.
- i. That SSA Funds are used efficiently and economically for the purpose for which they are intended.
- j. Reconciliation between the Bank Statement and Accounts is regularly carried out on a monthly basis.

**A pre-bid meeting prospective bidders will be held on 12.03.2025 at 12.10 pm. in the Conference Hall (7<sup>th</sup> Floor), Bikash Bhavan, wherein they may attend and seek clarification in this respect. Also may contact the Office of the State Project Director of PBSSM, Bikash Bhavan (2<sup>nd</sup> Floor), Salt Lake, Kolkata- 700091,**

### 9. DELIVERABLES

At the initial stage Audit Module & Audit Programme should be prepared and submitted to State Project Office by the selected firm(s). The audit should be started subject to approval of the prepared Module and Programme by State Project Office authorities. The auditor should submit his report indicating the result of his review of the accounts immediately on completion of the Statutory audit. A Copy of each report should be sent in soft copies to SPO in compact disks and also a copy to be mailed to the id [spo.pbssm@gmail.com](mailto:spo.pbssm@gmail.com) and all other copies to respective districts as detailed below will have to be sent in hard copies. All discrepancies noticed in the financial accounts, procurement, bank reconciliation etc, should be included in the report.

SL No	Reports	Hard Copy	Hard Copy Delivery Point	Soft Copy
01	STATUTORY AUDIT REPORT OF ALL AUDITEE UNITS IN A SINGLE BOOK FORM	2 Copies	SPO & respective DPO	<b>Both Soft copy &amp; Hard Copy of all reports should be submitted to SPO and concerned Districts (DEO). Copy to be mailed to the mail id <a href="mailto:spo.pbssm@gmail.com">spo.pbssm@gmail.com</a></b>
02	DPO	1 Copy	DPO	
03	CLRC	2 Copies	DPO	
04	VEC/WEC/SMC	2 Copies	DPO	
05	KGBV	2 Copies	DPO	
06	SSK/MSK	2 Copies	DPO	



## Paschim Banga Samagra Shiksha Mission

### Format for EOI

Expression of Interest for short Listing Chartered Accountant Firms for Statutory Audit of the accounts of PBSSM

- Status of Firm Partnership  Other Statutory Bodies
- (a) Name of the firm (in )
  - (b) Address of the Head Office \_\_\_\_\_  
(Please also give telephone no \_\_\_\_\_  
and e-mail address \_\_\_\_\_)
  - (c) PAN No of the firm \_\_\_\_\_
  - (d) TAN of the firm \_\_\_\_\_
2. ICAI Registration No. \_\_\_\_\_ Region Name \_\_\_\_\_ Region Code No. \_\_\_\_\_
- (a) Date of constitution of the firm: \_\_\_\_\_
  - (b) Date since when the firm has five FCA \_\_\_\_\_
4. Full-Time Partners of the firm as on 01-01-2024 (Please fill up **Annexure B-1**)

SL No.	Year of continuous association in the firm	Number of FCA	Number of ACA
(a)	Less than one year		
(b)	1 Year or more but less than 5 years		
(c)	5 years or more but less than 10 years		
(d)	10 years or more but less than 15 years		
(e)	15 years or more		

5. Number of Part Time Partners if any as on 01-01-2024 \_\_\_\_\_  
(Please fill up **Annex B-2**)
6. Number of CA Employees \_\_\_\_\_



## Paschim Banga Samagra Shiksha Mission

7. Number of audit staff employed with the firm
  - (a) Article/Audit Clerks .....
  - (b) Other Audit Staff (With knowledge of book Keeping and accountancy). .....
  - (c) Other Professional Staff (Please specify) .....
8. Number of Branches (Please fill up **Annexure-C**) .....
9. Financial year wise fees earned by the firm from April, 2016 to March, 2019 in respect PSU/ Autonomous body/Companies in Private Sector/ Banks (Please fill up [**Annexure-A**] (i) Statutory/ Branch Audit/ 6 monthly Audit Review (ii) Statutory/Current Audit Total of (i) and (ii) above.
10. Whether the firm is engaged in any Statutory or Statutory Audit or any other services of any Govt. Companies/ Corporations etc.  
If yes, details may be given **Annexure "E"** Yes / No
11. Whether there any court/ arbitration. Any other legal case against the firm  
(If yes, give a brief note of the case indicating its present status) Yes/ No
12. Whether the firm is engaged in any Social Sector Audit Sector (**Annexure D1**)
13. Whether the firm is engaged in audit of any Education Sector (**Annexure D2**)

### SECTION – B Undertaking

We, the following partners of

M/s..... do hereby jointly and severally verify and declare-

- i. That the particulars given are complete and correct and that any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the relevant Act and the regulations framed there under,
- ii. That the firm or any of its proprietor or partners has not been debarred or cautioned by ICAI or any other professional body during the last three years. (if debarred, give details);
- iii. That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be as practice under the relevant provision of CA Act 1949.
- iv. That the constitution of the firm as on 1<sup>st</sup> January, 2024 shown in the Expression of Interest is same as that in the constitution certificate issued by the ICAI, where applicable.



## Paschim Banga Samagra Shiksha Mission

SL No.	Name of the Partner	Membership Registration No.	PAN No	Dated of payment of the fees for 2023 for membership / for issue of certificate of practice	Signature of Partners

**Place:**

**Date:**

Enclosures: ..... Pages

For Office use only

Whether firm has done

(a) Statutory/ Branch Audit

Yes / No

(b) Statutory/ Concurrent Audit

Checked by

Verified by

Date updated by

Firm's Name.....

**(Annexure A)**  
**(Rs. In lakh)**

Name of the area/ sector	Name of the company/ body audited (a) Society/ PSU/ Autonomous Body (b) Companies in private sector (c) Banks (d) Social Sector Programmers/ Projects (e) Externally aided social sector projects (f) Education Projects/ Programmers	Year of audit e.g. a) 2020-21 b) 2021-22 c) 2022-23	Fees charged for each of the assignment in each year	Nature of Audit assignment viz. Statutory Audit/ Statutory Audit/ Branch Audit	Nature of Special Assignment	Name of the full time partner/ employees who supervised the audit or signed the financial statements and who is still working in the firm

**(Annexure B-1)**

SL No.	Name of the Partner	Members hip No.	Whether FCA/ ACA	Date of joining the Firm/ Org	Date of becoming FCA	Station & Region where residing at present	Whether acknowledge ment of Income Tax Return for	Whether has IAS (Information systems Audit/ CISA	Amount drawn by the partner per month from the

## Paschim Banga Samagra Shiksha Mission

				(Full Time)			A/Y 2022-23 attached Yes/No	or any other equivalent qualification (If yes please attach a copy of the certificate)	firm

### (Annexure B-2)

Name of the Part time Partners	Member ship No.	Whether FCA/ACA	Date of becoming FCA	Date of Joining Partnership	No of other firm in which he is partner	Whether practicing in this own name	Whether employed elsewhere (Yes/No)	Whether has IAS (Information systems Audit/CISA) or any other equivalent qualification (If yes please attach a copy of the certificate)	Amount drawn by the partner per month from the firm

### (Annexure B-3)

SL No.	Name of Full time CA employees	Membership No.	Whether FCA/ACA	Date of joining the firm as full time employee	Whether has IAS (Information systems Audit CISA or any other equivalent qualification (If yes please attach a copy of the certificate)	Signature of the employee

### (Annexure C)

SL No.	Station at which located	Complete address with Pin & Telephone no.	Name of the partner/ other in change of the branch	Date of opening the branch	Region	Whether included in the last year application (Yes/ No)

### (Annexure D1)



## Paschim Banga Samagra Shiksha Mission

SL No.	Name of the Project in Social Sector	Annual Project Cost	Nature of Assignment	Year for which appointed

(Annexure D2)

SL No.	Name of the Project in Education Sector	Annual Project Cost	Name of Assignment	Year for which appointed

(Annexure-E)

SL No.	Name of the PSU/ Unit	Nature of Assignment	Year for which appointed

(Annexure F)

*Preforms of Financial Bid to be down loaded from the Website.*

**Note: Particulars furnished in respect of no of personnel and other items should be related to West Bengal**

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Signature Not Verified

Digitally signed by SUBHRA CHAKRABARTY  
Date: 2025.03.07 14:14:22 IST  
Location: West Bengal-WB