

**The Rajasthan State Cooperative Bank Ltd.**  
**DC-1 Opposite Nehru Balodyan, Tonk Road, Jaipur**

**Phone: 0141-2744814**

No.RSCB/Administration/2025-26 9405

25 NOV 2025  
Date.....

**Tender Notice No. RSCB/admin/GST Audit/2025-26/**

Sealed-Quotations are invited from eligible Chartered Accountant firms to conduct Goods & Services Tax Audit for previous FY 2024-25 of The Rajasthan State Cooperative Bank Ltd. as per the terms and conditions mentioned in the tender. Details are available on <https://rscb.org.in>, <https://sppp.raj.nic.in>.

**Schedule for tenders :-**

<b>S. No.</b>	<b>Events Particulars</b>	<b>Date &amp; time</b>
1.	Start date and time of bid	26.11.2025,11.30AM
2.	Last Date of submission of bid	03.12.2025,5.00PM
3.	Opening of Technical Bid	04.12.2025,11.30 AM
4.	Websites where tender is available	<a href="https://rscb.org.in">https://rscb.org.in</a> , <a href="https://sppp.raj.nic.in">https://sppp.raj.nic.in</a>

DGM (PACS Computerization)



**The Rajasthan State Co-operative Bank Ltd.**

दि राजस्थान स्टेट को-ऑपरेटिव बैंक लिमिटेड  
डी.सी.-1 लालकोठी शॉपिंग सेन्टर, टोक रोड, जयपुर-15  
निरीक्षण एवं पर्यवेक्षण अनुभाग

फोन नं. 0141-2744257

rscb.ins@rajasthan.gov.in



Reference No. RSCB/I&S/25-26/

Dated: .....

From:

Member Secretary  
Purchase Committee  
The RSCB Ltd. Jaipur

To:

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**Request for Quotation (RFQ)**

(Rule 24, RTPP 2013)

Subject: Request for Quotation for Goods & Services Tax Audit for previous FY 2024-25.

Dear Bidder,

1. The Rajasthan State Co-operative Bank Ltd., Jaipur (RSCB) invites sealed quotation as per Annexure-1 and Annexure-2 under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for Goods & Services Tax Audit of the Bank for previous FY 2024-25. Sealed Quotations are invited from experienced, technically and financially sound Chartered Accountant firms.
2. Important dates are as follows:

Issue Date	26.11.2025, 11:30 AM
Last Date of Submission	03.12.2025 at 5.00 PM
Date of Opening	04.12.2025, 11:30 AM

**3. SCOPE OF WORK**

Goods & Services Tax Audit for previous FY 2024-25 as per the provisions of GST act.

**Estimated cost**

Audit Fee including GST (In Rs.)	GST	Total Amount with GST (In Rs.)
23,000/-	As applicable	23,000/-

#### **4. Eligibility**

- i. It should be partnership/proprietorship firm/LLP/Company of Chartered Accountants registered in India.
- ii. It should have minimum two (2) years of experience in GST Audit/ Special Audit under Section 66 of GST Act 2017 of any Commercial/Private/Co-operative Bank.
- iii. It should have minimum 3 full-time qualified CAs/CMAs.
- iv. It should not have been barred /blacklisted /disqualified by any regulatory/statutory body on the date of the submission of the application. A declaration/undertaking should be submitted for the same.
- v. It should not be a consultant for GST and Internal Auditor of our bank for the audit period.
- vi. The technical bid (Annexure-1) and the financial bid (Annexure-2) must be separately submitted by superscribing Technical Bid and Financial Bid on the envelopes.
- vii. It should have its Head Office in Rajasthan

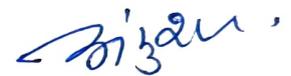
#### **5. Other Terms & Conditions**

1. Sealed quotation to be submitted/ delivered at the address mentioned below:  
AGM(Admin), A&P Department, The Rajasthan State Co-operative Bank Ltd., Jaipur, DC-1, Opposite Nehru Balodyan, Tonk Road, Jaipur-302015
2. Procuring Entity reserves the right at its absolute discretion:
  - (i) By written notice to prospective CA firm to do any of the following things:
    - to discontinue or suspend the RFQ process;
    - to extend the closing date and time of the RFQ ; and
    - to amend this RFQ;
  - (ii) To negotiate with any prospective CA firm submitting a Quotation.
3. This is to be informed whether any elements other than the charges for the subject matter of the procurement itself, such as any applicable transportation, insurance charges, customs duties, taxes, etc. are to be included in the price.
4. Each bidder shall be permitted to give only one quotation.
5. The successful quotation shall be the lowest priced quotation meeting the needs of the procuring entity as set out in the request for quotations.

6. A Quotation constitutes an irrevocable, unalterable offer by the prospective supplier to RSCB.
7. A Quotation must remain valid and open to be accepted 60 working Days from the closing time and date specified in the RFQ.
8. RTPP Act 2012 and Rules 2013 shall be part of this RFQ.
9. In case of any query, the Member Secretary may be contacted in the bank during office hours.
10. No sub-contract is allowed either in part or in whole.

We look forward to receiving your quotation and thank you for your interest in this project.

Yours faithfully



Member Secretary  
Purchase Committee

**Format for Quotation Submission (Technical)****To**

Member Secretary  
Purchase Committee  
The RSCB Ltd. Jaipur

RFQ reference No. RSCB/I&amp;S/25-26/

I, We .....

(Insert Name using BLOCK LETTERS)

Bidder agrees that Bidder's details (under this RFQ) will be as follows:

S.No.	Particulars	Details
1.	Name of the bidder Firm	
2.	Address of the Head office of the bidder Firm with Phone No., Mobile No. and Email id	
3.	Registration no. of the partnership firm/proprietorship firm/LLP/Company of Chartered Accountants registered in India (Attach supporting documents)	
4.	Number of years of the experience of the firm in GST Audit/ Special Audit under Section 66 of GST Act 2017 of Commercial/Private/ Co-operative Bank (Attach supporting documents)	
5.	Number of full-time qualified CAs/CMAs (Attach supporting documents)	
6.	The firm is not a consultant for GST and Internal Auditor of our bank for the Audit period (Attach self-undertaking)	
7.	PAN under Income Tax Act (Attach copy)	
8.	The firm has not been barred/blacklisted/ disqualified by any regulatory/statutory body on the date of the submission of the application. A declaration/undertaking should be submitted for the same (Attach self-undertaking on the letterhead of the firm duly signed and stamped)	
9.	GST No. of the bidder Firm (Attach copy)	

This is to certify that I/We have carefully read the contents of the RFQ and fully understood all the terms and conditions therein and undertakes myself/ourselves to abide by the same.

Signature of Authorised  
Signatory of the firm

Seal of the Firm

Place:

Date:

**Format for Quotation Submission (Financial)****To**

Member Secretary  
Purchase Committee  
The RSCB Ltd. Jaipur

RFQ reference No. RSCB/I&amp;S/25-26/

I, We .....

(Insert Name using BLOCK LETTERS)

The bidder hereby offers to audit as per below quoted fee in accordance with the terms and conditions stated in your Request for Quotation referenced above.

S. No.	Particular	Audit Fee excluding GST (In Rs.)	GST	Total Amount with GST (In Rs.)
1	GST Audit of the Bank			

We confirm that the fee quoted above is fixed and firm for the duration of the validity period and will not be subject to revision or variation.

This is to certify that I/We have carefully read the contents of the RFQ and fully understood all the terms and conditions therein and undertakes myself/ourselves to abide by the same.

Signature of Authorised  
Signatory of the firm

Seal of the Firm

Place:

Date: