



Corrigendum No. 1 to E-NIT No:- CA-01 of 2025 Dated 21-04-2025 and issued vide JK-tenders Tender Id:- 2025_SPDC_276002_1

Please read Pre-Bid Meeting Date & Time "28.04.2025 02:00 PM" instead of "28.04.2025 12:00 Noon" & "28.04.2025 2:00 hrs" in respect of tender for Engagement of a Chartered Accountant/CA Firm for ERP Accounting Support for the Financial Year- 2024-25 and 2025-26 wherever appearing in the E-NIT No:- CA-01 of 2025 Dated 21-04-2025 issued vide endorsement No. JKSPDC/Fin/E-7019584/283-92 dated 21.04.2015.

By Order

(Bunty Bhola)

Deputy General Manger (A&F)
JKSPDC.

No: - JKSPDC/Fin /E- 7019584 /

428-432

Dated:26.04.2025

Copy to:-

- 1) Director Finance, JKSPDC for information.
- 2) General Manager (Accounts) Srinagar/ Jammu for information.
- 3) PA to MD for information of the Managing Director, JKSPDC.
- 4) AM (IT)/ Sh. Sumit Parihar for information and necessary action.
- 5) Sh. Rakhsit Sharma to upload the corrigendum on the JK tenders.

JAMMU AND KASHMIR STATE POWER DEVELOPMENT CORPORATION LIMITED

(A Government of J&K Enterprise)
Exhibition Grounds, Srinagar, Kashmir J&K-190009.
Phone.: 0194-2458005. Fax: 0194-2451665, 2483578.
Ashok Nagar, Satwari, Jammu J&K-180004.
Phone.:0191-2430548, Fax: 0191-2435403
E-mail: md@jkspdcl.com Website: www.jkspdc.nic.in



Link for VC MEETING

Ref:- E-NIT No:- CA-01 of 2025 Dated 21-04-2025(E-NIT) for the “Engagement of a Chartered Accountant/CA Firm for ERP Accounting Support for the Financial Year-2024-25 and 2025-26.”

Tender Id: - 2025_SPDC_276002_1

In reference to the above-mentioned E-NIT regarding the “**Engagement of a Chartered Accountant/CA Firm for ERP Accounting Support for the Financial Year-2024-25 and 2025-26**”, floated through jktenders.gov.in portal, a pre-bid meeting under the chairmanship of Senior General Manager (Electric) JKSPDC shall be convened on 28-04-2025 at 02:00 PM.

VC link of the meeting for the intending bidders is given below:

VC Link	https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDkxMjUyOGMtMGY1OC00ZGI5LW11YmItODMwYWwEwMzA3NmJl%40thread.v2/O?context=%7b%22Tid%22%3a%22b0648cec-78bc-4d53-8b46-797aa0f003e4%22%2c%22Oid%22%3a%22b018503d-1d5e-4d98-9b78-717aa5198491%22%7d
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Yours faithfully,

Sd/-

(Bunty Bhola)

Deputy General Manager (A&F)

Dated :-26.04.2025

No:- JKSPDC/Fin/E-7019584/426-427

Copy:-

1. All the committee members for information
2. PA to DF for information of Director Finance
3. Concerned for uploading it on the Jk Tenders for information of all prospective bidders.

JAMMU AND KASHMIR STATE POWER DEVELOPMENT CORPORATION LIMITED

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Exhibition Grounds, Srinagar, Kashmir J&K-190009.

Phone.: 0194-2458005. Fax: 0194-2451665, 2483578.

Ashok Nagar, Satwari, Jammu J&K-180004.

Phone :0191.2430548 Fax: 0191.2435403

**JAMMU & KASHMIR STATE POWER DEVELOPMENT
CORPORATION LIMITED**

Harnessing the Power of Heavens
(Government of J&K Enterprise)



E-NIT NO. CA/01 of 2025
Dated:-21.04.2025

**"Tender for Engagement of Chartered Accountant/CA firm
for ERP Accounting Support for the Financial Year- 2024-25
and 2025-26"**

Corporate Office:

Exhibition Grounds, Srinagar, Kashmir J&K-190009.
Ashok Nagar, Satwari, Jammu J&K-180004.

KEY DATES & BASIC TENDER INFORMATION

Particulars	Details
Name of Work	Engagement of a Chartered Accountant/CA firm for ERP Accounting Support for the Financial Year- 2024-25 and 2025-26.
Tender Specification number	E-NIT NO. CA/01 of 2025
Last date for Online submission of Tender	13.05.2025 Time 12:00

Key Dates:

Sr. No.	Event	Date & Time
1	Publishing Date	21.04.2025
2	Document Download start Date	21.04.2025
3	Pre-Bid Meeting Date and Last date of receipt of written queries	28.04.2025 Time 12:00 Noon and 28.04.2025 Time 3:00 PM
4	Date of issuance of modification to the bid documents (corrigendum)	30.04.2025 Time 2.00 PM
5	E-Bid Submission Start Date	30.04.2025 Time 4 . 0 0 P M
6	E-Bid Submission End Date	13.05.2025 Time 12:00 Noon
7	Last date of receipt of hard copy of bids	13.05.2025 Time 12.00 Noon
8	Technical Bid Opening Date	13.05.2025 Time 2:00 PM

Note: -

The dates shown above are firm, unless modified by the tendering authority who shall not be responsible for any delay by the bidders caused by whatsoever reason. In case there is holiday on any of the aforesaid dates, the next working day shall be considered for the above proceedings.



Item Description	Notice inviting E-Tenders (E-NIT) for the Engagement of a Chartered Accountant/CA firm for ERP Accounting Support for the Financial Year- 2024-25 and 2025-26.
Date of issue of E-Tender Document	21-04-2025
Availability of E-Tender Document	E-NIT is available at jktenders.gov.in
E-Tender system	The bids shall be uploaded in electronic format only on the portal jktenders.gov.in
Cost of tender document EMD	Rs. 1000 for cost of tender document and Rs. 50,000/- (Rupees Fifty Thousand Only) for earnest money security in the form of demand draft/online payment mode in favour of General Manager, Accounts, Jammu to the official account of General Manager (Accounts), JKSPDC, Jammu. Bank Name: J&K Bank Account No: - 0104010100001198 IFSC Code JAKA0BASTEE
Performance Security to be furnished by the successful bidder	5% of the total value of the contract cost as performance security in the shape of bank guarantee from commercial bank pledged to the Managing Director, JKSPDC and it shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations.
Period of Assignment	One year starting from the seventh day of the issuance of letter of Award (LoA)
Onsite Resource Required.	One Chartered Accountant and One CA intermediate , as onsite resource at Corporate Office, Jammu over the period of the contract. However, the services of both the onsite resources may also periodically be required at corporate office, Srinagar during the currency of the contract.
Pre-Bid Meeting and Last date & Time for Tender submission	Pre-Bid meeting shall be held virtually on 28-04-2025 at 2.00 hrs through physical/video conferencing. Queries can be submitted online up to 3.00 PM of 28-04-2025 through also email at:- buntybhola01@gmail.com, jan.umer21@gmail.com
Opening of Technical Bids	Technical bids shall be opened online on jktenders.gov.in on 13-05-2025 at 2.00 PM
Venue of E-Tender Opening	Office of the General Manager (Accounts) J&K State Power Development Corporation, Camp Office Ashok Nagar Satwari Jammu – 180004.
Contact officer for correspondence and clarifications	Mr. Bunty Bhola Deputy General Manager (Finance) Cell no:- 7889739800, 9419702700 Email:-buntybhola01@gmail.com, jan.umer21@gmail.com

NOTE: -

- (1) Tender Documents can be downloaded from portal <https://jktenders.gov.in> free of cost. The interested bidders are advised to regularly visit the portal for the purpose.
- (2) EMD shall be forfeited, if the bidder withdraws, or amends impairs or derogates from the tendering any respect within the period of validity of this tender. If the successful bidder fails to furnish the required Performance Guarantee, then the EMD furnished may be forfeited.
- (3) The corrigendum or addendum to the Bidding Documents, if any, as well as any change in due date(s) of opening of tender will be published on the portal <https://jktenders.gov.in> but will not be published in newspaper. Hence participant bidders are advised to regularly visit the websites until the bid opening. The Corporation shall not be responsible in any way for any ignorance of the bidders about the corrigendum or addendum or change in the due date(s).

1. Introduction: -

The Jammu & Kashmir State Power Development Corporation limited (JKSPDC), a Government of J&K Enterprise, intends to hire a Chartered Accountant (CA) firm on full-time basis for providing ERP Accounting Support to the Corporation for the F.Ys 2024-25 and 2025-26. The Corporation's Books of Accounts are being prepared on ERP (IFS) accounting software. The Corporation is having around 70 accounting units/profit and cost centers which are being consolidated at corporate office level at Jammu/Srinagar and the Annual Accounts are generated out of ERP software.

As such, on behalf of the Managing Director JKSPDC, e-tenders are invited from interested eligible CHARTERED ACCOUNTANT/CA FIRMS for full time ERP Accounting Support for the FYs 2024-25 and 2025-26 comprising of **two** onsite resource i.e **One Chartered Accountant** and **One CA intermediate**.

2. Scope of Work/Deliverables:

The scope of work shall be as under: -

- a) To provide Accounting Support to the ERP Data Entry Operators for suggesting treatment to various transactions in the ERP based Double Entry Accounting system of JKSPDC.
- b) To monitor and supervise the data entry into the ERP system in compliance to the applicable statutory requirements and Indian Accounting Standards and Income Tax provisions etc as well as reconciliation of ERP cash book with the physical cash book and bank statements for **FY 2024-25 and 2025-26. Importantly, the ERP data entry of the FY 2024-25 has been done concurrently at all the offices**, thus maximum work relating to data entry is already done. Only scrutiny and reconciliation of the data entry of the FY **2024-25** is required, apart from the activities mentioned in other points of the scope. .
- c) To do Ledger Scrutiny, ERP Internal Audit and rectification of the wrong entries for proper accounting as per Indian Accounting Standards.
- d) To make calculations for Deferred Tax Liability if any for FY **2024-25** and **2025-26**.



- e) To generate financial statements of all the Accounting Units from the ERP System for FY 2024-25 and 2025-26. The first draft of financial statements should be provided in IndAS format.
- f) To Consolidate Annual Accounts of the Corporation in amended schedule III of the Companies Act, 2013 and in compliance to IndAS along with Notes to Accounts after posting of manual, JV and consolidation entries and finalization of the same for the year **FY 2024-25** and **2025-26**.
- g) To assist the Corporation in making available all requisite information/data to the Statutory Auditors in preparation of replies to the observations of the auditors if statutory audit is taken up during the currency of the contract irrespective of financial year. Primarily, all necessary action required for rectification for compliance with the following audit observations shall also be the responsibility of CA/CA firm:
- i) Accounting treatment of water usage charges.
 - ii) Physical verification of fixed assets & inventory of the Corporation.
 - iii) Accounting treatment of Impaired Assets.
 - iv) Gaps (if any) in the accrual system of accounting across paying units of JKSPDC.
- h) Also to provide necessary guidance/expert opinion/Accounting Support with respect to the unaudited financial statements of the Corporation for completion of statutory audit. Presently the Statutory Audit of the Corporation is completed till **FY 2018-19**. Statutory audit of the **FY 2019-20** is almost completed and **draft report received** and the financial statements of the **FY 2019-20 to FY 2023-24** stands **approved** by the **Board of Directors**. If required, passing of accounting entries as well as redrafting of IndAS compliant financial statements pertaining to the period from FY 2019-20 to FY 2023-24 shall be the responsibility of the CA/CA firm.
- i) To impart training to the identified staff (5-10 No's) within the contract period covering all major accounting and legal aspects from preparation of financials to the adoption of financials in the Annual General Meeting.
- j) To monitor and supervise the data entry of loan, FDRs and Budget into the ERP application.
- k) To monitor on a daily basis and liaise with concerned offices for collection of information for data entry/reconciliations for the FY 2025-26.
- l) To review and resolve any gaps in requirements and ERP functionality with ERP implementation vendor and suggest customization, if required.
- m) Any other duty assigned by the Managing Director or Director Finance pertaining to:
- i) ERP Accounting MIS.
 - ii) Tax matters i.e. to coordinate with Tax Counsel for providing timely support in connection with cases of tax scrutiny, assessment, appeals etc. & other allied matters.
 - iii) GST issues.
 - iv) Coordination for completion of Tax audit in time-bound manner through the tax auditor including identification and bridging of the gaps (if any) in previous years to the satisfaction of JKSPDC.
- n) The CA firm will furnish a monthly performance report to the Director Finance through DGM (Finance/ERP).
- o) The onsite resources of CA/CA firm shall comprise of **one Chartered accountant** and **One CA intermediate**, shall mandatorily remain present physically at the site at Corporate Office,



Jammu over the period of the contract. However, the services of both the onsite resources may also periodically be required at **corporate office, Srinagar** during the currency of the contract. TA/DA for movement of resource persons, if ordered/instructed by JKSPDC shall be reimbursed as per the actuals or to the maximum as admissible to the DGM level officer for CA consultant and to the AAO level officer for the CA- intermediate, whichever is less. Attendance of onsite resources punched in biometric machines shall be certified by the concerned DGM (Finance/ERP).

3. Schedule of delivery of services:

S.No	Milestone	Timeline for (FY 2024-25 and FY 2025-26)
1	Signing of provisional annual accounts of FYs 2024-25 and 2025-26.	31 July 2025 for the FY 2024-25 and 30rd June, 2026 for the FY 2025-26
2.	Completion of Tax Audit & Filing of Income Tax Return (FY 2024-25 and 2025-26)	31 August, 2025 for FY 2024-25 and 31 st August, 2026 for the FY 2025-26

4. Eligibility criteria:

The bidders shall submit their technical bid based on eligibility criteria mentioned here in after and fixed professional fee as mentioned in **clause 6**. Following are the minimum eligibility criteria: -

- a) Chartered Accountant/CA firm with a minimum post registration (with ICAI) experience of **five (05) years**.
- b) Experience of preparation of Annual Accounts in ERP software of at **least two (02) financial years** of any PSU's only having annual turnover of more than **Rs. 300 crores**.

5. Marking criteria: -

The marking criteria shall be as per table given under:

Marking criteria*			
S.No	Parameter	Basis	Maximum Marks
1	Years of experience of CA/CA firm post registration with ICAI.	3 marks per year.	30
2	Experience of preparation of Annual Accounts in ERP software of any PSU's only having annual turnover of more than Rs. 300 crores.	10 marks per year for every completed financial year of preparation of accounts of PSU's.	40
3	Experience of preparation of Annual Accounts in ERP software of any Power Sector PSU's (Transco/Tradeco/Genco/Discom) having annual turnover of more than Rs. 300 crores.	10 marks for every completed financial year of preparation of accounts of Power Sector PSU's (Transco/Tradeco/Genco/Discom).	20

4	Experience of statutory audit of Power Sector PSU's (Transco/Tradeco/Genco/Discom) having annual turnover of more than Rs. 300 crores.	5 marks for statutory audit for every financial year of a power sector PSU's only (Transco/Tardec/Genco/Discom)	10
Total Marks			100

*The documentary evidence for each parameter above should be enclosed with the bid documents. Experience counted in criterion no. 2 shall not be taken in the criterion no. 3 above.

Bidder scoring the highest marks as per the marking criteria shall be awarded the assignment.

In case of tie in total marks, assignment shall be awarded to the bidder who has the highest marks among the eligible bidders for the following criteria in a sequence: -

- a) Number of financial years of preparation of Annual Accounts in ERP software of any Power Sector PSU's (Transco/Tradeco/Genco/Discom) having annual turnover of more than Rs. 300 crores.
- b) Number of financial years of statutory audit of power sector PSU's only (Transco/Tradeco/Genco/Discom) having annual turnover of more than Rs. 300 crores.
- c) Number of financial years of preparation of annual accounts in ERP software only having annual turnover of more than Rs. 300 crores.
- d) Number of years of registration of CA/CA firm with ICAI.

In case of tie in first criterion (a) above, then second criterion (b) above shall be considered, in case of tie in both first criterion (a) above & second criterion (b) above, then third criterion (c) above shall be considered & in case of tie in first criterion (a) above, second criterion (b) above & third criterion (c) above, fourth criterion (d) above shall be considered for award of assignment.

6. Professional Fee and Payment schedule: -

The selected ERP Accounting Support shall be paid as per following schedule:

S.No	Milestone	Amount (in Rs)
1	Monthly Fees.	<p>Onsite Resource-I (CA) in terms clause 7 (a): Monthly Fees of Rs 1,10,000/- shall be paid, subject to the satisfactory monthly performance in line with clause 2.</p> <p>Onsite Resource-II (CA-Intermediate) in terms clause 7 (a): Monthly Fees of Rs 30,000/- shall be paid, subject to the satisfactory monthly performance in line with clause 2.</p>
2	On completion of 1st milestone in line with clause 4.	Rs 1, 70,000/-
3.	On completion of 2nd milestone in line with clause 4.	Rs 1, 70,000/-
<p>Total fee payable over the term of the contract: [(Rs 1,10,000x12) + (Rs.30,000x12)+ (Rs 1,70,000 + Rs 1,70,000)]= Rs 20,20,000/- (Rupees Twenty Lacs twenty thousand only)*plus GST.</p>		

*GST shall be paid extra.

7. Term of Assignment: -

- a) The **Onsite resource-I (1 Chartered Accountants)** of the selected firm should be qualified Chartered Accountants (Partner/Regular Employee) with a minimum pass-out experience of **6 years**, who shall attend the JKSPDC Corporate office, Jammu, whereas the **Onsite resource-II (1 CA-Inter)** of the selected firm should be qualified intermediate examination of the Chartered Accountants course with completion of mandatory **3 years article ship** with the CA firm. However, the services of onsite resources can be required at corporate office, Srinagar simultaneously as per the requirement of the JKSPDC.
- b) The replacement / change of the onsite resources shall be avoided to ensure the continuity of knowledge and experience. However, if the same is unavoidable, it would be allowed only once during the entire period of contract, after the completion of preparation of financial statements and filing of Tax return for the financial year corresponding to the date of request for replacement with the prior approval of JKSPDC. **JKSPDC can ask for change of any resource, anytime during the tenancy of the contract.** The replacement shall be done with a resource of the same or better skill set and experience. The replacement shall be done with proper knowledge transfer of internal processes to the new resource so that efficiency of work shall not be affected.
- c) The CA/CA firm shall have to provide ERP Accounting Support on full time basis (**office timing of JKSPDC**) at the corporate office, Ashok Nagar, Satwari, Jammu, as per orders to be issued from time to time. Both the onsite resources can also be called on the holidays, when required to attend the ongoing audit and/or for completing other time bound assignments.
- d) The CA/CA firm shall perform the assigned job for one year commencing **seven** days after issuance of the Letter of Award. The duration of this contract can be extended by further **one year** by the Corporation based upon mutual understanding on the same terms and conditions and satisfactory performance of the CA/CA firm with 5% increment in the monthly emoluments for the extended year, subject to the approval of the competent authority.
- e) The selected bidder shall not sublet or assign the awarded job or any part thereof.
- f) JKSPDC reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to the award of contract, without assigning any reason, and without thereby incurring any liability to the affected bidder or bidders.

8. Performance guarantee of assigned work by the consultant and contract agreement:

The CA/CA firm shall submit a performance guarantee in the shape of a Bank guarantee pledged to Managing Director, JKSPDC within **14 days** from the date of issuance **of LoA**, from a commercial bank, which shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations. The CA/CA firm shall execute the Contract Agreement with the JKSPDC within three weeks days of the date of issuance of the LoA.

9. Corporation Responsibilities

At the request of firm and whenever required, JKSPDC shall provide the following resources to the firm to ensure seamless completion of assignment.

- a) Dedicated teams of ERP Operators & Finance Assistants, who shall work with onsite resources for completion of the assignment under the overall supervision of DGM (Finance/ERP).
- b) Appropriate office space and infrastructure for completing the assigned work over the period of the contract.



10. Performance Standards

The CA/CA firm undertakes to perform the services with the highest standards of professional competence, work ethics and integrity and shall furnish its independent professional expert opinion on issues within the scope of work. The firm shall ensure that the onsite resources shall exhibit utmost discipline while dealing with the officers/officials of the JKSPDC and any behavioral issue shall not be tolerated in any case. The firm shall also ensure completion of the assignment with punctuality and a monthly performance report shall be furnished to the Director Finance through DGM (Finance/ERP).

11. Confidentiality

The CA/CA firm shall not, during the term of this Contract and after its expiration, disclose any proprietary or confidential information relating to the services under the Contract or the JKSPDC's business or operations without the prior written consent of the JKSPDC.

12. Ownership of Material

Any studies, reports or other material prepared by the firm for the JKSPDC under the Contract shall belong to and remain the property of the JKSPDC.

13. Consultant not to be engaged in Certain Activities

The selected CA/CA firm hired by the JKSPDC shall in no case represent or give opinion or advice to other stakeholders in any matter, which is adverse to the interest of the JKSPDC. This would constitute a material breach of Contract.

14. Termination

JKSPDC may, in their discretion, terminate the Contract in the event of the CA firm failing to meet the contractual obligations or any material breach of Contract. Prior to that JKSPDC will give in writing the reasons for terminating the contract.

15. Dispute Resolution

No dispute or difference arising between the CA/CA firm and the JKSPDC, under or relating to the contract shall be referred to adjudication, unless an attempt has first been made to settle the same amicably. Amicable settlement will be deemed to have failed if either party notifies the other, in writing, of the same.

Any dispute, in respect of which the JKSPDC and the CA/CA firm have failed to reach at an amicable settlement, shall be settled by reference to adjudicator.

16. Adjudication

If the parties fail to resolve such a dispute or difference by mutual consultation, then the dispute shall be referred in writing by either party to the adjudicator, with a copy to the other party. The adjudicator shall be appointed by the Appointing Authority (Owner-Managing Director, JKSPDC).

Within 28 days after receiving such reference, the Adjudicator shall give its decision which shall be reasoned and shall be binding on both the parties, who shall promptly give effect to it unless and until it is revised in an amicable settlement.

The Adjudicator shall be bound by following terms while adjudicating the dispute:-

- a) The Adjudicator shall pass an award strictly as per the terms and conditions of the Contract. Any award contrary to the terms and conditions of contract shall be void and not enforceable.



- b) The Adjudicator shall not award pre-reference, pendent lite or future interest on any claim awarded in favour of any party.
- c) The Adjudicator shall pass a speaking award with reference to each item of claim/dispute.
- d) The venue of adjudication shall be in the UT of Jammu and Kashmir.
- e) The Adjudicator shall be paid fee plus reasonable expenditure incurred in the execution of its duties as Adjudicator under the contract. This cost shall be divided equally between the JKSPDC and the CA Firm.
- f) Neither party shall be entitled to suspend such work to which dispute relates and payments if any shall be continued to be made in terms of the Contract during the pendency of the Adjudication proceedings.
- g) The language of the Adjudication proceedings and of all documents and communications between the Parties shall be English.

If either party is dissatisfied with the Adjudicator's decision, then either party, may within 28 days after receiving the decision, give notice to other party of its dissatisfaction. If the Adjudicator fails to give its decision within the period of 28 days after receiving such reference, then either party, may within 28 days after the period has expired, give notice to other party of its dissatisfaction.

If the Adjudicator has given its decision and no notice of dissatisfaction has been given by either party within 28 days after it received the decision of the Adjudicator, then the decision of the Adjudicator shall become final and binding upon both the parties.

Where notice of dissatisfaction has been given, both the parties shall attempt to settle the dispute amicably. In case of failure, there shall be no arbitration proceedings. However, the parties can challenge the award of the Adjudicator in the competent Courts within the UT of Jammu & Kashmir only. Courts of UT of Jammu & Kashmir shall have exclusive jurisdiction on the matter.

Should the Adjudicator resign or die, or should the JKSPDC and the CA/CA firm agree that the Adjudicator is not fulfilling its functions in accordance with the provisions of the Contract; another adjudicator shall be jointly appointed by the JKSPDC and the CA/CA firm as Adjudicator under the Contract. Failing agreement between the two within twenty-eight (28) days, the new Adjudicator shall be appointed as the Adjudicator under the Contract at the request of either party by the Appointing Authority.

17. Law Governing Contract and Language

The Contract agreement shall be construed and interpreted in accordance with and governed by Laws of India as are in force for the time being and applicable in the UT of Jammu & Kashmir including rules and regulations made there under. In case of any dispute between the parties, the courts in the UT of Jammu & Kashmir shall have jurisdiction in the matter. In respect of any matter for which no provision has been made in the contract, the provisions contained in the Standard Guidelines of the JKSPDC about Engagement of consultants shall apply.

18. Validity of Bids

Bids shall remain valid for 90 days from the due date of submission of the Bid. JKSPDC may solicit the Bidder's consent to an extension of the Period of Bid Validity. The request and the responses thereto shall be made in writing and sent by email.

19. Other terms & conditions: -

- a. The list of documents to be attached with the online bid by the bidder is as under: -
 - ✓ Standard format for submission of technical details as per the **Annexure A** attached.
 - ✓ Latest Firm Registration Certificate / Membership Certificate of the firm issued by the Institute of Chartered Accountants of India.



- ✓ Experience Certificates in evidence of clause 4 & 5.
 - ✓ Scanned Copies of PAN/GST number.
 - ✓ Scanned copy of receipt of EMD paid and cost of tender document.
 - ✓ Power of attorney in favour of the bidders authorized signatory.
 - ✓ Affidavit/ undertaking.
- b. All the bids will be evaluated based on the documents furnished along with application only.
- c. All submitted documents should be signed by the authorized signatory of the firm.
- d. The Bidder shall bear all costs associated with the preparation and submission of its bid and JKSPDC will in no case be responsible or liable for those costs regardless of the outcome of bidding process.
- e. **Refund of EMD:** In case of unsuccessful bidder, it shall be refunded after determination of successful bidder. While in case of successful bidder, it shall be refunded on acceptance of Performance Guarantee.
- f. Taxes shall be deducted at source as per applicable laws.

By order


(Bunty Bhole)
Deputy General Manager (Finance),
Corporate office, JKSPDC

No: -JKSPDC/Fin/E-7019584/283-92

Dated: 21-04-2025

Copy for information to the: -

1. Director Finance, JKSPDC.
2. General Manager (Accounts) Jammu/Srinagar, JKSPDC.
3. All Deputy General Managers (A&F).
4. AM (IT) for uploading the tender on the JKSPDC website.
5. PA to MD for Information of Managing Director, JKSPDC.

Annexure A to the NIT No. E-NIT NO. CA/01 of 2025 dated 21-04-2025
Standard format for submission of Technical Bid

1. Name of the Chartered Accountant/CA firm: -
2. Registration Details of the CA/C firm: -
3. Membership details of partners of the firm: -
4. Address details of the firm: -
5. Details of preparation of Annual Accounts in ERP software of PSU's only having annual turnover of more than Rs. 300 crore or above: -

S.No	Financial Year	Name of Company(ies)/Corporation (s)
1.		
2.		

6. Details of preparation of Annual Accounts in ERP software of Power Sector PSU's (Transco/TradeCo/Genco/Discom) only having annual turnover of more than Rs. 300 crore or above:-

S.No	Financial Year	Financial Years
1.		
2.		

7. Details of experience of statutory audit of Power Sector PSU's (Transco/TradeCo/Genco/Discom) having annual turnover of more than Rs. 300 crore:-

S.No	Name of PSU (s)	Financial Year of Statutory Audits of Annual Accounts
1.		
2.		

8. Experience of ERP Software: -
9. PAN of the CA/CA firm:
10. GST Number:
11. Details of EMD paid: Amount, UTR No, Date of transaction, beneficiary account number, all other relevant details.
12. Details of authorized signatory: Name, Designation, signature. (please enclose power of attorney in favour of the authorized signatory)
13. Bank details of CA/CA firm NEFT/RTGS:-

1.	Bank Name	
2.	Branch Name and Address	
3.	Bank Account Number with style of account, Saving/ Current	
4.	IFSC Code No. Of the Bank	

I confirm that I have not taken any deviation from the specified terms & conditions, of the e-NIT documents. A copy of complete e-NIT document duly signed and sealed on all pages as a token of acceptance of all terms & conditions are attached.

Signature of authorized signatory.....
Seal of the Firm.....


