

GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR
(At- Jamunalia, Post-Pld Town, Dist- Keonjhar Pin-758002)

Tender No857.....Engagement of Internal Auditor 2024-25 (25-04-2025)

TENDER DOCUMENT

FOR

ENGAGEMENT OF

INTERNAL AUDITOR

OF GCE Keonjhar

For Financial Years 2009-10 to 2023-24



COSING DATE FOR SUBMISSION OF TENDER: 15.05.2025 at 3:00 pm

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25/04/2025

Sufarany
25/11/2025

1. NOTICE INVITING TENDER:

(a) Tenders in Quality and Cost-Based Selection (QCBS) are invited from Chartered Accountants/Cost Accountant Firms for appointment of Internal Auditor for the Financial Years 2009-10 to 2023-24.

(b) The interested CA/CMA firms should apply offline and submit their tender documents (Technical and Financial Bids) along with scanned copies of all the relevant certificates, documents, etc. in support of technical & financial bids all duly signed to the college address on from **25.04.2025 to 15.05.2025 up to 03.00 P.M.** Tender documents available for viewing on the "tenders" link of the GCE website i.e. <http://www.gcekj.ac.in>.

(c) The tenderer shall submit the tender in two parts consisting of Part-I (Technical Bid) and Part-II (Financial Bid) each in a separate sealed cover. The separate sealed cover of the Technical bid must be super scribed as "Technical Bid for Internal Audit of GCE Keonjhar" and separate sealed cover of Financial bid be super scribed as "Financial Bid for Internal Audit of GCE Keonjhar" and should contain name and address of tenderer to avoid confusion during Bid opening. The Earnest Money Deposit (EMD) of Rs. 1,000/- (One Thousand) in the shape of Demand Draft in favour of "Principal, GCE, Keonjar," payable at Keonjhar from any natiolized bank and the tenderer shall submit the same separately in a third sealed envelope super scribing "EMD for Internal Audit of GCE Keonjhar" and should contain name and address of tenderer to avoid confusion during Bid opening. All the three separate sealed covers shall then be put in a bigger sealed cover super scribing "Tender Documents for Internal Audit of GCE Keonjhar vide Tender Call Notice No..... Dated....." and containing name and address of the Tenderer. It should be addressed to:

The Principal
Government College of Engineering, Keonjhar
District: Keonjhar
Odisha-758002

and sent by speed/registered post early so as to reach the office of the Principal, GCE, Keonjhar within the time stipulated in the Tender Call Notice. Tenders submitted in any other mode or received after a stipulated date and time shall be summarily rejected

(d) A pre bid meeting will also be held on 08.05.2025 at 11:00 am to discuss the queries of the bidders if any at GCE Keonjhar

Note: Exemption from Submission of EMD as per GOI Rule. Those CA firms exempted to pay EMD cost are required to submit the certificate issued by the concerned department. (Submit proof of scanned copy online).

PR Singh
25/04/2025

S. Sarangi
25/11/2025

(e) The interested CA/CMA firms are advised to read carefully the entire tender document before submitting their tender and the tender documents not received in prescribed format and/or are found incomplete in any respect will be summarily rejected.

(f) In case of any further clarification required relating to this tender, the same may be sought from the following officers of GCE Keonjhar:-

(Query related to scope of work & tender document):- Principal , Government college of engineering Keonjhar-758002 (E-Mail: principal@gcekjr.ac.in)

2. ELIGIBILITY CRITERIA:-

The interested CA/CMA firms are advised to read and understand the eligibility criteria mentioned herewith before submitting their tender. They are also required to submit the relevant documents as mentioned in Para-4 for each of the eligibility criteria:-

a) **EMPANELLEMENT WITH C&AG:** The CA/CMA Firm should be empanelled with the Comptroller & Auditor General of India (C&AG) in any one year in last three financial years 2023-24, 2022-23, 2021-22.

b) **EXPERIENCE:** The CA/CMA Firm should have experience of at least Ten (10) years from the date of registration of the firm till 01.04.2025.

c) **NO. OF PARTNERS:** The CA/CMA firm should have at least three (3) partners on the date of tender submission at least one (1) should be FCA.

d) **NO. OF QUALIFIED CA's:** The CA/CMA firm should have at least two (2) Chartered Accountants/Cost Accountant as employee (other than partners) as on 01.04.2025 out of which at least One (1) should be Fellow member

e) **NO. OF STATUTORY AUDIT/INTERNAL AUDIT:** The CA/CMA firm should have conducted either statutory audits / internal audits of at least three in Public / Private Sector Undertaking.

f) **ANNUAL TURNOVER OF THE FIRM:** The minimum average turnover of the interested CA/CMA firm shall not be less than Rs. 50 Lakh for last three financial years i.e. 2023-24, 2022-23, and 2021-22.

g) **LOCATION OF CA FIRM's OFFICE:** The CA/CMA firm should have the registered main office in Odisha . In case the CA/CMA firm does not have registered / main office in Odisha then it should have a branch office in Odisha. Further, the CA/CMA firm shall provide a list of their branch offices located across India. Joint Venture and consortium are allowed. However, they are required to submit the certified copy of agreement along with the tender documents. The Contract/work order will be awarded lead firm with full responsibility.


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2.1 Eligibility Criteria

Sl. No.	Eligibility Criteria	Documents Required to substantiate the same	Page No.
a)	EMPANELLMENT WITH C&AG	Certified copy of empanelment letter issued by C&AG is to be submitted.	
b)	Taxpayer Information: The bidder should have been registered with the Tax Department	a. Income Tax Registration (PAN No/ TAN No.) b. GSTIN Registration	
c)	REGISTRATION: ICAI/ICMAI with	Copy of Firm Registration Certificate (FRC) issued by The Institute of Chartered Accountants of India or The Institute of Cost Accountants of India and Copy of certificate of practice of all the Partners/members of firm.	
d)	NO. OF PARTNERS.	Copy of Firm Registration Certificate (FRC) and Membership number issued by The Institute of Chartered Accountants of India or The Institute of Cost Accountants of India of each partner/member.	
e)	NO. OF QUALIFIED CA's/CMA's	Certified copy of relevant documents from ICAI/ICMAI is required to be submitted.	
f)	EXPERIENCE OF NO. OF STATUTORY AUDIT/ INTERNAL AUDIT: as stated in eligibility Criteria	Certified copy of appointment letters from the client organizations.	
g)	ANNUAL TURNOVER OF THE FIRM: Details for annual turnover for - FY 2023-24: FY 2022-23: FY 2021-22: Average Turnover for three years:	a. Copy of audited balance sheet and profit & loss account for the (F.Y. 2023-24, 2022-23, 2021-22). b. Income tax return along with income computation sheet for last 3 years (F.Y. 2023-24, 2022-23, 2021-22).	

R. K. Sharma
25/04/2025

S. S. Sanyal
25/04/2025

h)	LOCATION OF CA/CMA Firm's Office	Proof of having Office in Odisha.	
i)	Information Sheet	As per Annexure I	
j)	Earnest Money Deposit	Deposit proof Exemption Certificate	
k)	Technical bid Documents	As per Annexure : II	
l)	Tender Acceptance & NON-Blacklisting Certificate	As Prescribed in Annexure :IV	
m)	Financial Bid	As per Annexure: III.	
Note: All supporting documents to be submitted should be self-attested by the bidder.			

2.2 Eligibility Evaluation

- Bidders fulfilling the Eligibility criteria shall be shortlisted for financial bid evaluation.
- GCE Keonjhar will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed & stamped and whether the bids are generally in order.
- The bids will be scrutinized to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the bid document. The bids, which do not meet the basic requirements, are liable to be treated as non responsive and will be rejected.
- The following are some of the important aspects, for which a bid shall be declared non responsive during the evaluation and will be rejected:
 - EMD Certificate not deposited
 - Undertaking not provided
 - Each page of tender documents is not signed and not submitted
 - Bid validity 180 days from the date of Opening Technical bid
 - Poor/unsatisfactory past performance
 - Incomplete information
 - Lack of required documents

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25/04/2025

S. K. Saha
25/11/2025

5. The bidders who clear the prequalification norms shall be considered for technical evaluation.
6. Technical bid will be examined to determine the completeness of each document submitted.
7. If any of these documents or information is missing, the offer shall be rejected.
8. The technical evaluation will consist of profile of the bidder and proposal.
9. Bidders securing 50% marks or above will only are considered technically qualified.

2.3 Evaluation of Technical Bid (The Rating Sheet)

The eligible bids received from the firms will be evaluated in terms of following parameters and marks will be given as defined below. Further the marks will be awarded to the bidder who fulfilled the minimum eligibility on the following basis:

SL. No.	Technical Score (T _s)	Mark	Maximum Mark
1	ASSESSMENT OF PAST EXPERIENCE: Past Experience of Minimum 10 Years. Past Experience of more than 10yrs up to 20yrs. Past Experience of more than 20yrs up to 25yrs. Past Experience of above 25yrs.	14 16 18 20	20
2	ASSESMENT OF WORKS UNDERTAKEN IN Government/ Semi-Government/ PSU/ Autonomous Bodies/ Organizations in Last 10 Years a) For Minimum three works undertaken and completed. b) For Four Works Undertaken and Completed. c) For Five Works Undertaken and Completed. d) For Six and above work Undertaken.	14 16 18 20	20
3	No. of Partners in the Firm for a minimum period of 1 Year. a) 10 Mark for Minimum 3 Partners b) 1 Mark for each Partner above Minimum of 3 Partners	10 10	20
4	Status of Available Qualified Manpower. a) 10 Mark for Minimum 2 CAs. b) 2 Mark for each CA above Minimum of 2 CAs.	10 10	20
5	Position of Annual Turnover. a) For average Annual Turn-Over of minimum Rs. 50.00 Lakhs. b) For average Annual Turn-Over of minimum Rs. 1.00 Crore. c) For Annual Turn-over of 2.00 Crore..	18 19 20	20
Grand Total:			100

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2.4 Financial bid Evaluation

The financial bid is evaluated as per tables given below:

SL. No.	Financial Score (F_n)	Mark	Maximum Mark
1	The individual Bidder's Price bids are normalized as per the formula below: $F_n = F_{\min}/F_b * 100$ (rounded off to 2 decimal places) Where, F_n = Normalized commercial score for the Bidder under consideration F_b = Absolute financial quote for the Bidder under consideration. $F_{\min}$ = Minimum absolute financial quote.	--	100

Note:

- i) If any bidder not fulfilling any of the above criteria shall be liable to be summarily rejected.
- ii) The Firms securing at least 50% marks based on above system shall be considered as qualified and eligible for opening of financial bid.

2.5 FINAL COMBINED EVALUATION PROCESS OF BID

The Technical and Price Bid of technically qualified bidder shall be evaluated separately. Tendering evaluation shall be done on marks scored by the Bidder on both Technical and financial Criteria. (As per GFR rules 192) QCBS System.

The weight age for Technical Bid is set at 70% whereas the weight age for financial Bid is set at 30%.

Combined and Final Evaluation- Proposals will finally be ranked according to the total score (Technical Score + Financial Score) as per QCBS method.

Formula for Determining the Price Scores

- 70% weightage will be awarded for Technical Evaluation and 30% weightage will be awarded for Financial Evaluation.
- Technical Bid will be assigned a Technical score (T_s) out of a maximum of 100 Marks, as per the Scoring Model provided in the previous section.
- The Price bid would be normalized on a scale of 100, with lowest score being normalized to 100 and the rest being awarded on a pro-rata basis. Such normalized scores would be considered for the purpose of QCBS based evaluation, explained in section below.

Final Evaluation Criteria Quality and Cost based selection (QCBS)

The total score of a firm will be calculated using the following method:

$$\text{Total Score (S)} = T_s * 0.7 + F_n * 0.3$$

P. B. Bhatia
25/04/2025

S. S. Sangeet
25/IV/2025

The firm with highest Total score (S) will be awarded with the contract.

Note: In case of tie (if more than one CA/CMA Firm gets equal marks),

GCE Keonjhar shall have right to take decision regarding award of the contract on the basis of the date of registration of firm (which is oldest among them).

3. SCOPE OF WORK:-

The GCE Keonjhar Internal Auditors scope of work shall include the following (this is an illustrative but not exhaustive list):-

A. CASH & BANK BOOK:

- Checking and verification of the cash book and to ensure that the cash in hand is reconciled with cash book records
- Checking and verification of all bank books and to ensure that the bank books are reconciled on monthly basis and necessary actions are taken for unmatched transactions.
- Checking and verification of payment transactions on test check basis to ensure that they are made as per the generally accepted accounting principles and the State Government rules.
- Ensure reconciliation of earnest money deposits (EMD) register and security deposit (SD) register with the Accounting records.

B. GRANT & FEE INCOME:

- Checking and verification of fees/incomes/receipts and the review of the reconciliation for fees/income/receipts to ensure that no revenue leakage exists.
- Reconciliation of Fees booked in Income expenditure with Receipts & payment.
- Checking and verification of Government Grants (Central / State) received and utilized and their quarterly reconciliation and certification (UC),

C. FIXED ASSETS & LIABILITIES:

- Scrutiny of all assets and liabilities accounts to ensure their correctness.
- Audit of fixed assets registers, accounting records and their reconciliation with accounting records.
- Reconciliation of Asset purchased out of Govt. Grant and other Earmarked Fund and Confirmation of entries as per state government norms.

4. PERIODICITY AND TIMELINES OF AUDIT:

- Auditor will be required to conduct the internal audit in 06 Months.

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5. DUTIES OF Auditor/Firm/Party:

- (a) The Auditor will be required to carry out internal audit of GCE Keonjhar and submit the final internal audit report to Principal with a copy to Finance (I/C).
- (b) The auditor will be required to carry out assessment of any particular internal system of GCE Keonjhar in detail and submit report on the same as demanded by the Principal GCE Keonjhar.
- (c) The Auditor will be required to submit an audit schedule/ plan within 14 days after getting the contract with a security deposit amount of Rupees 20,000/- (Twenty Thousand Only)
- (d) The Auditor will be required to depute his audit team in the following manner:

SL. No.	Description	Minimum No. of Employees to be present	Minimum No. of days for which the team should be present
1	Team deputed to carry out the internal audit for GCE Keonjhar	Should consist of at least one CA/CMA with 05 experience, One CA/CMA intermediate/IPCC and one assistant.	The team will be required to be present at the GCE Keonjhar for carrying out audit for a minimum of 15 Days per Month.

- (e) The auditor will be required to discuss the internal audit reports of GCE Keonjhar with Principal before its finalization for each year. For this he will be required to meet the Principal and discuss his response and incorporate his comments before issuing final internal audit report.. Further it is a duty of Audit to submit signed hard copy of internal audit report to Principal GCE Keonjhar.
- (f) For Consolidation of Accounts, the auditor shall be responsible for standardization of accounting heads, arranging heads, arranging of standardized codes and standardization of formats for final account across campuses.
- (g) The auditor shall be responsible for consolidation & finalization of the financial statements of each financial years.
- (h) The internal audit report for each financial years are to be prepared in three parts as given below :-

Part-1: Management Summary and Suggestions

Part-II : Detailed Internal Audit Report (for each Financial Years)

Part-III : Follow up and Action Taken Report (for Previous Reports)

Further, a Consolidated Management Summary for each financial years are also required to be submitted to the Principal Office.

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(i) It will be the duty of the auditor to obtain / follow up the corrections / rectifications / action taken for each objection and incorporate the same in consolidation management summary to be presented in the Deans & HODs meeting.

(j) For all matters, the auditors will co-ordinate with Principal, GCE-Keonjhar.

6. PAYMENT SCHEDULE:-

The payment shall be made as follows:

The 75% payment of professional fees for internal audit will be released on submission of audit reports from 2009-10 to 2023-24 along with consolidated executive summary, Action taken report and balance 25% after its approval by the Purchase Committee.

7. TERMS AND CONDITIONS:-

1. Initially the engagement of auditor will be for the financial years i.e. 2009-10 to 2023-24. However, GCE Keonjhar may extend the appointment of Internal Auditor for next two financial years i.e. 2024-25 and 2025-26 with a 5% escalation per annum up on satisfactory performance. Other terms & condition on extension will remain same. The extension will be made for each financial year separately at the sole discretion of Principal GCE Keonjhar. The engagement of auditor cannot be for more than three years in total.
2. Each page of supporting documents is required to be signed by the Nodal Partner of CA/CMA Firm.
3. Tender shall be submitted in prescribed/official tender document only. If submitted in any other form, the same shall be summarily rejected
4. The tender documents shall be written legibly and free from erasing, corrections and over-writing, otherwise the bid will be rejected.
5. Upon verification, evaluation / assessment, if in ease any information furnished by the firm is found to be false incorrect, their bid shall be summarily rejected and no correspondence on the same shall be entertained.
6. Whenever deemed necessary, GCE Keonjhar may seek clarifications on any aspect from the participant firm. However, that would not entitle the participant to change or cause any change in the substance of the offer submitted or price offered.
7. The technical bid will be evaluated as per the eligibility criteria and other terms and conditions mentioned in this tender document
8. GCE Keonjhar reserves the right to issue a corrigendum to this tender document as and when required which would be a supplement to the main tender document. Any Corrigendum to this tender will be notified through the websites <http://www.gcekej.ac.in>.
9. If any date mentioned above happens to be a holiday, then the next working day will be the relevant date.

P. B. B. B.
25/04/2025

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25/11/2024

10. GCE Keonjhar reserves the right to cancel this tender process at any time without assigning any reason before the selection of CA/CMA Firm and the tendered shall not be entitled to claim any damage or compensation due to such cancellation.
11. This tender is subject to the jurisdiction of the local courts at Keonjhar only. All disputes arising out of the tender process shall have the jurisdiction of the local courts at Keonjhar only.
12. Tenders received in the single-bid system i.e. having the technical bid as well as financial bid in the same small envelope shall be rejected.
13. GCE Keonjhar will not accept any claim other than professional fee / charges etc. specified in financial bid.
14. The CA/CMA Firm should not have any disputes with any of the client. If any disputes come to knowledge of GCE Keonjhar at any point of time, then the services of CA/CMA Firm would be terminated.
15. Any tender received not in conformity the aforesaid terms and conditions may not be considered and same will be rejected.
16. TDS if applicable will be deducted at prescribed rates as per Income Tax Act, 1961 and GST Act
17. The contract will be only between GCE Keonjhar and CA/CMA Firm which will be built around the terms and conditions of this tender document. The contract should be accepted and signed by the CA/CMA Firm within a week failing which their EMD will be forfeited.
18. The terms and conditions of the contract shall constitute the entire agreement between the CA/CMA Firm and GCE Keonjhar. Any change will be binding only if the amendment are made in writing and signed by a competent authority of GCE Keonjhar and the CA/CMA Firm.
- 19 Applicable Law and Jurisdiction: All matters connected with this shall be governed by the Indian Law both substantive and procedural for the time being in force and shall be subject to the exclusive jurisdiction of Indian Court at Keonjhar Only.
20. The CA/CMA Firm will ensure that no information or data about the policies of GCE Keonjhar/State Government/BPUT is taken out in any form including electronic form or otherwise. The firm shall also undertake that any information data signed by the staff of the Firm is not provided to any third party or misused. In case there is such an instance, GCE Keonjhar reserves the right to take action against the Firm as deemed fit.
21. The Firm shall be responsible for any damage to equipments, property and third party liabilities caused by acts on part of its auditors/representatives.
22. The CA/CMA Firm shall ensure that the audit work is started and completed as per the time schedule mentioned in the tender document. In case of delay in the satisfactory performance and completion of audit work, penalty @ 0.2% (point two percent) per day of the Annual amount payable shall be applicable for a maximum of 30 days. Beyond 30 days, GCE Keonjhar reserves

R. B. D. S.
25/04/2025

S. B. S.
25/04/2025

the right to cancel the contract, forfeit the Security Deposit and get the work completed from alternate sources at the risk and cost of the defaulting firm.

23. Bid submitted by the CA/CMA Firm shall remain valid for a period of 180 days from the date of opening of Technical bid.

24. No subletting of work is permissible

25. The GCE Keonjhar reserves the right to cancel the contract in the following cases:

(i) The CA/CMA Firm fails to comply with the terms and conditions of the contract.

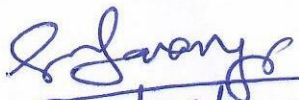
(ii) The CA/CMA Firm fails to deliver the services on time.

(iii) The CA/CMA Firm becomes bankrupt or goes into liquidation.

Upon receipt of the said cancellation notice, the CA/CMA Firm shall discontinue contract and matters connected with it.

26. In the event of Force Majeure occurring within the contracted period, the delay in performing internal audit can be extended by GCE Keonjhar on receipt of written request of CA/CMA Firms.


25/04/2025


25/IV/2025-

INFORMATION SHEET

Particulars of CA/CMA Firm for appointment as Internal Auditor of GCE Keonjhar

(a) Name of the Firm:

(b) Incorporated as.....in year..... at.....

(c) Whether any legal/arbitration proceedings are instituted against the Firm or the firm has lodged any claim in connection with works carried out by them. If yes, please give details.

(d) Registered Office Address

Name of the Nodal Partner

Designation

Telephone Numbers

Fax Numbers

E-mail

Mobile No.

(e) Registration details with Statutory Bodies: (enclose attested photocopy of documents)

Goods & Service Tax Registration No.:

Income Tax No. (PAN):

C&AG Registration No.:

(f) Details of Partners of the Firm:

Sl. No.	Name	Qualification	Associated with firm since

(g) Details of Full Time Chartered Accountants in the Firm:

Sl. No.	Name	Qualification	Associated with firm since

h) Total Staff Strength of the Firm:

Prabir
25/04/2025

Mr. Sarangi
25/11/2025

(i) EMD Details:

Particulars	Declaration Certificate	Date

*Format is enclosed at Annexure II. It should be signed with seal stamp.

(j) List of Clients where the firm has carried out Statutory and Internal audit and also mention the year of audit:

(k) Name of Clients (PSU's/Autonomous Bodies) of which Statutory audit was assigned through C&AG's office and conducted in last 3 years i.e. from 2023-24.

(l) Any other information Firm would like to furnish:

Pradeep
25/04/2025

Sr. Sarang
25/11/2025

Annexure-II

GENERAL INFORMATION

Sl. No.	Particulars	Details to be Provided
General Information		
1.	Name of the CA/CMA Firm	
2.	Date of registration of CA/CMA firm	
3.	Registered/Main Office Address	
4.	Name of Nodal Partner	
5.	Contact No. of Nodal Partner	
6.	No. of Branches in India (Attach a list along with address)	
7.	Details of Demand Draft submitted towards Earnest Money Deposit.	

(Note: The documents/certificates required in the technical bid would be attached in the order they are mentioned. Further, the details provided here must be true and correct; a declaration in his regard is to be submitted)

Signature of Nodal Partner
With name and firm Seal

RB...
25/04/2023

Sanjiv...
25/11/2025

FINANCIAL BID

The interested CA/CMA firm may quote their professional fees (all inclusive) in the following format:-

Sl. No.	Particulars	Amount in Rs.
1.	Annual Professional fee for Internal Audit for the financial years from 2009-10 to 2023-24.:	
2.	GST @ 18%:	
3.	Grand Total:	

Note: No other charges except above will be admissible whomsoever.

Grand Total Professional fees (all inclusive) in words.....

Signature of Nodal Partner
With name and firm Seal

Note: In case of difference in quoted price in figures and words, price quoted in word will prevail.

Prakash
25/04/2025

S. S. Sange
25/11/2025

Tender Acceptance Letter
(To be given on Company's Letter Head)

Date:

Sub: Acceptance of Terms & Conditions of Tender.

Tender Bid No:

Name of Work:

1. I/ We have downloaded/obtained the tender document(s) for the above mentioned 'Tender from the web site(s) namely:- <https://gcekr.ac.in>
2. I/We hereby certify that I/We have read entire terms and conditions of the tender documents from Page No. 01 to 17 (including all documents like annexure), which form part of the Tender and I/We shall abide hereby the terms / conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization shall taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in totality/entirely.
5. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Government Department/Public sector undertaking
6. I/We do hereby declare that will deposit the security amount (Rs. 20,000/-) within 14 days of award of contract to the college account.
7. I/We certify that all information furnished by me/ us/ our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your organization shall without giving any notice or reason therefore, summarily reject the bid, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely. We shall not have any claim/ right against organization in satisfaction of this condition.

Yours faithfully

(Signature of the Bidder, with Official Seal)

Name of the Authorized Signatory:

Designation:

Contact details (including E-mail):

Date:

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23/04/2025

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25/11/2025