



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/6156374
Dated/दिनांक : 22-05-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	02-06-2025 21:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	02-06-2025 21:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Gujarat
Department Name/विभाग का नाम	Gujarat State Civil Supplies Corporation Limited
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Gandhinagar.
क्रेता ईमेल/Buyer Email	buycon8.gscscl.gj@gembuyer.in
Item Category/मद केटेगरी	Financial Advisory Services - Onsite; Pre Audit Service
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	50 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

Bid Details/बिड विवरण	
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	19680000
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	ICICI
Schedule 1 EMD Amount/ईएमडी राशि (In INR)	40000
Schedule 2 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 3 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 4 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 5 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 6 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 7 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 8 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 9 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 10 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 11 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 12 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 13 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 14 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 15 EMD Amount/ईएमडी राशि (In INR)	17000

Schedule 16 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 17 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 18 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 19 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 20 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 21 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 22 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 23 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 24 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 25 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 26 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 27 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 28 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 29 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 30 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 31 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 32 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 33 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 34 EMD Amount/ईएमडी राशि (In INR)	17000
Schedule 35 EMD Amount/ईएमडी राशि (In INR)	17000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	ICICI
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	18

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के

दायरे से बाहर रखा गया है।

(b). The EMD Amount will be applicable for each schedule/group selected during Bid creation.

(c). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

MANAGER
Gandhinagar., Gujarat State Civil Supplies Corporation Limited
(Gscscl)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.
5. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
 - i. If number of technically qualified bidders are only 2 or 3.
 - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
 - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
 - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
 - v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**Scope of work to be uploaded by buyer:**[1747904672.pdf](#)**Evaluation Method** (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Estimated Value	Item/Category	Quantity
Schedule 1	1320000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 2	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 3	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 4	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 5	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 6	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 7	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 8	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 9	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 10	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 11	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 12	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 13	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 14	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 15	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 16	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 17	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 18	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1

Schedule 19	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 20	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 21	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
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Schedule 24	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 25	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 26	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 27	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 28	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 29	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 30	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 31	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 32	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 33	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 34	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1
Schedule 35	540000	Financial Advisory Services - Onsite; Pre Audit Service	To be set as 1 : 1

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes

Specification	Values
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Head Office - Gandhinagar	382010, The Gujarat State Civil Supplies Corporation Ltd. Near New Sachivalaya. Sec-10- A. Gandhinagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	

Specification	Values
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Ahmedabad City	382010,Ahmedabad City	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Ahmedabad District	,Ahmedabad District	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
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Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Bhavnagar	,Bhavnagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
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Specification	Values
Core	
Deployment Location	Onsite
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Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
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Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Botad	,Botad	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
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Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Chhotaudepur	,Chhotaudepur	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
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Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
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Qualification of Professional/Resources required	AS PER SOW
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Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Dang	,Dang	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
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Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Gandhinagar	,Gandhinagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
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Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Junagadh	,Junagadh	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Jamnagar	Jamnagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Gir Somnath	,Gir Somnath	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Dev boomi Dwarka	,Dev boomi Dwarka	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Rajkot	,Rajkot	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Morbi	,Morbi	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Kutch	,Kutch	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Banaskantha	,Banaskantha	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Mehsana	,Mehsana	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Patan	,Patan	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Sabarkatha	,Sabarkatha	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Arvalli	,Arvalli	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Kheda	,Kheda	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Anand	,Anand	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Vadodara	,Vadodara	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Surat	,Surat	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Tapi	,Tapi	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Navsari	,Navsari	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Valsad	,Valsad	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Bharuch	,Bharuch	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Narmada	,Narmada	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Amreli	,Amreli	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Surendranagar	,Surendranagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Panchmahal	,Panchmahal	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Mahisagar	,Mahisagar	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW

Specification	Values
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Dahod	,Dahod	1	N/A

Financial Advisory Services - Onsite; Pre Audit Service (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Onsite
Category of financial advisory service	Pre Audit Service
Sub-category of Financial Advisory Services	AS PER SOW
Financial Advisory Reports	Yes
Frequency of Progress Report	AS PER SOW
Type of Professional/Resources required	AS PER SOW
Qualification of Professional/Resources required	AS PER SOW
Certification of Professional/Resources required	AS PER SOW
Total Experience of Professionals / Resources (In years)	AS PER SOW
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Porbander	,Porbander	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the

case may be.

15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

Gujarat State Civil Supplies Corporation Ltd.
(A WHOLLY OWNED GOVERNMENT OF GUJARAT UNDERTAKING)

TENDER DOCUMENTS

FOR

**Invitation of Tender for Appointment of Chartered
Accountant / Cost Accountant firms for Pre-Audit of various
offices under GSCSCL. (Scope of work)**

General Manager (Finance)

Gujarat State Civil Supplies Corporation Ltd.

Sector-10-A, 'CH' Road, Near - New Sachivalaya

Gandhinagar (Gujarat)

2025-26

Gujarat State Civil Supplies Corporation Ltd.
(A wholly owned Government of Gujarat undertaking)

1.0 Preamble:

The Gujarat State Civil Supply Corporation L.T.D. (G.S.C.S.C.L) is a Wholly Owned Government company, established under the Indian Companies ACT -2013(1956) under section 617 vide Government resolution NO. CSC/1180/1469/A dated 25/09/1980 Passes by the Food, Civil Supplies and Consumer Affairs department of Government of Gujarat.

1.1 Objective:

The effective Public Distribution System ensure availability of essential-commodities in adequate quantity through Fair Price Shops to the weaker section of the society. GSCSC during its existence of more than three decades has emerged as an effective instrument for the purpose and has played a vital role in the Public Distribution network in the State. The primary objective of the Corporation is – procurement, storage and distribution of essential commodities for Public Distribution System(PDS) AND other Government Welfare schemes like Mid-Day Meal (PM POSHAN) and Integrated Child Development Services(ICDS) etc. Corporation also manages gas centre and petrol pumps at few locations. Corporation also carries out procurement OF Wheat, paddy, maize, bajara, etc from farmers at the minimum support price(MSP-KMS & RMS) Scheme of the Govt. of India. Corporation also provides its Services to the people, whenever there is any calamity like an earthquake, draught, flood, cyclone, outbreak of diseases, communal riots etc.in any part of the state.

2.0 Scope of Work:

Pre audit will cover all kinds of works bills, etc. as per the following guiding points

Nature of payment	Format of billing	Remarks
<p>1. All bills, payments related to (Transportation and labour) Procurement, storage and distribution of essential commodities, for Public Distribution system (PDS,ICDS,PM POSHAN).</p> <p>2. All bills related to petrol pumps and Gas centers If any.</p> <p>3. All bills, payments related to Procurement of wheat, paddy ,maize ,bajara, etc. from farmer at minimum support price (MSP) Scheme of GOI through PFMS.</p> <p>4. All the work bills related to Construction of Godown , building, original work, Maintenance and repairing bills, operational Maintenance.</p> <p>5. All the bills related to quality control of food grain under PDS by FRL or any other instruction.</p>	<p>Running Accounts Bills</p> <p>Final Bills, F & F bill</p> <p>Firm's bills</p> <p>Party's bills / F&F Bills</p> <p>Partial, bills</p>	<p>Pre auditor has to verify tender process and various approval like technical sanction. Administrative, revised administrative approval, if any required and competency of the same as per prevailing norms of GoG and GSCSCL and payment of Running account bills and final bill as per PWD Manual, CPW Manual, Government Resolution and Circulars issued by the Government of Gujarat and GSCSCL by time to time. Pre-auditor shall verify each RA bill as per scope of work, shall also verify the figures in line with the work order. Pre auditor is required to refer the previous R.A Bill references, as and when it is required. Moreover Pre-auditor is requested to verify</p>

<p>6. All kinds of Purchases and contingent bills.</p> <p>1) All bills, payments related to (Transportation and labour) Procurement, storage and distribution of essential commodities, for Public Distribution system (PDS, ICDS, PM POSHAN).</p> <p>2) All bills related to petrol pumps and Gas Centres If any.</p> <p>3) Verification of farmers' registration on FPP portal for procurements of various commodity under MSP to take necessary action for blocking and unblocking them and take following with farmers.</p> <p>4) All bills, payments related to Procurement of wheat, paddy, maize, bajara, etc. from farmer at minimum support price (MSP) Scheme of GOI through PFMS.</p> <p>5) All the bills related to quality control of food grain under PDS by FRL or any other instruction.</p>		<p>various Tender clause related to penalty Liquidated damage if any, and calculation thereof.</p> <p>Pre-auditor is required to ensure that every P.Os every Bills/Debit Note, Credit Note, if any every PRs/Payment has been approved by Competent Authority and the same has been entered in to ERP software which has been developed for GSCSCL.</p> <p>For team CA firm will provide additional men power as per requirement and No additional fees will be paid for that.</p>
<p>Advances related to all kind of Procurement (payable to Agency, FCI, NAFED , IOLL or any other organizations)</p>	<p>Hand Receipt or any other form if any raised by the concerned department / organization / agency</p>	<p>pre auditor has to verify necessary approvals and its competency as per prevailing norms of GoG and GSCSCL. With reference to relevant Tender clause</p>
<p>Refund / repayment / adjustment of all kinds of Deposits including conversion of SD / release of withheld amounts etc.</p>	<p>Hand Receipt / original Receipt.</p>	<p>pre auditor has to verify necessary approvals and its competency as per prevailing norms of GoG and GSCSCL. With reference to Tender clause.</p>
<p>All kinds of Consultancy fees including Advocate fees & all professional fees.</p>	<p>Bill raised by the consultant / advocate / party / Agency etc.</p>	<p>pre auditor has to verify necessary approvals and its competency as per prevailing norms of GoG and GSCSCL. With reference to Tender clause.</p>

2.1 E-tender for providing Chartered Accountant / Cost Accountant firms for Pre-Audit work of GSCSCL Bills is publicly invited by the Managing Director GSCSCL, SECTER-10-A,"CH" ROAD Near-New Sachivalaya, Gandhinagar from the eligible registered CA firm for providing Chartered Accountant / Cost Accountant at, the Gujarat State Civil Supply Corporation Ltd Gandhinagar and its District offices.

2.2 Tender Fees and EMD) :

2.2.1. EMD

Sr. No.	Name of work	Estimated cost Rs. in lacs	Earnest Money Deposit (EMD) in Rs.	Tender Fee Rs. (including 18% GST)	Time Limit for providing pre audit firm
1	Appointment of Chartered Accountant / Cost Accountant firms for Pre-Audit work of GSCSCL Bills.	(Rs.5,40,000/- Per District per annum) and (Head office Including FRL) Rs.13,20,000/- Gross total Rs. 1,96,80,000/- Rs.5,40,000/- plus Tax for <u>33 Districts plus Ahmedabad City.</u> Rs.13,20,000/- per annum for <u>Head Office including FRL</u> plus taxes extra	Rs. 17000/- for each District and Rs. 40000/- for the Head Office	---	12 Months

Note:-Where there is dispute regarding extent of checking of any matter, percentage mentioned in Pre-audit checklist will prevail over the corresponding matter mentioned above. For any other matter which is not expressly provided in the checklist, provisions mentioned above will prevail. Further, for any doubt/clarification in this regard, matter should referred to Finance Controller, GSCSCL, Head office.

3.0 General Details of Work

E-tender through GeM Portal for providing Chartered Accountant / Cost Accountant firms for Pre-Audit of GSCSCL and its District offices publicly invited by the Managing Director, GSCSCL, Sector 10-A, Ch-Road, Near New Sachivalaya, Gandhinagar from the eligible registered CA firm for providing Chartered Accountant / Cost Accountant from Government or its undertaking / Local Bodies at GSCSCL Limited, Gandhinagar and its field offices.

4.0 Schedule of E-tendering through GeM Portal:

1	Pre-bid Query	Notified by GeM-Portal
2	Downloading of Tender documents.	From www.gem.gov.in
3.	Online submission of tender document i.e. last date of receipt of tender by GSCSCL.	From www.gem.gov.in
4.	Online Verification of Tender Fee, EMD & other documents	Notified by GeM-Portal
5.	Opening of Technical Bid (If Applicable (On line)	Notified by GeM-Portal
7.	Opening of price bid(On line)	Notified by GeM-Portal

5.0 Eligibility Criteria:

5.1 Minimum Eligibility Criteria

Eligible bidder having following minimum eligibility criteria as described by Finance Department GR dated 16/09/2019 and amended dated 08/06/2020 will be considered:

Sr.	Minimum eligibility criteria	Proof to be enclosed
1.	The firm should have average minimum annual Turnover more than Rs. 50 lacs (Fifty lacs) or more in last 3 years ended on 31st March 2024.	Last 3(three) completed financial years duly Pre-audited and certified by another Chartered Accountant or Chartered Accountant's Turn Over Certificate for the year 2021-22, 2022-23 & 2023-24.
2.	The firm should have been registered for a period of at least 15 Years.	Certificate of constitution as on 01.01.2025 or subsequent date issued by the Institute of Chartered Accountants of India or Cost Accountants of India till the last date of submission of tender shall be submitted.
3.	(i) There must be at least 5 CAs/CostA/C in the firm. Out of which minimum 3 CAs/Cost A/C must be the partners of the firm. (ii) If the CA / Cost Accountant is an employee of the CA firm/Cost Accountant Firm, then he must be associated with the firm as an employee for at least one year.	(i) Copy of partnership deed duly notarized. (ii) As a proof appointment letter, Joining letter with one year old and latest salary slip shall be provided. OR (i) Certificate of constitution showing necessary details issued by ICAI.

4.	<p>The firm must have undertaken Pre-audit assignment of at least 1 Listed Company in last 3 financial years completed on 31.03.2024.(i.e. 2021-22, 2022-23, 2023-24) Or The Firm should have handled at least one any type of audit (e.g Internal Audit, pre audit, statutory audit or concurrent audit) during last 3 years of the Public enterprises, Authorities, organization which is mentioned in Annexure I,II,III (category I or II) of the Resolution Finance Department of GOG Dated 16-09-2019 & dated 08/06/2020.</p>	<p>Copy of Appointment letter/copy of Pre-audit report with audited year.</p>
5.	<p>The Firm should have handled at least 3(Three) pre-audit/Internal audit assignments of GOG or GOI undertaking in last 3 financial years completed on 31.03.2024(i.e.2021-22, 2022-23, 2023-24) [Only those GOG or GOI or its undertaking, local bodies having turnover of Rs.50 crores and more will be considered.]</p>	<p>Appointment letters, nature of work (i.e. Pre audit/ Internal audit).</p> <p>Further in support of turnover, relevant page of audited annual account of auditee organization is to be attached in respect of completed financial year.</p>
6.	<p>Firm's registered office should be located in Gujarat and if registered office is not located in Gujarat then at least two full time branches should be functional in state of Gujarat for a minimum period of 3 years.</p>	<p>Two branch office in Gujarat for a minimum period of 3 years(As a proof scan copy of firm card or ICAI/ICWAI institute certificate of last 3 years)</p>
7	<p>The firm should have at least 25 persons staff pertaining to audit and assurance work</p>	<p>The list of staff having relevant experience minimum of 1 year along with qualification certificate (B.Com, M.com, MBA(Finance), Chartered Accountant, Cost Accountant), Appointment letters, Joining letters, latest salary slip to be provided.</p>

5.2 Chartered Accountant/Cost Accountant firms already engaged with the GSCSCL in the existing assignment of Internal Auditor as internal auditor of district could not participate for the Pre-audit tender or any other professional work may send the proposals for the assignment of Pre-audit but they have to attach the letter giving the undertaking that on being selected as Pre auditors, they will resign from Internal audit /cost audit/ cost accounting or other assignment/from their present assignment of GSCSCL. Proposal without such letter of undertaking will be considered as ineligible.

5.3 Those firms which are in continuous assignment of 4 years as on 31.03.2025 as pre auditor and/or internal auditor in GSCSCL(in any district or head office), will be considered as ineligible from applying for this assignment.

5.4 CONDITIONS-(MARKING CRITERIA):

The only firm which fulfil the above minimum eligibility criteria at Sr.No.1 to 8 above should apply and send bids with the relevant documents mentioned in the Sr.No. 1 to 8. Scrutiny of the firms will be carried out exactly mentioned above and on the basis of points as per details given below for various qualification criteria:-

Sr. No.	Minimum Eligibility criteria	Details	Marks	Maximum Marks
1	The Chartered Accountant/Cost Accountant firm should have minimum registration of 15 years of continuous practice.	Nos. of years' experience 15-20 years 20-25 Years Above 25 years	05 10 15	15
2	(i) The firm should have at least 5 Chartered Accountants/ Cost Accountants in the firm out of which 3 Chartered Accountants/ cost Accountants must be partners of the firm as on 01.07.2022 Note: The copy of partnership deed of Registered firm should be duly Notarized otherwise no score will be given. (ii) If the CA / Cost Accountant is an employee of the CA firm/Cost Accountant Firm, then he must be associated with the firm as an employee for at least one year. Note: As a proof (i)appointment letter, Joining letter with one year old and latest salary slip shall be provided. OR (ii)Certificate of constitution showing necessary details issued by ICAI.	Nos. of C.A. 5 - 10 CA/Cost Accountants With 3 partner. 11 to 15 CA/Cost Accountants with 3 partners 15 and above CA/ Cost Accountants with 3 partners and above	10 15 20	20
3	The firm should have at least 25 persons staff having relevant experience minimum of 1 year pertaining to Audit and Assurance work (Articled clerks will not be considered as staff) Along with the staff details, the following documents are mandatory to be submitted, otherwise no score will be given. 1. qualification certificate (B.Com, M.Com, MBA(Fin.)or Chartered Accountant, Cost	Nos. of Staff 25 to 30 31 to 40 40 and above	10 15 20	20

Sr. No.	Minimum Eligibility criteria	Details	Marks	Maximum Marks
	Accountant) 2. Appointment letters Joining letters 3. latest salary slip 4. 1 year experience for related field			
4	The Firm should have an average turnover more than Rs. 50 lacs in last 3 years ended on 31st March 2024. Note: Copy of last 3(three) completed financial years duly audited and certified by another Chartered Accountant or Chartered Accountant's Turn Over Certificate for the year 2021-22, 2022-23, 2023-24 in original, otherwise no score will be given.	Average professional receipts for last 3 years Rs.>50 lacs to 100 Lacs. 15 Rs.101 lacs to 150 lacs 20 Rs.151 lacs & above 25		25
5	(i)The firm must have undertaken audit assignment of at least 1 Listed Company in last 3 financial years completed on 31.03.2024.(i.e. 2021-22, 2022-23, 2023-24) Or The Firm should have handled at least one any type of audit (e.g Internal Audit, pre audit, statutory audit or concurrent audit) during last 3 years of the Public enterprises, Authorities, organization which is mentioned in Annexure I,II,III (category I or II) of the Resolution Finance Department of GOG Dated 16-09-2019 & dated 08/06/2020. (ii) The Firm should have handled at least 3(Three) pre-audit/Internal audit assignments of GOG or GOI undertaking in last 3 financial years completed on 31.03.2024 .(i.e. 2021-22, 2022-23, 2023-24) [Only those GOG or GOI or its undertaking, local bodies having turnover of Rs.50 crores and more will be considered.] Proof as stated above in Eligibility criteria 4 & 6 should be attached.	No. of assignments 4 to 5 Assignments 10 6 to 10 Assignments 15 11 & above Assignments 20		20

NOTE: It is mandatory to achieve 60% score in each criteria listed at 1 to 5 above for his technical qualification otherwise he will be not technically qualified and his price bid will not be opened.

- Each Chartered Accountants firm who are applying for the said assignments has to attach the proof in support of various eligibility criteria as stated hereinabove.
- Price bid of only those bidders satisfying all the above mentioned minimum eligibility criteria and scoring minimum 60 marks out of 100 as per the point system given above will be opened. Tender of the bidder/firm scoring less than 60 marks will be consider as non-responsive and will be rejected.

- 3 Each firm has to invariably attach the proof in support of various eligibility criteria. Proposals without necessary documents will be rejected in normal course. However, GSCSCL may call for required details/information if it deems appropriate to do so in the interest of the Company.
4. If the certificate as on 01.01.2025 is not possible to be made available, then certificate subsequent date issued by institute of chartered accountants of India or cost accountants of India till the date of submission of tender shall be submitted.
5. If it is found, at any later stage that Bidder has hidden any material detail or given false details as mentioned above, the Bidder shall be disqualified and his E.M.D. shall be forfeited and he will be debarred from bidding future Tenders of GSCSCL for **three (3) years** from the date of receipt of Tender.

6. Details to be furnished along with application: -

Interested Bidders can view these tender documents online but bidders who are interested in bidding in these tenders can download tender document as mentioned in para 3.0 and 4.0 above and bidders who wish to submit their offer shall pay EMD through RTGS/NEFT/IMPS and its must upload the receipt of UTR NO online on GeM Portal. All documents along with EMD online payment receipt should be chronologically numbered along with index should be uploaded on GeM portal.

- 6.1** Tender Documents are only available in Electronic Form. Bidders shall download the tender documents after depositing Earnest Money Deposit through RTGS/NEFT/IMPS The intending bidders have to submit the following documents. The bidder should submit all the documents electronically only.

- a) EMD Payment receipt UTR Number
- b) Registration Certificate
 - Chartered Accountant – Registration from ICAI
 - Cost Accountant- Registration from ICWAI

(Note: Firm registered office should be located in GUJARAT and if registered office is not located in GUJARAT then at least 2 (Two) full time branches should be in functional in State of Gujarat for minimum period of 3 (three) years.

- c) GST Registration number from GST registering authority.
- d) Income Tax return of last 3 (three) years as well as copy of PAN card.
- e) **Form-B, Annexure –I, II, III, IV, V, & VI and Form-I & II.**
- f) The income from audit and attestation assignment of Last (3) three completed financial years duly audited and certified by the another Chartered Accountant or Chartered Accountant's Turn over Certificate duly notarized.

Note: - Registered Bidder shall have to submit the following certificates/documents duly notarized.

Details of Annual Turnover as per 6.1 (f) above.

- (1) Showing staff details of CA firm with office seal of issuing office, outward number.
- (2) Details of CA Firm with its partners
- (3) Details of income from audit and attestation assignment of Last (3) three completed financial years.

7.0 Digital Certificate for online tender submission:

Bidders who wish to participate in this tender will have to register on <https://gem.gov.in>

8.0 Contacting Officer:

General Manager (Finance),
The Gujarat State Civil Supply Corporation Limited
SECTER -10-A,"CH" Road,Near-New Sachivalaya.
Gandhinagar-382010
Email: gm-fin-gscscl@gujarat.gov.in
Phone 079-23221037 (211) Extn

9.0 Download of Tender Document:

The Tender Document for this works is available only in Electronic format which Bidder can download as explained in para 4.0 above.

10.0. Submission of Tender:

Bidder shall submit his offer in Electronic format on above mentioned. No offer in physical form will be accepted and any such offer if received by the GSCSCL will be out-rightly rejected.

11.0 Opening of Tender:

11.1 PRELIMINARY STAGE

The Preliminary Stage of the prospective Bidders will be opened on **date and time as mentioned in Para 4.0(5) above** on website <https://gem.gov.in> . In Preliminary Stage Tender Fee, EMD, Registration Certificate, GST no. will be evaluated by the GSCSCL as specified in relevant clause of the tender.

11.2 TECHNICAL BID

The Technical Bid of the prospective Bidders will be opened on **date and time as mentioned in Para 4.0 above** on website <https://gem.gov.in> . The Technical Bid will be evaluated by the GSCSCL as specified in relevant clause of tender.

11.3 PRICE BID

The Price Bid of only Technically Qualified Bidders will be opened online on **date and time as mentioned in Para 4.0 above**. Intending Bidders or their representative who are interested in participating in online Tender opening can log on to <https://gem.gov.in> on the due date and time, mark their presence or participate in online tender opening. Bidders who wish to

remain physically present at GSCSCL premises at the time of tender opening can do so. Only one representative of each firm will be allowed to remain present.

12.0 General Instructions (Terms & Condition Of Assignments)

- 12.1.1** Team of pre auditor for Head office including FRL at Food Research Laboratory, sector-18, Gandhinagar consist of one full time qualified Chartered Accountant/ Cost Accountant and two full time Audit Assistant for head office and One full time Audit Assistant for FRL having required work experience are to be deployed at the Head office.(refer annexure VII)
- 12.1.2** A team of pre auditor for all districts and Ahmedabad city consist of one qualified Chartered Accountant/ Cost Accountant (on call or visit twice a week or as per requirement) and one full time Audit Assistant at District office. A Chartered Accountant/ Cost Accountant has to monitor his work and visit the office minimum twice a week. More over during procurements of various commodity under MSP and registration of farmers, required additional men power is to be provided by the bidder without charging any additional fee. (refer annexure VII)
- 12.2 Concerned Manager/DISTRICT MANAGER GR - I himself and Assistant Manager /DEPUTY DISTRICT MANAGER GR-II with his staff of account branch of that division, after due verification of bills, shall get bills pre audited at the head Office or and District office of GSCSCL from dedicatedly deployed qualified persons for full time by the bidder/ Chartered Accountant/ Cost Accountant firm.
- 12.3 The District officer DISTRICT MANAGER GR - I/DEPUTY DISTRICT MANAGER GR-II has to ensure that qualified Chartered Accountant / Cost Accountant is deputed by the firm for pre-audit work.
- 12.4 The pre audit firm shall verify each bill as per scope of work, shall also verify the figures in line with work order and tender quantity and carry out physical inspection on sample basis. The pre audit firm shall communicate their comments/objections if any on the presented bills to concerned Manger/DEPUTY DISTRICT MANAGER GR-II. While finalizing the Bill, a compliance / Justification of Auditor's queries furnished by the Manger/DEPUTY DISTRICT MANAGER GR-II could be taken in to account in accordance with the terms & conditions, item wise terms of payments in the contract, other rules & regulations, laws in force etc. In case of disagreement/dispute between Pre-Audit team/firm at Head office and District office with reference to compliance/justification/reply of any query/remark of pre-audit Firm, Matter will be referred by Manger/DEPUTY DISTRICT MANAGER GR-II Office to concerned office of DISTRICT MANAGER GR - I/GENERAL MANAGER, will be final authority to decide and order for further course of action concluding decision of payment if any, required to be taken in this regard.
- 12.5 In case if DISTRICT MANAGER GR - I/GENERAL MANAGER office is not able to resolve the issue, matter will be referred to Executive Director/Managing Director for further necessary actions. As far as final bill of the work is concerned,

it requires more vigilance, accuracy and cross verifications (Quantities & amounts both) with relevant records, calculations etc. including up to date payments / deductions etc. made previously.

- 12.6 If any serious irregularity (financial or unauthorized violation / divergence from the contractual provision etc.) is noticed during the course of pre audit, same shall be reported confidentially by pre audit firm to the Chairman & DISTRICT MANAGER GR - I of the concerned District as flash report within 3 days by confirmatory post. Moreover, copy of the same should be served to Finance Controller/Executive Director/Managing Director of GSCSCL.
- 12.7 The Manager/ DEPUTY DISTRICT MANAGER GR-II, while furnishing the bill for Pre-audit, shall ensure that no previous / pending recovery towards present or any other bill is outstanding. If such recovery is outstanding yet, the same should be reflected, reported and shown to the pre audit firm.
- 12.8 Pre audit firm shall conduct proper & thorough check each bill. And as payment including for payments of advances, deposits related to works and shall certify the amount of bill actually becomes payable. Pre audit firm shall not be competent to allow or accept the compliance / justification for any payment against the terms and conditions of tender.
- 12.9 The pre-audit shall exercise the checks (apart from regular routine checks) with reference to the provisions in the tender documents / contracts, MOU / prevailing provisions for statutory deductions and dues, taxes, etc and arithmetical accuracy, provisions of held as per ACT ad Rules PWD manual, CPW account code, Gujarat Financial Rules and any other statues, laws, Acts, GR, orders, circulars, instructions of Government or GSCSC etc. The Auditors shall exercise 100% checking and pre-audit of each & every bill in physical as well as in Accounting software developed for GSCSCL .
- 12.10 Audit team will consist of minimum 3 members at Head office and 2 members at District office. Out of them, at least one member must be Chartered Accountant/Cost Accountant having experience required shall be a Member of checking team. He should be acquainted with the maintenance of records relevant to Procurement Process and Tender clause. He must be having overall knowledge and experience to scrutinize and to ensure for the correctness of quantities billed for on the basis of Data Available on state/national portal etc., terms of payments, Penalty clause and it calculation.
- 12.11 Appointed Pre audit firm has to provide list of audit representatives, his signature, photo and specimen stamp of Firm. Audit in charge (invariably he must be Chartered Accountant/Cost Accountant) in respect of each District. Identity card of all the audit representatives & audit in charge will be issued by Manager (Fin.) and audit team will carry the same at the time of visiting the audit offices. Further, specimen signature along with specimen Stamp of concerned audit firm in charge duly attested by the senior partner of the audit firm will have to be provided before the commencement of audit. Copy of list of audit representatives and specimen

signature will be circulated to all the concerned officer. Bills will be signed by the auditor in charge whose specimen signature has been provided to the Company. Concerned office in charge would be responsible to ensure that only authorized auditor in charge (whose copy of specimen signature has been circulated) has signed the bill on behalf of the audit firm. Any change in the audit team should be communicated to Manager(Finance) within 2 (two) working days

- 12.12 Attendance register in prescribed format will be maintained at District and head quarter office for the pre audit work. All the pre auditors and members of audit team deployed at the office of the concerned District or H.Q. for verification of bills shall have to sign in the said register. More over while on duty of audit work, representatives of the audit team will keep the identity cards with him issued by internal audit wing of GSCSCL and letter of introduction/ audit work with the signature of Sr. partner/proprietor of the pre audit firm.
- 12.13 Bidder is required to deploy one Chartered Accountant/ Cost Accountant and 2 audit assistant at head office. One Chartered Accountant/ Cost Accountant and 1 audit assistant of respective District. In case of absence of employees as requisition or removal of employee, the Chartered Accountant/ Cost Accountant firm is required to replace the same kind of Chartered Accountant/ Cost Accountant and audit assistant on the same day without any delay for this purpose. Successful bidder is required to get additional identity card as per sub clause no.12.11 of tender clause 12 "General Condition".
- 12.14 Appointed Chartered Accountant/Cost Accountant firm has to deployed manpower as specified in tender within five days and he cannot change manpower more than 3 times in a year.
- 12.15 If the work of deployed manpower is not work satisfactory then GSCSCL instruct to Chartered Accountant/Cost Accountant firm has to change manpower within one week.
- 12.16 The authorized Chartered Accountant/Cost Accountant of the audit firm shall certify & sign (membership number) each bill in token of pre-audit carried out by the Firm. Before starting the Pre-Audit work, firm should provide the sample of stamp which will be used for pre-Audit work & also send the specimen signature of Qualified CA/Cost A/C which should be authorized by the partner of the firm.
- 12.17 Periodical review meeting will be called for at Head Office of GSCSCL from time to time, which will have to be attended by the appointed auditor with all the relevant records and details. Accordingly, the unit i.e. concerned office of GSCSCL will also attend the Review Meeting.
- 12.18 The GSCSC reserves the right to accept or to reject any or all the offers without assigning any reason thereof.
- 12.19 If require, Bio-metrical attendance is compulsory for pre-auditor and its assistant (Bio Matric devise will be available at office). The Pre audit firm shall not be eligible for the payment of audit fee if the specified stipulations regarding Bio-

metric attendance, submission of reports and other specified conditions of appointment order are not followed or adhered to.

- 12.20 The pre audit firm will be required to give one-month notice to the GSCSC in case it intends to discontinue the contract at any point of time during the period of contract. Likewise, GSCSCL on its discretions may cancel the assignments at any time if required to do so.
- 12.21 For the purpose of assignment, activity area of the GSCSC has been divided into 33 Districts, which consist of 33 District, 1 Ahmedabad city and 1 Head office at Gandhinagar.
- 12.21.1 Firm will have to carry out the pre audit work of any newly opened offices in the area of its assignment during the term of appointment without charging additional fees for the same. In the same manner, if any office under particular District is closed/merged with other division offices during the year, fees will not be deducted for the same.
- 12.21.2 All concerned Manager/DEPUTY DISTRICT MANAGER GR-II for which head quarter of pre auditor is decided as above, are required to make necessary arrangements for sitting of pre auditors for full time and provide them necessary facilities like water, electricity, internet and stationery and facility of locker to keep the audit stamps.
- 12.22 District wise one team of pre auditor has to communicate queries if any during the audit work of concerned office and have to pre audit of the same bill on resubmission on compliance.
- 12.23 In case of operational difficulties, the management may take steps to remove such difficulties without materially altering the scope of work or terms and conditions which shall be binding to the respective firm.
- 12.24 The Selected Bidder shall be required to maintain a register of all Bills Pre audited by him on monthly basis and a certified copy of the same shall be submitted to Manager /DEPUTY DISTRICT MANAGER GR-II on monthly basis separately.
- 12.25 Bidder may apply for any one or more District maximum up to 33. However, bidder is required to pay EMD of Rs 17000 for each District for which he is applying and Rs. 40000/- for head office.
- 12.26 If any of the bidder quote rate unreasonably very low or high than GSCSCL has right to reject tender.
- 12.27 Performance of auditor will be reviewed after every six months and during review performance not found satisfactory then services of auditor will be dis-continued after following due procedure.
- 12.28 If any qualified bidder denies to work after allotment of work, then he will be debarred for 3 (Three) years to work with GSCSCL.

12.29 The contract can be terminated from either side, at any time after giving a one calendar month notice to the concerned without mentioning any reason.

13.0 TERMS & CONDITIONS OF PRE-AUDIT :

- 13.01. GSCSCL has adopted decentralized system of payment and accounting. District Offices/other offices of GSCSCL works as paying authority, make demand for the fund, receive fund from H.O., passes the bills / adjustment entries / receipts etc. Therefore, auditor is required to carry out audit on the basis of records in the office of disbursing & drawing officers and therefore, he has to visit Districts/other offices and asked in writing to provide the all recorded for audit. If no record will provide after the writing given to the office then matter should be discuss with Concern District Manager Gr-I/Deputy district Manager Gr-II of concerned district, however making all efforts record should not produce for audit same should be noted in the audit report The consolidated audit report is required to be sent to the district office, concerned District Manager Gr-I/Deputy district Manager Gr-II & H.O. Also soft copy of audit report is to be sent to concerned disbursing officer and Head Office.
- 13.02 Auditor has to check the compliance given by the District/other office and to comment on the compliance received immediately.
- 13.03 Auditor has to certify expenditure incurred for the projects taken under loan/ grants from institutions as and when, it is demanded by District Manager Gr-I/Deputy district Manager Gr-II /Head office.
- 13.04 One Chartered Accountant must be a member of audit team for conducting audit.
- 13.05 If deemed appropriate, in case delay in carrying out audit and submission of report within stipulated time limit, penalty at the rate of 1% per week or part thereof maximum up to 10% of audit fee may be levied.
- 13.06 GSCSCL reserve, its right to withdraw/ terminate the assignment in case of delay or not conducting the Audit as per the scope or for any other reason it deems appropriate in the interest of organization and assignment.
- 13.10 The auditor must ensure that all corrections made in the record is authorized with the sign by the office in charge.

Note:-Apart from filling of Pre-audit checklist and issuing the Pre-audit report, Trial balance of respective office for the position at the end of each quarter would be required to be verified and signed by the internal auditor.

14.0 Instruction to Bidders:

- 14.01 Earnest Money Deposit (**EMD**) in the form specified in Tender Document only shall be accepted.
- 14.02 The offer shall be valid for **180 days** from the last date of receipt of Tenders.
- 14.03 The Tenders without Earnest Money Deposit (**EMD**) and Tenders which do not fulfil all or any of the conditions or submitted incomplete in any respect will be rejected.

- 14.04 All the bidders who are meeting with the eligibility criteria as specified in clause no. 5, (Eligibility criteria and Evaluation of Tender, Conditions of Marking) and scoring minimum 60 points out of 100 points will be technically qualified, their Price bid will be opened. The price bid of the firm getting less than 60 points will not be opened.
- 14.05 The bidder has to fill up in the price bid **Form-c (Schedule-B) for each district separately. (This has to be invariably filled in suitable form only in electronic form, Physical submission is not allowed). If it is submitted physically then his bid will be rejected.**
- 14.06 The award of contract shall be made to qualified Bidders, who meets appropriate standards of Technical and financial resources and satisfy the qualifying criteria as laid in the Tender Documents.
- 14.07 **The work shall be allotted to the L1 bidder who has quoted the lowest amount (professional fees) in each district separately. L-1 Bidder will be decided by considering annual Pre-Audit fees.**
- 14.08 Bidder can apply for all district but if he is L-1 bidder in more than 2 (two) district then he will be eligible to get work for **2(Two) districts only**.
- 14.09 If a bidder gets qualified as L1 bidder in more than two district, he will be called up for choice selection of district whichever he wants to work in, but maximum number of district to be awarded to him will be **2(Two) only**.
- However, if the bidder is single bidder in any district then he must have to choose that district first.
- 14.10 GSCSCL reserves the right to allot more than 2 (two) districts to a qualified bidder after reviewing the capacity of such firm for carrying out the Pre-audit assignments of more than two district but maximum upto 5 district.
- 14.11 If no bidder applied for a district, in such case pre audit work will be allotted to pre auditor of adjoining district with the lowest rate among all district with in the limit of 5 districts. (Refer 14.10)
- 14.12 If the L1 bidder does not accept the work of pre audit then EMD will be forfeited and debarred for 3 year from GSCSCL. Moreover Institute of Chartered Accountants of India will be intimated accordingly
- 14.13 All the bidders who has been awarded the respective district as per their concurrence has to provide Pre-audit firms in the respective District (Offices). If they refuse to provide skilled Chartered Accountant /Cost accountant. than his Security Deposit will be forfeited.
- 14.14 Conditional Tender shall not be accepted.
- 14.15 This Notice and subsequent Corrigendum (if any) shall also form a part of Contract Document. The Bidders are advised to read carefully the "Instructions" and "Eligibility Criteria" contained in the Tender Documents.
- 14.16 GSCSCL reserves right to accept the lowest responsive offer and/or reject any or all tenders without assigning any reason.
- 14.17 The internet web site address for E-Tender is <https://gem.gov.in>

14.18 If the bidder will not provide CA Firms as per specifications or not implement the provisions of contract and if the quality of service is found poor, he will be debarred for further works under GSCSCL.

14.19 The interested Bidders shall satisfy Qualification Criteria as stipulated in tender document para.

General Manager (Finance)
GSCSCL, Gandhinagar

15.0 Definitions:

Online	:	Any activity that is done on Website is referred as “Online” activity for e.g. submission of price Bid online would mean that the Price Bid has to be submitted on website.
Offline	:	Any activity that is done in conventional route is referred as “Offline”
E-Tender	:	Tender in which you can participate online by means of log in on to the respective website is E-tenders.
Digital Signature	:	Any electronic document, which contains encrypted message digest using hash algorithm and Tenders public key, is known as Digitally signed Document and the process of generating such document is called digitally signing it.
Scanned copy	:	Electronic copy of any document generated using a scanner is called scanned copy.
System	:	Means the computer which hosts the website (http://gem.gov.in) where Bidders can participate in the tendering.
Upload	:	The process of transferring an electronic document from Bidders computer using internet connection to the website is called uploading.
BIDDER	:	Means individual, proprietary firm, firm in partnership, Limited Company, Corporation applying to become eligible to tender.
IT ACT 2000	:	Means Information Technology Act, 2000 of Govt. of India.

16.0 Memorandum of works in brief:

1.	Name of work	Appointment of Chartered Accountant / Cost Accountant firms for Pre-audit(with MSP procurement) GSCSCL And its District offices divided in thirteen (13) districts.
2	Name of Employer	Gujarat State Civil Supplies Corporation Ltd. Gandhinagar
3	Name of concerned Chief Financial Officer	General Manager (Finance), The Gujarat State Civil Supplies Corporation Limited Gandhinagar
4	Name of concerned General Manager	General Manager (Finance), The Gujarat State Civil Supplies Corporation Limited Gandhinagar
5	Name of Officer-In- Charge	Manager (Internal Audit) The Gujarat State Civil Supplies Corporation Limited Gandhinagar
6	Address of Officer - In – Charge	Sector 10-A, Ch-Road, Near new Sachivalaya, Gandhinagar-382 010
7	Name of Bidder	
8	Address of Bidder	
	(a) Telephone No. (b) Mobile No. (c) Fax No. (d) Telex No. (e) E-mail ID	
9	Estimated Cost put to tender	33 Districts+ Ahmedbad city+ Head Office Total Rs. 1,94,40,000/- approx..
10	Time allowed for completion of the service from the date of written order to commence.	The assignment will be for the period of one year on initial basis. However, it can be extended at the discretion of the GSCSCL on evaluation of satisfactory performance of the Pre-audit firm for further 1 (one) year at the same price and tender conditions.
11	Amount of Earnest Money Deposit (EMD)	3% of Estimated Cost of each district (its validity shall be 180 days from the date of uploading the document on GeM portal in favour of GSCSC Limited, Gandhinagar
12	Mode of submission of Tender Documents	Online submission on web site https://gem.gov.in
13	(a) Technical Bid. (b) Price Bid	On line submission on https://gem.gov.in On line submission on https://gem.gov.in

14	Other Documents including Form B, Annexure-I,II to VI, Form-I & II	As per para Tender notice and corrigendum if any.
15	Mode of quoting rate in Schedule –B (Form-C)	On line quoting of offer in figures only. Amount in words will be automatically converted.
16	Validity period of Tender offered.	180 days from the last date of receipt of tender.
17	Opening of Tender Online (a) Technical Bid (if applicable) (b) Price Bid (Only of prequalified Bidders)	As per Para No. 4.0(6) and Corrigendum if any. As per Para No. 4.0(7) and Corrigendum if any.
18	Amount of Security Deposit: (Please refer Tender Clause of SD)	Successful bidder has to deposit required amount of Security Deposit in form of FD /Bank Guarantee from Nationalized Scheduled Bank as prescribed by finance Department Government of Gujarat in the name of Banks as per mention in Para No.6A of information and instruction.

GM(Finance)

GSCSCL, Gandhinagar

Signature of Contractor

17.0 INFORMATION AND INSTRUCTIONS (SPECIAL INSTRUCTIONS)

- 17.1 The Tender Document shall be submitted as per procedure laid down in tender documents for submission of Tender.
- 17.2 Earnest Money Deposit shall be submitted online through RTGS/NEFT/IMPS mode for each of the applied district for , in notified bank account of GSCSCL.
- 17.3 Tender shall be opened as per laid down procedure.
- 17.4 All Bidders are cautioned that e-tender containing any deviation from the contractual terms and conditions, specifications or requirements shall be rejected as non-responsive.
- 17.5 Conditional offer will be out-rightly rejected. No condition shall be included in this e-tender.
- 17.6 Alternative e-Tenders are not acceptable.
- 17.7 Bidder shall have to declare regarding the number of Tenders submitted in the prescribed format as given in tender documents.
- 17.8 If required, GSCSCL may negotiate with the lowest evaluated responsive bidder.
- 17.9 The GSCSCL reserves the right to qualify/ disqualify any applicant without assigning any reason.
- 17.10 Applicants shall be disqualified if they have
- (i) Made untrue or false representation in the forms, statements and attachments required in the prequalification documents, or
 - (ii) Record of poor performance either due to technical or financial or any other reasons.
 - (iii) If any enquiry / legal proceedings is going on or any FIR filed against the CA firm or any of its partner or representative.
- 17.11 All disputes and discrepancies relating to this Tender shall be governed by law of India and shall be subject to jurisdiction of court of Gandhinagar / Ahmedabad of Gujarat state
- 17.12 The agency whose contracts were terminated on account of poor performance in GSCSCL work will not be eligible for this Tender.
- 17.13 A Bidder shall be disqualified if Bidder is terminated due to poor performance technically, qualitatively, financially or any other reasons. The agencies whose contracts were terminated or are debarred on account of non- performance in

GSCSCL's works will not be eligible for bidding this Tender. Further the CA firms against whom any enquiry reported by GSCSCL or filed FIR against the Firms will not be eligible for bidding in this tender.

- 17.14 The bidder shall quote the lump sum professional fees annually for Pre-audit in format for financial Proposal Form-C (Schedule-B) inclusive of all cost, expenses etc. for each district applied for. No other / additional payments, reimbursement shall be made extra over & above the approved fees, towards transportation/conveyance, other incidental expenses, lodging, boarding, food etc.
- 17.15 The evaluation of the offers will be as per the Pre-audit decided norms mentioned hereafter.
- 17.16 Proposal of "TECHNICAL BID FOR PRE-AUDIT" shall contain details as mentioned in Form-B (Technical Proposal form), and the documents as mentioned in Annexure-I and also in the evaluation of bid shall also be submitted with the tender. The Financial bid should be submitted only Online as per format mentioned in Form-C (Schedule-B).
- 17.17 It should mention only the amount chargeable (including all the charges/ out of pocket exp.) for the whole term of one years for each district separately. Fees quoted shall be exclusive of GST. The quoted fees shall be valid for 90 days from the date of receiving the bid offers. The same validity shall have to be extended further for 90 days by the bidder if required on written intimation of GSCSCL.
- 17.18 Award of contract will be made to a qualified bidder whose responsive Tender is lowest in an individual district.
- 17.19 The whole process of tendering can be cancelled / modified / altered /redefined without giving any prior notice or information by the management of the Company.
- 17.20 The documents as per **Annexure - I** is to be attached with the technical bid for scrutiny of the proposal. Each firm has to invariably attach the proof in support of various eligibility criteria. Proposals without necessary documents will be rejected. However, management may call for required details/information if it deems appropriate to do so in the interest of the Company.
- 17.21 The preliminary & technical bid documents must be submitted online only
- 17.22 Price bid must be submitted online only.
- 17.23 If the legal proceedings are under progress or criminal proceedings are instituted by GSCSCL, any department/office of Government are under progress or matter regarding disciplinary actions are under progress by the ICAI/ICWAI in respect of any firm or the partners or proprietor or employee thereof, such firm will be considered as ineligible from applying for this assignment.
- 17.24 Further, firms or partners in respect of whom ICAI/ICWAI has taken penal actions or any department/office of government has initiated legal or criminal proceedings in past are considered ineligible from applying for this assignment.

- 17.25 For this assignment only those Chartered Accountant/Cost Accountant / Partnership firms will be considered which satisfy the minimum criteria mentioned in tender document.
- 17.26 In case of operational difficulties the management may take steps to remove such difficulties without materially altering the scope of work or terms and conditions which shall be binding to the respective firm.
- 17.27 **The management reserves the right of awarding this assignment for one or more or all the district forthwith at his discretion or it may not award the assignment at all or may postpone the award for a reasonable time with regard to one or more than one district.**
- 17.28 The assignment will be for the period of one year on initial basis. However, it can be extended at the discretion of the GSCSCL on evaluation of satisfactory performance of the Pre-audit firm for further 1 (one) year at the same price and tender conditions.
- 17.29 The Pre-audit firm cannot assign / outsource / sublet the work entrusted, or sub contract it in any manner what so ever, or any portion of it, to any others Chartered Accountant/Cost Accountant firms/other individuals.
- 17.30 On awarding the assignment of particular District of Pre-Audit, the Pre-audit firm has to deposit Security Deposit of **10% of Pre-audit fee** in form of FD / Bank Guarantee from Nationalized / Schedule bank as prescribed in EMD clause pledged in the name GSCSCL, Gandhinagar for each district within 10 days after issuance of work order.
- The FD / Bank Guarantee duly issued by the bank (duly notified by Finance department of Government of Gujarat) having the validity for the whole term of assignment plus six months. If more than one district is awarded to a bidder, then he will have to deposit separate FD / Bank guarantee as stated above within 10 days after issuance of work order.
- The said Security Deposit shall be revoked after 6 months on satisfactory completion of given assignment.
- If the services of the firm is extended further for 1 (one) year, than the SD has to be further extended for one year.
- 17.31 The senior partner of Pre-audit firm shall remain present in coordination / review meetings, and make presentations as and when called for and no additional fees/ expenditure shall be paid extra for that.
- 17.32 If the CA / Cost Accountant is an employee of the CA firm/Cost Accountant Firm then he must be associated with the firm as an employee for at least one year.

18.0 LANGUAGE OF TENDER

Tender Documents shall be submitted in prescribed form in English only. All literature or correspondence in connection with Tender shall be made in English.

19.0 EARNEST MONEY DEPOSIT (EMD)

Earnest Money Deposit(EMD)- 3% of Estimated cost of each District must be depositing online through RTGS/NEFT/IMPS mode and UTR receipt number should be uploaded on GeM portal along with other documents. The Bank details for deposit online EMD is as under:

Bank Name: ICICI

Account Holder Name: M/s. THE GUJARAT STATE CIVIL SUPPLIES CORPORATION LTD.

Branch Name: Sector-16, Gandhinagar

Bank Account No.: 016505005762

IFSC Code: ICIC0000165

(Note: UTR number mentioned in online submitted receipt will be consider final)

Tender without submission of Earnest Money Deposit shall be rejected as non-responsive. If during tender validity period, if the bidder withdraws his bid, the Earnest Money Deposit shall be forfeited and the bidder will be disqualified from bidding for further works in GSCSCL for a period of 1 (one) year.

20.0 SECURITY DEPOSIT (SD)

Successful bidder is required to deposit total amount of Security Deposit of **10% of Contract Value** for each district in form of FD/Bank Guarantee from Nationalized/Schedule bank as prescribed in GR of Finance Department: GR No. FD/MSM/e-file/4/2024/2859/D.M.O. dated: 01.05.2025 Validity of security deposit must not be less than 180 days and required to be renewed in case of extension of contract. The bidders whose bid is accepted (hereinafter called "Agency" which expression shall unless excluded by or repugnant to the context include his heirs, executors, administrators & assignees) shall pay.

- (a) Within 10 days from the date of issue, of letter accepting his tender, Security Deposit of **10% of Contract Value** for each District and for Head office in form of FD/Bank Guarantee from Nationalized/Schedule bank as prescribed in EMD clause pledged in the name GSCSCL, Gandhinagar for due performance of contract.
- (b) Earnest money paid will be adjusted against security deposit of successful tenderer.

- (c) Earnest Money/Security Deposit will not bear any interest.
- (d) If the services of the firm is extended further for 1 (one) year, than the SD has to be further extended for one year.
- (e) If he fails to furnish the Security Deposit for performance or to execute the Contract for the work offered to him, his EMD shall be forfeited and the bidder will be disqualified from bidding for further works in GSCSCL for a period of 1 (one) year.

20.01 Guarantees issued by All Nationalized Banks will be accepted as SD/EMD on permanent Basis.

20.02 Guarantees issued by following Banks will be accepted as SD/EMD for the period up to Date: 31.03.2026 as per GR of Finance Department: GR No. FD/MSM/e-file/4/2024/2859/D.M.O. dated: 01.05.2025. The validity cut-off date in GR is with respect to date of issue of bank guarantee irrespective of the date of termination of the bank guarantee.

1. Axis Bank
2. A U Small Finance Bank
3. Bandhan Bank
4. Barelays Bank
5. City Union Bank
6. CSB Bank
7. DBS Bank India Limited
8. DCB Bank
9. Equitas Small Finance Bank
10. ESAF Small Finance Bank
11. Federal Bank
12. HDFC Bank
13. HSBC Bank
14. ICICI Bank
15. IDBI Bank
16. IDFC First Bank
17. Jammu & Kashmir Bank
18. Jana Small Finance Bank
19. Karnataka Bank
20. Karur Vysya Bank
21. Kotak Mahindra Bank
22. South Indian Bank
23. Standard Chartered Bank
24. Tamilnadu Mercantile Bank
25. Utkarsh Small Finance Bank
26. Yes Bank
27. Ahmedabad Mercantile Co-op Bank
28. Nutan Nagarik Sahakari Bank Ltd.
29. Rajkot Nagarik Sahakari Bank Ltd
30. Saraswat Co-operative Bank Ltd.
31. SBPP Co-operative Bank Ltd.
32. SVC Co-operative Bank Ltd.

33. Cosmos Co-operative Bank Ltd.
34. The Gujarat State Co-Operative Bank
35. The Mehsana Urban Co-operative bank Limited
36. The Surat District Co-operative Bank
37. The Surat Peoples Co-Operative Bank
38. The Kalupur Commercial Co-op Bank
39. The Panchmahal District Co-operative Bank
40. The Baroda District Co-operative Bank
41. Baroda Gujarat Gramin Bank
42. Saurashtra Gramin Bank

Note:

Tenders without submission of Earnest Money Deposit shall be rejected as non-responsive.

- 20.03. If during Tender validity period, the tenderer withdraws his Tender, the Earnest Money Deposit shall be forfeited and the tenderer may be disqualified from tendering for further works.
- 20.04. The Earnest Money Deposit will be returned promptly to the unsuccessful tenderers except first three lowest tenderers. The Earnest Money Deposit will be returned to the first three lowest tenderers after first lowest tenderer furnishes Security Deposit for performance and duly enters into the contract.

21.0. PAYMENTS

- 21.01. Payment of fees will be made by GENERAL MANAGER(Finance) at Head Office GSCSCL on monthly basis in 12 equal instalment and GST will be paid on presenting of paid challan and confirmation of GST payment only after getting certificate of attendance from the concerned Head Quarter of respective District. Head office has to certify that concerned pre auditor was remain present at the head quarter for District no.____ for the period ____ month and not a single day pre auditor was absent on his duty.

Concerned Head Quarter office has to sign above said certificate with signature, name, date, seal and provide original copy to pre auditor to claim fees/payment and pre auditor is required to submit the same original certificate with pre audit fee bill at the GENERAL MANAGER(Finance) H.O. GSCSCL .

For payment of fee pre auditor is required to get certificate from concerned each division that "All work bills and other bills presented by the divisions / offices under the respective Pre-Audit District-____ have been pre audited and no bill is left by the pre-auditor pending with him" and on submission of the report in the prescribed format as mentioned in Form-A of Section-II.

- 21.02. Pre audit firm will have to submit the monthly report (with its soft copy) within **5 days** of completion of each month. One copy of pre audit report should be submitted to General Manager (Finance) and Concerned division of the District in prescribed format. Moreover, pre auditor is required to post status in prescribe

format of pre audit on every Monday in a WhatsApp group created for this purpose.

- 21.03. Firm will be required to carry out pre-audit assignment of any newly open division/other office, if any, during the term of assignment in their respective District without any additional Fees. Further, lump sum fees agreed upon for particular District will not be reduced in case of closure/discontinuation of any division/other office during the term of assignment.
- 21.04. GST will be paid by the firm at the first instance as per applicable rates from time to time. Same will be reimbursed by the Company on submission of challans paid. T.A/D.A/lodging/boarding or any kind of expenditure of accommodation will not be paid.
- 21.05. The firm should quote the rates for the whole term of one year. **However, it can be extended at the discretion of the GSCSCL on evaluation of satisfactory performance of the pre audit firm for further 1 (one) year at the same price and tender conditions.**
- 21.06. In case of continuation of work for further period, fees for that period will be decided by the management on negotiation with the pre audit firm.
- 21.07. All the applicable taxes will be deducted as TDS from the payments. However, the amount of GST shall be separately paid to the C.A. firm. The GST as applicable will be paid extra. The C.A. firm shall submit the proof of GST paid within the next quarter. No. other taxes shall be paid other than GST unless otherwise specified in the assignment. The pre-auditor and their personnel shall pay such taxes, duties, fees and other impositions as may be levied under the applicable law, the amount of which is deemed to have been included in the fees of assignment.
- 21.08. After due approval of fee, awarding the assignment, furnishing the Performance Deposit as prescribed & after executing the agreement as may be necessary, the concerned Pre-Audit firm shall commence the work of pre-auditing of work bills in accordance with the accepted terms & conditions.
- 21.09. Form – A-1 & A-2 shall be invariably submitted by the firm with the works bill or any other bill submitted for Payment. (Refer Section-II)
- 21.10. Form –A shall be invariably submitted by the firm Monthly. (Refer Section-II)
- 21.11. Form –D “Certificate of Attendance” shall be invariably submitted by the firm Monthly.
- 21.12. Form –E “Format for Reporting work status on whatsapp on every Monday”.

22.0 PAGES TO BE DIGITALLY SIGNED BY THE CONTRACTOR

All tender Documents should/must be consecutively numbered and an Index of the same should be placed on first page of documents and all the documents should be digitally signed by the contractor or his authorized representative.

23.0 PRICE BID EVALUATION

- (a) The technical bid will be opened first and will be evaluated by a committee of officers constituted by **GSCSCL**. The financial bid will be opened of those bidders satisfying minimum eligibility criteria as per technical bid evaluation.
- (b) All the bidders who has scored 60 and more marks in technical stage will be declared as qualified bidders & will be eligible for opening of their price bid.
- (c) All the qualified bidders in the respective district has to work at the lowest quoted price in the district irrespective of his quoted price (if the district is awarded to him). For the lowest price quoted by the bidder, an undertaking has to be submitted by the bidder in the Physical form as well as electronic form also. (The specimen of undertaking is as per Annexure-VI).
- (d) If more than one Bidder has quoted the same lowest amount in a particular district, then the position of L1 bidder will be decided on the basis of highest Technical Score out of 100. And if the technical score happens to be same for 2 to 3 bidders, then the position of bidder will be decided considering the highest number of skilled Chartered Accountant / Cost accountant with his firm.
- (e) If the bidder is L1 in more than 2 (two) district, than he will be given the preference to choose the district (Maximum 2 district), then after L2 bidder, L3 bidder..... will be given chance for the remaining district. If L2 bidder on his written acceptance that he will work at the lowest quoted price in the respective district irrespective of his quoted price, then the district will be awarded to him. If L2 bidder refuses than the work will be awarded to next lowest bidder if he agrees to work at the lowest quoted price in the respective district and so on.
- (f) If no bidder has quoted in one or more district, then the bidder who has been awarded the district in which the quoted amount is minimum of all the district will be given first preference and will have to work at the lowest quoted price of his from all the district on his written acceptance, then after the bidder of the district in which the quoted amount is 2nd lowest one will be given preference and will have to work at the lowest quoted price of his from all the district on his written acceptance and so on.....
- (g) GSCSCL reserves the right to allot more than 2 (two) district to a qualified bidder after reviewing the capacity of such firm for carrying out the Pre-audit assignments of more than two district.
- (h) All the final qualified firms have to provide Pre-Audit Staff in the respective District (Offices) as per their preference as per the availability. If they refuse to provide skilled Chartered Accountant / Cost accountant. than his Security Deposit will be forfeited.
 - (i) GSCSCL reserves the right to allocate the work of one or more district among one or more qualified firms.
 - (ii) Bidder is required to quote fees for 12 months. L1 Decided by total value of Pre-audit fees.

24.0 RIGHT OF REJECTION OF TENDERS

Those Tenders which do not have Digital Signature attached shall be rejected.

Tender without Earnest Money Deposit, will be treated as non-responsive and will be out rightly rejected.

The GSCSCL reserves the rights to accept or reject any bid or to cancel the Bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders on the grounds of the GSCSCL's action.

In addition to the above, the Tender will also be liable to be rejected out rightly if, the Bidder does not digitally sign. Also, GSCSCL reserves the right to accept or reject any tender without assigning any reason.

25.0 CONFIDENTIALITY

1. The pre audit firm or their partners and the personnel or either of them shall not, disclose or pass on to any others, the proprietary or confidential information relating to the projects, the services, this contract, or the Company's business or operations without prior written consent of the Management.
2. All reports and other documents submitted by C.A. firm shall become and remain the property of the Company and the pre-auditor shall, not later than upon termination or expiration of this contract deliver all such documents and reports to the Company together with a detailed inventory thereof. The pre-auditor may retain a copy of such report and documents but shall not use these reports and documents for purpose unrelated to this contract without prior written approval of the Company.
3. The pre audit firm has to undertake that all knowledge and information not within the public domain which may be acquired during the execution of the assignment shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly disclosed to any person whatsoever, except with the prior written permission from the Appointing Authority.

26.0 PENALTIES

- (i) If any firm or the partner there of is found guilty of gross negligence, lack of duty of care, misrepresentation and misstatement of facts, hiding the facts, falsification, undue delay in performance of duties, using or giving the details gathered during the audit assignment to other parties without permission of the Company, non-observation of instructions given by the Company, unauthorized retention of records of the Company, violating the terms and conditions of this assignment, un authorized changes in the records of the Company, indulging in mala fide practices or any other cognizable offence or breach, firm will be punishable with any or all of the following consequences.:-
- (ii) Removal from the assignment of pre audit with immediate effect/ from the date specified.

- (iii) Removal from any other assignment with immediate effect / from the date specified / given by the Company.
- (iv) Deduction of percentage of fees as may be determined by the management or recoverable from any due payments / bank guarantee.
- (v) Ban from accepting the future assignment of the Company for the period specified.
- (vi) Any other action deemed appropriate by the management.
- (vii) Competent authority may decide suitable penalty to the pre auditing firm if the bill has been audited without approval of time limit / excess / extra items from the competent authority.
- (viii) the bill has been audited without agreement.
 - a. the release of GST payment is wrongly made.
- (ix) In case of absence of employees as requisition or removal, agency is required to replace same kind of Chartered Accountant / Cost Accountant **on the same day**. If agency fails to replace proper Chartered Accountant / Cost Accountant within 3 days, then penalty of **Rs. 5000/-** per day will be levied.

LETTER FOR SUBMISSION OF TENDER

To,
The General Manager (Finance)
GSCSCL, Sector 10-A, Ch-Road,
Near New Sachivalaya,
Gandhingar-382010

Sub: SUBMISSION OF TENDER APPLICATION FOR APPOINTMENT OF CHARTERED ACCOUNTANT / COST ACCOUNTANT FIRMS FOR PRE-AUDIT WORK OF GSCSCL AND ALL DIVISIONS UNDER IT.

Sir,

- 1.0 Having examined the details given in the invitation to Bidder for qualification and brief note, the condition of contract as well as Price bid and Nos of Corrigendum for the execution of above named service, we the undersigned, offer to provide service with the conditions of contract and quoted amount in accordance with the said conditions.
- 2.0 We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements are true and correct.
- 3.0 We have furnished all information and details necessary for qualification and have no further pertinent information to supply.
- 4.0 We also authorize, GSCSC Limited to approach individuals, employers, firms and Corporation to verify our competency and general reputation.
- 5.0 We hereby apply for qualification of Providing Pre-audit firm Services for GSCSC Limited, Corporate Office, Gandhinagar and its District offices.
- 6.0 We will provide required Pre-audit firm as per contract.
- 7.0 We agree to abide for this Tender for a period of **180 days** from the last date of online submission of tender document. It shall remain binding upon us and may be accepted at any time before the expiration of that period.
- 8.0 We enclose here with fixed Deposit receipt / Deposit at call receipt / cross demand draft / Bank Guarantee amounting to Rs.17000/- for each District and Rs 40000/- for Head Office (if applied) towards Earnest Money Deposit which is to be absolutely forfeited by GSCSCL if we not Deposit the amount of Security Deposit specified in the clause of EMD.

- 9.0 Unless and until a formal Agreement is prepared and executed this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.
- 10.0 We submit the following certificates in support of our suitability, technical know-how and capability for having successfully completed the following contra.

Sr. No.	Contract	Client / owner
1.		
2.		

Enclosures

- 1.
- 2.

11.0 We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ (Year)

Signature _____ in the capacity of _____

Duly authorized to sign tender for and on behalf of _____

(IN BLOCK CAPITALS)

Address _____

Witness _____

Address _____

Witness _____

Occupation _____

Encl: Appendix.

Seal of Applicant

Date of submission

Signature of Applicant.

Annexure-I

Tenderer must submit following documents along with technical bid part without fail in physical as well as it should be uploaded also.

Sr. No.	Description												
1)	EMD in form of (DD/FDR/BG) - Rs.17000/- for each District and Rs 40000/- for Head Office in favour of GSCSCL, Gandhinagar												
2)	Registration Certificate of Pre audit firm from the Registration Authority <ul style="list-style-type: none">• Chartered Accountant from ICAI• Cost Accountant ICWAI (NOTE: Firm's registered office should be located in Gujarat only. If the registered office is not located in Gujarat, then at least two full time branches should be functional in state of Gujarat for a minimum period of 3 YEARS) (Firm card/Institutional certificate)												
3)	GST number certificate from GST registering authority.												
4)	last 3(three) completed financial years duly audited and certified by another Chartered Accountant or Cost Accountant's Turn Over Certificate for the year 2021-22, 2022-23 & 2023-24. (Average more than Rs. 50 lacs is required of last 3 years.)												
5)	Copy of permanent account number (PAN) card & Income Tax return of last 3 years.												
6)	If the certificate as on 01.01.2025 is not possible to be made available, then certificate subsequent date issued by Institute of Chartered Accountants of India or Cost Accountants of India till the date of submission of tender shall be submitted.												
7)	Details of Proprietor/Partners & Paid CA employees as on 01.01.2025.												
8)	Details of Professional fees receipts. (Last three years) <table border="1" style="width: 100%;"><thead><tr><th style="text-align: center;">Year</th><th style="text-align: center;">Total receipt fees (in Rs.)</th><th style="text-align: center;">Net Profit (in Rs.)</th></tr></thead><tbody><tr><td style="text-align: center;">2021-22</td><td></td><td></td></tr><tr><td style="text-align: center;">2022-23</td><td></td><td></td></tr><tr><td style="text-align: center;">2023-24</td><td></td><td></td></tr></tbody></table>	Year	Total receipt fees (in Rs.)	Net Profit (in Rs.)	2021-22			2022-23			2023-24		
Year	Total receipt fees (in Rs.)	Net Profit (in Rs.)											
2021-22													
2022-23													
2023-24													

9)	EPF & ESIC Registration Proof.
10)	The firm should have handled at least 3(three) assignments of Pre audit/Internal audit in respect of GOG or GOI or its undertaking, local bodies in last 3 financial years completed on 31.03.24 [Only those GOG or GOI undertaking having turnover of Rs. 50 crores and more will be considered]. The details of Appointment letters along with name of the agency, nature of work, period of appointment to be submitted. Further in support of turnover, relevant page of audited annual account of auditee organization is to be attached in respect of completed financial year.
11)	The firm must have undertaken audit assignment of at least 1 Listed Company in last 3 Years. Or The Firm should have handled one any type of audit (e.g Internal Audit, pre audit, statutory audit or concurrent audit) during last 3 years of the Public enterprises, Authorities, organization which is mentioned in Annexure I,II,III (category I or II) of the Resolution Finance Department of GOG Dated 16-09-2019 & dated 08-06-2020.Appointment letters along with name of the company and its audit report should be submitted.
12)	The list of staff pertaining to Audit and Assurance work, with minimum 1 year experience related field (minimum 25 persons) along with Appointment letters, joining letters period of appointment, qualification (B. Com, M.Com, MBA(Finance), Chartered Accountant, Cost Accountant) and latest salary slip should be submitted.
13)	Annexure – II : Details of Organization structure of the bidder
14)	Annexure – III : Details of ICAI/ICWAI registration & GST number
15)	Annexure – IV : Declaration-I
16)	Annexure – V : Declaration-II
17)	Annexure – VI : Undertaking
18)	Scan copy of firm card or ICAI/ICWAI institute certificate of last 3 (years i.e. 2021-22, 2022-23 & 2023- 2024)
19)	Scan copy of Partnership deed or Proprietorship

SIGNATURE OF BIDDER

Annexure - II

DETAILS OF ORGANIZATION STRUCTURE OF THE BIDDER

Tenderer is requested to submit following details with relevant documents without fail to pre-qualify for technical bid.

Sr. No.	Item	Details	
01	Name and address of Tenderer/all Partners/Directors		
02	Phone No.		
	Fax No.		
	Mobile No.		
	E-Mail Address		
03	Name of concerned Person		
04	Whether Proprietorship/Partnership/Pvt. Ltd. Co., or any other		
05	Documentary Evidence for Sr.No.4/Establishment Certificate.		
06	Annual Turnover in Rs.	Year	Rs.
		2021-2022	
		2022-2023	
		2023-2024	
07	Pan card No. (Copy to be enclosed)		
08	P.F. Registration No. (Copy to be enclosed)		
09	GST Registration No. (Copy to be enclosed)		
10	Registration with ICAI & ICWAI/ Membership No.		
11	No. of Chartered Accountant/ Cost Accountant on your pay roll as on today.		
12	Whether the applicant has been blacklisted or debarred by the Central/State government/Public sector/Undertaking/Municipal corporation/local bodies etc.		

Signature of Bidder.....

Annexure – V

Declaration-II

Name of bidder:

- (i) I/We hereby declare that I/We have gone through the scope of the service to be provided and fully acquainted myself / ourselves with local situations regarding PRE-AUDIT firms and other factors pertaining to the service before submitting this tender.
- (ii) I/We hereby declare that I/We have read the Tender Documents published on website www.gem.gov.in and accordingly submitted online price Bid for the work of PRE AUDIT of Bills of various offices under GSCSCL.
- (iii) I/We hereby declare that I/We have carefully studied the conditions of contract and specifications and other documents of this work and agree to execute the same accordingly.
- (iv) I/We hereby declare that my/our near relatives are not working in this division or in its sub-divisions as an Engineer of any category, Divisional Accountant, Store Keeper, Manager of Atithi / Vishram Gruha and in the Circle Office as a Superintending Engineer as on today.

Place

Date

Chartered Accountant/Cost Accountant firm
Signature, Stamp, Seal and Membership No.

Annexure - VI

UNDERTAKING

- 1.0 I / We undertake that I / We will provide the Pre audit firm a the lowest quoted amount in each District allotted to me for the subject tender.
- 2.0 Further, I / We undertake that the modality mentioned in the tender for award of the tender is acceptable to me / us.
- 3.0 I / We undersigned hereby certify that all the information mentioned above is true and correct.
- 4.0 Chartered Accountant / Cost Accountant firms already engaged with the GSCSC in the existing assignment of Pre-audit or any other professional work may send the proposals for the assignment of pre audit but they have to attach the letter giving the undertaking that on being selected as pre auditors, they will resign from Internal audit / cost audit / cost accounting or other assignment / from their present assignment of GSCSCL. Proposal without such letter of undertaking will be considered as ineligible.
- 5.0 Those firms which are in continuous assignment of 4 years or as on 31.03.2025 as pre auditor and/or internal auditor in GSCSCL, will be considered as ineligible from applying for this assignment.
- 6.0 The decision / interpretation in all/any terms and conditions enumerated above and agreed upon by the pre auditor shall be final and binding on pre auditors without demur and any further recourse to any litigation/arbitration.

I have read all the terms and conditions mentioned above and the same are acceptable and agreed by me / us.

Chartered Accountant/Cost Accountant firm

Signature, Stamp, Seal and Membership No.

DATE:

PLACE:

Annexure VII

Pre-audit tender Staff

Sr. No.	District name	CA	Assistant
1	Head Office – including FRL Gandhinagar	1	2+1
2	Ahmedabad City	1	1
3	Ahmedabad District	1	1
4	Bhavnagar	1	1
5	Botad	1	1
6	Chhotaudepur	1	1
7	Dang	1	1
8	Gandhinagar	1	1
9	Junagadh	1	1
10	Jamnagar	1	1
11	Gir Somnath	1	1
12	Dev boomi Dwarka	1	1
13	Rajkot	1	1
14	Morbi	1	1
15	Kutch	1	1
16	Banaskantha	1	1
17	Mehsana	1	1
18	Patan	1	1
19	Sabarkatha	1	1
20	Arvalli	1	1
21	Kheda	1	1
22	Anand	1	1
23	Vadodara	1	1
24	Surat	1	1
25	Tapi	1	1
26	Navsari	1	1
27	Valsad	1	1
28	Bharuch	1	1
29	Narmada	1	1
30	Amreli	1	1
31	Surendranagar	1	1
32	Panchmahal	1	1
33	Mahisagar	1	1
34	Dahod	1	1
35	Porbander	1	1
Total		35	37

Form - A

Format of report

(for reference only)

(To be Provided by Pre-auditor)

(1) Name of the Pre audit District: _____

(2) Pre-Audit Month: _____

(3) No. of pre audited bills during the period: - _____

1	2	3	4	5	6	7	8	9
Name of District / Head Office	Name of the work	Name of the party / Contractor	Bill Amt. (Gross)	Remarks, Reasons for recovery	Recovery (if any) as pointed out by the auditors	Recovery made by division (Amount, Vr./ Receipt No. & Dt.)	Details of physical Inspection done on sample basis	Response of District office

(4) Details of bills pre-audited: -

[Remarks may be provided in the form of separate Annexure.]

(5) Provide a detailed report on findings/anomalies noted by pre auditor in reporting period.

[Report should be provided agency wise containing details of works for which bills were audited.]

(6) Any other matter noticed related to the pre audit of bill: -

(Please specifically mention the reference of each bill and the points applicable.)

(7) Pending compliance of previous pre audit report: -

(Please provide the reference of each earlier report and specific details of pending compliance relevant to particular bill or matter.)

NOTE:- This report is to be provided with Executive Summary of work, abstract of recovery, pending bills for compliance etc.

Affix Firm Seal, stamp, Membership No. and Signature of Pre-auditor in each page of pre-audit Report.

Form – A1

Check list to be submitted with R.A Bills (For Construction Work)

Name of Division :

Code No :

1	Name of work	
2	Work Code No.	
3	Name of Agency	
4	Technical sanction	
(i)	Amount in Rs.	
(ii)	Order No & date	
5	DTP	
(i)	Amount	
(ii)	Order No & date	
6	Tender ID No.	
(i)	Tender Amount	
(ii)	Work order No & date	
(iii)	Agreement No & date	
7	Time limit of work	
8	RA bill No & date	
(i)	Gross Amount in Rs.	
(ii)	If excess/extra involved , approval no & date (Copy to be enclosed)	
(iii)	Deduction in Rs.	
(iv)	Net Amount in Rs.	
9	Amount up to this bill in Rs.	
10	Requirement of Fund in Rs. (Cheque amount + Taxes + Cess)	
11	Checked by Division PB (Date)	
12	Observation of Quality Control/TPI/PMC Complied or not?	
13	Checking of DEE/EE/SE is done as per norms	
14	Pre Audit (Yes/No)	
(i)	Agency	
(ii)	Date	
15	Work executed till this bill is within time limit? Yes/No	
16	If No ... Period of delay	
17	Time limit deposit deducted (Amount Rs.) from this bill	

Above details are checked and found correct

Division Accountant

Junior Engineer/Asst Engineer

Pre-Auditor

Recommended for payment

Deputy District Manager Gr II

District Manager Gr I

Form – A2

Certificate for Payment of R.A/Final Bill (For Construction work Only)

Name of work: _____

Name of Agency: _____

Bill No. & Date: _____

It is hereby certify that,

1. Physical work has been actually carried out on site & verified by Assistant Engineer as per norms.
2. The fund requirement of the proposed bill for the work under question is in line with the budget provision for the year 2025-26.
3. The remarks raised by the Quality control wing of GSCSCL/TPI/PMC are complied with by the District officers.
4. The bill does not include any Excess/Extra item work that is not approved by the Competent authority.
5. Pre-Audit of the bill has been carried out by the Auditor approved by GSCSCL.
6. Necessary checklist duly signed by the Accountant, Executive Engineer, Superintending Engineer and Chief Engineer is enclosed with the bill.

Assistant Engineer

We have verified bill figure in line with work order and tender quantity and carrying out physical inspection on sample basis. Pre-audit of the bill has been carried out and the bill is recommended for Payment

Pre-Auditor

Recommended

Deputy Manager Gr II

District Manager Gr I

Form - B

Technical Proposal Form
(to uploaded in GeM & to be filled up by the bidder)

1. Name of Chartered Accountant/Cost Accountant Firm: - _____

2. Registered address of head office:- _____

3. Addresses of Branch Offices (in Gujarat only): -

a.

b.

c.

4. ICAI/ICWAI Firm Registration No. _____

5. Date of registration of the Firm _____

6-A. Details of Chartered Accountants/Cost Accountants as partners or full time paid employees: -

Sr. No.	Name	Membership No.	Qualification	Designation/ Status	Age	Date Of Joining firm

Max 20 rows to be provided in GeM statement

6- B. Details of Audit Staff: -

Sr.No.	Name	Designation	Qualification	Age	Date Of Joining firm

Max 50 rows to be provided in GeM statement.

7. Total receipt of fees (as per audited Income & expenditure Account & Balance sheet attached):

Year	Total audit & attested income (in Rs.)
2021—2022	
2022—2023	
2023 – 2024	

8. Experience of pre audit/internal audit in Govt. undertaking (GOG or GOI or its undertaking, local bodies) whose turnover is Rs. 50 crore or more: -

No. of assignments on hand or handled in last 3 (three) financial years completed on 31.03.2025.

Name of entity	Location	Period of Appointment	Nature of work	Turnover of Auditee entity

Max 10 rows to be provided in GeM statement

(Please attach appointment letter in each case.)

Notes: -

- (1) GOG or GOI undertaking means all Govt. dept., P.S.E., Boards, GSCSC, Company, Society, Corporation, Local bodies etc. of Government of Gujarat and Government of India excluding units under Co-operative sector & Banking and Insurance Company.
- (2) Assignments of the organizations w.r.t. Pre audit/Internal audit of GOG or GOI undertaking (point no.8) whose turnover is Rs. 50 crore or more in respect of each completed year ended will be considered.
- (3) Turnover (Point no. 8 above) will be in respect of the completed year of assignment as on 31.03.2025. Turnover of the auditee organization must be evidenced by the photocopies of the relevant pages of audited annual account of the organization.
- (4) Audit assignment means pre audit/Internal assignment only. Same will not include statutory audit or any other audit or investigation, tax audit under the income tax Act and GST audit under GST Act.
- (5) In case of absorbed/merged or converted firm, date of establishment of such firm applying would be date of such absorption/merge/conversion. If the certificate as on 01.01.2022 is not possible to be made available, then certificate subsequent date issued by Institute of Chartered Accountants of India or cost accountants of India till the date of submission of tender shall be submitted.

- (6) Articled clerks or Audit clerks will not be considered as staff employed by the Firm.
- (7) Each appointment order will be considered as separate and single assignment. In respect of assignment of independent district level/regional/District/branch organization e.g. DRDA, turnover of respective district/regional/District/branch/organization will be considered. Accordingly, copies of the relevant pages of accounts of such district/ regional/District/branch/organization will be required to be attached as evidence of turn over. Alternatively, certificate signed by the competent authority of such office mentioning the turnover will be considered as proof of evidence in respect turnover mentioned at point no. (8) above.

Certificate

I/We undersigned hereby certify that all the information mentioned above is true and correct.

Date:

Chartered Accountant/Cost Accountant

Signature:

Name & Designation:

Membership No.

Seal of office:

Form - C

(Schedule-B)

Financial Proposal form

Sr. No.	Head Office/ District Name	Amount of Fees for the period from for one year (12 month)	
		Rs. In figures	Rs. In words
1	Head Office – Gandhinagar		
2	Ahmedabad City		
3	Ahmedabad District		
4	Bhavnagar		
5	Botad		
6	Chhotaudepur		
7	Dang		
8	Gandhinagar		
9	Junagadh		
10	Jamnagar		
11	Gir Somnath		
12	Dev boomi Dwarka		
13	Rajkot		
14	Morbi		
15	Kutch		
16	Banaskantha		
17	Mehsana		
18	Patan		
19	Sabarkatha		
20	Arvalli		
21	Kheda		
22	Anand		
23	Vadodara		
24	Surat		
25	Tapi		
26	Navsari		
27	Valsad		
28	Bharuch		
29	Narmada		
30	Amreli		
31	Surendranagar		
32	Panchmahal		
33	Mahisagar		
34	Dahod		
35	Porbander		
Total			

Notes: -

- (1) Lump sum fees mentioned above are inclusive of all the cost (out of pocket expenses & transportation charges). No escalation of fees will be given during assignment period.
- (2) In case, the assignment period is reduced or extended, the eligible payment shall be computed proportionately on monthly basis.
- (3) Fees quoted above are exclusive of GST. GST will be paid extra applicable rate apply for one or for more than one District.
- (4) Firm may apply for one or for more than one District. However, firm has to mention the fees in the above format separately for each District applied for.
- (5) Firm will be required to carry out pre-audit assignment of any newly open division/other office, if any, during the term of assignment in their respective District without any additional Fees. Further, lump sum fees agreed upon for particular District will not be reduced in case of closure/discontinuation of any division/other office during the term of assignment.

Date:

Chartered Accountant /Cost Accountant Signature:

Name of firm / Firm Partner/ Proprietor:

Seal of Office:

Membership No.

Note: - This Schedule-B it is to be submitted online only on GeM.

Note: Every blank (Districts) in the tender documents (Forms, schedules, etc.,) must be filled by the Tenderer / Bidder and submitted online. Tender forms shall be completed in all respects. On line user of dash (-) is not permitted. Please write "Not applicable" or "Nil" as and where required by Tenderer/ Bidder.

FORM-D

Certificate for Attendance of Pre auditor

It is hereby certifying that Mr./Ms._____ of M/S_____ was remain present at the head quarter for District no.____ for the period_____month and not a single day pre auditor was absent on his duty.

Date:

Place:

Signature

Deputy District Manager Gr-II

District Manager Gr-I

FORM E

Format for Reporting work status on whats app on every Monday

(To be Provided by Pre auditor)

(1) Name of pre auditor:_____

(2) District No.:_____

(3) Pre-audit Period:_____

1	2	3	4	5	6	7
Sr. No.	Name of division	Name of agency	Amount (in lacs)	Nature of work (contracted works - Original works/ M&R works / QC works/ O&M works/UGPL works) Technical / QC Consultancy etc.)	Type of bill (R.A bill/Final bill)	Bill status (approve/ Rejected/ Pending)
Total						

Summary: Total_____ No. of bills presented, out of which _____no. of bills approved, ___no. of bills were rejected and __no. of bills pending with us.

FORM – I

Details of tender fee and EMD

(1) Details of Tender Fee

(i) D / D No. :

(ii) Date :

(iii) Name of Bank :

(2) EMD details

Total EMD Amount Rs.

(A) D.D. Details (In favour of GSCSCL, Gandhinagar only)

No.	Date	Bank Name	Amount Rs. In lac.

(B) FDR Details (In favour of GSCSCL, Gandhinagar only)

FDR No.	Date	Bank Name	Amount Rs. In lac	Validity period

(C) Details of Bank Guarantee (In favour of GSCSCL, Gandhinagar only)

Bank Guarantee No.	Date	Bank Name	Amount Rs. In lac	Valid up to

Note: Please see relevant Clause for validity period.

Chartered Accountant/Cost Accountant firm
Signature, Stamp, Seal and Membership No.

Calculation of Pre-audit Tender Cost

Particulars	Head Office	District Office
Once CA salary per month	50,000.00	25,000.00
Two Semi-qualified audit assistant at Head Office, One audit assistant at FRL and One audit assistant at District Rs. 20,000/- each per month	60,000.00 (20,000 * 3)	20,000.00
Total Per month	1,10,000.00	45,000.00
Per year	13,20,000/- plus taxes	5,40,000/- plus taxes
Yearly fees HO & District	13,20,000/- plus taxes	1,83,60,000/- plus taxes

33 Districts 12 months + Ahmedabad City	1,83,60,000/- plus taxes
Head Office 12 months	13,20,000/- plus taxes
Grand Total	1,96,80,000/- plus taxes

List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
- **Communication Equipment for Defense:**
 - Radio Sets:**
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set
 - Tactical Communication Systems:**
 - Software Defined Radio (SDR) Systems
 - VHF/UHF Tactical Communication Systems
 - Handheld Satellite Phones (e.g., Iridium)
 - Combat Net Radio (CNR) Systems
 - Satellite Communication Systems:**
 - Very Small Aperture Terminal (VSAT) Systems
 - Satellite Phones
 - Mobile Satellite Communication Systems
 - Command and Control Systems:**
 - Battlefield Management Systems (BMS)
 - Tactical Data Links
 - Encryption Devices (e.g., VINBAX)
 - Surveillance and Reconnaissance Communication:
 - Unmanned Aerial Vehicle (UAV) Communication Systems
 - Ground Control Stations (GCS) for UAVs
 - Remote Video Terminals (RVTs)
 - Electronic Warfare (EW) Communication:**
 - EW Communication Jamming Systems
 - Communication Intelligence (COMINT) Systems
 - Network Infrastructure:**
 - Field Deployable Communication Nodes
 - Tactical Communication Switches
 - Mobile Communication Shelters
 - Navigation and Positioning Systems:**
 - GPS Receivers
 - Navigation Systems for Vehicles and Personnel
 - Specialized Communication Equipment:**
 - Underwater Communication Systems
 - Special Forces Communication Gear
 - Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- **Engineering and Mining Equipment for Bomb Disposal Units:**
- Modular protection vehicles
- High Altitude Clothing including Snow Boots