



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2025/B/6271382
Dated/दिनांक : 28-05-2025

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-06-2025 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-06-2025 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	60 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Consumer Affairs Food And Public Distribution
Department Name/विभाग का नाम	Department Of Food And Public Distribution
Organisation Name/संगठन का नाम	Food Corporation Of India (fci)
Office Name/कार्यालय का नाम	Regional Office Raipur
क्रैता ईमेल/Buyer Email	agmiapvcg.fci@gov.in
Item Category/मद केटेगरी	Financial Advisory Services - Offsite; Tax Advisory
Contract Period/अनुबंध अवधि	2 Year(s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No

Bid Details/बिड विवरण	
RCM Applicable/लागू आरसीएम	Yes
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	140000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.
4. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

Section 9(3) Of GST/जीएसटी की धारा 9(3)

Where ever RCM is applicable, sellers (Regular GST registered seller who opted out of FCM , unregistered seller, seller registered under composition scheme)will be forced to put Zero GST and GST cess in their bids. Buyer will

have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this Bid.

If the buyer has mentioned MSE purchase preference in ATC then service provider is required to upload necessary documents for MSE purchase preference for verification by the buyer during evaluation.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of work to be uploaded by buyer:[1748239008.pdf](#)

Financial Advisory Services - Offsite; Tax Advisory (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Deployment Location	Offsite
Category of financial advisory service	Tax Advisory
Sub-category of Financial Advisory Services	Filing TDS , Filing Income Tax Returns
Financial Advisory Reports	Yes
Frequency of Progress Report	Monthly
Type of Professional/Resources required	Chartered accountant
Qualification of Professional/Resources required	CA , ICWA
Certification of Professional/Resources required	ICAI
Total Experience of Professionals / Resources (In years)	5 - 7 Years
Addon(s)/एडऑन	
Post Financial Advisory Support	NA

Input Tax Credit(ITC)/इनपुट कर क्रेडिट(आईटीसी) and/ तथा Reverse Charge(RCM)/रिवर्स प्रभार (आरसीएम) Details

ITC on GST/जीएसटी पर इनपुट कर क्रेडिट	ITC on GST Cess/जीएसटी उपकर कर क्रेडिट	RCM Applicable /लागू आरसीएम	GST as per RCM/रिवर्स प्रभार के अनुसार जीएसटी	GST Cess 1 as per RCM/रिवर्स प्रभार के अनुसार जीएसटी उपकर 1	Optional RCM/वैकल्पिक रिवर्स प्रभार
NA	NA	Yes	18%	NA	No

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Ravi Kumar Negi	492005,FCI,REGIONALOFFICE, DALDAL SEONI ROAD KAPA, RAIPUR	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. 1. Objective and Scope of Work

Scope of Work: Period of Assignment

Period of Assignment for the work to be undertaken by the firm will be for the period of two years (starting from the date of commencement mentioned in the letter of award) "can be extended for further one year on satisfactory performance and mutual consent.

2. Direct Taxes Matters: -

1. Computation and depositing of Monthly TDS (Salary & non-Salary) and reconciliation with the books of accounts. Filing of quarterly TDS returns such as 24 Q, 26 Q, 27D etc. Downloading of TDS certificates from the TRACES and providing the same to the concerned party under the record.
2. Carrying of corrections required in TDS returns relating to PANs, challans etc. in TRACES and to provide the revised/ corrected certificates to the parties concerned.
3. Reconciliation of TDS returns filed with the books of accounts.
4. Computing the advance tax liability under the Income Tax Act and suggesting the amount to be deposited before the applicable due date.
5. Periodical reconciliation of TDS deducted by client/customers/ vendors of FCI with Form 26 AS and to intimate the detail of parties whose taxes are not reflecting in Form 26 AS to FCI for following up with the client.

6. To ensure filing of Annual Income Tax return, Annual Information Report (AIR), Form-61 A (Statement of Financial Transactions) required to be filed and any other return as required to be filed under the Income Tax Act 1961.
7. To update the amendments/changes brought in the Direct Taxes from time to time to all the concerned.
8. In case Assessment / Scrutiny of income Tax/TDS, drafting of reply and submission of the necessary details to the department to get the assessment / scrutiny completed up to the Tribunal level.
9. Preparation of reply to Notices etc. & appearance before the Department/Authority and submitting of information with the prior discussion with FCI up to the Tribunal Level.
10. Providing advice / opinion / update on Direct Tax Matters.
11. Any other compliance/related work required to be conducted from time to time based on its requirement.
12. Preparation of Form 16 & 16 (A).

Furthermore, any fee/charges applicable/ levied by the Tax authorities such as return uploading fees, appeal Filing fees or any other statutory filing fees etc. which cannot be termed as "Service to FCI" shall be reimbursed to the firm on actual basis i.e. on production of necessary proof of such payment.

It may be noted that except, as provided in this clause, no other charges shall be paid by FCI from those quoted in the financial bid duly accepted and approved by FCI.

Note: The bidder firm shall attend to all the notices and cases or an queries raised by Income Tax after awarding above contract up to the tribunal level without charging an additional fee. It is further clarified that the notices / cases / queries issued prior to the appointment of the prospective bidder firm related to various taxation matters will also be handled by the firm except for the cases which have already been assigned to various professionals i.e Advocates /Consultant/ Chartered Accountants Firm.

3. Eligibility Criteria

The following eligibility criteria are mandatory for participating in this Open tender.

1. The Bidder must be either a registered partnership firm, or LLP and should have been in consultation Accounting, Auditing and taxation services in India at least for the 5-7 years with minimum 2 qualified **CA/CMAs** partners, LLP (Registration /Registered partnership deed required).
2. The Registered head office /Branch office of bidder must be in Raipur (Chhattisgarh). (Copy of registration certificate issued by the **ICAI/ICMAs** (for details of Head office and Branches required)

3. The bidder should have an experience of providing Direct taxation consultancy services for minimum continuous period of one year in any of the last five years to at least 3 clients of Ministry Department of Central/State Government, CPSUs, SPSUs (Experience certificate to be enclosed).
4. The bidder should have litigations experience in the field of Direct Taxation (Income Tax). (Self-Declaration as per Annexure "D")
5. The bidder should have valid PAN & GST certificate.
6. Local address.

4. Payment

1. Payment for providing of services will be made on submission of bills in accordance with the instructions given in the Bid, by ECS/NEFT/RTGS in nominated Bank branch. Quoted price by the bidders should be inclusive of all taxes and GST.
2. Payment shall be made by FCI, Regional Office Kapa, Raipur on submission of quarterly pre-receipt bill in the triplicate.
3. TDS as applicable would be deducted as per Income Tax provisions as well as GST provisions.

5. Price

Price should be quoted for two years (inclusive of all taxes and GST) for all the services.

6. Detail of Documents to be enclosed

1. Registered Partnership deed /LLP Registration.
2. **ICAI/ICMAI** Registration certificate.
3. PAN Card & GST Registration Certificate.
4. Experience certificate as per clause 3.1 & 3.3

5. List of offices (HO & Branches) (Self-Certified)
6. List of qualified CA/CMAs as partners. (Self-Certified)
7. Letter of undertaking as Annex. C&D. (Self-Certified)

*Non submission of any of the document listed above will lead to summarily rejection of the offer and no correspondence in this regard shall be made/entertained.

*Only those who are qualifying all the eligibility criteria above to participate in the bid.

*Participation in the bidding process sue-moto implies that the bidder has accepted all the terms and conditions of tender.

Annexure 'C'

Letter of Undertaking

(To be printed on Company's Letterhead)

To,
The General Manager (Region),
Food Corporation of India,
Regional Office Raipur,
Chhattisgarh.

Subject: - Letter of undertaking for professionals.

Dear Sir,

This is with reference to the tender named as _____ We<Name of Bidder> hereby confirm that we have more than 2 Qualified Chartered Accountants in our firms as Partner and they are having experience of 5 years in the area of Consultancy/Taxation, Auditing & Accounting.

List of Qualified professionals along with qualification and year of experience is enclosed.

For (Name of Bidder Company)

Authorised Signatory (Seal & Stamp)

Annexure 'D'

Letter of Undertaking (On Firm/Company Letter Head)

To,

The General Manager (Region),

Food Corporation of India,

Regional Office Raipur,

Chhattisgarh.

Subject: Letter of Undertaking for Experience in Litigations in Direct & Indirect Taxation.

Dear Sir,

This is with reference to the tender named as" We <Name of the Bidder> hereby confirm that we have experience in litigations in the field of Direct Taxation (Income Tax).

List of major litigation attended by our firm/company is enclosed

For (Name of the Bidder Company)

Authorized Signatory (Seal & Stamp)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws /

acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

Scope of work

1. Computation and depositing of Monthly TDS (Salary & non-Salary) and reconciliation with the books of accounts. Filing of quarterly TDS returns such as 24 Q, 26 Q, 27D etc. Downloading of TDS certificates from the TRACES and providing the same to the concerned party under the record.
2. Carrying of corrections required in TDS returns relating to PANs, challans etc. in TRACES and to provide the revised/ corrected certificates to the parties concerned.
3. Reconciliation of TDS returns filed with the books of accounts.
4. Computing the advance tax liability under the Income Tax Act and suggesting the amount to be deposited before the applicable due date.
5. Periodical reconciliation of TDS deducted by client/customers/ vendors of FCI with Form 26 AS and to intimate the detail of parties whose taxes are not reflecting in Form 26 AS to FCI for following up with the client.
6. To ensure filing of Annual Income Tax return, Annual Information Report (AIR), Form-61 A (Statement of Financial Transactions) required to be filed and any other return as required to be filed under the Income Tax Act 1961.
7. To update the amendments/changes brought in the Direct Taxes from time to time to all the concerned.
8. In case Assessment / Scrutiny of income Tax/TDS, drafting of reply and submission of the necessary details to the department to get the assessment / scrutiny completed up to the Tribunal level.
9. Preparation of reply to Notices etc. & appearance before the Department/Authority and submitting of information with the prior discussion with FCI up to the Tribunal Level.
10. Providing advice / opinion / update on Direct Tax Matters.
11. Any other compliance/related work required to be conducted from time to time based on its requirement.
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Furthermore, any fee/charges applicable/ levied by the Tax authorities such as return uploading fees, appeal Filing fees or any other statutory filing fees etc. which cannot be termed as "Service to FCI" shall be reimbursed to the firm on actual basis i.e. on production of necessary proof of such payment.

It may be noted that except, as provided in this clause, no other charges shall be paid by FCI from those quoted in the financial bid duly accepted and approved by FCI.

Note: The bidder firm shall attend to all the notices and cases or an queries raised by Income Tax after awarding above contract up to the tribunal level without charging an additional fee. It is further clarified that the notices / cases / queries issued prior to the appointment of the prospective bidder firm related to various taxation matters will also be handled by the firm except for the cases which have already been assigned to various professionals i.e Advocates /Consultant/ Chartered Accountants Firm.

List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
- **Communication Equipment for Defense:**
 - Radio Sets:**
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set
 - Tactical Communication Systems:**
 - Software Defined Radio (SDR) Systems
 - VHF/UHF Tactical Communication Systems
 - Handheld Satellite Phones (e.g., Iridium)
 - Combat Net Radio (CNR) Systems
 - Satellite Communication Systems:**
 - Very Small Aperture Terminal (VSAT) Systems
 - Satellite Phones
 - Mobile Satellite Communication Systems
 - Command and Control Systems:**
 - Battlefield Management Systems (BMS)
 - Tactical Data Links
 - Encryption Devices (e.g., VINBAX)
 - Surveillance and Reconnaissance Communication:
 - Unmanned Aerial Vehicle (UAV) Communication Systems
 - Ground Control Stations (GCS) for UAVs
 - Remote Video Terminals (RVTs)
 - Electronic Warfare (EW) Communication:**
 - EW Communication Jamming Systems
 - Communication Intelligence (COMINT) Systems
 - Network Infrastructure:**
 - Field Deployable Communication Nodes
 - Tactical Communication Switches
 - Mobile Communication Shelters
 - Navigation and Positioning Systems:**
 - GPS Receivers
 - Navigation Systems for Vehicles and Personnel
 - Specialized Communication Equipment:**
 - Underwater Communication Systems
 - Special Forces Communication Gear
 - Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- **Engineering and Mining Equipment for Bomb Disposal Units:**
- Modular protection vehicles
- High Altitude Clothing including Snow Boots