

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF SOCIAL WELFARE**



National Competitive Bidding

Notice Inviting Tender

Name of the Work: Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office and 190 Dr.B.R. Ambedkar Gurukulams across the state of Andhra Pradesh with an ECV- Rs.19.50 Lakhs.

TENDER / BID DOCUMENT

E-procurement Notice No: NIT- 24 APSWRE/2766307/2025, dated 17.11.2025

**Name of the tender inviting Authority,
SECRETARY,
ANDHRA PRADESH SOCIAL WELFARE RESIDENTIAL
EDUCATIONAL INSTITUTIONS SOCIETY
(A.P.S.W.R.E.I.S)**

*D.No.12-467-9, Moksha Sai Plaza, Service Road, Tadepalli, Guntur District -
522 501.*

Representing the Governor of Andhra Pradesh for the state of Andhra Pradesh

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GOVERNMENT OF ANDHRA PRADESH DEPARTMENT OF SOCIAL WELFARE
AP SOCIAL WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY
D.No.12-467-9, Moksha Sai Plaza, Service Road, Tadepalle, Guntur District-522 501
Notice Inviting Tender (NIT)

e-Procurement Notice No: NIT-24 APSWRE/2766307/2025 , dated 17.11.2025

Name of the Work: Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh with an ECV- 19.50Lakhs per year.

The Government of Andhra Pradesh have established 190 Dr. B. R. Ambedkar Gurukulams across the state to provide quality welfare and education to the students. APSWREIS is a government-funded and grant-in-aid registered society oversees the funding, administration and financial management of these institutions. To ensure financial transparency, accountability and proper utilization of government grant released to the society and its institutions, it is decided to invite bids through e-tendering system (as National competitive bidding) from the eligible bidders for Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams in the entire State of Andhra Pradesh with an ECV- 19.50Lakhs..

Name of the work	Number of Units	Estimated Cost (In Rs. Lakhs)
Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh.	190 Institutions + 1 Head office	Rs.19.50 Lakhs (Including GST)

The complete e-tender document can be viewed / downloaded from Andhra Pradesh e-procurement portal of <https://tender.a procurement.gov.in> from **20-11-2025 to 04-12-2025** (up to 15:00 Hrs. IST) and bidding shall be submitted online only at <https://tender.a procurement.gov.in> by the bidders, who are having valid registration with the Andhra Pradesh e-Tendering Portal on or before **04-12-2025** (up to 15:30 hours IST). Technical Bids received online shall be opened on **04-12-2025**(at 16:00 hours IST).

Bids submitted through any other mode i.e. including paper form shall not be entertained at any cost. The EMD / Bid security shall be paid through online payment and it is valid for a period of 120 days from **the bid due date of NIT**. Online payment for transaction fee for Rs.690/- shall be paid to APTS. Bid processing fee (Nonrefundable) for Rs.11,800/- (including GST @ 18%) shall be paid only through online in favor of the SECRETARY, A.P.S.W.R.E.I.S, Tadepalli Guntur, **Account Number: 00000036261221186** of SBI Bank, Tadepalli branch, **IFSC Code: SBIN0012870**. A Scanned copy of the online payment shall be uploaded along bidding documents, no other mode of payment shall be accepted. Otherwise, the bidder's online tender is deemed disqualified and correspondence / claim of any form / nature shall not be entertained in this regard.

Please note that the Authority reserves the right to accept or reject all or any of the BIDs without assigning any reason whatsoever.

NOTE: 1) Cost is only indicative in nature may increase or decrease by 15% depending on the Actual Requirement. -

DISCLAIMER

The information contained in the tender provided to bidders(s), whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions subject to which such information is provided.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise how so ever caused arising from reliance of any Bidder upon the statements contained in this bid. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this tender.

The issue of this in this tender does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder for the Project and the Authority reserves the right to reject all or any of the Bidders or BIDs without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its BID including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its tender. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the BID, regardless of the conduct or outcome of the Bidding Process.

Government of Andhra Pradesh
SOCIAL WELFARE DEPARTMENT
A P SOCIAL WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY
(A.P.S.W.R.E.I.S)

SECTION I

1. INTRODUCTION

1.1. Background

1.1.1 The Andhra Pradesh Social Welfare Residential Educational Institutions Society (A.P.S.W.R.E.I.S) is a government-funded, grant-in-aid registered society functioning under the Social welfare Department, Government of Andhra Pradesh. APSWREIS is responsible for managing (190) Dr.B.R.Ambedkar Gurukulams across the state, with the objective of providing universal access to quality and sustainable education to the students from marginalized communities.

APSWREIS undertakes a wide range of activities including provision of educational facilities, welfare services, residential infrastructure, student amenities learning resources, and institutional support to ensure inclusive, equitable, and quality education. In view of the substantial government grants released to the Society and the extensive financial operations at both the Head Office and institution levels, it is essential to maintain financial transparency, accountability, accurate reporting, and proper utilization of funds across all institutions.

The Andhra Pradesh Social Welfare Residential Educational Institutions Society (A.P.S.W.R.E.I.S), SOCIAL WELFARE Department, Government of Andhra Pradesh (the "Authority") has recognized to strengthen financial oversight and ensure proper verification of accounts for all 190 Gurukulams and the Head Office. Accordingly, as part of their endeavor decided to Engage Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams in the entire State of Andhra Pradesh and therefore calling tenders.

1.1.2. (a) The Brief Description of the Program is as follows:

Name of the work	No. of Units	Estimated Cost (In Rs. Lakhs)
Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh.	190 Institutions + 1 Head office	Rs.19.50 Lakhs (including GST)

NOTE: 1) Cost is only indicative in nature may increase or decrease by 15% depending on the Actual Requirement.

2) Number may increase or decrease depending on the Government policy from time to time.

1.1.2. (b) Description of Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh.

Sl.No	Description of work	Material	Remarks
1	Engagement of Chartered Accountant Firm	Audit of Accounts of APSWREIS Head Office & 190 Dr.B.R.Ambedkar Gurukulams across Andhra Pradesh	As per Scope of Work and Tender Conditions

Note:#1) Cost is only indicative, may increase or decrease depending on the actual Requirement.#2) Number may increase or decrease depending on the Government policy from Time to time.

1.1.2. (c) Disclosure of Minimum Fees in the Tender Document:

In compliance with the minimum professional fee norms prescribed by the Institute of Chartered Accountants of India (ICAI) and in accordance with the principles of transparency and fair competition under the Government policy, the Procuring Entity hereby specifies that the minimum acceptable fee for the audit assignment is ₹15,00,000 (Rupees Fifteen Lakhs only), inclusive of GST. Any bid quoting below the ICAI-prescribed minimum fee or below the disclosed minimum amount shall be considered non-responsive and rejected during evaluation.

1.1.3. Project Description

The Andhra Pradesh Social Welfare Residential Educational Institutions Society (APSWREIS), a government-funded and grant-in-aid registered society under the Social Welfare Department, manages **(190) Dr.B.R.Ambedkar Gurukulams** across the State. The Society receives multiple categories of funds and handles a wide range of financial activities including CSS funds (PM AJAY), CSR funds, EHS, GSLI, EPF, welfare schemes, operational grants, statutory deductions, and school-level expenditures. Considering the scale of operations and the requirement to maintain transparency, compliance, and accuracy in financial reporting across all institutions, APSWREIS proposes to engage a Chartered Accountant Firm to audit the accounts of the Head Office, District Coordinator office and all 190 institutions.

The audit will cover verification of financial records, grant utilisation, statutory deductions, medical reimbursement claims, property tax and HRA deductions, availability of EMD amounts, examination of opening balances, proposals for tax/electricity exemptions, feeding of verified data into the accounting software, yearly consolidation, and filing of GST returns at the Head Office. The selected firm will also support APSWREIS in preparing replies to Accountant General (AG) audit paras and submit institution-wise and consolidated audit reports. This engagement is intended to strengthen financial accountability, improve internal controls, and ensure efficient utilisation of government funds across all Gurukulams.

1.1.4. Audit Approach

- a) The audit shall be conducted in accordance with the Standards on Auditing (SAs) and Quality Control Standards prescribed by the Institute of Chartered Accountants of India (ICAI) in addition to any circular instructions by the APSWREIS / State Government / Central Government / C&AG as deemed necessary. The Auditor shall adopt a structured, risk-based approach, beginning with a detailed understanding of APSWREIS operations, fund flows, institutional processes, and accounting practices at the APSWREIS Head Office, District Coordinators offices and all 190 Dr. B. R. Ambedkar Gurukulams. The Auditor shall apply the concept of materiality while planning audit procedures and shall design tests to obtain reasonable assurance that the financial statements are free from material misstatements arising from error or fraud.

- b) The audit approach will include planning, risk assessment, test of internal controls, substantive verification of transactions, grant utilisation checks, and institution-wise validation of financial records. This includes verification of CSS funds (PM AJAY), CSR contributions, EHS, GSLI, EPF, property tax payments, HRA deductions, opening balances, availability of EMD amounts, and other financial components specified in the Scope of Work. In addition to audit verification, the engaged auditor will also be responsible for filing GST returns at the Head Office, preparation of replies to AG audit paras, supporting proposals for exemption of property tax and electricity charges, and assisting with feeding verified data into the APSWREIS accounting software for yearly consolidation. The auditor shall compile institution-wise reports and prepare a comprehensive consolidated audit report covering all 190 institutions and the Head Office.

1.1.2. Roles and Responsibilities of Auditor

The Chartered Accountant Firm (hereinafter referred to as the “firm”) shall undertake the assignment with professional due care, diligence, independence, and in full conformity with the Standards on Auditing (SAs) and ethical requirements prescribed by the Institute of Chartered Accountants of India (ICAI). The specific responsibilities of the Consultant shall include, but shall not be limited to, the following:

a) Audit and Verification Functions

- (i) Undertake a comprehensive audit of the accounts of the APSWREIS Head Office, (13) District Coordinator offices and all 190 Dr.B.R.Ambedkar Gurukulams, including examination of books of account, supporting vouchers, bank transactions, ledgers, registers, and financial statements.
- (ii) Verify the receipt, utilisation, and accounting treatment of CSS funds (PM AJAY), CSR funds, EHS, GSLI, EPF, and other grants or schemes administered by the Society.
- (iii) Review and confirm the correctness of transactions pertaining to property tax, HRA deductions, medical reimbursement claims, statutory recoveries, and other employee-related financial obligations.
- (iv) Ascertain the availability and accuracy of EMD balances at institutions/districts, verify the integrity of opening balances, and ensure appropriate carry-forward of prior-year balances.
- (v) Undertake institution-wise verification as required and document all significant findings in a structured audit working paper file.

b) Compliance and Statutory Responsibilities

- (i) Examine adherence to applicable financial rules, Government orders, fund-specific guidelines, and internal financial procedures of APSWREIS.
- (ii) Review the accuracy of statutory deductions including TDS and GST and advise on irregularities, if any.
- (iii) Facilitate the preparation and filing of GST returns at the Head Office, including reconciliation of input tax credit and related compliances.
- (iv) Assist APSWREIS in framing comprehensive replies to Accountant General (AG) audit

paras, observations, and other statutory audit queries.

c) Reporting Obligations

- (i) Prepare and submit institution-wise audit reports and a consolidated annual audit report for the entire Society, along with requisite schedules, annexures, statements, and management observations, both in hard copy and soft copy.
- (ii) Report material irregularities, lapses, systemic weaknesses, deviations from prescribed norms, and any instances indicative of potential fraud or misstatement.
- (iii) Provide well-reasoned recommendations aimed at strengthening financial controls, enhancing compliance, and improving financial management practices across APSWREIS.

d) System, Data, and Advisory Support

- (i) Assist APSWREIS in validation and migration of verified financial data into the designated accounting software to facilitate accurate consolidation of annual accounts.
- (ii) Provide documentation, certification, and analytical support required for proposals relating to exemption of property tax and electrical charges for APSWREIS institutions.

e) Coordination and Administrative Responsibilities

Coordinate with APSWREIS officials, Principals of Dr.B.R.Ambedkar Gurukulams, District Coordinators, and other stakeholders to ensure access to information, timely conduct of audit activities, and smooth completion of deliverables. Ensure adherence to timelines specified in the Contract Agreement and maintain high standards of professional conduct and confidentiality throughout the engagement.

1.1.3. Minimum Coverage of Institutions (Dr.B.R.Ambedkar Gurukulams)

The firm shall ensure comprehensive audit coverage of the APSWREIS Head Office, (13) District Coordinator offices and all 190 Dr. B. R. Ambedkar Gurukulams across the State of Andhra Pradesh. The minimum coverage requirements shall be as follows:

(i) Institution-Wise Audit Coverage Requirements

The Auditor / firm shall conduct audit verification at 100% of the institutions and District coordinator offices under APSWREIS. Each institution and District office shall be visited at least once during the audit cycle, and the scope of verification shall include examination of financial records, supporting documentation, receipts and payments, statutory deductions, grant utilisation, and bank reconciliations.

(ii) Depth and Extent of Audit Procedures:

The Auditor / firm shall determine the nature, timing, and extent of audit procedures based on a risk-based assessment in accordance with Standards on Auditing (SAs). Notwithstanding this, the Consultant shall ensure adequate substantive and compliance checks at every institution to obtain reasonable assurance on the accuracy, completeness, and

authenticity of financial transactions and balances.

(iii) Head Office Coverage:

The audit shall include detailed verification of all accounting records, grant-in-aid receipts, allocations to institutions, statutory compliances, GST filings, AG paras, ledger scrutiny, asset records, bank accounts, and consolidation processes at the APSWREIS Head Office.

(iv) Verification of Key Financial Components:

The CA firm shall mandatorily cover verification of CSS funds (PM AJAY, PM SHRI etc.), CSR contributions, EHS, GSLI, EPF, EMD balances, HRA and statutory deductions, property tax transactions, medical reimbursements, opening/closing balances, and institution-specific financial transactions as detailed in the Scope of Work.

(v) Reporting Requirements for Each Institution:

For every institution covered, the Consultant shall prepare a separate set of audit observations and submit the same to APSWREIS. These shall subsequently form the basis of the consolidated annual audit report of the Society.

(vi) Additional Visits Based on Materiality/Risk:

The Consultant shall undertake supplementary visits to institutions wherever significant discrepancies, inconsistencies, or risks are identified during the course of audit, without any additional financial claim.

1.1.4. Internal Control Review Requirements

The auditor / CA firm shall undertake a systematic and structured assessment of the internal control environment operating at the APSWREIS Head Office and all 190 Dr. B. R. Ambedkar Gurukulams. The review shall be conducted with due professional care and in accordance with Standards on Auditing (SAs) relating to internal control evaluation. The Consultant's responsibilities under this component shall include, but shall not be limited to, the following:

(i) Review of Financial Controls

- a) Examine the adequacy, design, and operational effectiveness of controls relating to maintenance of books of accounts, authorisation of transactions, segregation of duties, approval hierarchies, and financial record-keeping at both HO and institution levels.
- b) Evaluate processes related to fund flow management, bank operations, reconciliation mechanisms, cash handling, imprest procedures, and monitoring of advances.

(ii) Review of Grant Utilisation and Compliance Controls

- a) Assess the internal controls governing receipt, utilisation, reporting, and monitoring of CSS funds (PM AJAY), CSR contributions, EHS, GSLI, EPF, and other grants administered by APSWREIS.
- b) Ensure that utilisation of grants is in accordance with applicable Government orders, scheme guidelines, and internal instructions of APSWREIS.

(iii) Procurement and Payment Controls

- a) Examine compliance with procurement norms, delegated financial powers, tendering procedures, vendor payments, documentation practices, and verification of supporting records.
- b) Review internal checks over statutory deductions, including TDS, GST, property tax, HRA deductions, and other employee-related statutory obligations.

(iv) Asset, Inventory, and Documentation Controls

- a) Review controls relating to management of fixed assets, consumables, stock registers, and documentation for assets procured under various schemes or grants.
- b) Verify the adequacy of controls around maintenance of registers, supporting vouchers, utilisation records, and financial correspondence.

(v) Governance and Oversight Controls

- a) Examine reporting lines, monitoring mechanisms, supervisory checks, financial oversight practices, and institutional compliance with circulars, directions, and financial instructions issued by APSWREIS.
- b) Identify systemic control deficiencies and areas of heightened risk that could potentially impact financial accuracy, grant utilisation, or regulatory compliance.

(vi) Recommendations for Strengthening Controls

- a) Provide well-considered, actionable recommendations for improving internal controls, strengthening governance processes, enhancing compliance, and mitigating financial risks.
- b) Highlight any material weaknesses or control gaps observed during the review and propose corrective measures consistent with sound financial management practices.

1.1.5. **Scope of Work:** Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams in the entire State of Andhra Pradesh.

The Auditor / CA Firm shall undertake a comprehensive audit and financial verification of the APSWREIS Head Office and all 190 Dr. B. R. Ambedkar Gurukulams in accordance with the Standards on Auditing (SAs) issued by ICAI, Government orders, grant-in-aid norms, and APSWREIS-specific requirements. The detailed Scope of Work shall include, but shall not be limited to, the following:

1. Audit Reporting and Documentation

- a. Preparation of institution-wise audit reports covering all 190 Gurukulams, 13 District Coordinator offices and a consolidated annual audit report for APSWREIS.
- b. Submission of all audit reports, irregularities report, compliance report, ATR (Action Taken Report) review, schedules, annexures, analytical statements, and observations in both hard copy and soft copy formats.
- c. Maintenance of complete audit working papers, supporting documentation, and evidence of audit procedures performed.

2. Verification of Grants, Schemes, and Special Funds

- a. Examination of receipt, utilisation, accounting, and reporting of all scheme-based and externally funded allocations, including but not limited to:
 - i. CSS Funds (PM AJAY, PM SHRI etc.,)
 - ii. Donations & CSR Contributions
 - iii. Employee Health Scheme (EHS)

- iv. Group Savings Linked Insurance (GSLI)
- v. Employees' Provident Fund (EPF)
- b. Verification of adherence to relevant guidelines, Government orders, scheme instructions, and utilisation conditions applicable to each fund.

3. Audit of Employee-Related Financial Transactions

- a. Verification of medical reimbursement claims, approvals, and compliance requirements.
- b. Examination of statutory deductions relating to property tax, HRA, TDS, GST, EPF, EHS, GSLI, and other employee-related obligations.
- c. Verification of compliance with statutory remittances, returns, and documentation requirements.

4. Institutional Financial Review

- a. Verification of availability and correctness of EMD balances at institutions and district units, along with supporting documentation.
- b. Review of opening balances, ensuring accuracy of carry-forward and consistency with previous audited figures.
- c. Verification of institution-level financial transactions including receipts, payments, bank balances, advances, liabilities, and reconciliation statements.
- d. Cross-verification of transactions relating to property tax payments, HRA deductions, and local-level expenditures.
- e. Verification of Diet charges, books of account, all stock registers, Cosmetics & toiletries, Uniforms, books, stationery, Hostel maintenance, Academic expenditure, outsourcing staff payments, electricity, water repairs. Vouching of all bills.
- f. Physical verification of Mess Stock, Hostel consumables, Fixed Assets, Distribution of uniforms, student attendance vs expenditure claims.
- g. District Office Audit-Consolidated Accounts audit, Fund transfers, District-level procurement.

5. Statutory Filing and Compliance Support

- a. Assistance in preparation and filing of GST returns at APSWREIS Head Office, including reconciliation of Input Tax Credit (ITC), liability computation, and statutory compliance.
- b. Preparation of comprehensive, evidence-based replies to Audit Paras raised by the Accountant General (AG) and any other statutory audit authority.
- c. Verification and support documentation for proposals seeking exemption of property tax and electrical charges for APSWREIS institutions.

6. System Integration and Annual Consolidation

- a. Validation, certification, and support for feeding verified financial data into the APSWREIS accounting software, ensuring completeness and accuracy.
- b. Assistance in the annual consolidation of institution-wise accounts into the APSWREIS consolidated financial statements.
- c. Providing analytical and advisory support for improving the accuracy and consistency of institutional financial reporting.

7. Review of Internal Controls

- a. Evaluation of internal controls relating to financial management, authorisation of transactions, segregation of duties, approval mechanisms, and maintenance of books of accounts.
- b. Verification of control systems governing fund flows, grant utilisation, procurement, cash management, bank reconciliation, and record maintenance.
- c. Identification of internal control deficiencies, systemic risks, and areas requiring improvement, along with actionable recommendations.

8. Coordination, Compliance, and Ancillary Support

- a. Coordination with APSWREIS Headquarters, district functionaries, and institutional authorities to facilitate access to records and smooth conduct of audit.
- b. Ensuring completion of all audit-related tasks within the stipulated timelines and providing clarifications or follow-up documentation as required.
- c. Reporting irregularities, deviations from norms, control weaknesses, and potential risks, along with suggested remedial measures.
- d. Providing any additional audit-related support or financial documentation required by APSWREIS or Government authorities within the overall scope of the assignment.

1.1.6. Reappointment of Audit:

The appointment of the Chartered Accountant Firm shall be for one financial year at a time and may be renewed on a year-on-year basis, subject to a maximum tenure of three years. Such reappointment shall be based on satisfactory performance, compliance with all engagement terms, and approval of the competent authority, in accordance with CAG guidelines and applicable government norms.

- 1.2.1. The number of units to be covered to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams in the entire State of Andhra Pradesh and the approximate/indicative numbers and estimated cost of the work ("**Estimated Cost Value Rs.19.50 Lakhs**") has been mentioned in clause 1.1.2. However, the assessment of actual costs and numbers may vary, will have to be worked out on the basis of cost of each unit. The Authority shall receive Bids pursuant to and in accordance with the terms set forth in this tender document and other documents (collectively the "**Bidding Documents**"), and all Bids shall be prepared and submitted in accordance with such terms and conditions on or before the tender due date specified in Clause 2.12.2.4 for submission of Bids (the "**Bid Due Date**") with proper understanding of the bid documents, the language and the intent.
- 1.2.2. The statements and explanations contained in this tender document are intended to and for better understanding of the Bidders about the subject matter of this bid and should not be construed or interpreted as limiting in any way or manner the scope of work and the Authority's rights to amend, alter, change, supplement or clarify the scope of work cannot be questioned or Challenged. Consequently, any omissions, conflicts or contradictions in the Bidding Documents including in this bid are to be noted, interpreted and applied appropriately to give effect to this intent, and no claims on that account shall be entertained by the Authority.

1.2. Brief description of e-Bidding Process;

- 1.2.1 The Authority has adopted a multistage valuation system i.e., PQ, Technical Bid, Price Bid, (referred to as the "**Bidding Process**") for selection of the Bidder for award of the work. Prior to or along with the Bid, but before bid due date and not later, the Bidder shall pay tender **transaction fee of Rs.690/- (Rupees Six Hundred and Ninety only)** through Electronic payment Gateway with e-procurement platform in favor of the Managing Director, Andhra Pradesh Technology Services, Vijayawada and pay towards cost of Bid processing fee of **Rs.11,800/- (Rupees Eleven thousand and Eight hundred only)** (including GST @ 18%) (non- refundable) **only online payment** in favor of the SECRETARY, A.P.S.W.R.E.I.S. Eligibility and qualification of the Bidder will be first examined based on the details submitted in (Technical Bid) with reference to the criteria prescribed in this tender document. The Financial Bid in 2nd stage shall be opened only of those Bidders whose Technical Bids are responsive to eligibility and qualifications requirements as per in this tender.
- 1.2.2 Interested bidders (the "**Bidders**") are to submit their Bidding in accordance with the terms specified in this Tender Document. The Bid shall be valid for a period of 90 days from the Bid due date specified in Clause 2.12.2.4 (the "**Bid Due Date**").
- 1.2.3 The list of Documents required for the participation in tender work is enclosed for the Bidders subject to the provisions of Clause 1.1.5 the aforesaid tender Document and any addenda issued subsequent to this Tender Document, will be deemed to form part of the Tender Documents.
- 1.2.4 A Bidder is required to deposit, along with their Bid, a Bid Security or EMD of Rs.19,500/- (Rupees Nineteen thousand five hundred only) i.e., 1 % (**One Percent**) of **Estimated Contract Value (ECV)** (the "**Bid Security**"), refundable not later than 90 (ninety) days from the Bid Due Date, except in the case of the Selected Bidder, whose Bid Security shall be retained till they have provided a Performance Security under the Agreement. Online payment in favor of the Authority. The Bid shall be summarily rejected if it is not accompanied by the Bid Security.
- 1.2.5 During or before participating and uploading the bids during the Bid Stage, Bidders are advised to understand the scope and technical details of the work in greater detail, and to carry out, at their cost, such studies as may be required in submitting their respective Bids for award of the contract including execution and implementation of the Project.
- 1.2.6 Bids would be evaluated on the basis of the lowest assessed Bid Price for total amount calculated for all given specifications / quantities for evaluation of bids. The work will be awarded to the Bidder based on the lowest assessed Bid Price. The item wise rates quoted by the bidder in schedule A will be considered to calculate the lowest price bid.
- 1.2.7 In this tender document, the term "**Lowest Bidder**" shall mean the Bidder who's assessed Bid Price is the lowest.
- 1.2.8 The selected bidder / auditor should ensure that the audit shall be carried out in accordance with Engagement and Quality Control (Standards on Auditing) issued by the Institute of Chartered Accountants of India (ICAI). successful Bidder/ service provider shall apply the concept of materiality while planning and performing the audit, except in cases where minimum coverage requirements for institution-level verification are specified in Scope of Work. The Auditor shall

design audit procedures to obtain reasonable assurance that the financial statements are free from material misstatements, whether arising from error or fraud. The Auditor shall specifically assess the risk of fraud, evaluate internal controls, and apply appropriate audit techniques to reduce audit risk to an acceptable level consistent with the audit objectives.

- 1.2.9 Other details of the process to be followed under the e-bidding process and the terms thereof are spelt out in this bid in Clause 2.7.
- 1.2.10 No alteration is to be made by the bidder in bill of quantities / schedule of quantities, given Scope of work of the Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh., its standards and Procedures fixed as describe in clause 1.1.5 and Annexure A (Schedule-A) of this tender document and also the terms & conditions of Tender Document, the specifications, or quantities accompanying the same will be recognized and if any such alterations are made the bidder before, during or after at any time including after issue of LOA etc., will summarily be rejected and conditional bid shall be deemed to be rejected. The contractor once has entered into a contractual-agreement, cannot withdraw or ask for any novation, alteration or tinker with any of the contractual terms and conditions. Otherwise any default in performance makes the bidder liable for forfeiture of any amounts due along with the performance security and with all other consequences as mentioned under the contractual terms. Similarly, it is the duty of the contractor to secure skilled and unskilled staff as per the pattern of strength mentioned, if chosen to bid.
- 1.2.11 The professional indemnity insurance / any other insurance shall be a comprehensive one, and the audit / firm must insure for all the risks ATTACHED with the works as required under applicable laws.
- 1.2.12 The firm shall provide to the client, copies of all required registrations, legal compliances if any and the particulars of the GST/IGST/SGST registration of the firm and the particulars of the tax paid on particular product/package/service on the gross project cost respectively and any input tax benefit availed and are available, whenever required by the client.
- 1.2.13 The Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams in the entire State of Andhra Pradesh shall not sublet or subcontract any work, any part / Portion work.
- 1.2.14 A transaction fee at 0.10% of the estimated contract value of the work towards service charges has to be paid by successful bidder at the time of concluding agreement in the following manner:
- a. Payable online to the Managing Director, APTS, Vijayawada for corpus fund Rs.920/- (including GST) *(0.04% of ECV or Ceiling amount of transaction fee for works costing ECV up to Rs 50.00 Crores is Rs 10,000/- and for works costing with ECV above Rs 50.00 Crores, the ceiling amount of transaction fee is Rs 25,000/-).*
 - b. Payable in the form of Demand Draft in favour of Secretary, APSWREIS of Rs.1,381/- (including GST) *(@ 0.06% of estimated contract value).*

1.3. Schedule of e-Bidding Process:

The Authority shall endeavor to adhere to the following schedule:

S. No.	Event Description	Date
1.	Invitation of BID (NIT)	20-11-2025
2.	Pre-Bid Meeting	Refer clause 6.4 of Tender Document in Section 6
3.	e-Bid Due Date	04-12-2025date at 15:30 hrs. IST
4.	Opening of PQ/Technical Bids at venue provided in Clause <u>3.2.1</u>	04-12-2025on Bid Due Date at 16:00 hrs. IST
5.	Declaration of eligible/ qualified Bidders	[within (7) days from Bid Due Date]
6.	Declaration of Financial Bid	[within (14) days from Bid Due Date]
7.	Letter of Award (LOA)	Within (21) days from Bid Due Date or as decided by the Government.
8.	Validity of Bid	90 days from Bid Due Date
9.	Signing of Agreement	Within (14) days of award of LOA or as directed by the Government.

SECTION II

2. INSTRUCTIONS TO BIDDERS

A. GENERAL

2.1. General terms of Bidding

- 2.1.1 No Bidder shall be permitted to submit more than one Bid for the same work/ same Nit number.
- 2.1.2 Bidder who stands as L1 shall be qualified subject to the satisfaction on bid capacity, turnover and other eligibility conditions.
- 2.1.3 The scope of work for Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh is fixed and given to the bidders who are expected to carry out the work based on detailed examination of the given material. Technical Details, Materials and scope of work proposed to render to the Dr.B.R.Ambedkar Gurukulams' locations and APSWREIS Head office before submitting their Bids. The Terms of Reference (ToR), extent and coverage of Audit and conditions of engagement once fixed by authority shall not be allowed to be changed or deviated by the bidder and the bidder has to scrupulously follow them.
- 2.1.4 Not with standing anything to the contrary contained in this BID, that any conditions or obligations imposed on the Bidder here under shall continue to have effect.
- 2.1.5 The Bidder shall furnish in the format exactly as per Appendix-IA for Technical Bid and Appendix-IB for Financial bid. Bid amount shall be indicated clearly in both figures and words, in Indian Rupees and shall be signed by the bidder or the Bidder's authorized signatory. In the event of any difference between figures and words, the amount indicated in words shall be taken into account and no argument /reason and claim what so ever shall be entertained.
- 2.1.6 The Bidder shall deposit an EMD / Bid Security of 01 % (one percent) of Estimated Contract Value (ECV) in accordance with the terms of this BID. The Bidder has the option to provide the Bid Security as online payment, in favour of the Authority, and the said amount does not carry any interest. The Bidders shall make online payments in favour of The SECRETARY, A.P.S.W.R.E.I.S, Vijayawada for **Rs.11,800/- (Rupees Eleven thousand and Eight hundred only)** (including GST @ 18%) towards cost of **bid process** fee which is a non- refundable process fee (A/c No.00000036261221186, of SBI Tadepalli Branch, – IFSC Code:SBIN0012870)
- 2.1.7 The validity period of the Bank Guarantee or Online payment, as the case may be, shall not be less than 120 (one hundred and twenty) days from the Bid Due Date with a claim period of 90 (Ninety) days, and may be extended as may be mutually agreed between the Authority and the Bidder. The Bid shall be summarily rejected, if it is not accompanied by the Bid Security. The Bid Security shall be released on finalization of

orders on L1 rates. Selected bidder's security deposit will be returned after submission of Performance Bank Guarantee (PBG).

- 2.1.8 **The Bidder should submit a Power of Attorney as per the format at Appendix-II, authorizing the signatory of the Bid to commit the Bidder.** In case of organization is already having any such power of attorney, given by the firm prior to publication of this tender allowing participation in future tenders, a copy of the same may be submitted.
- 2.1.9 Any conditions or qualifications or any other stipulations contained in the Bid shall render the Bid liable to be rejected as a non-responsive Bid.
- 2.1.10 The Bid and all communications in relation to or concerning the Bidding Documents and the Bid shall be in English language.
- 2.1.11 The Tender documents and all attached documents, provided by the Authority are and shall remain as the sole property of the Authority and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in accordance terms & conditions, bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. The same provisions shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and the Authority will not return to the Bidders any Bid, document or any information provided along there with.
- 2.1.12 This BID is nontransferable.
- 2.1.13 Any award of work pursuant to this BID shall be subject to the terms & conditions of tender documents.
- 2.1.14 Any bidder in its name, has been barred / black listed by the Central / State Government, or any entity controlled by it, from participating in any work / project (BOT or otherwise), and the bar subsists as on the date of Bid, would not be eligible to submit a Bid.
- 2.1.15 A Bidder in the last **5 (Five) years**, anywhere in India have either failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the bidder, as the case may be, or has been expelled from any project or contract by any public entity or have had any contract terminated, any public entity for breach by such bidder, would not be eligible to submit a bid. The intending bidder must ensure that the Individual or entity even at abroad is not disqualified either by blacklisting or involved in any criminal cases of cheating or mischief etc., on client/employer of a contract and not covered by any even pending bankruptcy proceedings and subject to performance appraisal from track record to make out.

The authority would place sole reliance on the **Self Attested certifications and affidavit** provided by the bidder in this regard in its letter comprising the Technical and Financial Bid

2.1.16 The following conditions shall be adhered to while submitting a Bid;

- (a) Bidders should attach clearly marked and referenced continuation sheets in the event that the space provided in the prescribed forms in the Annexes is insufficient. Alternatively, Bidders may format the prescribed forms making due provision for incorporation of the requested information;
- (b) In responding to the BID submissions, Bidders should demonstrate their capabilities in accordance with Clause below; and

2.2. Eligibility and qualification requirements of Bidder

2.2.1 For determining the eligibility of a bidder, the following criteria shall apply;

- (a) Tenders are invited on the e-procurement platform from eligible Chartered Accountant Firms registered in India and operating under applicable Indian laws. The Chairman / Secretary / Chief Executive Officer of the bidding firm, or their duly Authorized Representative, shall be permitted to participate in the tender. Only one Authorized Representative per bidder shall be allowed. The Authorized Representative must possess a valid Power of Attorney / Authorization Letter issued by the bidding firm, authorizing him/her to participate in the bid, sign documents, and undertake all tender-related actions on behalf of the firm.

Only those Chartered Accountant Firms empaneled with the Office of the Comptroller and Auditor General of India (CAG/AG) for the current financial year shall be eligible to participate. Proof of CAG/AG empanelment must be submitted along with the bid.

- (b) Any registered firm in India having a valid registration with the Institute of Chartered Accountants of India (ICAI), license, permit approval, etc., to undertake Audit of Accounts of APSWREIS Head Office and (190) Dr.B.R.Ambedkar Gurukulams across the state of Andhra Pradesh and having permanent office and registered office in Andhra Pradesh and branch to be in Guntur, Vijayawada.
- (c) Previous experience of audit of Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals to issue experience certificates for the value of work done during the last five (5) years.
- (d) A Bidder shall not have a conflict of interest (the “**Conflict of Interest**”) that affects the Bidding Process. Any bidder found to have a Conflict of Interest shall be disqualified.
- (e) The Bidder should have a minimum audited annual financial Turnover of **Rs.29.25 Lakhs** in any one financial year of the last five financial years.
- (f) All the alterations, omissions, additions or any other amendments made to the Bid shall be initialed

(g) i) Physical Experience:

Previous satisfactory experience in conducting audits of Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals to issue experience certificates for the value of work done during the last five (5) years.

ii) The Financial Eligibility:

The CA firm should have executed work order(s) for conducting statutory audit, compliance audit or accounts audit for any Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals and submit the proof of work experience in statutory / compliance audit accounts, for any one financial year during the last five financial years, relevant documents of proof shall be uploaded, as stated below:

- (i) Single work order of not less than Rs.15.60 Lakhs (or)
- (ii) Two work orders of not less than Rs.9.75 Lakhs each (or)
- (iii) Three work orders of not less than Rs.7.8 Lakhs each.

- (h) Bidder should possess a valid GST registration in the State of Andhra Pradesh. The Firm / Bidder shall not sublet or subcontract the work. Registration with ICAI etc., (Scanned copies of originals) shall be uploaded. The prospective bidder/ firm must be one having GST registration within the State of Andhra Pradesh and without which not eligible to bid, so that the State Government shall not suffer any loss of revenue. The prospective bidder/ CA firm is liable to produce proof of its GST registration within the State of Andhra Pradesh as one of the eligibility criteria of technical bid qualifications. If in case not already registered shall undertake by affidavit to cause registered before bid finalization so to consider, however without which not eligible for bid acceptance even declared as lowest bidder and for such default not only forfeiture of EMD, but also be made liable for other civil and penal consequences.

2.2.2 **Technical Capacity:** For demonstrating technical capacity and experience (the "Technical Capacity"), the Bidder shall have sufficient skilled manpower to execute the work. The bidder shall fulfill the conditions of eligibility.

- a) Executed number of similar (eligible) audit assignments during the last five (5) financial years; A list of such assignments, duly supported by work orders/engagement letters and completion certificates wherever applicable, shall be uploaded.

- b) Successfully completed / execution all the similar audit engagement(s) in stipulated time frame as shown in their experience statement, A statement of completed assignments, along with proof of completion, shall be submitted.
- c) The Bidder shall have **adequate, qualified, and experienced professional manpower** (Partners, Chartered Accountants, Semi-qualified staff, Article Assistants, Audit Supervisors, etc.) to undertake and execute the audit across all institutions of APSWREIS. The Bidder shall upload a list of key personnel proposed for deployment along with their qualifications, ICAI membership details (where applicable), and recent salary disbursement evidence (such as the Salary Register / Pay Sheet for the last month)

2.2.3 **Financial Capacity:**

- (a) The Bidder shall have a minimum Turnover of **Rs.29.25 Lakhs** in any one Financial year of the last 05 (five) financial years (Refer 2.2.1(d)). Enclose audited Turnover copy.

- (b) Physical Experience:

Previous satisfactory experience in conducting audits of Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals to issue experience certificates for the value of work done during the last five (5) years.

- (c) The Financial Eligibility:

The CA firm should have executed work order(s) for conducting statutory audit, compliance audit or accounts audit for any Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals and submit the proof of work experience in statutory / compliance audit accounts, for any one financial year during the last five financial years, relevant documents of proof shall be uploaded, as stated below:

- (i) Single work order of not less than Rs.15.60 Lakhs (or)
- (ii) Two work orders of not less than Rs.9.75 Lakhs each (or)
- (iii) Three work orders of not less than Rs.7.8 Lakhs each.

- (d) The Bidders shall enclose Appendix – 1A and other Annexures along with their bid. Bidder should submit Assignment orders / work orders / payment vouchers/ completion certificates/ supply copies if any, along with completion certificates in case of works executed by them.

2.2.4 **Solvency Certificate** for **Rs.4.87 lakhs** from any Nationalized / Scheduled bank issued not earlier than 17.11.2024.

2.3. Verification and Disqualification

2.3.1 The authority reserves the right to verify all statements, information and documents submitted by the bidder in response to the Bid and the bidder shall, when so required by the authority, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification, by the authority shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of the authority there under.

2.3.2 The Authority reserves the right to reject any single Bid or more than one Bid or entire bidding process and appropriate the Bid Security if:

(a) At any time, a material misrepresentation is made or uncovered, or involved in misconduct / unethical practices during Bidding process

(b) The bidder does not provide, within the time specified, the supplemental information as sought or Samples or Rectified Samples asked to display by the authority for purpose of inspection, as it is one of the criteria for evaluation of the Bid.

Such misrepresentation / improper response shall lead to the disqualification of the bidder. If such disqualification / rejection occurs after the Bids have been opened and the lowest Bidder gets disqualified / rejected, then the authority reserves the right to annul the Bidding Process and invites fresh Bids or to take an appropriate action as deemed fit as taken by the TENDER APPROVAL COMMITTEE.

2.3.3 In case it is found during the evaluation or at any such time before signing of the Agreement or after its execution and during the period of subsistence thereof, that one or more of the eligibilities and /or qualification requirements have not been met by the bidder, or the bidder has made material misrepresentation or has given any materially incorrect or false information, the bidder shall be disqualified forth with. Either the LOA issued to the Bidder or entered into of the Agreement, the same shall, notwithstanding anything to the contrary contained therein or in this Bid, shall be liable to be terminated, through a communication in writing by the authority to the bidder, without the authority being liable in any manner whatsoever to the bidder. In such an event, the authority shall be entitled to forfeit and appropriate the Bid Security or Performance Security, as the case may be, as damages, without prejudice to any other right or remedy that may be available to the authority under this Bid, the bidding documents, the Agreement or otherwise.

2.3.4 **(a) Abnormally low bids quoted by the bidders, shall be disqualified, forfeiture of the EMD (Earnest Money Deposit) and blacklisted. Among the remaining valid bidders, the lowest quoted rate bidder shall be selected directly without calling for further tenders, subject to final approval by the Tender Approval Committee chaired by the Secretary to Government (Social Welfare).**

(b) In e-procurement portal, quantity as "1" means the rate of the entire project cost but not single unit / single quantity / single institution etc., to quote the rate in the e-

procurement portal as per the schedule of the grand total amount including GST and all other taxes applicable from time to time (as per schedule).

Form of contract: –

- a) The bidder has to quote rates for total cost online in accordance with the terms and conditions and submit rate for each item and total cost of the project i.e., one unit (total project cost for conducting Audit of Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh in Indian Rupees in figure and words). The bidder shall take all precautions and quote the rates carefully after thorough understanding of the entire tender document content. The quoted rates shall be all-inclusive, covering professional charges, remuneration of personnel, field visits, travel, accommodation, conveyance, administrative and establishment expenses and all other incidental costs required for successful execution of the assignment. The quoted cost shall also be inclusive of all applicable taxes, levies, duties, GST and any other statutory charges. No additional payment, cost or reimbursement shall be admissible beyond the all-inclusive rate quoted by the bidder.
- b) The final rates for conducting Audit of Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across State of Andhra Pradesh shall remain frozen in force for a period of 3 (three) year(s) from the date of Agreement. As the authority reserves the right to extend the contract for further period of two (2) years to a total period of three (3) years, subject to the satisfactory services of the selected bidder. If the agreement is extended for one more / two years by the authority subject to satisfying the services of the bidder.
- c) On acceptance of successful bid, Letter of Acceptance (LOA) will be issued to the selected bidder within the stipulated time period and selected bidder shall enter into a formal agreement with APSWREIS and commence the audit assignment and undertake all activities in accordance with the timelines, milestones, and Instructions issued by APSWREIS from time to time for completion of the audit of the Head Office and all (190) Dr.B.R.Ambedkar Gurukulams.
- d) Terms of References, scope of work, standards and minimum coverage of audit mentioned / contained in Schedule of the tender document are set / fixed by the authority and no variation by the bidder shall be allowed on any issue.
- e) The selected bidder should not deviate from given specific Terms of References, scope of work, standards and minimum coverage of audit prescribed in conducting the Audit of Accounts of APSWREIS Head Office & 190 Dr.B.R.Ambedkar Gurukulams as mentioned in the tender document.
- f) The Bidder shall furnish all relevant documents, certificates, reports, registrations, and evidentiary records required for verification of eligibility, qualifications, and technical compliance within the time period specified by APSWREIS, without seeking any extension. All documents submitted by the Bidder shall be subject to verification, scrutiny, and examination by APSWREIS or by a Committee constituted for this purpose.

No physical samples are required as this tender pertains to consultancy services. However, upon issue of the Letter of Acceptance (LoA), the selected Bidder shall submit all methodology documents, audit plans, manpower deployment details,

schedules, and any other materials necessary for approval prior to execution of the Agreement. These submissions shall conform strictly to the requirements and specifications stipulated in the Tender Document / Schedule and shall be approved by the competent authority of APSWREIS

- g) The A.P.S.W.R.E.I.S / the Tender Approval Committee / Authorized person shall have the right to inspect the bidder's establishment, examine relevant records and verify the capacity or compliance with or without prior permission / intimation to the manufacturers / bidders.
- h) A.P.S.W.R.E.I.S / Tender Approval Committee reserves the right to accept or reject or to cancel the tender / tender notice at any stage without assigning any valid reason what so ever.
- i) No claims what so ever shall be entertained in case of delay in payments.
- j) A bidder shall be liable for disqualification and for forfeiture of Bid / Tendered Security if any legal, financial or technical adviser or employees or member of Tender Approval Committee / Tender Evaluation Committee of the authority in relation to the works, engaged by the bidder, its Members or any associate thereof, as the case may be, in any manner for matters related to or incidental to such work during the Bidding Process prior to or subsequent to (i) issue of the LOA or conclusion of Contractual Agreement (ii) in the event, any such personnel engaged by the selected bidder or after issue of the LOA for matters related or incidental to the work, then notwithstanding anything to the contrary contained herein or in the LOA or Contractual Agreement and without prejudice to any other right or remedy of the authority, including the forfeiture and appropriation of the Bid Security or Performance Security, as the case may be, which the authority may have there under or otherwise, the LOA/the Contractual Agreement shall be liable to be terminated without the authority being liable in any manner what so ever to the bidder for the same. For avoidance of doubt, this disqualification shall not apply where such an adviser was engaged by the bidder, its Member or Associate in the past but their assignment expired or was terminated 6 (six) months prior to the date of issue of tender for the work. Nor will this disqualification apply where such an adviser is engaged after a period of 6 (six) Months from the date of commercial operation of the work.

Provided further, in case the Authority seeks information / clarification from Bidder related to occurrence / non-occurrence of Conflict of Interest and the Bidders fails to provide such information within a reasonable time, the Authority shall disqualify the Bidder as per Clause 2.3.2(b). Encash its Bid Security and further debar it from participation in any future procurement process for a minimum period of 01 (one) year.

k. The related Government orders (G.Os) in force on tenders and related codes of the Government of Andhra Pradesh will be applicable to exercise the powers by the authority to take any decision for verification and disqualification.

l. NOTE: "The entire quantity mentioned in the tender schedule shall be treated as a single lot ('One')" In e-Procurement portal and Schedule – A.

2.3.4.1 Service period: The CA firm shall provide continuous professional support and respond to queries, clarifications, audit objections, and compliance requirements relating to the assignment for a period of two (2) years from the date of completion and acceptance of the final audit report by APSWREIS / Government.

2.3.5 Mile stone program:

The Assignment shall commence from the date of signing the Agreement. The audit shall be completed within specified timelines as per the Agreement terms and conditions / work order. The duration of the assignment shall be for a period of One (01) year from the date of signing of Agreement with selected bidder.

However, the Government can make changes in the above mile stones as per requirement at their discretion and the bidder should be ready to meet the demand, however the will of the Bidder will not prevail.

2.3.6 Professional Expertise and Local Office Presence: The selected Bidder shall deploy experienced, qualified and professionally trained personnel, including partners, chartered Accountants, Audit Supervisors, and supporting staff, for conducting the audit of accounts of APSWREIS Head Office and All (190) Dr.B.R.Ambedkar Gurukulams, strictly in accordance with the provision of agreement.

The selected Bidder shall maintain at least one (1) functional office within the State of Andhra Pradesh for coordination, supervision, and support of audit activities. Preferably, the Bidder shall have a branch office in Guntur or Vijayawada to facilitate effective liaison with APSWREIS and ensure timely execution of the assignment

2.4. Proprietary data:

Audited financial statement showing the turnover in the 05 (five) financial years shall be submitted (shall be uploaded online).

In case of duly certified audited annual financial statements containing explicitly the requisite details are provided, a separate certification by statutory auditors would not be necessary in respect of Clause 3.7.2. In case of jurisdictions that do not have statutory auditors, the firm of auditors which audits the annual accounts of the bidder may provide the certificates required under this Bid.

2.5. Cost of Bidding

The bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. The authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

2.6. Visits and verification:

- a) Only those bidders who participated in a particular bid will be allowed to furnish all methodology documents, audit plans, manpower deployment details, schedules, and

any other materials necessary in respect of the Bid for verification, examination and inspection at their own cost at Head office, Tadepalli, Guntur District on or before 12.30 PM, 04.12.2025. It is an optional but all methodology documents, audit plans, manpower deployment details, schedules, and any other materials necessary shall be furnished / submitted according to the ToR, scope of work mentioned in the tender document / Schedule A after issuing of LOA before concluding the LOA agreement. The same shall be approved / verified by the competent authority to approve according to the ToR, Scope of work mentioned in the tender document / Schedule A.

- b) The members of the Tender Approval Committee / Tender Evaluation Committee / A.P.S.W.R.E.I.S/ Authority will inspect & check the Audit approach, all methodology documents, audit plans, manpower deployment details, schedules, and any other materials necessary for conducting Audit of Accounts of APSWREIS Head Office and (190) Dr.B.R.Ambedkar Gurukulams to be rendered by the selected bidder, at School level and such arrangements are to be made by the Bidder / Firm.
- c) A.P.S.W.R.E.I.S and the authorized inspection team (as decided by the Authority) will inspect & check the the Audit approach, all methodology documents, audit plans, manpower deployment details, schedules for conducting Audit of Accounts of APSWREIS Head and (190) Dr.B.R.Ambedkar Gurukulams.

2.6.1 Bidders are encouraged to submit their respective Bids after thorough understanding the Terms of Reference / Scope of Work given in Scheduled-A, the Locations / Places of Dr.B.R.Ambedkar Gurukulams and places of conducting of audit with the help of list of Dr.B.R.Ambedkar Gurukulams, locations, and any other matter considered relevant by them. No extension of time or any excuse on any other parameters is not accepted, they shall not be considered before submission of Bids.

2.6.2 The Authority shall not be liable for any omission, commission, mistake or error in respect to any of the above or on account of any matter or thing arising out of or concerning or relating to Bid, including any error or mistake therein or in any information or data given by the authority.

2.6.3 The selected bidder shall execute the work for the given list of Dr.B.R.Ambedkar Gurukulams at the Dr.B.R.Ambedkar Gurukulams (190 Institutions) through school level/district level / state level officers as per the timelines fixed by the authorities. Only Government can make any changes in the schedule of timelines as per administrative & operational requirement.

2.6.4 Non-Performance of work;

The selected bidder shall perform as per contractual agreement. In case of non-performance as per schedule or delay in completion of work as scheduled or failed to complete in any sanctioned extended time, except in the event of Natural Calamities, he shall have to pay liquidated damages at the rate of 0.2% (point two percent) of contract value for each week of delay subject to a maximum of 10% of the contract value.

2.6.5 In case of any poor-quality standards of the work found, they have to re-execute the audit of the entire units within 05 (Five) working days from the date of intimation to

that effect. In case of failure they have to pay liquidated damages per week at the rate of 0.2% (point two percent) of ECV till rectification of the work / product. In case of any request for extension is received in written, the same shall not be for more than for 02 (two) days.

- 2.6.6 There is a minimum Service / support period of 02 (Two) Years on the Audit of Accounts of APSWREIS Head Office and (190) Dr.B.R.Ambedkar Gurukulams, the CA firm shall provide continuous professional support and respond to queries, clarifications, audit objections, and compliance requirements relating to the assignment for a period of two (2) years from the date of completion and acceptance of the final audit report by APSWREIS / Government.

B. DOCUMENTS

2.7. Contents & Documents of the BID;

- 2.7.1 This BID comprises of the 'Disclaimer' set forth herein above, the contents and Bid Documents as listed below and will additionally include any Addenda issued in accordance with Clause 1.1.5.

Tender Notice:

- Section 1. Introduction
- Section 2. Instructions to Bidders
- Section 3. Evaluation of Bids
- Section 4. Fraud and Corrupt Practices
- Section 5. Payment terms
- Section 6. Miscellaneous
- Section 7. Indemnity Bond

Appendices

- IA Letter comprising the Technical Bid - Appendix IA including Annexure I to III
- IB Letter comprising the Financial Bid- Appendix IB
- II. Power of Attorney for signing of Bid- Appendix II
- III. Integrity Pact- Appendix III
- IV. Details of existing commitments – Statement – I (A) & (B)
- V. Availability of personnel – Statement – II
- VI Valid registration certificate issued by Department of Industries
- VII. **Solvency Certificate** equivalent to **Rs.4.87 lakhs** from any nationalized bank not earlier than 17.11.2024.

- 2.7.2 The Tender terms & conditions and the work description and Scope of work laid in Schedule are part of the Tender Documents shall be deemed to be part of this BID.

2.8. Clarifications

The Bidders can contact the Office of the SECRETARY, A.P.S.W.R.E.I.S, and Vijayawada for any information on e-procurement process. Contact Landline No.0863-2347445 and email Address: technical.apswreis@gmail.com.

2.9. Amendment of Tender Document:

- 2.9.1 At any time prior to the Bid Due Date, the Authority may, for any reason, whether at its own initiative modify the Bid by the issuance of Addenda.
- 2.9.2 Any Addendum / Corrigendum issued here under will be in writing and shall be uploaded in the e-procurement platform and the same is part of the tender Document (Refer 2.9.1).
- 2.9.3 In order to afford the bidders a reasonable time for taking an Addendum into account, or for any other reason, the Authority may, at its own discretion, extend the Bid Due Date, in such an event of issuing addenda.

C. PREPARATION AND SUBMISSION OF BIDS

2.10. Format and Signing of Bid

- 2.10.1 The Bidder shall provide all the information sought / required under this BID. The Authority will evaluate only those Bids that are received online in the required formats and complete in all respects and Bid Security, proof of online payment of transaction fee, bid process fee and Power of Attorney at as specified in Clause 2.1.7 of the BID. Tendering authority can call for documents in connection with evaluation, for re-verification.
- 2.10.2 **Solvency certificate** shall be submitted for **Rs.4.87 lakhs** on any Scheduled bank / Nationalized Bank not earlier than 17.11.2024. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialed by the person (s) authorized to sign and Participate the Bidding process.

2.11. Documents comprising Technical and Financial Bid

TECHNICAL BID

- 2.11.1 The Bidder shall submit the Technical Bid & Financial Bids online through e-procurement portal <https://tender.apecurement.gov.in> with the following supporting documents uploaded in file **pdf /zip**: form as appropriate.

Technical Bid

- a. Appendix-IA (Letter comprising the Technical Bid) including Annexure I to III and supporting certificates / documents.
- b. Power of Attorney for signing the BID as per the format at Appendix-II;
- c. Copies of Applicant's duly audited balance sheet and profit and loss statement for preceding 5 years. The bidder should submit five (5) years of IT returns.
- d. BID Security of 01 % (one percent) of Estimated Contract Value (ECV) in the form of online payment / Bank Guarantee from Nationalized / Scheduled Bank

payments in favour of SECRETARY, A.P.S.W.R.E.I.S, Tadepalli, Guntur and payable at GUNTUR.

- e. Online transaction of Rs.11,800/- (including GST @ 18%) (non-refundable) towards cost of Bid process fee in favour of SECRETARY, A.P.S.W.R.E.I.S, Tadepalli, Guntur and payable at GUNTUR.
- f. Proof of payment of tender transaction fee of Rs.690/- through Electronic payment Gateway with e-procurement platform in favour of the Managing Director, Andhra Pradesh Technology Services, Vijayawada.
- g. Solvency Certificate equivalent to **Rs.4.87 lakhs** from any Scheduled / Nationalized bank not earlier than 17.11.2024.
- h. An undertaking from the person having PoA referred to in Sub. Clause-(b) above that they agree and abide by the Bid documents uploaded by A.P.S.W.R.E.I.S, Department of SOCIAL WELFARE and amendments uploaded, if any.
- i. Integrity pact shall be submitted by the Bidder with the Bid duly signed by Authorized signatory / tenderer.
- j. The Bidder shall submit copies of duly audited turnover statements of the last 05 financial years. The Bidder shall have a minimum Turnover of Rs.29.25 lakhs in any 01 (one) financial year of the last 05 (five) financial years. The bidder shall upload Audited financial turnover statement of last 5 (five) financial years.
- k. Proof of relevant documents of technical capacity, financial capacity and production capacity of the bidder shall be submitted. (ref clause 2.2.3 of this bid document)
- l. Availability of personnel – Statement – II Details of existing commitments – Statement – I (A) & (B). The letter should also be obtained from the OEMs / Authorized Dealers confirming their support for the supplied products.
- m. For demonstrating technical capacity and experience (the “Technical Capacity”), the Bidder shall have sufficient skilled manpower to execute the work/ products. The bidder shall submit the details of the skilled man power.
- n. Submit production / supply as well as day to day work execution plan for the 60 (sixty) days (work schedule for all (60) days) time period for the entire indents from the date of Agreement. Without submission of supply plan if any tenderer applied for bidding will not be considered at the PQ stage, they will be deemed to be disqualified.
- o. List of `Branch office(s), Facilities in Andhra Pradesh / Telangana / India, with the proof of valid certificate of Registration from ICAI.
- p. Submit List of Partners & Practice in Andhra Pradesh.
- q. Bidder should have proof of **GST** registration of Service Tax / Registration with ICAI and Empanelment under CAG etc., (Scanned copies of originals to be uploaded)
- r. GST registration in Andhra Pradesh (Refer 2.2.1(f)) / or affidavit as per 2.2.1 clause. The bidder should have submitted latest GST returns.
- s. The bidder must have valid PAN card.

- t. With reference to 2.1.14 & 2.1.15 the bidder has to give under taking.
- u. Audit plans, approach, methodology should be submitted as per specifications laid in the Schedule-A of the tender document on or before 12.30 PM 04-12-2025. It is an optional but samples shall be furnished / submitted according to the specifications mentioned in the tender document / Schedule A after issuing of LOA before concluding the LOA agreement as specified in form of contract (f) under clause
- v. The bidder shall upload other relevant documents specified in this bid document.
- w. The bidder should have sufficient skilled man power, FCA, ACA for conducting audit. (the bidder shall upload relevant documents)
- x. As per clause 1.1.5, all related documents shall upload as specified in the bid.

FINANCIAL BID

2.11.2 (i) **Appendix-IB** (Letter comprising the Financial Bid) and quote the Rates.

(ii) **Annexure -A** Schedule A filled schedule shall be submitted

2.12. Procedure for e-Tendering:

2.12.1 Accessing / Purchasing of Bid documents

2.12.1.1 It is mandatory for all the bidders to register on the electronic procurement platform of the Government of Andhra Pradesh that is <https://tender.apecurement.gov.in> to participate in e-tendering of the Authority. On registration on the e-procurement market place, they will be provided with a **user ID and password** by the system itself using which they can submit their bids on line.

The bidders can view / download the bid documents from the e-procurement platform.

2.12.1.2 The Bidder shall **authenticate the bidding process with their Digital Certificate** on Andhra Pradesh e-Procurement platform and the bids not authenticated by digital certificate of the Bidder, such bids will not be accepted on AP e-procurement platform. All the Bidders need to obtain **Digital Certificate from APTS / NIC**. For obtaining Digital Signature Certificate, they may contact:

Andhra Pradesh Technology Services Limited,
3rd Floor,
R & B Building,
M.G. Road, Labbipet,
Vijayawada – 520010.
Phone: 0866-2479417, 0866-2489417,

- 2.12.1.3 If the firm / company already registered with e-procurement platform of the Government of Andhra Pradesh, and validity of registration is not expired, the firm is not required for a fresh registration.
- 2.12.1.4 The complete Bid documents can be viewed / downloaded by the Bidder from e-procurement platform of the Government of Andhra Pradesh <https://tender.apecurement.gov.in> from **20-11-2025 to 04-12-2025(up to 15:30 Hrs. IST)**.
- 2.12.1.5 To participate in e-bidding, Bidders have to pay non-refundable transaction fee of Rs.690/- (Rupees Six hundred and ninety only) to APTS, online.

2.12.2 **Preparation & Submission of Bids:**

- 2.12.2.1 The Bidder may submit their Bid online following the instruction appearing on the screen. A buyer manual containing the detailed guidelines for e-procurement is also available on e-procurement portal of Government of Andhra Pradesh.
- 2.12.2.2 The documents listed at clause 2.11.1 & 2.11.2 shall be prepared and scanned files and uploaded in pdf/zip format during the on-line submission of BID.
- 2.12.2.3 Bids submitted by post, CD, DVD, any other electronic form, fax, telex, telegram or e-mail or WhatsApp etc., **shall not be entertained** and shall be summarily rejected.
- 2.12.2.4 **Bid due date: on or before 04-12-2025 at 15.30 hrs. IST**

2.12.3 **Modifications/ Substitution/ withdrawal of Bids:**

- 2.12.3.1 The Bidder may modify, substitute or withdraw its e- Bid after submission **but prior to the bid due date and time**. No Bid can be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date & Time.
- 2.12.3.2 For modification of e-Bid, Bidder has **to detach its old Bid from e-procurement portal** and upload / resubmit digitally signed modified Bid. For withdrawal of Bid, a Bidder has to **click on withdrawal "icon"** at e-procurement portal and can withdraw its e-Bid. Before withdrawal of a Bid, it may specifically be **noted that after withdrawal of a Bid for any reason, Bidder cannot re-submit e-Bid again.**

2.13. Online Opening of Bids:

- 2.13.1 Opening of Bidding will be done through online process only.
- 2.13.2 The Authority shall also open Technical Bids on 04-12-2025at **16.00 hours** IST online and verification EMD, processing fee along with all the documents listed at

2.11.1, uploaded in the bid. Bidder should upload data (documents) in pdf or zip file format. The A.P.S.W.R.E.I.S, SOCIAL WELFARE Department/ Authority will subsequently examine and evaluate in accordance with the provisions of Section 3 of BID.

2.14. Rejection of Bids:

2.14.1 Not with standing anything contained in this Tender, the Authority reserves the right to accept / reject any Bid of the individual bidder and or to annul the Bidding Process and reject all Bids or any single bid at any time / stage, without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reason thereof.

2.15. Validity of Bids

The Bids shall be valid for a period of not less than 90 (Ninety) days from the Bid Due Date. The validity of Bids may be extended by mutual consent of the respective Bidders and the Authority.

2.16. Confidentiality

Information relating to the examination, clarification, evaluation and recommendation of the Bidder shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the Authority in relation to, or matters arising out of, or concerning the Bidding Process. The Authority will treat all information submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or the Authority or as may be required by law or in connection with any legal process.

2.17. Correspondence with the Bidder;

2.17.1 The Authority shall not entertain any correspondence with any Bidder in relation to acceptance or rejection of any Bid.

2.17.2 Any information contained in the Bid shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the selected Bidder if the work is subsequently awarded to it on the basis of such information.

2.17.3 The Authority reserves the right not to proceed with the Bidding Process at any time/Stage without giving notice or without liability and to reject any single bid or all Bid(s) or the entire bidding process at any stage without assigning any reason.

2.18. Bid Security

- 2.18.1 The Bidder shall furnish as part of its Bid, a Bid Security online **payment at 01% (one percent) Estimated Contract Value (ECV)** in favour of THE SECRETARY, A.P.S.W.R.E.I.S (the “**Bid Security**”) and having a validity period of not less than 120 (one hundred twenty) days from the Bid Due Date and a claim period of 90 (Ninety) days, and may be extended as may be mutually agreed between the Authority and the Bidder from time to time. For the avoidance of doubt, Scheduled Bank shall mean a bank as defined under Section 2(e) of the Reserve Bank of India Act, 1934.
- 2.18.2 **Bid Security** shall be in favour of **THE SECRETARY, A.P.S.W.R.E.I.S, Guntur** only. The Authority shall not be liable to pay any interest on the Bid Security deposit so made and the same shall be interest free.
- 2.18.3 **Any Bid not accompanied by the Bid Security (only online payment), shall be summarily rejected by the Authority as non-responsive.**
- 2.18.4 Save and except as provided in Clauses 2.18.5 below, the Bid Security (only online) of unsuccessful Bidders will be returned by the Authority, without any interest, as promptly as possible on acceptance of the Bid of the successful Bidder or when the Bidding process is cancelled by the Authority and in any case within 90 (ninety) days from the Bid Due Date. Where Bid Security has been paid by online payment, the refund thereof shall be in RTG / NEFT in favour of the unsuccessful Bidder(s), within 90 (Ninety) days.
- 2.18.5 The Successful Bidder’s Bid Security will be returned, without any interest, upon the signing the agreement and furnishing the **full Performance Security** in accordance with the provisions thereof.
- 2.18.6 The Authority shall be entitled to forfeit and appropriate the Bid Security as Damages inter alia in any of the events specified in Clause 2.18.7 herein below. The Bidder, by submitting its Bid pursuant to this BID, shall be deemed to have acknowledged and confirmed that the Authority will suffer loss and damage on account of withdrawal of the Bid or for any other default by the Bidder during the period of Bid validity as specified in this BID or during /after the Bidding process. No **relaxation** of any kind on Bid Security/Performance Security shall be given to any Bidder.
- 2.18.7 The Bid Security shall be forfeited as Damages without prejudice to any other right or remedy that may be available to the Authority under this Tender Documents
- a) **If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as specified in Clause 2.14 of this BID;**
 - b) If a Bidder withdraws its Bid during the period of Bid validity, as specified in

this BID and as extended by mutual consent of the respective Bidder (s) and the Authority or Samples are not submitted or not finalized in a given time period.

c) In the case of Successful Bidder, if they fail within the specified time limit to;

- i) to sign and return the duplicate copy of LOA;
- ii) to sign the Agreement; or
- iii) to furnish the Performance Security within the period prescribed there for in the Agreement; or

In case the Selected Bidder, having signed the Agreement, commits any breach thereof prior to furnishing the Performance Security.

2.19. Performance Guarantee / Security Deposit;

The Selected bidder has to deposit a sum of 2.5% of ECV as performance Guarantee / Security deposit. However, at the option of the selected bidder, the EMD of 01% of ECV paid towards tender can be adjusted against the performance guarantee / security deposit for a period 1 year(s) of warrantee execution time.

The Bidder has to provide the performance guarantee through online payment, in favour of the Authority, and the said amount does not carry any interest.

The performance guarantee shall be for a period of (1) one years guarantee at one stretch or renewal from time to time keeping it alive for said period or till expiry of the defective liability period as the case may be. It is made clear that the non-renewal keeping it alive leads to termination of the contract for no performance live bank guarantee and make the bidder liable for all penal consequences besides forfeiture of bank guarantee amount or to recover damages as the case may be (Refer clause on 2.6.6 above).

SECTION III

3. EVALUATION OF TECHNICAL BIDS AND OPENING & EVALUATION OF FINANCIAL BIDS

3.1. Preliminary Examination;

The Authority will examine the bids to determine whether they are complete in all respects, whether any computational errors have been occurred, whether required securities have been furnished, whether the documents have been properly signed, and submitted and whether the bids are generally in order and complete in all respects.

3.2. OPENING AND EVALUATION OF TECHNICAL BIDS

3.2.1 The Authority shall open the Technical Bids received online at 16.00 hours IST on **04-12-2025**, as specified in Clause 2.13.2

3.2.2 The Authority will subsequently examine and evaluate the Bids in accordance with the provisions set out in this Section 3.

3.2.3 To facilitate evaluation of Bids, the Authority may, at its sole discretion, seek clarifications/ask relevant documents, in writing from any Bidder regarding its Bid.

3.3. TEST OF RESPONSIVENESS;

3.3.1 **Arithmetical errors will be rectified on the following basis:**

(a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and total quantity, the unit price shall prevail and the total price shall be corrected.

(b) If the bidder does not accept the corrections of errors, their bid will be rejected and the bid security will be forfeited

(c) If there is a discrepancy between words and figures the rate in words will govern

3.3.2 Prior to the detailed evaluation, the department will determine the substantial responsiveness of each bid to the tender notice. For the purposes of these clauses, a substantially responsive bid is one which confirms to all the terms and conditions of the tender documents without material deviations, the bid responsiveness is to be based on the contents of the bid itself without recourse to extrinsic.

3.3.3 **A bid determined as not substantially responsive will be rejected.**

3.4. EVALUATION PARAMETERS

3.4.1 Only those Bidders who meet the eligibility criteria specified in Clause 2.2 above shall qualify for evaluation under this Section 3. Bids of firms / companies / agencies / suppliers / entities who do not meet these criteria shall be rejected.

3.4.2 A Bidder's competence and capability is proposed to be established by the following parameters:

- (a) Technical Capacity; and
- (b) Financial Capacity

3.5. TECHNICAL CAPACITY FOR PURPOSES OF EVALUATIONS;

3.5.1. On the basis of standard set specifications described in the tender document, the technical bids of all those bidders whose bids were found qualified will be evaluated based on the evidence /data/ proofs / documents submitted.

3.5.2. For a **project / work to qualify as an Eligible Project / work:**

- a) Executed number of similar (eligible) audit assignments during the last five (5) financial years; A list of such assignments, duly supported by work orders/engagement letters and completion certificates wherever applicable, shall be uploaded.
- b) Successfully completed / execution all the similar audit engagement(s) in stipulated time frame as shown in their experience statement, A statement of completed assignments, along with proof of completion, shall be submitted.
- c) The Bidder shall have adequate, qualified, and experienced professional manpower (Partners, Chartered Accountants, Semi-qualified staff, Article Assistants, Audit Supervisors, etc.) to undertake and execute the audit across all institutions of APSWREIS. The Bidder shall upload a list of key personnel proposed for deployment along with their qualifications, ICAI membership details (where applicable), and recent salary disbursement evidence (such as the Salary Register / Pay Sheet for the last month).
- d) The Bidder shall have a minimum Turnover of Rs.29.25 Lakhs in any one Financial year of the last 05 (five) financial years (Refer 2.2.1(d)). Enclose audited Turnover copy.
- e) Physical Experience:
Previous satisfactory experience in conducting audits of Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals to issue experience certificates for the value of work done during the last five (5) years.
- f) The Financial Eligibility:

The CA firm should have executed work order(s) for conducting statutory audit, compliance audit or accounts audit for any Educational Institutions, Universities, Societies, Corporations, Public Sector undertakings run by Central Government/State Government, Central government / State government departments, Private entities like Airports, Hospitals etc., subject to turnover to the concerned employer i.e., private entities like reputed five star hotels, Airports, Hospitals and submit the proof of work experience in statutory / compliance audit accounts, for any one financial year during the last five financial years, relevant documents of proof shall be uploaded, as stated below:

- (iv) Single work order of not less than Rs.15.60 Lakhs (or)
- (v) Two work orders of not less than Rs.9.75 Lakhs each (or)
- (vi) Three work orders of not less than Rs.7.8 Lakhs each.

3.5.3 The Bidders shall quote experience in respect of each Project /work /products in Appendix-1A of Annexure-II.

3.6. Details of Experience

3.6.1 The Bidders should furnish the details of past Experience / demonstrable assignments for the last 05 (five) financial years immediately preceding the Bid Due Date in the Annexure – II of Appendix-1A.

3.6.2 The Bidders must provide the entire necessary information relating to Technical Capacity as per format at Annexure-II of Appendix-IA.

3.7. Financial information for purposes of evaluation

3.7.1 The Bids must be accompanied by an Audited annual financial reports of the bidder for the last 5(five) financial years, preceding the year in which the Bid is made.

3.7.2 In case the annual accounts for the latest financial year are not audited, hence the Bidder cannot make the same available, therefore, the Bidder shall give an undertaking to this effect and the statutory auditor shall certify the same. In such an event, the Bidder shall provide the Audited Annual Reports for last 05 (five) years preceding the year for which the Audited Annual Report is not being provided.

3.7.3 The Pre-qualification information sought in Clause 3.4.1

- (i) In the event that a Bidder claims credit for an Eligible Project / work/ product, and such claim is determined by the Authority as incorrect or erroneous, the Authority may reject / correct such claim for the purpose of qualification requirements.
- (ii) The Authority will get the BID security verified from the issuing authority and after due verification, the Authority will evaluate the Technical BIDs for their compliance to the eligibility and qualification requirements pursuant to clause 2.11.1 & 2.11.2 of this BID.
- (iii) After evaluation of Technical Bids, the Authority will notify the technically responsive Bidders whose financial bids shall be opened. The Authority shall notify other Bidders that they have not been technically responsive. The Authority will not entertain any query or clarification from Applicants who fail to qualify.

3.8. Opening and Evaluation of Financial Bids;

The Authority shall open the online Financial Bids on date and time or to take any appropriate decision in the interest of this State.

3.9. Selection of Bidder:

- 3.9.1. Subject to the provisions of Clause 1.2.6, the Bidder whose Bid is adjudged as responsive in terms of Clause 1.2.7 and whose assessed Bid Price is the lowest, shall be declared as the selected Bidder (the "**Selected Bidder**") as per relevant tender conditions and clauses.
- 3.9.2. In the event that the Lowest Bidder is not selected for any reason, the Authority may annul the Bidding Process and invite fresh Bids or the committee to take appropriate decision in this regard.

In the event that, the assessed Bid Price of two or more Bidders is the same (the "**Tie Bids**"), the Authority shall identify the Selected Bidder by draw of lots.

- 3.9.3. The decision of the Authority/A.P.S.W.R.E.I.S cannot be challenged.
- 3.9.4. After selection, a Letter of Award (the "**LOA**") shall be issued, in duplicate, by the Authority to the Selected Bidder and the Selected Bidder shall, within 05 (five) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, appropriate the Bid Security of such Bidder as Damages on account of failure of the Selected Bidder to acknowledge the LOA the authority reserves the right to take any appropriate decision duly forfeiting the EMD of the selected bidder.
- 3.9.5. After acknowledgement of the LOA as aforesaid by the Selected Bidder, it shall cause the Bidder to execute the Agreement within the period prescribed in Clause 1.3. The Selected Bidder before entering agreement in the period stipulated above shall produce GST registration within the state of AP. It is for the reason – "the price quoted by the contractor shall be deemed to be inclusive of all cess and taxes on labour and materials that the contractor will have to purchase or secure for performance of the contract, and also inclusive of GST. The selected bidder shall not be entitled to seek any deviation, modification or amendment in the Agreement.

3.10. Contacts during Bid Evaluation

Bids shall be deemed to be under consideration immediately after they are opened and until such time the Authority makes official intimation of award / rejection to the Bidders. While the Bids are under consideration, Bidders and/or their representatives or other interested parties are advised to refrain, save and except as required under the Tender Document, from contacting by any means, the Authority and / or their employees / representatives on matters related to the Bids under consideration.

SECTION IV

4. FRAUD AND CORRUPT PRACTICES

The Corporation requires that the bidder shall observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government define for the purposes of the provision, the terms set forth below as follows;

- (a) **“Corrupt practice”** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process or in contract execution,
- (b) **“Fraudulent practice”** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts;
- (c) **“Coercive practice”** means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person’s participation or action in the Bidding Process;
- (d) **“Undesirable practice”** means establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and
- (e) **“Restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

SECTION V

5. PAYMENT OF BILLS

The payment shall be made on the following terms:

- a. Payment shall be made strictly on a deliverable-based basis.
- b. Payment shall be released only after submission of the audit report(s) and acceptance of the deliverables by the Competent Authority, duly certified as satisfactory and compliant with the scope of work.
- c. All payments will be made through CFMS only, subject to availability of budget and successful verification of invoices, records and deliverables submitted by the firm.
- d. No advance payment shall be released under any circumstances.

5.1 INSPECTION OF WORK / Deliverables:

- 5.1.1. The Authority shall have the right, at all times, to review, verify, inspect, and examine the audit work carried out by the CA firm to ensure conformity with the Terms of Reference (ToR), Scope of Work, and standards prescribed in the Tender Document. The Authority shall notify the Consultant in writing of the officers or representatives authorized to undertake such review and inspection activities.
- 5.1.2. The Authority's right to inspect, review, verify, or require correction of any audit work, documentation, reports, working papers, or outputs prepared by the Consultant shall in no way be limited or waived by any prior acceptance, acknowledgement, or interim approval provided by the Authority at any stage of the assignment.
- 5.1.3. The Authority reserves the right to require revisions, reject deficient deliverables, or seek clarification wherever the audit work is found to be incomplete, inaccurate, inconsistent with prescribed standards, or not in accordance with the Terms of Reference.

SECTION VI

6. MISCELLANEOUS

6.1. The Bidding Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Vijayawada shall have exclusive jurisdiction over all disputes arising under, pursuant to and/ or in connection with the Bidding Process.

6.2. The Authority, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time to:

- (a) suspend and / or cancel the Bidding Process and / or amend or modify the terms / specifications and / or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
- (b) consult with any Bidder in order to receive clarification or further information;
- (c) retain any information and/ or evidence submitted to the Authority by, on behalf of, and / or in relation to any Bidder; and / or
- (d) **Independently verify, disqualify, reject and / or accept any and all submissions or other information and/ or evidence submitted by or on behalf of any Bidder.**

6.3. It shall be deemed that by **submitting the Bid**, the Bidder agrees and releases the Authority, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations here under, pursuant hereto and/or in connection with the Bidding Process and waives, to the fullest extent permitted by applicable laws, any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or in future.

6.4. Pre-Bid Meeting details:

S.No.	Description	Details
1.	Date and time of Request of Queries, clarifications sought by the bidders.	On or before 24-11-2025, 10.00 AM (through email: technical.apswreis@gmail.com .)
2.	Date and Time of Pre-Bid Conference	24-11-2025, 12:30 PM
3	Mode of communication by the Bidder	Email : technical.apswreis@gmail.com
3.	Place of Pre-Bid Conference	At Conference Hall in the O/o THE SECRETARY, A.P.S.W.R.E.I.S, D.No.12-467-9, Moksha Sai Plaza, NH Service Road, Tadepalli (M), Guntur District-522 501
4.	Uploading the compliance of Pre-Bid Queries, clarifications and Pre-bid meeting in e-procurement portal by the Authority.	24-11-2025, 05:00 PM
The Authority at its discretion have every right to alter / change the dates and time		

SECTION VII

The tenderers should submit Indemnity Bond at the time of the agreement as specified below

INDEMNITY BOND

The tenderers should submit Indemnity Bond at the time of the Agreement as specified below.

Name of work: Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh.

I, _____, do hereby bind myself to pay all the claims may come (a) under Workmen's Compensation Act. 1933 with any statutory modification thereof and rules there under or otherwise for or in respect of any damage or compensation payable in connection with any accident or injury sustained (b) under Minimum wages Act 1948 (c) under payment of wages Act.1936 (d) under the Contractor labour (Regulation and Abolition) Act. 1970 by workmen engaged for the performance of the business relating to the above contract i.e., Failing such payment of claims of workmen engaged in the above work, I abide in accepting for the recovery of such claims, effected from any of my assets with the Corporation and with other Government Departments / Corporations.

ANNEXURE-I

List of 190 Residential institutions

S.No.	District	Institution	Type
1	Srikakulam	Dr B R Ambedkar Gurukulam , DUPPALAVALASA	Boys
2	Srikakulam	Dr B R Ambedkar Gurukulam , ETCHERLA	Girls
3	Srikakulam	Dr B R Ambedkar Gurukulam , KANCHILI	Boys
4	Srikakulam	Dr B R Ambedkar Gurukulam , KOLLIVALASA	Boys
5	Srikakulam	Dr B R Ambedkar Gurukulam , NANDIGAM	Girls
6	Srikakulam	Dr B R Ambedkar Gurukulam , Pathapatnam	Girls
7	Srikakulam	Dr B R Ambedkar Gurukulam , SRIKAKULAM	Girls
8	Srikakulam	Dr B R Ambedkar Gurukulam MANDASA	Girls
9	Srikakulam	Dr.BRACSWR Jr. College, TAMARAPALLI	Girls
10	Vizianagaram	Dr B R Ambedkar Gurukulam , BADANGI	Boys
11	Vizianagaram	Dr B R Ambedkar Gurukulam , CHEEPURAPALLI	Girls
12	Vizianagaram	Dr B R Ambedkar Gurukulam , KOPPERLA	Boys
13	Vizianagaram	Dr B R Ambedkar Gurukulam , NELLIMARLA	Girls
14	Vizianagaram	Dr B R Ambedkar Gurukulam , PALKONDA	Boys
15	Vizianagaram	Dr B R Ambedkar Gurukulam , VANGARA (DPIP)	Girls
16	Vizianagaram	Dr B R Ambedkar Gurukulam , VEPADA (DPIP)	Girls
17	Vizianagaram	Dr B R Ambedkar Gurukulam , VIYAMPET (DPIP)	Girls
18	Parvathipuram Manyam	Dr B R Ambedkar Gurukulam , BHAMINI (DPIP)	Girls
19	Parvathipuram Manyam	Dr B R Ambedkar Gurukulam , Garugubilli (DPIP)	Girls
20	Parvathipuram Manyam	Dr B R Ambedkar Gurukulam , KOMARADA (DPIP)	Girls
21	Parvathipuram Manyam	Dr B R Ambedkar Gurukulam , PARVATHIPURAM	Boys
22	Parvathipuram Manyam	Dr B R Ambedkar Gurukulam , SALURU	Boys
23	Visakhapatnam	Dr B R Ambedkar Gurukulam , MEGADRIGADDA	Girls
24	Visakhapatnam	Dr B R Ambedkar Gurukulam , SCH_EXCL_VISAKHAPATNAM	Girls
25	Visakhapatnam	Dr B R Ambedkar Gurukulam , SRIKRISHNAPURAM	Boys
26	Anakapalli	Dr B R Ambedkar Gurukulam , DEVARAPALLI	Boys
27	Anakapalli	Dr B R Ambedkar Gurukulam , GOLUGONDA	Boys
28	Anakapalli	Dr B R Ambedkar Gurukulam , KOKKIRAPALLY	Girls
29	Anakapalli	Dr B R Ambedkar Gurukulam , NAKKAPALLI	Girls
30	Anakapalli	Dr B R Ambedkar Gurukulam , NARSIPATNAM	Girls
31	Anakapalli	Dr B R Ambedkar Gurukulam , SABBAVARAM	Boys
32	Anakapalli	Dr B R Ambedkar Gurukulam , TALLAPALEM	Girls
33	Anakapalli	Dr B R Ambedkar Gurukulam, KONAM	Girls
34	East Godavari	Dr B R Ambedkar Gurukulam , GOPALAPURAM	Girls
35	East Godavari	Dr B R Ambedkar Gurukulam , KOVVURU (BCRS)	Girls
36	East Godavari	Dr B R Ambedkar Gurukulam , LAXMINARASAPURAM	Boys
37	East Godavari	Dr B R Ambedkar Gurukulam , VEERALANKAPALLI	Girls
38	East Godavari	Dr B R Ambedkar Gurukulam, RAJAHMUNDRY	Girls

39	East Godavari	Dr.BRACSWR Jr. College, KOTTURU (LN PURAM JC)	Boys
40	Konaseema	Dr B R Ambedkar Gurukulam , ALLAVARAM AT GODI	Boys
41	Konaseema	Dr B R Ambedkar Gurukulam , GODI AT KOMARAGIRI PATNAM	Girls
42	Konaseema	Dr B R Ambedkar Gurukulam , MUMMIDIVARAM	Girls
43	Konaseema	Dr B R Ambedkar Gurukulam , RAZOLE (BCRS)	Girls
44	Konaseema	Dr B R Ambedkar Gurukulam, DRAKSARAMAM	Boys
45	Konaseema	Dr B R Ambedkar Gurukulam, GANNAVARAM (narendrapuram)	Boys
46	Kakinada	Dr B R Ambedkar Gurukulam , A.MALLAVARAM	Boys
47	Kakinada	Dr B R Ambedkar Gurukulam , ELESWARAM	Girls
48	Kakinada	Dr B R Ambedkar Gurukulam , PITHAPURAM	Girls
49	Kakinada	Dr B R Ambedkar Gurukulam , S.M. NAGAR (KAKINADA)	Girls
50	Kakinada	Dr B R Ambedkar Gurukulam , TUNI	Girls
51	Kakinada	Dr B R Ambedkar Gurukulam, CHOLLANGIPETA	Girls
52	Kakinada	Dr B R Ambedkar Gurukulam, JAGANNAIKPUR at P VENKATAPURAM	Girls
53	Kakinada	Dr B R Ambedkar Gurukulam, JAGGAMPETA	Girls
54	Kakinada	NEW NABARD SCHOOL, TUNI	Boys
55	West Godavari	Dr B R Ambedkar Gurukulam , ARUGOLANU	Boys
56	West Godavari	Dr B R Ambedkar Gurukulam , NARSAPUR	Boys
57	West Godavari	Dr B R Ambedkar Gurukulam, ACHANTA	Girls
58	West Godavari	NEW NABARD SCHOOL ARUGOLANU	Boys
59	Eluru	Dr B R Ambedkar Gurukulam , DWARAKA TIRUMALA	Girls
60	Eluru	Dr B R Ambedkar Gurukulam , ELURU AT VATLURU	Girls
61	Eluru	Dr B R Ambedkar Gurukulam , JANGAREDDY GUEDEM	Girls
62	Eluru	Dr B R Ambedkar Gurukulam , NUZIVEEDU (G)	Girls
63	Eluru	Dr B R Ambedkar Gurukulam , PEDAVEGI	Boys
64	Eluru	Dr B R Ambedkar Gurukulam , POLASANIPALLI	Girls
65	Eluru	Dr B R Ambedkar Gurukulam, CHINTALAPUDI	Boys
66	Krishna	Dr B R Ambedkar Gurukulam , CHELLAPALLI	Girls
67	Krishna	Dr B R Ambedkar Gurukulam , GUDIVADA (BCRS)	Girls
68	Krishna	Dr B R Ambedkar Gurukulam , NANDAMURU at Balliparru	Girls
69	Krishna	Dr B R Ambedkar Gurukulam , RUDRAVARAM	Boys
70	Krishna	Dr B R Ambedkar Gurukulam , VEERAPANENIGUEDEM	Girls
71	Krishna	Dr B R Ambedkar Gurukulam, PAMARRU	Boys
72	NTR	Dr B R Ambedkar Gurukulam , JAGGAIHPETA	Girls
73	NTR	Dr B R Ambedkar Gurukulam , KRISHNARAOPALEM	Boys
74	NTR	Dr B R Ambedkar Gurukulam , KUNTAMUKKALA	Girls
75	NTR	Dr B R Ambedkar Gurukulam , NANDIGAMA AT MUPPALA	Girls
76	NTR	Dr B R Ambedkar Gurukulam , TIRUVURU	Boys
77	NTR	Dr B R Ambedkar Gurukulam, NARSAPURAM	Girls
78	NTR	Dr B R Ambedkar Gurukulam, RANGAPURAM	Girls

79	Guntur	Dr B R Ambedkar Gurukulam, ADAVITAKKILAPADU	Boys
80	Guntur	Dr B R Ambedkar Gurukulam, KAKUMANU	Girls
81	Guntur	Dr B R Ambedkar Gurukulam, TADIKONDA	Boys
82	Bapatla	Dr B R Ambedkar Gurukulam , BAPATLA	Girls
83	Bapatla	Dr B R Ambedkar Gurukulam , NAGULAPALEM AT PARCHUR	Girls
84	Bapatla	Dr B R Ambedkar Gurukulam , NIZAMPATNAM (PALLPATLA)	Boys
85	Bapatla	Dr B R Ambedkar Gurukulam , NORTH ADDANKI AT ADDANKI	Girls
86	Bapatla	Dr B R Ambedkar Gurukulam , T SUNDUR	Boys
87	Bapatla	Dr B R Ambedkar Gurukulam , YEDDANAPUDI	Girls
88	Bapatla	Dr B R Ambedkar Gurukulam, REPALLEY (BCRS)	Girls
89	Bapatla	Dr. B R Ambedkar, Narasayyapalem	Girls
90	Palnadu	Dr B R Ambedkar Gurukulam , AMARAVATHI	Girls
91	Palnadu	Dr B R Ambedkar Gurukulam , ATCHAMPETA	Boys
92	Palnadu	Dr B R Ambedkar Gurukulam , KAREMPUDI	Boys
93	Palnadu	Dr B R Ambedkar Gurukulam , RAMAKRISHNAPURAM	Girls
94	Palnadu	Dr B R Ambedkar Gurukulam , V P SOUTH (Macherla)	Girls
95	Palnadu	Dr B R Ambedkar Gurukulam, GURAJALA	Boys
96	Palnadu	Dr B R Ambedkar Gurukulam, UPPALAPADU	Girls
97	Palnadu	Dr B R Ambedkar Gurukulam, VINUKONDA	Girls
98	Palnadu	NEW NABARD SCHOOL SATTENAPALLI	Boys
99	Palnadu	NEW NABARD SCHOOL YEDLAPADU	Boys
100	Prakasam	Dr B R Ambedkar Gurukulam , ARDHAVEEDU	Boys
101	Prakasam	Dr B R Ambedkar Gurukulam , CHIMAKURTHY	Girls
102	Prakasam	Dr B R Ambedkar Gurukulam , CUMBUM	Girls
103	Prakasam	Dr B R Ambedkar Gurukulam , DARSİ	Boys
104	Prakasam	Dr B R Ambedkar Gurukulam , DUPADU	Girls
105	Prakasam	Dr B R Ambedkar Gurukulam , MARKAPUR (BCRS)	Girls
106	Prakasam	Dr B R Ambedkar Gurukulam , RACHERLA	Girls
107	Prakasam	Dr B R Ambedkar Gurukulam , SINGARAYAKONDA	Girls
108	Prakasam	Dr B R Ambedkar Gurukulam , VELUGONDA	Boys
109	Prakasam	Dr B R Ambedkar Gurukulam, KONDEPI	Girls
110	Prakasam	NEW NABARD SCHOOL KURICHEDU	Boys
111	Nellore	Dr B R Ambedkar Gurukulam , MUTHUKUR	Girls
112	Nellore	Dr B R Ambedkar Gurukulam , PEDAPAVANI	Girls
113	Nellore	Dr B R Ambedkar Gurukulam , RAPUR	Girls
114	Nellore	Dr B R Ambedkar Gurukulam , SANGAM	Girls
115	Nellore	Dr B R Ambedkar Gurukulam , SARVEPALLI AT KODURU	Girls
116	Nellore	Dr B R Ambedkar Gurukulam, ADURUPALLI	Girls
117	Nellore	Dr B R Ambedkar Gurukulam, BOGOLE	Girls
118	Nellore	Dr B R Ambedkar Gurukulam, BUCHIREDDIPALEM (BCRS)	Girls
119	Chittoor	Dr B R Ambedkar Gurukulam , CHITTOOR	Girls
120	Chittoor	Dr B R Ambedkar Gurukulam , KUPPAM (DPIP)	Girls
121	Chittoor	Dr B R Ambedkar Gurukulam , PALAMANERU	Girls

122	Chittoor	Dr B R Ambedkar Gurukulam , RAMAKUPPAM	Boys
123	Chittoor	Dr B R Ambedkar Gurukulam, G D NELLORE	Girls
124	Chittoor	Dr B R Ambedkar Gurukulam, KUPPAM (VIJAPURAM)	Boys
125	Chittoor	Dr B R Ambedkar Gurukulam, POTHALAPATTU	Boys
126	Tirupati	Dr B R Ambedkar Gurukulam , CHILLAKUR	Boys
127	Tirupati	Dr B R Ambedkar Gurukulam , DAKKILI	Girls
128	Tirupati	Dr B R Ambedkar Gurukulam , KOTA	Boys
129	Tirupati	Dr B R Ambedkar Gurukulam , NAIDUPET	Boys
130	Tirupati	Dr B R Ambedkar Gurukulam , PUDURU AT NAIDUPET	Girls
131	Tirupati	Dr B R Ambedkar Gurukulam , PUTTUR (DPIP)	Girls
132	Tirupati	Dr B R Ambedkar Gurukulam , SATHIVEDU (DPIP)	Girls
133	Tirupati	Dr B R Ambedkar Gurukulam , SRIKALAHASTI	Girls
134	Tirupati	Dr B R Ambedkar Gurukulam , SULURUPET	Girls
135	Tirupati	Dr B R Ambedkar Gurukulam , VAKADU	Boys
136	YSR Kadapa	Dr B R Ambedkar Gurukulam , B MATTAM	Boys
137	YSR Kadapa	Dr B R Ambedkar Gurukulam , CHINNACHOWK	Girls
138	YSR Kadapa	Dr B R Ambedkar Gurukulam , GANDIKSHETRAM	Boys
139	YSR Kadapa	Dr B R Ambedkar Gurukulam , KAMALAPURAM	Girls
140	YSR Kadapa	Dr B R Ambedkar Gurukulam , KONDAPURAM	Girls
141	YSR Kadapa	Dr B R Ambedkar Gurukulam , MADAKALAVARIPALLI AT TGP CAMP BADDVEL	Girls
142	YSR Kadapa	Dr B R Ambedkar Gurukulam , PULIVENDULA	Boys
143	YSR Kadapa	Dr B R Ambedkar Gurukulam , RAJUPALEM	Girls
144	YSR Kadapa	Dr B R Ambedkar Gurukulam , SAGILERU	Boys
145	YSR Kadapa	Dr B R Ambedkar Gurukulam , SCH_EXCL_PULIVENDULA	Girls
146	YSR Kadapa	Dr B R Ambedkar Gurukulam , THONDURU	Girls
147	YSR Kadapa	Dr B R Ambedkar Gurukulam, GUNDLAKUNTA (JAMMALAMADUGU)	Girls
148	YSR Kadapa	NEW NABARD SCHOOL B. MATHAM	Boys
149	Annamayya	Dr B R Ambedkar Gurukulam , B KOTHAKOTA	Boys
150	Annamayya	Dr B R Ambedkar Gurukulam , BURAKAYALKOTA	Girls
151	Annamayya	Dr B R Ambedkar Gurukulam , DEVAPATLA	Girls
152	Annamayya	Dr B R Ambedkar Gurukulam , KODURU	Boys
153	Annamayya	Dr B R Ambedkar Gurukulam , MADANAPALLI (DPIP)	Girls
154	Annamayya	Dr B R Ambedkar Gurukulam , PILERU	Girls
155	Annamayya	Dr B R Ambedkar Gurukulam , RAMAPURAM	Boys
156	Annamayya	Dr B R Ambedkar Gurukulam , RAYACHOTI (BCRS)	Girls
157	Annamayya	Dr B R Ambedkar Gurukulam, ADAPUR AT NANDALURU	Girls
158	Annamayya	Dr B R Ambedkar Gurukulam, LAKKIREDDIPALLI	Girls
159	Annamayya	Dr B R Ambedkar Gurukulam, VALMEEKIPURAM	Girls
160	Anantapur	Dr B R Ambedkar Gurukulam , BRAHMASAMUDRAM (DPIP)	Girls
161	Anantapur	Dr B R Ambedkar Gurukulam , GOOTY (DPIP)	Girls
162	Anantapur	Dr B R Ambedkar Gurukulam , KANNEKAL	Boys
163	Anantapur	Dr B R Ambedkar Gurukulam , KURUGUNTA	Girls
164	Anantapur	Dr B R Ambedkar Gurukulam , URAVAKONDA	Girls

165	Anantapur	Dr B R Ambedkar Gurukulam, B PAPPOOR	Boys
166	Anantapur	Dr B R Ambedkar Gurukulam, KORRAPADU	Girls
167	Anantapur	Dr B R Ambedkar Gurukulam, THIMMAPUR	Girls
168	Anantapur	Dr.BRACSWR Jr. College, KURUGUNTA (JR COL)	Girls
169	Sri Sathya Sai	Dr B R Ambedkar Gurukulam , AMARAPURAM (DPIP)	Girls
170	Sri Sathya Sai	Dr B R Ambedkar Gurukulam , HINDUPUR (DPIP)	Girls
171	Sri Sathya Sai	Dr B R Ambedkar Gurukulam , KALASAMUDRAM	Boys
172	Sri Sathya Sai	Dr B R Ambedkar Gurukulam , MALUGURU	Boys
173	Sri Sathya Sai	Dr B R Ambedkar Gurukulam, NALLAMADA	Girls
174	Sri Sathya Sai	NEW NABARD SCHOOL ROLLA	Boys
175	Sri Sathya Sai	New Nabard School, Hindupur	Boys
176	Kurnool	Dr B R Ambedkar Gurukulam , ADHONI (AREKAL)	Girls
177	Kurnool	Dr B R Ambedkar Gurukulam , ALURU (ARIKERA)	Boys
178	Kurnool	Dr B R Ambedkar Gurukulam , C BELGAL	Boys
179	Kurnool	Dr B R Ambedkar Gurukulam , KAMBALAPADU	Girls
180	Kurnool	Dr B R Ambedkar Gurukulam , KURNOOL (D.D.PADU)	Girls
181	Kurnool	Dr B R Ambedkar Gurukulam , PATTIKONDA	Girls
182	Kurnool	Dr B R Ambedkar Gurukulam , VELDURTHY (BCRS)	Girls
183	Kurnool	Dr.BRACSWR Jr. College, CHINNATEKURU (JR COL)	Boys
184	Nandyal	Dr B R Ambedkar Gurukulam , ALLAGADDA (RPRP)	Girls
185	Nandyal	Dr B R Ambedkar Gurukulam , JUPADU	Boys
186	Nandyal	Dr B R Ambedkar Gurukulam , KOILAKUNTLA	Girls
187	Nandyal	Dr B R Ambedkar Gurukulam , PEAPALLY (DHONE)	Girls
188	Nandyal	Dr B R Ambedkar Gurukulam, ALLAGADDA/PADAKANDLA	Girls
189	Nandyal	Dr B R Ambedkar Gurukulam, LAXMAPURAM	Girls
190	Nandyal	Dhone (Boys)	Boys

APPENDIX -IA

LETTER COMPRISING THE TECHNICAL BID

(Refer Clause 2.2, 2.11 & 2.5)

Dated: -----**2025**.

To
The Secretary,
A.P.S.W.R.E.I.S,
Amaravati @ Tadepalli
D. No.12-467-9, Moksha Sai Plaza,
NH Service Road, Tadepalli, Guntur District-522 501.

Sub: BID for Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS
Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra
Pradesh – Reg.

Dear Sir,

1. With reference to your tender document dated ,..... I / we, having examined the BID document and understood its contents, hereby submit my/our Bid for the aforesaid work. The Bid is unconditional and unqualified.
2. I / We acknowledge that the Authority will be relying on the information provided in the Bid and the documents accompanying such Bid for selection of the bidder and we certify that all information provided in the Bid and in Annexures are true and correct; nothing has been omitted which renders such information misleading; and all documents uploaded along with such Bid are from their respective originals.
3. I / We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Bid.
4. I / We acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I / We certify that in the last five years, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
7. I / We declare that:
 - (a) I / We have examined and have no reservations to the BID document, including any Addendum issued by the Authority.
 - (b) I / We do not have any conflict of interest in accordance with Clauses 2.3.3(j) of the BID document; and
 - (c) I / We have not directly or indirectly or through an agent engaged or

indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in Clause 4.0 of the BID document, in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State and we abide by the same we and our agents will not involve in any unlawful / fraud in this tender process, if any such act found noticed, our EMD forfeited and we shall be charge sheeted,

- (d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of Section 4 of the BID document, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. I / We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the work, without incurring any liability to the Bidders, in accordance with Clause 2.3.2 of the BID document.
9. I / We believe that the turnover criteria, quantity, sales criteria and meet(s) all the requirements as specified in the BID document.
10. I / We declare that submitting a Bid for this work.
11. I / We certify that in regard to matters other than security and integrity of the country, we/ any Member of our company or any our / their Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the work or which relates to a grave offence that outrages the moral sense of the community.
12. I / We further certify that in regard to matters relating to security and integrity of the country, we/ any Member of our company or any of our/ their Associates have not been charge-sheeted by any agency of the Government or convicted by a Court of Law.
13. I / We further certify that no investigation by a regulatory authority is pending either against us / or against our CEO or any of our directors.
14. I / We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the provisions of this BID, we shall intimate the Authority of the same immediately.
- (a) The Statement of Legal Capacity as per format provided at Annex-II & III in Appendix-IA of the BID document, and duly signed, is enclosed. The Power of Attorney for Signing of Bid as per format provided at Appendix II of the BID, are also enclosed or preexisted power of attorney, of not prior to 3 months from the date of publishing of this tender.

- (b) I / We hereby confirm that we are in compliance of/ shall comply with the O&M requirements specified in Clause 2.2.3.
15. I / We acknowledge and undertake that our company is qualified on the basis of Technical Capacity and Financial Capacity of those of the companies works. We further agree and acknowledge that the aforesaid obligation shall be in addition to the obligations contained in the Agreement in respect of Change in Ownership.
17. I / We understand that the Selected Bidder shall either be an existing Company incorporated under the Indian Companies Act, 1956/2013, or a firm or shall incorporate as such prior.
18. I / We hereby irrevocably waive any right or remedy which we may have at any stage at law or how so ever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof
19. In the event of my / our being declared as the Selected Bidder, I / We agree to enter into an Agreement with in stipulated time.
20. I / We have studied all the Bidding Documents carefully and also understand scope of the work. We shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or relating to the Bidding Process.
21. I / We offer a Bid Security of 01%(one) Estimated Contract Value (ECV/TCV) to the Authority in accordance with the BID Document.
22. The Bid Security in the form of an online payment / Bank Guarantee (strike out whichever is not applicable) is attached and uploaded.
23. The documents accompanying the Technical Bid, as specified in Clause 2.11.1 of the BID, have been uploaded with the bid.
24. I / We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I/We shall have any claim or right of whatsoever nature if the work is not awarded to me/us or our Bid is not opened or rejected.
25. The Bid work Cost has been quoted by me / us after taking into consideration all the terms and conditions stated in the BID, draft Agreement, our own estimates of costs and after a careful assessment of the work and all the conditions that may affect the work cost and implementation of the same.
26. I / We agree and undertake to abide by all the terms and conditions of the BID document.
27. I / We certify that in terms of the BID, my/our average turnover for proceeding 5 (five) years is Rs.
(Rs. in words) is..... (number in words).

28. We have physical experience _____Nos. of Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh., And we have financial experience of Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh in financial terms of Rs_____in any one of the last 05 (five) years preceding the bid due date / year, supplied to Government Institutions / Organizations / Reputed Multi-National Companies, Private organizations. We have the supply capacity of the Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh..
29. I / We shall keep this offer valid for 3 (three) year from the Bid Due Date specified in the BID.
30. I / We hereby submit our Bid as indicated in Financial Bid for undertaking the aforesaid work in accordance with the Bidding Documents and the Agreement.

In witness thereof, I/we submit this Bid under and in accordance with the terms of the BID document.

Yours faithfully,

Date:

Place: (Signature of the Authorized signatory / Tenderer)

(Name and designation of the of the Authorized signatory) Name and seal of Bidder

Note: Paragraphs in curly parenthesis may be omitted by the Bidders, if not applicable to it, or modified as necessary to reflect Bidder-specific particulars.

APPENDIX - IB
Letter comprising the Financial BID

(Refer Clauses 2.1.4, 2.11 and 3.7)

(NOT TO BE SUBMITTED IN THE TECHNICAL BID)

Dated: _____, 2025.

To
The Secretary,
A.P.S.W.R.E.I.S,
D.No.12-467-9, Moksha Sai Plaza,
NH Service Road, Tadepalli, Guntur District-522 501.

Sub: **BID for** Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh. (26 Districts) – Reg.

Dear Sir,

With reference to your BID document dated , I / we, having examined the Bidding Documents and understood their entire contents, hereby submit my / our Bid for the aforesaid Project. The Bid is unconditional and unqualified.

1. I / We acknowledge that the Authority will be relying on the information provided in the Bid and the documents accompanying the Bid for selection of the bidder for the aforesaid work, and we certify that all information provided in the Bid are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Bid are true copies of their respective originals.
2. The Bid has been quoted by me / us after taking into consideration all the terms and conditions stated in the BID, and its Schedules, other estimates of costs and after a careful assessment of the work and all the conditions/factors that may affect the unit cost.
3. I / We acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
4. In the event of my / our being declared as the Selected Bidder, I / we agree to enter into an Agreement with in stipulated time. We agree not to seek any changes in the aforesaid draft and agree to abide by the same, display methodology and audit plans and approach as per scope of work of Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh in conformity to the tender conditions before the due date of technical Bid Opening.
5. I / We shall keep this offer valid for 01 (one) year from the Bid Due Date specified in the BID.

6. I / We hereby submit our Bid consisting of bid Cost/ Nos for Audit of Accounts of APSWREIS Head Office, 13 District Coordinator office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh. @
Rs.(Rupees in words only) inclusive taxes and all inclusive for undertaking the aforesaid work in accordance with the Bidding Documents and the Agreement.

Yours faithfully,

Date:

Place:

**(Signature, name and designation of the
Authorized Signatory / Tenderer)
Name & seal of Bidder**

APPENDIX-II

Format for Power of Attorney for signing of Bid

(Refer Clause 2.1.7)

Know all men by these presents, We,..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / MS (Name), son/daughter/wife of and presently residing at, who is presently employed with us and holding the position of, as our true and lawful attorney (herein after referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh. (the "Authority") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said work and/or upon award thereof to us and/or till the entering into of the Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE..... THE ABOVE HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS..... DAY OF, 2025.

For

(Signature, name, designation and address)
of person authorized by Board Resolution (in case of Firms / Company)/ Partner in case of Partnership Firms

Witnesses:

1.

2

Notarized

Notarized

Person identified by me/personally appeared before me
/signed before me/Attested/Authenticated*
(*Notary to specify as applicable)

(Signature, Name and Address of the Notary)

Seal of the Notary

Registration Number of the Notary

Date_____

Accepted

(Signature, name, designation and address of the Attorney)

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- *Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*

APPENDIX III

INTEGRITY PACT

(Refer clause 2.7.1)

Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office & 190 Dr.B.R. Ambedkar Gurukulams across the State of Andhra Pradesh..

Tender No. _____

This Integrity Pact is made at _____ on this _____ day of _____ 2025

Between

THE A.P.S.W.R.E.I.S, Government of Andhra Pradesh, represented by its THE SECRETARY and having its Head office at *D.No.12-467-9, Moksha Sai Plaza, NH Service Road, Tadepalli, Guntur District-522 501*, here in after referred to as "THE SECRETARY", which expression shall unless repugnant to the meaning or contract thereof include its successors and permitted assigns.

And

_____ herein after referred to as "The Bidder / Contractor" and which expression shall unless repugnant to be meaning or context thereof include its successors and permitted assigns.

Preamble

Whereas, the Government / THE SECRETARY intends to award, under laid down organizational procedures' contract/s for..... The Government / THE SECRETARY values full compliance with all relevant laws of the land, rules of land, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and for Contractor(s).

And whereas in order to achieve these goals, the Government / THE SECRETARY will monitor the tender process and the execution of the contract for compliance with the Principles mentioned above.

And whereas to meet the purpose aforesaid, both the parties have agreed to enter into this Integrity Pact (hereafter referred to as Integrity Pact) the terms and conditions of which shall also be read as integral part and parcel of the Tender documents and contract between the parties. Now, therefore, in consideration of mutual covenants stipulated in this pact, the parties hereby agree as follows and this pact witnessed as under: -

Article-1-Commitments of the Government / THE SECRETARY;

- (1) The Government / THE SECRETARY commits itself to take all measures necessary to prevent corruption and to observe the following principle: -
 - (a) No employee of the Government / THE SECRETARY, personally or through family members, will in connection with the lender for, or the execution

of a contract, demand take a promise for or except for self or third person any material or immaterial benefit Which the person is not legally entitled to.

- (b) The Government / THE SECRETARY will, during the tender process treat all Bidder(s) with equity and reason. The Government / THE SECRETARY will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - (c) The Government / THE SECRETARY will exclude all known prejudiced persons from the process, whose conduct in the past has been of biased nature.
- (2) If the Government / THE SECRETARY obtains information on the conduct of any of its employees which is a criminal offence under the IPC / PC Act or any other Statutory Acts or if there be a substantive suspicion in this regard, the Government / THE SECRETARY can initiate disciplinary actions as per its internal laid down Rules/ Regulations.

Article-2 Commitments of the Bidder(s)/ Contractor(s)/ Concessionaire(s)/ Consultant(s)

The Bidder(s) / Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- (a) The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Government / THE SECRETARY employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he / she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- (b) The Bidder(s) / Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission or bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- (c) The Bidder(s) / Contractor(s) will not commit any offence under the relevant IPC/ PC. Act and other Statutory Acts; further the Bidder(s) / Contractor(s) will not use improperly for purposes of completion or personal gain, or pass on to others, any information or document provided by the Government / THE SECRETARY as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
- (d) The Bidder(s) / Contractor(s) of foreign origin shall disclose the name and address of the Agents / representatives in India. If any similarly the Bidder(s) /

Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principle, if any.

- (e) The Bidder(s)/ Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract. He shall also disclose the details of services agreed upon for such payments.
- (f) The Bidder(s) / Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- (g) The Bidder(s)/ Contractor(s) will not bring any outside influence through any Govt. bodies/quarters directly or indirectly on the bidding process in furtherance of his bid.

Article 3 Disqualification from tender process and exclusion from future contracts

- (1) If the Bidder(s) / Contractor(s) before award or during execution has committed a transgression through a violation of any provision of Article-2, above or in any other from such as to put his reliability or credibility in question, the Government / THE SECRETARY is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process.
- (2) If the Bidder / Contractor has committed a transgression through a violation of Article-2 such as to put his reliability or credibility into question, the Government / THE SECRETARY shall be entitled to exclude including blacklist and put on holiday the Bidder / Contractor for any future tenders / contract award process. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the Government / THE SECRETARY taking into consideration the full facts and circumstances of each case particularly taking into account the number of transgressions, the position of the transgressors within the company hierarchy or the Bidder / Contractor and the amount of the damage. The exclusion will be imposed for a minimum of 1 year.
- (3) A transgression is considered to have occurred if the Government / THE SECRETARY after due consideration of the available evidence concludes that “On the basis of facts available there are no material doubts”.
- (4) The Bidder / Contractor will its free consent and without any influence agrees and undertakes to respect and uphold the Government / THE SECRETARY absolute rights to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
- (5) The decision of the Government / THE SECRETARY to the effect that a breach of the provisions of this Integrity Pact has been committed by the Bidder / Contractor shall be final and binding on the Bidder / Contractor.
- (6) On occurrence of any sanctions/ disqualification etc. arising out from violation of integrity pact, Bidder / Contractor shall not be entitled for any compensation on this account.
- (7) Subject to full satisfaction of the Government / THE SECRETARY, the exclusion of the Bidder / Contractor could be revoked by the Government /

THE SECRETARY if the Bidder / Contractor can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system in his organization.

Article 4 Compensation for Damages

- (1) If the Government / THE SECRETARY has disqualified the Bidder(s) from the tender process prior to the award according to Article-3, the Government / THE SECRETARY shall be entitled to forfeit the Earnest Money Deposit / Bid Security or demand and recover the damages equivalent to Earnest Money Deposit / Bid Security apart from any other legal right that may have accrued to THE SECRETARY.
- (2) In addition to above, THE SECRETARY shall be entitled to take recourse to the relevant provisions of the contract related to Termination of Contract due to Contractor's Default. In such case, the Government / THE SECRETARY shall be entitled to forfeit the Performance Bank Guarantee of the Contractor and / or demand and recover liquidated and all damages as per the provisions of the contact Agreement against Termination.

Article 5 Previous Transgression

- (1) The Bidder declares that no previous transgression occurred in the last 5 years immediately before signing of this integrity pact with any other Company in any country conforming to the anticorruption / Transparency International (TI) approach or with any other Public Sector Enterprise / Undertaking in India or any Government Department in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action for his exclusion can be taken as mentioned under Article-3 above for transgression of Article-2 and shall be liable for compensation for damages as per Article-4 above.

Article 6 Criminal charges against violating Bidder(s) / Contractor(s)/ Concessionaire(s) / Consultant(s) / Sub-contractor(s)

If the Government / THE SECRETARY obtains knowledge of conduct of a Bidder/ Contractor or of an employee or a representative or an associate of a Bidder / Contractor, which constitutes corruption, or if the Government / THE SECRETARY has substantive suspicion in this regard, the Government / SECRETARY will initiate action.

Article 7 Pact Duration

This Pact begins when both parties have signed, and it expires after 5 years after his Defect Liability Period is over or 60 months after his last payment under the contract whichever is later.

If any claim is made / lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged determined by the Government / SECRETARY, A.P.S.W.R.E.I.S/ Authority.

Article 8 Other Provisions

- (1) This pact is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the SECRETARY, i.e. Vijayawada.
- (2) Changes and supplements as well as termination notices need to be made in writing.
- (3) Should one or several provisions of this agreement turn out to be invalid, the reminder of this agreement remains valid, in this case, the parties will strive to come to an agreement to their original intentions.
- (5) Any dispute / difference arising between the parties with regard to term of this Pact, any action taken by the Government / SECRETARY in accordance with this Pact or interpretation thereof shall not be subject to any Arbitration.
- (6) The actions stipulated in the integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions to the extant law in force relating to any civil or criminal proceedings.

In witness whereof the parties have signed and executed this pact at the place and date first done mentioned in the presence of following witnesses: -

(For & On behalf of the (Government of AP / SECRETARY)

(For & On behalf of Bidder/
Contractor)

(Office Seal)

Place _____

Date _____

Witness 1:

(Name & Address) _____

Witness 2:

(Name & Address) _____

Annexure of Appendix IA

Annexure-I: Details of Bidder

1. Basic information:
 - (a) Name:
 - (b) Country of the state incorporation:
 - (c) Detailed Address of the corporate / headquarters and its branch office(s), in India:
 - (d) Date of incorporation and / or commencement of firm:
 - (e) Nature of Firm(Proprietary / Partnership / LLP/ other):
2. Brief description of the Company the firm:
3. Details of registration with ICAI (firm, company etc.,) (Registering Authority, Date, Number, etc.,)
4. Registered office address and telephone number
5. Details of individual(s) who will serve as the point of contact / communication for the Authority:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Telephone Number:
 - (e) E-Mail Address:
6. Particulars of the Authorized Signatory of the Bidder:
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Phone Number:
 - (e) E-mail ID:
7. PAN Number:
8. GST Number:
9. ICAI Registration Number:
10. CAG's Empanelment No:
11. Bank Details of the firm:
12. List of Partners e with addresses and email/phones in the state of Andhra Pradesh
13. List of Branches offices/ local offices of the company

Date:

(Signature, name and designation of the

Place:

Authorized Signatory / Tenderer)

Name & seal of Bidder

Appendix IA

Annexure-II: Technical Capacity of the Bidder

(Previous experience)

(Refer to Clauses 3.5 & 3.6 of the BID)

Experience in last 5 years:

Sl. No	Name of the work	Work order /date	Name of the Govt. Departments/ Govt. Agencies / Reputed Multi- National Companies, Private organizations etc. to which Audit conducted	Value	Year of assignment / work	Year of Completion period	Value of work done	Remarks
1	2	3	4	5	6	7	8	9

Number and value of Audit Assignments carried out by the CA Firm for Government Departments, Government Agencies, Public Sector Undertakings, or Multinational Companies (Number and Value). The bidder shall enclose supporting documents such as Appointment Letters, Work Orders, Engagement Letters, Agreements, and Audit Completion/Utilization Certificates. The details submitted in the required format along with self-certification only will be considered for technical evaluation of bids.

Date:

Place:

**(Signature, name and designation of the
Authorized Signatory / Tenderer)
Name & seal of Bidder**

Appendix IA

Annexure-III: Firm performance in terms of financial turnover

S. No.	Financial Year	Turnover value in (Rs.)
1	2020-21	
2	2021-22	
3	2022-23	
4	2023-24	
5	2024-25	

- Audited turnover as detailed above shall be uploaded.
- Audited Balance sheet shall be uploaded.
- Solvency Certificate shall be uploaded.
- If it is not audited for 2024-25, Provisional shall be uploaded.

Date:
Place:

**(Signature, name and designation of the
Authorized Signatory / Tenderer)**

Name & seal of Bidder

Appendix IA
Annexure-IV

1. Partners & Practice

Sl. No.	Name of the CA Firm	No. of Partners	Year of Constitution	No. of Years of Practice
1				
2				
3				
4				
5				

Note: Copy of Firm Registration Certificate issued by ICAI and Partnership Deed must be submitted.

2. Availability of FCA/ACA & CISA/DISA Partners

Sl. No.	Name of Partner	Membership No.	ACA / FCA	CISA / DISA Qualified
1				
2				
3				
4				
5				

Date:
Place:
Tenderer)

**(Signature, name and designation of the
Authorized Signatory /**

Name & seal of Bidder

Appendix IA

Annexure-V

DECLARATION THAT CA FIRM IS NOT BLACKLISTED BY CENTRAL/ STATE GOVT./GOVT. AGENCIES/ICAI.

(To be submitted in the form of an affidavit)

Place:

Date:

To

The Secretary,

Andhra Pradesh Social Welfare Residential Educational Institutions,

Tadepalli.

Ref: E-procurement Notice No: NIT-24 APSWRE/2766307/2025, dated 17.11.2025

Subject: Self Declaration of not been blacklisted in response to the tender for conduct of Audit Engaging Chartered Accountant Firm to Audit Accounts of APSWREIS Head Office and 190 Dr.B.R. Ambedkar Gurukulams across the state of Andhra Pradesh with an ECV- Rs.19.50 Lakhs.

Dear Sir,

We confirm that our CA firm (Name of the firm) is not blacklisted in any manner whatsoever by any of the Central Government/State Government/PSUs/Government agencies and ICAI in India on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

Seal of the CA firm:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

STATEMENT – I: Details of existing commitments

Details of similar nature of works on hand and, yet to be completed as on the date of submission of the bid and works for which bids have been submitted are to be furnished.

A. Existing commitments on ongoing works:

Sl. No	Name of work	Address of Agt. concluding authority	Agt. No. & Date	Value of contract	Stipulated period of completion	Value of work done so far	Balance Value of works to be completed	Anticipated date of completion	Updated value of balance work
1	2	3	4	5	6	7	8	9	10

- a) Attach certificates issued by the Executive / equivalent officer concerned and countersigned by the project Head or his deputy / equivalent officer indicating the balance work to be done and likely period of completion.

Signature of the bidder

STATEMENT – I

B. Details of similar nature of audit assignments for which bids are submitted [awarded/likely to be awarded]:

Sl. No	Name of work	Address of Agt. concluding authority	Estimated value of work	Stipulated period of completion	Date on which bid was submitted	Present stage of bid
1	2	3	4	5	6	7

Signature of the bidder

STATEMENT – II: Availability of key personnel (Professional Manpower)

(Employees other than partners)

Qualification and experience of all the key personnel (List shall be attached) proposed to be deployed for execution of the contract / work:

Sl. No	Name	Designation	Qualification	ICAI Membership No.	Working with the bidder since	ACA /FCA	Place of Working
1	2	3	4	5	6		

Qualification certificates must be enclosed.

Signature of the bidder

Branch office / Local office LIST & DETAILS

Sl. No	District	Service Center	Name of the Executive	Contact No

Signature of the bidder

SCHEDULE A

Quantity	Description of Work / Audit Assignment	Rate per Unit (₹)	Total Amount for a period of (1) year(₹)
A	B	C	D
Conducting of audit to the Accounts of APSWREIS Head office, DCO office, 190 Dr.B.R.Ambedkar Gurukulams, including verification of accounts, records, documents, and financial statements in accordance with applicable accounting standards, government guidelines, and the terms and scope of work specified in the tender document for the duration of one (1) year of contract.			
190	Audit of Dr.B.R.Ambedkar Gurukulams		
13	Audit of District Coordinator Offices		
1	Audit of APSWREIS Head Office		
	Grand Total Amount (Including all-inclusive, GST, professional fee, travel charges, boarding charges, conveyance, documentation and all incidental expenses)(Rupees _____/-)		Rs. _____/-

*A detailed breakup of the total quoted amount shall be furnished separately, showing the calculation methodology, professional fee and unit-wise components included in the GST-inclusive rate.