



## **Jal Jeevan Mission, Chhattisgarh**

**(Public Health Engineering Department Govt. of Chhattisgarh)**

*E-mail: [phed-tendercell@cg.gov.in](mailto:phed-tendercell@cg.gov.in)*

**Expression of Interest of Chartered Accountant firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission (JJM) Chhattisgarh state.**

**EOI No-35/Dt.07-11-2025/System No. 179046**

**Tender Call – 2<sup>nd</sup>**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Fees</b>	<b>Remarks</b>
<b>A.</b>	EoI processing fees	Rs.25000.00 + 18% GST	Non Refundable
<b>B.</b>	Security Deposit	Rs.3.5 Lacs only	* Refundable



## Jal Jeevan Mission, Chhattisgarh (Public Health Engineering Department Govt. of Chhattisgarh)

### **Notice for Expression of Interest**

**Name of Work:** - The submission of proposal by a Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of **Accounting and Taxation** in Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26. It implies that Chartered Accountant Firms has read the detailed Eoi at e-procurement portal <https://eproc.cgstate.gov.in> / [GEM Portal](#). **Probable amount of total cost of work Rs. 51,00,709/- (For 12 Months).**

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Neer Bhawan, Civil Lines, Raipur invites Expression of Interest from suitable CA firms for Appointment as Project Management Consultant and Financial Consultant for the financial year 2025-26. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in> / [GEM Portal](#) and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms for Selection for Appointment as Project Management Consultant and Financial Consultant under Jal Jeevan Mission being implemented in the State of Chhattisgarh for the financial year 2025-26.

The above said proposed work is funded under Jal Jeevan Mission to be implemented by PHED, Chhattisgarh.



**Jal Jeevan Mission, Chhattisgarh**  
**(Public Health Engineering Department Govt. of Chhattisgarh)**

No...../JJM/EOI/2025

Raipur, Date

**Short Notice Inviting Expression of Interest**

**For**

**Selection of Chartered Accountant Firms for**

**Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and**

**Taxation in Jal Jeevan Mission, PHED, Chhattisgarh**

**EOI No- 35/Date- 07-11-2025/System No. 179046**

The submission of proposal by Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of **Accounting and Taxation** under Jal Jeevan Mission. It implies that Chartered Accountant Firms has read the detailed EoI at e-procurement portal <https://eproc.cgstate.gov.in/> / **GEM Portal**. **Probable amount of total cost of work Rs. Rs. 51,00,709/- (For 12 Months).**

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Raipur invites Expression of Interest from suitable CA firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation for the financial year 2025-26. On-line offers are invited from the Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission in the office of Mission Director, JJM, Neer Bhawan Raipur Chhattisgarh on or before ..... Upto 17.30hrs. In no case manual EOI shall be entertained. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in/> / **GEM Portal** and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission for the financial year 2025-26.

**Executive Engineer (Tender Cell)**  
**Jal Jeevan Mission, Raipur**  
**Chhattisgarh**



**Copy for information to:**

1. **Special Assistant to Hon'ble Minister**, Govt. of Chhattisgarh, PHED, Mantralaya, Mahanadi Bhawan, Atal Nagar, Nava Raipur (CG).
2. **The Secretary**, Govt. of Chhattisgarh, PHED, Mantralaya, Mahanadi Bhawan, Atal Nagar, Nava Raipur, (CG) for information please.
3. **The Mission Director**, Jal Jeevan Mission, Neer Bhawan Raipur for information please.
4. **The Engineer-in-Chief**, Public Health Engineering Department, Indrawati Bhawan, 3<sup>rd</sup> Floor, 4<sup>th</sup> Block, Atal Nagar, Nava Raipur, (CG).
5. **The Chief Engineer**, PHED, Zone Raipur/Bilaspur /Jagdalpur.
6. **The Superintending Engineer**, PHED, Circle Raipur/Durg/Bilaspur/Ambikapur/ Jagdalpur/ Kondagaon.
7. **The Collector and Chairman**, DWSM, District - .....for information.
8. **The Assistant Engineer**, Public Health Engg. Sub-Division..... District.....
9. **Shri Sanjay Rathore**, EE (MIS) O/o the E-in-C PHED Raipur to make available this EoI on departmental Website and e-procurement website (<https://eproc.cgstate.gov.in> / GEM Portal) for wide publicity.
10. Notice Board

**Executive Engineer (Tender Cell)  
Jal Jeevan Mission, Raipur  
Chhattisgarh**



# Jal Jeevan Mission, Chhattisgarh

## (Public Health Engineering Department Govt. of Chhattisgarh)

### 1. Name of Work: -

The submission of proposal by a Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of **Accounting and Taxation** under Centrally Sponsored Scheme – “Jal Jeevan Mission” being implemented in the State of Chhattisgarh for the financial year 2025-26. It implies that Chartered Accountant Firms has read the detailed Eoi at e-procurement portal <https://eproc.cgstate.gov.in/> / **GEM Portal**. **Probable amount of total cost of work Rs. 51,00,709/- (For 12 Months).**

On behalf of Mission Director, Jal Jeevan Mission, Chhattisgarh, the Executive Engineer (Tender Cell), Jal Jeevan Mission, Raipur invites Expression of Interest from suitable CA firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation for the financial year 2025-26. On-line offers are invited from the Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission in the office of Mission Director, JJM, Neer Bhawan Raipur Chhattisgarh on or before ..... Upto17.30hrs. In no case manual EOI shall be entertained. The detailed EOI is uploaded on the e-procurement portal <https://eproc.cgstate.gov.in/> / **GEM Portal** and can be downloaded by interested firms. Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

The submission of proposal by a Chartered Accountant Firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission being implemented in the State of Chhattisgarh for the financial year 2025-26.

Further updates and amendments regarding this EOI will be intimated only on e-procurement portal.

### 2. Details of Service Provider:

The Participants are also invited to get themselves trained on the operations of the e-Procurement System. Bidders may get in touch with the Service Provider of the e-Procurement System for confirming the time and date for their training session. Address of the service provider is:-

M/S Mjunctionsevices Limited  
Office no. 202, 2<sup>nd</sup> floor  
Anjani Tower, Near Hotel  
Laal Bagh Inn, Telibandha  
Raipur -492001  
Toll free No – 1800 4199 140,  
<http://eproc.cgstate.gov.in>



### 3. EOI Time Schedule:

Important events and time schedule of E.O.I. are as follows –

Sl. No.	Particulars	From Date & Time	To Date & Time	Place
1	Online/ release of EOI	12-11-2025 10.00 am		<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>
2	Submission of pre-bid queries in writing by e-mail	12-11-2025 10:00 am	16-11-2025 05:30 pm	<a href="mailto:phed-tendercell@cg.gov.in">phed-tendercell@cg.gov.in</a> (E-mail id)
3	Pre-bid meeting in person	17-11-2025 11:30 am	17-11-2025 01:30 pm	Neer Bhawan, Civil Lines, Raipur
4	Uploading of amendments, if any	17-11-2025 10:00 am	17-19-2025 05:30 pm	<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>
5	Submission of on-line bid	12-11-2025 10:00 am	02-12-2025 05:30 pm	<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>
6	Last date of physical submission of original Affidavit by IPO Speed Post	---	05-12-2025 05:30 pm	Executive Engineer, Tender Cell, O/o Mission Director, Jal Jeevan Mission, Neer Bhawan, Civil Lines, Raipur, Chhattisgarh Pin-492001
7	Downloading and evaluation of Pre-qualification Document	05-12-2025 05:31 pm	12-12-2025 05:30 pm	<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>
8	Uploading of provisional status of PQ on E-procurement portal "latest Notice" section.	12-12-2025 05:31pm	15-12-2025 05:31pm	<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>
9	Invitation of claim & objections	15-12-2025 10:00 am	17-12-2025 05:30 pm	<a href="mailto:phed-tendercell@cg.gov.in">phed-tendercell@cg.gov.in</a> (E-mail id)
10	Eoi financial bid open date	19-12-2025 10:00 am onwards	<a href="http://eproc.cgstate.gov.in">http://eproc.cgstate.gov.in</a>	

- Note**
- **Physical submission of original Affidavit by IPO Speed Post**  
**Executive Engineer, Tender cell, O/o Mission Director JJM, Neer Bhawan, Civil Lines, Raipur, Chhattisgarh Pin-492001**  
**Email - [phed-tendercell@cg.gov.in](mailto:phed-tendercell@cg.gov.in)**
  - **[phed-tendercell@nic.in](mailto:phed-tendercell@nic.in)**

Technical bid and Financial bid shall be submitted through On-Line mode only. In no case the hardcopy of document shall be accepted, except original affidavit. Bidders are advised to read carefully and follow the instructions provided for e-submission process accordingly.

Bidders are requested to submit their suggestions/objections/reservation if any with details so as to avoid any confusion and to ensure clarity and transparency regarding the E.O.I. by e-mail.

If any addendum/corrigendum/ammendment notice, if needed shall be uploaded on e-procurement website.

Office of the JJM, Raipur, Chhattisgarh reserves all rights to accept/reject any or all EOI in full/part without assigning any reasons at any stage.

Executive Engineer  
Tender Cell, CGPHED/JJM  
Raipur, Chhattisgarh



#### 4. Method of Selection

- The Bidders are invited to submit a Technical Proposal and a Financial Proposal, for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission for the assignment. The Proposal will be the basis for a signed Contract with the selected Bidder.
- The CGPHED/CGJJM will select the Chartered Accountant Firms in accordance with the Quality and Cost Based method of selection (QCBS).

#### 5. Submission, Opening and Evaluation of Proposals

##### 5.1 Submission of EOI

Interested eligible Chartered Accountant Firms may submit On-line proposal during on-line submission process of e-procurement system for the Expression of Interest. All eligible Chartered Accountant Firms are requested to submit the proposal only in the on-line process of e-procurement system.

##### 5.2 Envelope “A”

All the participants are required to submit **Envelope “A”** Online/GEM portal in e-procurement portal <https://eproc.cgstate.gov.in> / **GEM Portal** **Envelope “A”** containing the followings:

##### 1. Fee Structure -

S. No.	Particulars	Fees	Mode of payment	Remarks
A.	E.o.I processing fees	Rs.25000.00 + 18% GST= 29500	Payment in the form of RTGS/NEFT in favour of :-	Non Refundable
B.	Security Deposit	Rs.3.5 Lacs only	<b>Mission Sanchanalaya Jal Jeevan Mission</b> A/c No. - 0049104000559157 IFSC Code No. - IBKL0000049 MICR – 492259002	* Refundable
Total		379500=00		

\* Refundable one year after closing of JJM works.

**The bidder shall submit the copy of bank receipts in envelope “A” Online/GEM portal along with other prescribed documents.**

##### 5.3 Envelope “B”

All the EoIs are required to submit **Envelope “B”** Online/GEM portal containing the technical bid documents.

##### 5.4 Envelope “C”

All the participants are required to submit **Envelope “C”** Online/GEM portal containing



the price bid in prescribed template.

## 6. Proposal Submission, Eligibility Criteria and Evaluation

### 6.1 Proposal Submission and Evaluation

- a) The proposal must be in two parts, submitted Online/GEM portal as “Envelope B, “Envelope C”. All the documents must be duly sealed and signed. Original Affidavit shall be submitted by IPO/Speed Post on ..... at 17:30 PM.
- b) “Envelope B”: Proposal for “Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission for the financial year 2025-26: Technical Bid” and it must contain all supporting documents, allotment letters, declaration etc. along with annexure as specified to help the committee to assist in technical evaluation.
- c) “Envelope C”: “Selection of CA firms for Selection of Chartered Accountant Firms for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation under Jal Jeevan Mission for the financial year 2025-26: Financial Bid” and it must contain the financial bid on the bidder’s letter- head prepared according to format given.
- d) The processing fees (including GST) and security deposit must be submitted and should be attached in Envelope A. A proposal without processing fees (including GST) and security deposit will not be considered for evaluation.
- e) The Financial Bid must be clear and unconditional. Unclear and/or conditional financial bids are liable to be rejected and the EMD forfeited. Bidders are advised to read instruction for preparing financial forms carefully before submitting its financial bid.
- f) From the time the Proposals are opened to the time the contract is awarded, the C.A. firms should not contact the Client i.e., CG JJM/CG PHED on any matter related to its Technical and/or Financial Proposal. Any effort by a consultant to influence the Client in examination, evaluation, ranking of Proposals or recommendation for award of contract may result in rejection of the Consultant’s Proposal.
- g) The Envelope A shall be opened first. If the processing fees (including GST) and security deposit are not found to be in order then the proposal shall be treated as non-responsive and shall not be evaluated further.



## 6.2 Evaluation of Proposals

The eligibility criteria will be first evaluated as defined in Request for Proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, who meet with the prescribed eligibility criteria. CG JJM/CG PHED will be responsible for evaluation and ranking of Proposals received. CG JJM/CG PHED will evaluate and rank the Technical Proposals on the basis of Proposal's responsiveness to the EOI using the evaluation criteria and points system specified. Each Technical Proposal will receive a technical score. A Proposal shall be rejected if it does not achieve the prescribed minimum technical criteria.

## 6.3 Minimum Eligibility Criteria

- Conditions of Pre-Qualification and Eligibility of Application
- Applicants must read carefully the minimum conditions of eligibility (the "Conditions of Eligibility") provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.
- To be eligible for evaluation of its Proposal, the bidder shall fulfil and submit the following documents (Duly sealed and signed):-

Sr.	Minimum Eligibility Criteria	Supporting documents to be Submitted
1.	Legal Entity: The Bidder may be a limited liability partnership (LLP), partnership firm (Consortium or Joint Venture is not allowed) validly incorporated and/or registered under the laws of India. The Bidder firm should be operational/existence in India for at least last five financial years as on 01.01.2025.	Bidder should submit the duly certified document as following: a) Certificate of Incorporation b) Copy of GST Registration Certificate c) Copy of PAN d) Constitution Certificate as issued by competent authority/ICAI as on 01.01.2025
2.	The Bidder should be a Chartered Accountant firm/LLP with Head Office in Chhattisgarh as on 01.01.2025.  (Consortium or Joint Venture is not allowed.)	Bidder should submit the self-certified documents of following: a) Certificate of LLP firm registration in India and deed/Notarized Latest Partnership Deed b) Constitution certificate issued by ICAI as on 01.01.2025. c) Copies of Certified audited balance sheet/Profit & loss statement of last five financial years till 31 <sup>st</sup> March 2024 (2019-20 to 2023-24) d) GST Registration Certificate in Chhattisgarh before publishing of EOI. Certificate from the statutory audit/Certificate from CA regarding this condition. (Deemed date considered)
3.	The Bidder should be having an experience of working in the computerization of Books of Accounts in Double Entry Accounting/Taxation in corporates/firms/Government sector in Chhattisgarh for at Least 02 work orders with a minimum fee of Rs. 50,000/- each during last five financial years (2020-21 to 2024-25)	Copy of PO/Work Orders from the concerned corporates/firms/department. Separate work experience certificate against same workorder / agreement will be considered as single experience. Further, to prove completion of work and release of payment, the bidder should submit a CA certificate for the work performed and confirming release of payment.



4.	<p>Turnover:-</p> <ol style="list-style-type: none"><li>1. The Bidder should have as average annual turnover from services only of Rs. 25 Lakhs or more, during the last five financial years. (2019-20, 2020-21, 2021-22, 2022-23,2023-24)</li><li>2. Bidder should have positive Net worth after tax during each of the last five financial years namely 2019-20, 2020-21, 2021-22, 2022-23, 2023-24. Net worth (NW) =Share Capital + Reserve and Surplus – Miscellaneous Expenditure – Revaluation Reserves, if any.</li></ol>	Copies of Certified audited Financial statement/Balance sheet /Profit and Loss statement and Certificate from the statutory auditor/Certificate from CA regarding the condition.
5.	The Bidder should have minimum 2 Partners (CA) out of with there should be at least 1 FCA as on bid due date. At least one partner should be DISA Qualified from ICAI.	Self-Certified DISA Certificate as issued by ICAI.
6.	Firm must have valid “PEER REVIEW CERTIFICATE”	Self-Certified Certificate as issued by ICAI
7.	Blacklisting: The bidder should not have been debarred and/or blacklisted by any State/Central Govt./ULB/Semi Government Organization/ PSU in India	Bidder should submit Self declaration that the Bidder is not debarred and /or black listed as on the date of issue of the EOL. Self-Declaration Certificate to be enclosed in the bid duly signed by the authorized signatory on its letter head.

**6.4 Technical Proposal Evaluation Criteria**

Technical Proposal will be evaluated in the following criteria:

Sr.	Particulars	Max Marks	Evaluation Criteria	Supporting document
1	Number of Full Time Partners / CA Employees associated with the firm (As per certificate of ICAI)	20	For each Partner/CA Employee in excess of Minimum Criteria = 4 marks	As per Sr. No. 5 of Eligibility Criteria
2	Turnover of the firm (Average annual turnover in last five financial years 2019-20, 2020-21, 2021-22, 2022-23,2023-24))	10	For Turnover more than Rs. 25 lakh = 10 Marks	As per Sr. No. 4 of Eligibility Criteria
3	Firm Existence (deemed date considered)	10	Firm Existence (5 years) = 10 mark	As per Sr. No. 1 of Eligibility Criteria
4	Certificate course on public finance and Government Accounting by institute of Chartered Accountant of India	10	If No Partner is Certificate course on public finance and Government Accounting qualified = 0 Marks If any Partner is Certificate course on public finance and Government Accounting qualified = 10 Marks	Qualification Certificate to be submitted
5	Experience in Double entry computerized accounting/Taxation/ PSU/ Corporates/ Firms in Government Departments / Centrally Sponsored Programs with a minimum fee of Rs.50,000 each during last five financial years (2020-21 to 2024-25)	10	For each assignment each year = 2 Marks	As per Sr. No. 3 of Eligibility Criteria
6	Number of offices in Chhattisgarh as on 01.01.2025	10	For Head Office in other district in Chhattisgarh as on 01.01.2025 = 05 Marks For Head Office in Raipur as on 01.01.2025 = 10 Marks	As per Sr. No. 2 of Eligibility Criteria
7	Key Professional Staff /Assistant Proposed	10	For Each Semi Qualified = 2 Marks	Qualification Certificate to be submitted
8	Firm must have valid "PEER REVIEW CERTIFICATE"	05	If No =0 Marks. If Yes = 05 Marks	Firm must have valid "PEER REVIEW CERTIFICATE"
9	Number of full time Partner with DISA Qualification	05	If No Partner is DISA qualified = 0 Marks If any Partner is DISA qualified = 5 Marks	As per Sr. No. 5 of Eligibility Criteria
10	Presentation : Understanding of Tendered work & showing the methodology of work plan – Evaluation will be based on the quality of submission	10	Max = 10 Marks	Soft and Hard Copy of detailed presentation and work plan should be submitted
	<b>Total:-</b>	<b>100</b>		

## 6.5 Evaluation of Financial Proposals

- a) Selection will be made on the basis of Quality and Cost Based method (QCBS).
- b) Price bid of only those firms will be opened who score more than 70 marks in the technical evaluation. If no bidding firm gets the minimum 70 marks then the top three firms shall be taken into consideration for financial bid.
- c) The weighted average score of the technical and financial score will be taken for selection of service provider. The technical proposal will be given a weightage of 70% and financial proposal shall be allocated weightage of 30%.
- d) For working out the combined score, the following formula shall be used:

$$B = \frac{C_{low}}{C} X + \frac{T}{T_{high}} (1 - X)$$

- where,
- C = Evaluated Bid Price
- $C_{Low}$  = the lowest of all Evaluated Bid Prices among responsive Bids
- T = the total Technical Score awarded to the Bid
- $T_{High}$  = the Technical Score achieved by the Bid that was scored best among all responsive Bids
- X = weightage for the Price as specified in the Bid document
- e) The bids quoted as per the financial bid format shall be considered for financial evaluation.
  - f) Firm with highest Total points (combined weighed score of Technical and Financial Proposal) will be selected.
  - g) In case Combined Score of two firms is equal, then the selection of firm will be made in the following order: (i) First, firm quoting lesser price; and if the prices are same then, (ii) firm with better presentation Understanding of Tendered work & showing the methodology of work plan will be selected.



## **6.6 Period of Contract**

The contract is for the financial year 2025-26. In case of need of extension of time period beyond 1 year i.e. 2026-27, the time period will be extended with the consent of Firm at the same rate as approved for the financial year 2025-26. Extension of time period may be up to the completion of JJM or for maximum 3 years.

## **6.7 Validity of Proposals**

Technical Proposal and Financial Proposal shall remain valid for 180 days from the date stipulated for submission of proposal. A proposal valid for a shorter period shall be rejected by Mission Director, Jal Jeevan Mission as non-responsive. In exceptional circumstances, Mission Director may solicit the Bidders' consent to an extension of the period of validity. The request and response thereto shall be made in writing.

## **6.8 Cost of Bidding**

The prospective bidders shall bear all the costs associated with the preparation and submission of their respective proposals, negotiating the contract, visits to Office of Mission Director, Jal Jeevan Mission, Raipur and of presentations made to the same office (if any) and Office of Mission Director, Jal Jeevan Mission, Raipur in no case, will be responsible or liable for these costs, regardless of conduct or outcome of the bidding process. Please note that these costs are not reimbursable to the bidders.

## **6.9 Examination of EOI Document**

The prospective bidders are expected to examine all instructions, forms, terms and specifications in the EOI Document. Failure to furnish all information required by the EOI Document or submission of a Proposal not substantially responsive to the EOI Document in every respect will be at the Bidder's risk and may result in rejection of the bid.

## **6.10 Pre-Bid Queries**

EoI shall be floated Online/GEM portal by the CGJJM/CGPHED. Prospective bidders are permitted to raise query related to various issue or permitted to put technical conditions on floated EoIs through e-procurement portal/email only in the e-mail address provided in this EOI Document, which should reach the office of the Mission Director, Jal Jeevan Mission, Raipur, within the prescribed time line. The Bidders are requested to send their consolidated queries to the e-mail only once and further queries sent by the Bidders shall not be entertained. Queries received after the prescribed timeline will not be entertained.

CGJJM/CGPHED will examine received technical conditions/query about various issues with reference to floated EoI raised by prospective bidders. The modifications if required after Pre-bid will be uploaded Online/GEM portal as corrigendum by the CGJJM/CGPHED. Prospective bidders then submit their Online/GEM portal offer as per schedule key date.



EOI no. 34./JJM/CA firm for Accounting and Taxation/Dated 25-08-2025

The decision of Mission Director regarding acceptability of any suggestion shall be final in this regard and shall not be called upon to question under any circumstances.

### **6.11 Amendment of EOI Document**

At any time prior to the deadline for submission of bids, Mission Director, Jal Jeevan Mission, Raipur may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective Bidder, modify, change, incorporate or delete certain conditions in the EOI Document. These amendments shall be posted on the website and these amendments will be binding on all bidders.

### **6.12 Language of Proposal**

The proposal prepared by the Bidder, as well as all the correspondence and documents relating to the Proposal exchanged by the Bidder and Mission Director, Jal Jeevan Mission, Raipur shall be in English and Hindi only. Any communication from any Bidder in a language other English and Hindi shall not be entertained.

### **6.13 Proposal Currency**

Prices shall be quoted in Indian Rupees only.

### **6.14 Clarification of Proposals**

During evaluation of proposals, CG JJM/CGPHED may at its discretion, ask the Bidder for clarification of its proposal. No response or inadequate response to clarifications asked for shall lead to disqualification of bidder.

### **6.15 Contacting Office of CGJJM/CGPHED**

No Bidder shall contact CG JJM/CGPHED on any matter relating to its proposal, from time of opening of technical proposal to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of the Office of Mission Director, he should do so in writing. Office of Mission Director reserves the right as to whether such additional information should be considered or otherwise. Any effort by a Bidder to influence Office of Mission Director in its decision on proposal evaluation, proposal comparison or contract award may result in disqualification of the Bidder's bid and also forfeiture of his earnest money deposit.



### **6.16 Office of Mission Director's Right to Accept / Reject Any or All Bids**

Office of Mission Director reserves the right to accept or reject any proposal, or to annul the bidding process and reject all proposals at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Office of Mission Director's action.

### **6.17 Penalty Clause**

The contract to be executed between Office of Mission Director and the selected bidder will contain penalty clauses for delay in the implementation schedule to be given with technical proposal as well as failure to comply with the provision of required services during the post-approval phase.

### **6.18 Authorized Signature**

The original and all copies of Technical Proposals and Financial Proposal must be duly sealed and signed by the partner in the firm.

### **6.19 Performance Security**

An amount of 5% shall be deducted from each payment as performance security which shall be refunded six months after the successful completion of entire project.

### **6.20 Inspection & Modification - Reimbursement for Unacceptable Deliverables**

The selected bidder shall be responsible for the completion of all work set out in the EOI Document, Technical Proposal and Contract. All work is subject to inspection, evaluation, and approval by the Mission Director, Jal Jeevan Mission. Office of Mission Director may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. Should the Mission Director determine that corrections or modifications are necessary in order to accomplish its intent, he may direct the selected bidder to make such changes. The selected bidder will not unreasonably withhold such changes. Substantial failure of the selected bidder to perform the contract may cause Office of Mission Director to terminate the contract. In this event, Office of Mission Director shall require the selected bidder to reimburse monies paid (based on the identified portion of unacceptable work received) and shall seek charges for associated damages.



### **6.21 Commencement of Services**

The selected bidders shall commence performance of services within one week from the date of signing of agreement.

### **6.22 Suspension of Services**

The Office of Mission Director, Jal Jeevan Mission may by written notice of suspension to the selected bidder, suspend all payments to selected bidder, if the selected bidder fails to perform their obligations in this project.

### **6.23 Foreclosure**

If the Mission Director, Jal Jeevan Mission does not desire that the professional services are required beyond certain stage, the work assigned to the selected bidder shall be withdrawn after giving him reasonable notice (not less than thirty (30) days) for foreclosure/ termination of the engagement.

Upon foreclosure of this contract, the selected bidder shall take necessary steps to bring the work to a close in a prompt orderly manner and shall hand over all the documents / reports prepared by the Selected Bidder upto and including the date of termination to the Mission Director, Jal Jeevan Mission, Chhattisgarh. The selected Bidder shall be duly paid the professional fees for the works carried out and services rendered till the date of foreclosure.

### **6.24 Escalation**

No escalation charges or additional amount whatsoever shall be paid to the selected bidder.

### **6.25 Forfeiting of Security Deposit**

In case of poor performance such as abandoning the works, not properly completing the contract, inordinate delay in completion, CGJJM/CGPHED shall have the rights to forfeit the Security Deposit and Blacklisted/Debarred manufacturer up to 3 (Three) years from all Jal Jeevan Mission Works.

### **6.26 Refund of Security Deposit**

The security deposit of the all qualified bidders/participants will be retained till the fixation of the rates by the competent authority. The security deposit of unqualified bidders will be returned immediately & security deposit of qualified bidder who gets selected will be retained & after successful completion of part of their work will be returned.



### **(iii) Scope of Work and Deliverables**

#### **7.1 Scope of Work**

- i. The CA firm shall provide Accountant who will ensure that the fixed assets register, capital work in progress register and any other register as required are updated based double entry accounting system.
- ii. All the activities shall be carried out by the Data Entry Accounting Technicians and specialists with complete responsibility of CA Firm in the presence of finance and accounts personnel.
- iii. Implementation of Double Entry Accounting System.
  - a. Data feeding of transactions of district and sub-district level for financial year 2025-26 in double entry accounting system. Chartered Accountant firm will ensure that the Fixed Assets Register and Capital Work in Progress Register for year 2025-26 are updated. All these activities shall be carried out by the Chartered Accountant in the presence of accounts and finance personnel of the respective District Level Office. The objective is that finance and accounts personnel of District Level Office the capacity and capability to run the double entry accounting system at their own.
  - b. Generation of financial statements of the financial year 2025-26 along with all the schedules and sub-schedule. This activity shall be carried out by the Chartered Accountant firm in the presence of accounts and finance personnel of the respective Office. The objective is that finance and accounts personnel of District Level Office develop the capacity and capability to generate the financial statements in the double entry accounting system at their own.
- iv. Assistance to JJM's personnel in Budget preparation for the relevant financial year in prescribed budget formats. Assistance to JJM personnel in identifying and mapping current account heads to the new Chart of Accounts structure, developing a rational basis for making budgetary estimates and detailing all aspects of the budget with detailed worksheet and calculations.
- v. Monthly Bank reconciliations of District Level Offices and at State Level.
- vi. Ensuring deduction of GST TDS and filing of GST Returns for every month.
- vii. Ensuring deduction of Income Tax TDS and Filing of TDS returns for every quarter.
- viii. The work is being implemented through 33 District Level finance coordinators/ Accountant in every district of the state. Quantum of work of accounting & taxation may vary from district to district. If number of implementation units is increased or decreased in future then accordingly professional fees shall be increased or decreased on proportionate basis.
- ix. Provide necessary report, information or any document required within given timeline.
- x. Submit monthly MIS report as per format prescribed with approved attendance sheet and other study report.
- xi. Submit a monthly report on status of implementation of double entry accounting system in every District Unit. CA Firm will provide an executive summary on key observation, problems detected in each District



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- and recommend suitable solution in upcoming meeting to the management and implement agreed solution thereafter.
- xii. Compile all needed information required for State and Central Government and other stakeholder under its jurisdiction;
- xiii. Providing assistance in completion of Statutory Audit and any other audit including AG Audit.
- xiv. Compilation and presentation of monthly account and taxation report to the Mission Director, JJM in person by Team leader, CA received from State and Division offices within 10<sup>th</sup> to 20<sup>th</sup> of every month for approval.

**7.2 Quarterly Visits**

The service provider firm will also need to make minimum one quarterly visit to every district to review supervise and execute the work and provide training. The duration of the visit shall be minimum 2 days. The visit shall be made by chartered accountant, who is other than the chartered accountant posted at Head Office.

**7.3 Training of Personnel of District Level Offices**

- a. Class-room training and on the job training of finance and accounts personnel of District Level Offices in the Group. The training shall cover the concepts of double entry accounting, journal, ledger, trial balance, financial statements, cash flow statements, accounting standards, Bank Reconciliations, budgeting, use and understanding of financial statements etc.
- b. Training of finance and accounts personnel of all District Level Offices in the Group on 'how to scrutinize the accounts in Double Entry System'.
- c. Training of finance and accounts personnel of all District Level Offices for preparation of financial statements.

**7.4 Deliverables and Timelines**

Sr.	Deliverable	Periodicity	Timelines
1	Quarterly, Half Yearly and Annual Financial Statements comprising Income and Expenditure Account, Receipts & Payments Account Balance Sheet as at the end of the year and Cash Flow Statement comprising all Schedules for each District Level Office.	Quarterly Half Yearly Annual	Within 30 days from end of Quarter Within 45 days from end of Half Year Within 60 days from end of Year
2	Budgets for relevant the financial years.	Annual	As per Timelines fixed by JJM
3	Bank Reconciliations	Monthly	Within 15 days from the end of month
4	Submission of GST Returns.	Monthly	Within 15 days from the end of month
5	Confirmation of Submission of Quarterly TDS Returns.	Quarter	Within 30 days from the end of month
6	MIS report, Status Report and other as required.	As Desired	As per Timelines fixed by JJM

**7.5 Experts needed:**

Sr.	Experts	No of Persons	Qualification Experience
<b>Head office expert</b>			
1	Project Leader - Chartered Accountant	01	One CA having 10 years of experience in the field of accounting, auditing and taxation who will lead the work and be overall responsible for deliverables
2	Team Leader – Chartered Accountants	04	Four CA having 5 years of experience in the field of accounting and auditing (Knowledge of work of Government/PSU) for Accounting and field visit for all four zones.
3	Account Assistant – (Accounting & Budget)	01	Minimum Qualification B.Com./M.Com. or passed CA IPCC both groups and experience of at least 2 years in the field of Accounting of Government organization, Knowledge of MS Office and expert knowledge of Tally
4	Account Assistant - (TDS & GST)	01	Minimum Qualification B.Com./M.Com. or passed CA IPCC both groups and experience of at least 2 years in the field of TDS & GST
<b>Total</b>		<b>07</b>	

S. No.	Designation	No. of Persons	Fee per Month Per Person	Fee for the year	Basis for determining the minimum wage	Remark
1	Project leader-Chartered Accountant	1	76340	916080	Salary level-13 (Minimum salary- 49000/- per year experience 3% growth)	वित्त निर्देश-16/2019 (15 वर्ष का अनुभव)
2	Team Leader (Tax & Account) (for all four zones)	4	58900	2827200	Salary level-12 (Minimum salary- 40840/- per year experience 3% growth)	वित्त निर्देश-16/2019 (10 वर्ष का अनुभव)
3	Account Assistant (Account)	1	22200	266400	Salary level-7 (Minimum salary- 20900/- per year 3% growth)	वित्त निर्देश-16/2019 (02 वर्ष का अनुभव)
4	Account Assistant (Tax)	1	22200	266400	Salary level-7 (Minimum salary- 20900/- per year 3% growth)	वित्त निर्देश-16/2019 (02 वर्ष का अनुभव)
<b>Total</b>		<b>7</b>		<b>4276080</b>		

TA/DA/ LODGING	No. of Persons	Expenses Per Quarter	No. of Districts	Total Expenses
Field Visit Person (Four Zones)	4	5000	33	660000
<b>Total</b>	<b>4</b>		<b>33</b>	<b>660000</b>



स.क्र.	पदों का विवरण	राशि
1	07 पदों पर संभावित वार्षिक व्यय	42,76,080.00
2	सेवा शुल्क 3.85 प्रतिशत (न्यूनतम)	1,64,629.00
3	कुल	44,40,709.00
4	कुल टीए डीए व्यय	6,60,000.00
महायोग (GST Exclusive as applicable)		51,00,709.00

(कुल रु. इनकावन लाख सात सौ नौ मात्र प्रतिवर्ष)

- Note: 1) All above experts (except expert CA for Field Visit and PIU experts) will be housed in State JJM office throughout the month.
- 2) The number of human resources may be increased or decreased as per the requirement of JJM and the fees shall be increased or decreased as per the rate quoted by selected firms.
- 3) For field visit expert CA required to visit district JJM works quarterly basis.

## 7.6 Payments

- a. Payment shall be made by State Office of Mission Director, Jal Jeevan Mission.
- b. Advance payment: The employer will make mobilization advance payment up to 10% of the contract value against provision of an unconditional Bank Guarantee in the prescribed format and by a scheduled commercial bank acceptable to the employer in amounts equal to the advance payment. This will be adjusted against initial bill/s.
- c. Routine Payment: On submission of monthly report 95% payment of the bill amount will be released. Rest 5% shall be released after the end of relevant financial year by the employer.



**Specimen 1: Transmittal Letter**

(The printout of transmittal letter is to be taken on letter head of bidder)

Dated:

To

Mission Director  
Jal Jeevan Mission  
Neer Bhavan, Civil Lines,  
Raipur-492001

Subject: Technical Proposal for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation in Jal Jeevan Mission.

Dear Sir,

This has reference to your EOI notice dated \_\_\_\_\_ inviting bids for the aforesaid Project. We, \_\_\_\_\_ (Name of firm) are pleased to EOI our bid for the said project. We have enclosed the following information/ documents :-

Sr.	Description of Document	Page No.

We hereby certify that all the information contained in the submittals mentioned above is true and correct to the best of our knowledge. We hereby state that we have read and understood the terms and conditions of the bid documents and agree to abide by them. We further agree to undertake the said project/ work to the satisfaction of Jal Jeevan Mission, Government of Chhattisgarh and as per the terms and conditions of the bid documents.

We understand that submission of this bid does not confer any right on us for selection. We also understand that our bid stands invalid in case it is incomplete in any respect and the JJM, Government of Chhattisgarh reserves the right to accept or reject any or all bids or annul the entire EOI process without assigning any reason.

For information/ clarification Mr. (Name of Partner), address, email id, telephone number may be contacted. We confirm that we shall comply with all provisions in the EOI Document.

Thank You,

Regards

Name & Seal of Authorized Signatory



**Specimen 2: Bidder's Background and Qualifications Details of the Firm**

Sr.	Name of Firm	Details as desired
1	Address of Head Office of Firm (Phone, Fax, Email id, Mobile No.)	
2	Firm Registration No. (as mentioned in Constitution Certificate of Firm issued by ICAI)	
3	Bidder's ownership structure (whether partnership/LLP)	
4	Date of Establishment of Firm	
5	Date of Formation of firm in case initially established as Proprietorship firm	
6	Whether Head Office/Branch is in Chhattisgarh	
7	No. of Branches of the Firm	
8	No. of Branches of the Firm in Chhattisgarh	
9	Address of Branches with the date of their opening	
10	No. of Partners	
11	Name of Partners in the firm along with their membership number issued by ICAI, address and year of association with the Firm	
12	Name of full-time FCA Partners with the Firm	
13	Name of full-time ACA Partners with the Firm	
14	Name of full-time CA Employees with the Firm	
15	No. of Articles Trainees	
16	Key Partner for this Assignment along with contact details	



**Specimen 3: Financial Statements of Bidder**

Summary of assets and liabilities on the basis of the audited financial statements for the last five financial years (ending March 31) with audit Reports

Figures in Rs. Lakhs

Sr.	Description	2019-20	2020-21	2021-22	2022-23	2023-24
1	Total Assets					
2	Total Liabilities					
3	Net Worth					
4	Annual Turnover					
5	Total Expenditure					
6	Depreciation					
7	Profit before Taxes					
8	Profit after Taxes (PAT)					

**Note:**

The above data must be certified by an independent practicing CA.

Attach copies of audited financial statements of the last five financial years.

Attach photocopies of Income Tax Return of the firm and for last 5 financial years.



**Specimen 4: Bidder's Credentials**

(Separate Annexure required for Technical Evaluation Criteria 6.4 – 4A, 4B, 4C)

Sr.	Project Name	Name of Entity	Work Order Number	Work Order Date	Financial Year for which Work Conducted	Financial Year in which fee was received	Fee in Rs.	Description of Service Provided	Page No. in which copy of work order attached
							-		



**Specimen 5: Financial Proposal Format**

(The printout of Financial Proposal shall be taken on the letterhead of the bidder)

Date:

e:

To

Mission Director  
Jal Jeevan Mission Neer Bhavan,  
Civil Lines, Raipur-492001

Subject: Financial Proposal for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation in Jal Jeevan Mission.

Dear Sir,

We, the undersigned, offer to provide our services as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation in Jal Jeevan Mission in Chhattisgarh in accordance with your Request for Proposal and our Technical Proposal. Our Financial Proposal is as under:

<b>Particulars</b>	<b>Minimum Professional Fee (MPF) (per Month) Rs.</b>	<b>Bid Fee in Rs. Per Month</b>
Selection of Chartered Accountant Firm for Appointment as Project Management Consultant and Financial Consultant for successful implementation of Double Entry Accounting System and Services in the area of Accounting and Taxation in Jal Jeevan Mission	<b>Rs. 4,25,059/-</b>	
In Words	Rs. Four lacs twenty five thousand fifty nine only.	

This above amount is inclusive of all out of pocket expenses but exclusive of Goods and Service Tax. We hereby confirm that the financial proposal is unconditional and we acknowledge that any condition attached to financial proposal shall result in rejection of our financial proposal.

Our Financial Proposal shall be binding upon us till 180 days from the date of submission of proposal.

We confirm that we shall comply with all provisions in the Tender Document.

Thank You, Regards

Name & Seal of Authorized Signatory



### Specimen 6: Breakup of Price Quoted

<b>Sr.</b>	<b>Designation</b>	<b>No. of CA/Accountant</b>	<b>Monthly Remuneration</b>	<b>Total in Rs.</b>
1	Project Leader- Chartered Accountant	01		
2	Team Leader- Chartered Accountant (for all four zones)	04		
3	Accounting Assistant-	02		
4	Service charge			
5	Total Per Month			
6	Total Quoted Price as per Financial Bid			



**Specimen 7: Breakup of Price Quoted**

<b>Sr.</b>	<b>Designation</b>	<b>Contact Number</b>	<b>Person Month Remuneration Rate</b>	<b>TA per Month</b>	<b>DA per Month</b>	<b>Lodging Per Month</b>	<b>Others</b>	<b>Total Rs.</b>
1	Project Leader- Chartered Accountant							
2	Team Leader- Chartered Accountant (Zone- Raipur)							
3	Team Leader- Chartered Accountant (Zone- Bilaspur)							
4	Team Leader- Chartered Accountant (Zone- Jagdalpur)							
5	Team Leader- Chartered Accountant (Proposed Zone- Ambikapur)							
6	Head Office Expert - Accountant							
7	Head Office Expert - Accountant							
Total Per Month								
Total Quoted Price as per Financial Bid								



## **8 Annexure: About Jal Jeevan Mission**

### **8.1 Vision**

Every rural household has drinking water supply in adequate quantity of prescribed quality on regular and long-term basis at affordable service delivery charges leading to improvement in living standards of rural communities.

### **8.2 Mission**

Jal Jeevan Mission is to assist, empower and facilitate:

- I) States/UTs in planning of participatory rural water supply strategy for ensuring potable drinking water security on long-term basis to every rural household and public institution, viz. GP building, School, Anganwadi centre, Health centre, wellness centres, etc.;
- II) States/UTs for creation of water supply infrastructure so that every rural household has Functional Tap Connection (FHTC) by 2024 and water in adequate quantity of prescribed quality is made available on regular basis;
- III) States/UTs to plan for their drinking water security,
- IV) GPs/ rural communities to plan, implement, manage, own, operate and maintain their own in-village water supply systems;
- V) States/UTs to develop robust institutions having focus on service delivery and financial sustainability of the sector by promoting utility approach;
- VI) capacity building of the stakeholders and create awareness in community on significance of water for improvement in quality of life;
- VII) in making provision and mobilization of financial assistance to States/ UTs for implementation of the mission.

### **8.3 Objectives**

The broad objectives of the Mission are:

- i) to provide FHTC to every rural household;
- ii) to prioritize provision of FHTCs in quality affected areas, villages in drought prone and desert areas, Sansad Adarsh Gram Yojana (SAGY) villages, etc.;
- iii.) to provide functional tap connection to Schools, Anganwadi centres, GP buildings, Health centres, wellness centres and community buildings;
- iv.) to monitor functionality of tap connections;
- v.) to promote and ensure voluntary ownership among local community by way of contribution in cash, kind and/ or labour and voluntary labour (shramdaan);
- vi.) to assist in ensuring sustainability of water supply system, i.e. water source, water supply infrastructure, and funds for regular O&M;
- vii.) to empower and develop human resource in the sector such that the demands of construction, plumbing, electrical, water quality management, water treatment, catchment protection, O&M, etc. are taken care of in short and long term; and
- viii.) to bring awareness on various aspects and significance of safe drinking water and involvement of stakeholders in manner that make water everyone's business.



#### **8.4 Components under JJM**

The following components are supported under JJM:

- i.) development of in-village piped water supply infrastructure to provide tap water connection to every rural household;
- ii.) development of reliable drinking water sources and/ or augmentation of existing sources to provide long-term sustainability of water supply system;
- iii.) wherever necessary, bulk water transfer, treatment plants and distribution network to cater to every rural household,
- iv.) technological interventions for removal of contaminants where water quality is an level
- v.) retrofitting of completed and ongoing schemes to provide FITCs at minimum service level of 55 lpcd; vi.) grey water management;
- vii.) support activities, Le. IEC, HRD, training, development of utilities, water quality laboratories, water quality testing & surveillance, R&D, knowledge centre, capacity building of communities, etc., and
- viii) any other unforeseen challenges/ issues emerging due to natural disasters/ calamities which affect the goal of FHTC to every household by 2024, as per guidelines of Ministry of Finance on Flexi funds.



### **8.5 Institutional Mechanism**

JMM is a time bound mode program and needs robust institutional framework for its successful implementation to achieve the stated goal. Hence, a four-tier institutional mechanism is to be set up at National, State, District and Village level, implementation support agencies, sector partners etc.

### **8.6 State level - State Water and Sanitation Mission (SWSM)**

The concept of State Water and Sanitation Mission (SWSM) is tasked for coordination, convergence and policy guidance at the State level, headed by Chief Secretary of the State. The SWSM may be registered as a society as decided by the respective State Government/UT Administration. The State Governments would provide necessary powers to the SWSM for successful implementation of JJM. The SWSM may be further strengthened to achieve the objective of JJM. SWSM, a state level institution headed by Chief Secretary with Principal Secretary/Secretary in-charge of PHED/ RWS Department as Mission Director is the organization responsible for implementation of JJM in the state.

### **8.7 District Water and Sanitation Mission (DWSM)**

At the district level, DWSM is responsible for overall implementation of JJM. DWSM will be headed by Deputy Commissioner/District Collector (DC).

### **8.8 Data and documentation centre**

Under the mission, a Data and Documentation centre will be set up to monitor its implementation, collection of information from States and to process the information. The centre will be primarily served by National Informatics Centre (NIC). The NIC would act as IT consultant both at national as well as state level.

### **8.9 Financial Planning and Funding**

JMM is a time bound mode program and for successful implementation needs robust financial planning and timely funding, mobilization of adequate resources and prudent utilization of funds are pre-requisites. In this direction, the SWSM/DWSM will prepare year- wise financial plan by pooling all the available resources for rural drinking water supply like the Central fund, State fund, other programs, MPLADS, MLALADS, DMDF, CSR fund, donations, etc.

Central financial assistance for Jal Jeevan Mission will have two sources namely Gross Budgetary Support (GBS) and Extra Budgetary Resources (EBR). The fund sharing pattern of the mission will be 50:50 for the state of Chhattisgarh

Funding Pattern: Several sub-components/ sub-missions that were part of erstwhile NRDWP will also be funded along with Functional Household Tap Connection (FHTC) as per following details:



<b>S.No.</b>	<b>Sub components/Sub missions under JJM</b>	<b>Center: State Funding Pattern</b>
1	I) Coverage i.e., infrastructure for Har Ghar jal (in terms of FHTCs provided to Rural house holds)  II) Support Activities  III) WQM&S	100:10 for UTs without Legislature 90:10 for NE & Himalayan States & UTs with Legislature 50:50 for other State 100:0 for UTs Without Legislature 90:10 for NE & Himalayan States & UTs with Legislature 60:40 for other States
2	World Bank Assisted Rural water supply and Sanitation project- Low Income States (HWSSP-LI5) in four States namely Assam, Bihar, Jharkhand and Uttar Pradesh	50% external assistance routed through JJM 33% from coverage component released under JJM (erstwhile NRDWP share) 16% State Contribution 1% Community Contribution 15% Averaged out figure considering all four States.
3	JE-AES affected high priority districts (60 Districts)	90:10 for Assam 50:50 for other States
4	NWQSM in Arsenic and Fluoride Affected liabilities	90:10 for NE & Himalayan States 50:50 for other States



## **8.10 Fund flow**

SWSM will open a single nodal account in any scheduled commercial bank. SWSM will obtain details from these banks operational in State headquarters on services like PFMS compliance necessary for JJM implementation. The releases by the Government of India to the State Government will be made to their State treasuries from where States will be transferring the fund to the single nodal account of SWSM within 15 days along with the corresponding matching State share. The SWSM can use the existing single nodal account of erstwhile NRDWP or may open a new account in any scheduled commercial bank at the State Headquarters for maintaining the nodal account under JJM, in case there is no single nodal account.

Any change in the nodal account will be allowed only with the concurrence of Department/ National Mission. A written undertaking from the Bank needs to be made available to the effect that the bank will follow the Guidelines of Government of India for making payments from Department/ National Mission Fund. The SWSM will communicate the details of the Bank branch, IFSC code and the account number to Department/ National Mission. Bank will allow transaction in nodal account only when the request for making the transaction is received through PFMS mode and if done through treasury, same will be captured/reflected.

In PFMS system by making suitable interface between concerned State treasury and PFMS systems and then only transaction is allowed. Bank will agree to abide by the instructions issued from time to time by Department/Mission regarding operation of the Account. The Integrated Management Information System (IMIS) software would support Accounting System and would be enabled to allow rural water supply department/SWSM and Bank branch concerned to make data entry Online/GEM portal for the transactions to be made by them.

Money accruing as interest will be credited to the same account and reflected in the Utilization Certificate (UC) of the relevant year. The expenditure out of the interest amount will be made on items of work as permitted in the guidelines. Any deviation of expenditure will be guided by the instructions/guidelines to be issued by Department/ National Mission from time to time. The Bank will intimate to the SWSM the interest amount credited by it to the account on quarterly basis.

The State Government/ SWSM will decide about the matching fund as per the prescribed funding pattern. On receipt of the Central and State share of JJM by the SWSM in the single nodal account, its allocation among the Districts, based on the annual district action plans (DAP) finalized by the respective SWSM shall be made within two weeks. Based on the allocation, a drawl limit will be set for every district by the SWSM and it will authorize districts to raise payment advice and payment will be made from Single Nodal Account.

DWSM will get the work implemented as per the DAP and fund available at the district level, through Gram Panchayat and/ or its sub-committee, i.e. VWSC/ Paani Samiti/ User Group or PHED/ RWS Department as the case may be. After execution of the work, PHED/ RWS Department will raise the bill to DWSM/SWSM as the case may be, who in turn will get the work inspected by an selected third-party agency. Thereafter, subject to due satisfaction of quality and quantity of work performed, the DWSM/SWSM, as the case may be, will arrange to make the payments to the agency. The payments advice in PFMS mode will be raised by the DWSM/ SWSM to make payment to the agency for the executed works subject to fund allocation/ drawl limit set for the district by SWSM for that particular year. Payment advice generated through treasury mode will only be allowed only if the same is captured in PFMS system, by making suitable interface between concerned State treasury and PFMS. The payment advice will be sent by DWSM/ SWSM in PFMS mode to make the payments from Single nodal account to the account of concerned agency as authorized. No advance to any other account be made except to that of executing agency towards mobilization advance as per contract.

**CHECK LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID**

Sr.	Minimum Eligibility Criteria	Supporting documents to be Submitted	Page No. of Documents
1.	Legal Entity: The Bidder may be a limited liability partnership (LLP), partnership firm (Consortium or Joint Venture is not allowed) validly incorporated and/or registered under the laws of India. The Bidder firm should be operational/existence in India for at least last five financial years as on 01.01.2025.	Bidder should submit the duly certified document as following: a) Certificate of Incorporation b) Copy of GST Registration Certificate c) Copy of PAN d) Constitution Certificate as issued by competent authority/ICAI as on 01.01.2025	
2.	The Bidder should be a Chartered Accountant firm/LLP with Head Office in Chhattisgarh as on 01.01.2025. (Consortium or Joint Venture is not allowed.)	Bidder should submit the self-certified documents of following: a) Certificate of LLP firm registration in India and deed/Notarized Latest Partnership Deed b) Constitution certificate issued by ICAI as on 01.01.2025. c) Copies of Certified audited balance sheet/Profit & loss statement of last five financial years till 31 <sup>st</sup> March 2024 (2019-20 to 2023-24) d) GST Registration Certificate in Chhattisgarh before publishing of EOI. Certificate from the statutory audit/Certificate from CA regarding this condition. (Deemed date considered)	
3.	The Bidder should be having an experience of working in the computerization of Books of Accounts in Double Entry Accounting/Taxation in corporates/ firms/Government sector in Chhattisgarh for at Least 02 work orders with a minimum fee of Rs. 50,000/- each during last five financial years (2020-21 to 2024-25)	Copy of PO/Work Orders from the concerned corporates/firms/department. Separate work experience certificate against same workorder / agreement will be considered as single experience. Further, to prove completion of work and release of payment, the bidder should submit a CA certificate for the work performed and confirming release of payment.	
4.	Turnover:- 1. The Bidder should have as average annual turnover from services only of Rs. 25 Lakhs or more, during the last five financial years. (2019-20, 2020-21, 2021-22, 2022-23, 2023-24) 2. Bidder should have positive Net worth after tax during each of the last five financial years namely 2019-20, 2020-21, 2021-22, 2022-23, 2023-24. Net worth (NW) = Share Capital + Reserve and Surplus – Miscellaneous Expenditure – Revaluation Reserves, if any.	Copies of Certified audited Financial statement/Balance sheet /Profit and Loss statement and Certificate from the statutory auditor/Certificate from CA regarding the condition.	
5.	The Bidder should have minimum 2 Partners (CA) out of with there should be at least 1 FCA as on bid due date. At least one partner should be DISA Qualified from ICAI.	Self-Certified DISA Certificate as issued by ICAI.	
6.	Firm must have valid “PEER REVIEW CERTIFICATE”	Self-Certified Certificate as issued by ICAI	
7.	Blacklisting: The bidder should not have been debarred and/or blacklisted by any State/Central Govt./ULB/Semi Government Organization/ PSU in India	Bidder should submit Self declaration that the Bidder is not debarred and /or black listed as on the date of issue of the EOL. Self-Declaration Certificate to be enclosed in the bid duly signed by the authorized signatory on its letter head.	