



JHARKHAND TRIBAL DEVELOPMENT SOCIETY, RANCHI
(A unit of Scheduled Tribe, Scheduled Caste, Minority and Backward Class Welfare Department,
Government of Jharkhand)

Letter No. : _____

Ranchi/Date : _____

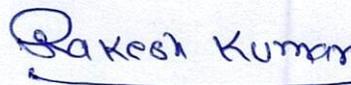
No: JTDS/306/2025

Date: 29/10/2025

Notice Inviting Quotation for hiring of Chartered Accountants Firms for renewal of exemption under Section 12A (Form 10AC) of JTDS before the Income Tax Deptt from the AY 2026-27 (Financial Year 2025-26) and onwards.

Sealed proposals/quotations are invited from different experience Chartered Accountant firms to provide the consulting services for appearing before the Income Tax Department regarding renewal of exemption under Section 12A (Form 10AC) of JTDS from the AY 2026-27 (Financial Year 2025-26) and onwards. The detailed terms & conditions with Terms of Reference (ToR) are available in the website of JTDS e.g www.jtdsjharkhand.com, which can be downloaded for use. Interested firms may submit their proposals super-scribing as "RFQ for Renewal of exemption under Section 12A (Form 10AC) before Income Tax Authority" on or before 15.00 hours on 7th November, 2025 by post/courier or by persons to the address mentioned below:

To
State Project Director
Jharkhand Tribal Development Society (JTDS),
1st Floor, Training Centre, Kalyan Complex,
Balihar Road, Morabadi,
Ranchi-834008 (Jharkhand).



Manager- Finance & Administration

Copy to: Notice Board/Website of JTDS for display.

1st Floor, Kalyan Complex (Training Centre), Balihar Road, Morabadi, Ranchi – 834008.

Phone No. : 0651-2552088, E-mail : spd.jtds@gmail.com





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TERMS AND CONDITIONS

- 1) The firm should complete the assignment as described in the Terms of Reference placed at **Annexure-I**.
- 2) Each firm shall submit only one proposal/quotation; alternative proposals/quotations or any conditional offer shall not be accepted.
- 3) The Prices shall be quoted in Indian National Rupees only.
- 4) The proposal/quotation shall remain valid for a period not less than **45 days** from the date of opening of the technical proposal.
- 5) The assignment should be taken up immediately after signing of the contract/work order and should be completed within 15 days from the date of award of contract/work order.
- 6) **Eligibility Criteria:**
 - a) Copy of GST Registration Certificate & PAN of the CA firms.
 - b) Confirm to the terms and conditions of the ToR.
 - c) Minimum 10 years Past Experience in the field of Income Tax.
 - d) Minimum annual average turnover should be Rs.5.00 lakhs during the last three financial years FY- 2022-23, 2023-24 & 2024-25.
 - e) Alternative offer shall not be accepted.
 - f) Duly filled up Technical and financial proposal format placed at Annexure -II & III.
- 7) **Submission of proposal:** The technical and financial proposal shall be submitted separately super-scribing as '**Technical proposal**' and '**Financial Proposal**' and both the proposal should be put in a single/separate envelope and submit within the stipulated date and time as mentioned. Any proposals received beyond the last date and time as mentioned, shall not be taken into consideration.
- 8) **Evaluation Criteria:** Technical proposal will be opened first and those agencies qualify technically, only their financial proposals shall be

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opened. The technical proposal shall be evaluated as per technical parameters mentioned in the technical proposal placed at **Annexure-II**.

- 9) The proposals/quotations will liable to be rejected if any of the above conditions is not complied with.
- 10) **Award of Contract/work order:**
The contract/work order shall be awarded with the lowest responsive firms, whose proposal has been determined to be substantially responsive and who has offered the lowest evaluated price. The terms of the accepted offer shall be incorporated in the contract/work order document
- 11) **Payment:** The consultancy fees including both remuneration and reimbursable expenditure (if any) will be paid only after completion of the assignment in support of production of original bills as per actual along with work completion report/documents.
- 12) Any efforts by the firms to influence the purchaser in its decision on proposal evaluation or award of contract/work order may result in rejection of the firms offer.
- 13) Purchaser reserves the right to accept or reject any proposal(s) and to cancel the bidding process at any time prior to award of contract/work order.
- 14) Any legal dispute arising out of this is subject to Ranchi jurisdiction only

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Format for submission of technical proposal

Sl. No.	Particulars	Compliance (supporting document to be enclosed)
01	Name of the CA Firm	
02	Registered Office (Complete Address with Tel./Mob. No. and Email ID)	
03	GST Registration No. & PAN(Copy to be enclosed)	
04	Average Annual Turnover Rs. 5.00 lakhs (Excluding GST) and above during financial years 2022-23, 2023- 24& 2024-25 as per Audit. (Enclose trading P/L Account)	
05	Minimum 10 years as past experience in the field of Income Taxes/related field required. (enclosed the relevant document to establish the experience)	

This is to certify that the above information's and figures are based on facts and records and if any deviation noticed at any point of time, the tender shall not be taken into consideration, firm will be blacklisted form this organization and order will be cancelled.

Signature of the firm Seal and signature:

Date:...../...../2025



Format for submission of Financial proposals/quoutations

Sl. No.	Name of the Activity	Amount(Rs.) excluding taxes
01	Consultancy Fee towards renewal of exemption under section 12A of IT Act from AY 2026-27 to AY 2028-29 before the Income Tax Department	Rs. -
02	Any other cost (if any)towards renewal of exemption under section 12A of IT Act from AY 2026-27 to AY 2028-29 before the Income Tax Department	Rs.
03	Total(Rs.)	
04	Taxes (Rs.)	
05	Grand Total(Rs.) (3+4)	

We hereby certify that we will complete the assignment within the above quoted price and payment will be claimed only after completion of the assignment.

Signature of the firm Seal and signature:

Date:...../...../2025



Terms of Reference towards the consulting services to renew exemption under Section 12A of I.T. Act, 1961 of JTDS

a) **Background:**

Income Tax Department issued a exemption under section 12 A of the Income Tax Act, 1961 to JTDS from AY 2023-24 to AY 2025-26.

In this backdrop, the consultancy service of a Chartered Accountant firm is required by JTDS for renewal of exemption under section 12A of IT Act from AY 2026-27 to AY 2028-29 before the Income Tax Department. The renewal process will be conducted electronically through JTDS account in e-filing website of Income tax on online mode.

b) **Objectives & Scope of works:**

- a) To renew exemption under section 12 A of the Income Tax Act, 1961 of JTDS from AY 2026-27 to AY 2028-29.
- b) To attend as per the date intimated by Income Tax Department either faceless/ physical presence to resolve the queries (if any) during renewal process.
- c) To prepare & provide all relevant document as required by Income Tax Department.

c) **Key qualifications and requirement:**

The Chartered Accountant firm should have at least 10 years of experience and well experience and qualified Chartered Accountant to handle the case with the Income Tax Authorities.

- d) **Support from JTDS:** JTDS will provide all the relevant data/documents to the selected agency during renewal process of exemption under section 12A before the Income Tax Authorities.

- e) **Payment terms:** The consultancy fees including other cost (if any) will be paid only after completion of the assignment in support of production of original bills as per actual along with work completion report/documents.

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