

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	06-01-2026 18:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	06-01-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Power
विभाग का नाम / Department Name	Na
संगठन का नाम / Organisation Name	Chenab Valley Power Projects Pvt Ltd
कार्यालय का नाम / Office Name	Jammu
वस्तु श्रेणी / Item Category	Financial Audit Services - Financial Reporting Framework, , As per ATC; CA Firm
अनुबंध अवधि / Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य /Estimated Bid Value	198240
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
As per ATC	100	60	View File

Total Minimum Qualifying Marks for Technical Score: 60

QCBS Weightage(Technical:Financial):70:30

Financial Audit Services - Financial Reporting Framework, , As Per ATC; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Financial Reporting Framework , , As per ATC
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Internal Audit
Category of Work under Financial Audit	Internal control of financial , Internal Control over Financial Reporting , , As per ATC
Type of Industries/Functions	As per ATC
Frequency of Progress Report	As per ATC
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	As per ATC
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / To be set as 1	अतिरिक्त आवश्यकता /Additional Requirement
1	Deepak Kumar Kar	180012,CVPPPL Corporate Office Chenab Jal Shakti Bhawan, Opposite Saraswati Dham, Rail Head Complex	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

The firm should have at least 01 (one) functional office in the UT of Jammu & Kashmir.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of

bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate

action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



CVPP Limited

(A Joint Venture of NHPC Limited (A Govt. of India Navratna Enterprise) and JKSPDC (A Govt. of J&K Enterprise))



ATC for “Independent Reviewing of existing Internal Financial Controls Over Financial Reporting in CVPPL FOR F.Y. 2025-26”

GEM BID NO: GEM/2025/B/6962281

Buyer's Specific Additional Terms & Conditions (ATC) – (Eligibility Criteria, Special Conditions of Contract and Scope of Work(SOW))

Name of Work: - Independent Reviewing of existing Internal Financial Controls Over Financial Reporting in CVPPL FOR F.Y. 2025-26

1.0 Eligibility Criteria for bidders:

1.1 The Invitation for Bid is open to:

Should be a company or partnership firm registered in India Registered with the GST in India and have a valid PAN Card. All Domestic bidders who are registered legal entity i.e. Firm/ Company/ Proprietary firm. Joint Ventures are not allowed to participate in the tender.

In support, the bidder should submit copy of Registration Certificate/ Certificate of Incorporation issued from the appropriate Govt. agency for Firm/ Company/ Proprietary firm.

1.2 The bidders who wish to submit their bids for the aforesaid work shall have to meet the Qualification Criteria given as hereunder:

Technical Score:

The Technical Score is based on overall suitability and experience to carry out the proposed work. The Technical Score for Quality of Consultants shall be worked out as per the details given in Table below and score assigned as Technical Score. **The Minimum Technical Score for qualification eligibility of the Bidder shall be 60.**

Sl. No.	Selection Criteria	Minimum Qualifying Criteria	Basis of Marks	Marks per Criteria	Maximum marks
1.	Firm's/LLP's experience in practice (From date of registration with the Institute of Chartered Accountants of India) as on the date of submission of EOI.	Minimum 15 (fifteen) years on the last date of giving EOI	No. of Years	1 mark per Year	30
2.	No. of Partners in the firm for not less than 02 (two) years. (The Partners associated with the firm/LLP must be holding Certificate of Practice issued by the Institute of Chartered Accountants of India and should be in whole time practice)	Minimum 05 (five) Partners	No. of Partners	2 marks for every Partner	30

3.	Experience in consultancy assignment in Limited Company during last 07 (seven) Financial Years ending 31.03.2025 for providing independent assurance on Internal Financial Control (IFC) or review & testing the operating efficiency of IFC or designing of IFC covering the aspects covered in guidance note issued by ICAI viz. scope, essential components, technical and implementation guidance. [Limited Company should have minimum paid-up capital of Rs. 2500 Crore]	Minimum 02 (two) Assignments	No. of Assignments	5 marks per Assignment	40
				TOTAL	100

1.3 Bidders should not have been banned/ de-listed/ black listed/ de-barred from business on the ground mentioned in clause 3 of ATC and shall intimate immediately of any such banning/ de-listing/ black listing/ debarring after submission of bid till the award of tender. Self- declaration in this regard is to be submitted as per the enclosed proforma(Annexure-III).

1.4 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy Code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma(Annexure-VII)

1.5 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidder will submit requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.

1.6 The firm should have at least 01 (one) **functional** office in the UT of J&K.

Pre-requisites for considering rankings:

Requisite documentary evidences duly attested by the applicant Firms/LLPs in support of Criteria given at para 1.2 mentioned in table given above is to be submitted. **Proposals without requisite documentary evidences shall not be considered for evaluation.** The following documents are required for **Sl.No.1 to 3** respectively for evaluation:

Sl. No. 1	Copy of Registration Certificate issued by Institute of Chartered Accountants of India (not older than EOI publishing date) showing details of registration no. & date, office addresses and partners.
Sl. No. 2	Copy of relevant document available at Institute's website such as 'Registration Certificate' containing details of partners (not older than EOI publishing date) .
Sl. No. 3	Copy of Letter of Award/Appointment Letter & Completion Certificate in support of completion of such assignment during last 07 (seven) years ended on 31 st March, 2025

- Assurance services like Statutory Audit and Internal Audit shall not be considered as “similar work” for this purpose.
- Information related to experience of the CA Firm/ LLP shall be submitted in **Annexure I & II**.
- In Case Bidder entity formed after merger and / or acquisition of other entity, past experience and other antecedents of the merging/being acquired entities will be considered for qualification of such bidder provided such bidder entity continues to retain more than 50% of Partners for earlier entity and being considered in Eligibility Criteria of the bidder. Detail is to be provided in **Appendix A to Annexure II**.
- If the number of such technically qualified firms is less than three, CVPP Ltd. may at its sole discretion suitably relax the minimum qualifying marks.
- Documentary evidences of all the information as stated above are to be furnished along with the offer.
- All the pages of offers and documents to be attached are to be signed by the partner/owner of the Firms/LLPs along with seal of the Firms/LLPs.

2.0 ONLINE SUBMISSION:

The bidder shall prepare the bid and submit the bid online on GeM Portal in following manner. No bid price related information shall be mentioned in the Technical Bid r:

Online bids should be submitted containing scanned copy of following document:

- i) **All Documents establishing conformity to the Eligibility Criteria 1.0**
- ii) Copy of PAN Card & GSTIN Registration No.
- iii) Self-Declaration by the Bidder regarding blacklisting / banning etc. (**Annexure-III**).
- iv) Bid Proforma – **Annexure-IV**.
- v) ECS Form – **Annexure-V**.
- vi) Declaration regarding acceptance of conditions of the Bid (**Annexure – VI**).
- vii) Self-Declaration regarding proceedings for insolvency under the Insolvency and Bankruptcy code 2016, as per **Annexure-VII**
- viii) Scanned copy of Power of Attorney (POA) along with authority of Executants. (**Annexure-VIII**)- The Bid shall be signed by a person duly authorized to sign on behalf of the Bidder. The notarized power of attorney of the signatory of the Bid to commit the Bidder with authority of the executant to execute the same (by the way of Board Resolution, Article/ Memorandum of Association etc.) shall be furnished with the bid.
- ix) Undertaking by Bidder towards Anti-profiteering Clause of GST Act/ Rules as per format appended in **Annexure-IX**.

3.0 Corrupt, Fraudulent, Collusive or Coercive Practices

It is expected from the Bidders/ Suppliers/ Contractors that they will observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy:

- (a) for the purpose of this provision, the terms set forth below shall mean as under:
 - (i) "corrupt practice" means the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; and
 - (ii) "fraudulent practice" means a misrepresentation/ omission of facts in order to influence a procurement process or the execution of a contract.
 - (iii) "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Purchaser, designed to establish bid prices at artificial, non- competitive levels; and
 - (iv) "coercive practice" means harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process or affect the execution of a contract;
- (b) A Bid may be rejected by the Purchaser if it is determined at any stage that the respective Bidder has engaged in corrupt, fraudulent, collusive and coercive practices.
- (c) The Purchaser may declare a bidder ineligible, either indefinitely or for a stated period of time, if it at any time determines that the firm has engaged in corrupt or fraudulent practices, Collusive and Coercive practices.
- (d) Deleted

4.0 Examination of Bids and Determination of Responsiveness:

- 4.1 During the detailed evaluation of “Technical Bids or Techno-Commercial Bid”, the Employer will determine whether each Bid:
- a) meets the eligibility criteria defined in **Clauses 1**;
 - b) has been properly signed;
 - c) is accompanied by the required securities; and
 - d) is substantially responsive to the requirements of the bidding documents. During the detailed evaluation of the “Financial Bids”, the responsiveness of the bids will be further determined with respect to the remaining bid conditions, i.e., priced Schedule of Quantity and Price, Technical Specifications and Drawings, if any.
- 4.2 A substantially responsive “Bid” is one which conforms to all the terms, conditions, and specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one:
- a) which affects in any substantial way the scope, quality, or performance of the Works;
 - b) which limits in any substantial way, the Employer’s rights or the Bidder’s obligations under the Contract; or
 - c) whose rectification would affect unfairly the competitive position of other bidders presenting substantially responsive bids or
 - d) which is inconsistent with the bidding documents,
- 4.3 If a “Bid” is not substantially responsive, it will be rejected by the Employer, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.
- 4.4 During techno-commercial Bid evaluation, the Employer may, at its discretion, ask any Bidder for a clarification of its Bid. The request for clarification and response shall be in writing or e-mail or through the portal, however, no change in the price or substance of the Bid shall be sought, offered or permitted. Reply shall be submitted by Bidder within a stated reasonable period of time. If Bidder does not provide clarifications of the information requested by the date and time set in the Employer’s request for clarification, its Bids may be rejected

5.0 Evaluation of Bids:

The bids shall be evaluated on Quality Cum Cost Based System (QCBS) Basis. However, only the bids of firms/ LLPs who meets the minimum Technical Score as per Clause 6 shall be evaluated further.

Under QCBS selection, the technical proposals will be allotted weightage of 70% (Seventy per cent) while the financial proposals will be allotted weightages of 30% (Thirty per cent).

Proposal with the lowest cost will be given a financial score of 100 (Hundred) and other proposals given financial scores that are inversely proportional to their prices w.r.t. the lowest offer. Similarly, proposal with the highest technical marks (as allotted by the evaluation committee) shall be given a score of 100 (Hundred) and other proposals shall be given technical score that are proportional to their marks w.r.t. the highest technical marks. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. On the basis of the combined weighted score for quality and cost, the consultant shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.

In such a case, an Evaluated Bid Score (B) will be calculated for each responsive Bid using the following formula, which permits a comprehensive assessment of the Bid price and the technical merits of each Bid:

$$B = \frac{C_{\text{low}}}{C} X + \frac{T}{T_{\text{hig}}} (1 - X)$$

Where,

C =Evaluated Bid Price

C_{low} = the lowest of all Evaluated Bid Prices among responsive Bids

T = the total Technical Score awarded to the Bid

T_{high} = the Technical Score achieved by the Bid that was scored best among all responsive Bids

X = weightage for the Price as specified in the BDS

The Bid with the best evaluated Bid Score (B) among responsive Bids shall be the Most Advantageous Bid.

As an example, the following procedure shall be followed. In a particular case of selection of consultant, it was decided to have minimum qualifying marks for technical qualifications as 75 (Seventy-five) and the weightage of the technical bids and financial bids was kept as 70: 30 (Seventy: Thirty). In response to the RFP, three proposals, A, B & C were received. The technical evaluation committee awarded the following marks :

A: 75 Marks

B: 80 Marks

C: 90 Marks

The minimum qualifying marks were 75 (Seventy-five) thus, all the three proposals were found technically suitable. Using the formula T/T_{high} , the following technical points are awarded by the evaluation committee:

A: $75/90 \times 100 = 83$ points B: $80/90 \times 100 = 89$ points C: $90/90 \times 100 = 100$ points

The financial proposals of each qualified consultant were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:

A: Rs.120.

B: Rs.100.

C: Rs.110.

Using the formula C_{low}/C , the committee gave them the following points for financial proposals:

A: $100/120 \times 100 = 83$ points

B: $100/100 \times 100 = 100$ points

C: $100/110 \times 100 = 91$ points

In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:

Proposal A: $83 \times 0.30 + 83 \times 0.70 = 83$ points.

Proposal B: $100 \times 0.30 + 89 \times 0.70 = 92.3$ points

Proposal C: $91 \times 0.30 + 100 \times 0.70 = 97.3$ points.

The three proposals in the combined technical and financial evaluation were ranked as under:

Proposal A: 83 points: H-3

Proposal B: 92.3 points: H-2

Proposal C: 97.3 points: H-1

Proposal C at the evaluated cost of Rs.110 (Rupees One hundred and ten) was, therefore, declared as winner and recommended for negotiations/approval, to the competent authority.

Annexures

1.	Name of the Firm/LLP of Chartered Accountants	
2.	Office Address	
	i) Permanent Address	
	ii) Correspondence Address	
	iii) Telephone No./Mobile No.	
	iv) Fax No.	
	v) Email Address	
	vi) Website	
3.	a) Year of Establishment	
	b) Firm's/LLP's Registration No.	
	c) GST Registration No.	
	d) Permanent Account No. (PAN) of Firm/LLP	

Signature and seal of the Firm/LLP

Annexure-II

Information required to be filled by the Firms/LLPs for evaluation Criteria

Sl.No.	Selection Criteria	Indicate Experience/other measures
1.	Firm's/LLP's experience in practice (From date of registration with the Institute of Chartered Accountants of India as on the date of submission of EOI)	<p>Certificate of Registration of firm/ LLP etc. issued by Institute of Chartered Accountant and declaration on CA Firm/LLP letter head giving address of their office in J&K.</p> <p>For merging /being acquired entities for consideration, wherever applicable, to establish that more than 50% of the same professionals being considered in Eligibility Criteria of the bidder are retained.</p> <p>(Details to be provided as per Appendix 'A')</p>
2.	<p>No. of Partners in the Firm/LLP as on the date of submission of EOI</p> <p>(The partners must be associated with the Firm for at least 02 (two) Years. The Partners must be holding Certificate of Practice issued by the Institute of Chartered Accountants of India and should be in whole time practice)</p>	(Details to be provided as per Appendix 'B')
3.	<p>No. of Consultancy assignments for 'Independent assurance on Internal Financial Control(IFC) or review & testing the operating efficiency of IFC or Design of IFC' completed in Limited Company having Paid up capital more than Rs.2500 Crores during last 07 (seven) years by Firm/LLP ended on 31st March,2025. Consultancy assignment of each financial Year shall be treated as a separate assignment.</p>	(Details to be provided as per Appendix 'C')

Declaration

I, _____ Partner / Managing Partner of the Firm/LLP _____,
hereby declare that the above information furnished is true & correct to the best of my knowledge
and I will abide by the Terms & Conditions set by the company for the appointment as Consultant for
Review and Testing of the operating efficiency of existing Internal Financial Control System of
CVPP Ltd.

Signature and seal of the Firm/LLP

Appendix A

Eligibility of bids by consideration of existence of merging / being acquired entities:

Sl.No.	Name of Professional of merging / being acquired entity(s)	Name of Professional considered in col.2 of Appendix B	Final % age of professionals retained
(1)	(2)	(3)	(4)
1	i)	i)	
	ii)	ii)	
	iii)	iii)	
	iv)	iv)	
	v)	v)	
	vi)	vi)	

Appendix B

Sl. No.	Name of Partner	Membership No.	Date of joining as a Partner	Date of Issue of Certificate of Practice	Date of Fellow Membership

Note: - Copy of Partnership Deed / Relevant Document issued by the Institute/available at Institute's site and copy of Certificate of Practice of each partner are to be enclosed.

Appendix C

Sl. No.	Name of Company	Paid-up capital of Auditee Company	F.Y. for which Consultancy assignment for 'Independent assurance on Internal Financial Control (IFC) or review & testing the operating efficiency of IFC or Design of IFC' conducted

Note: Copy of Letter of Award and Completion Certificate in support of completing such assignment, are to be provided

ANNEXURE-III

(To be filled and upload online)

(Format for declaration by the bidder)

“Self-Declaration by the bidder”

I/ We, M/s ----- (Name of Bidder) hereby certify that I/We have not been banned/ de-listed/ black listed/ debarred from business on the grounds mentioned in Clause 3 of ATC.

(Seal & Signature of Bidder)

*Note: This ‘Declaration’ should be **on the letter head** of Bidder.*

ANNEXURE-IV

(to be filled and uploaded online)

BID PROFORMA

<u>Sl. No.</u>	<u>Description of information</u>	<u>Replies by the bidder</u>
-----------------------	------------------------------------------	-------------------------------------

1.	Name of the Firm/Company :	
----	----------------------------	--

2.	Complete address of Regd./Head Office	
	i) Postal :	
	ii) Telephone/Fax :	
	iii) E-mail :	

3.	Former name of the Firm/Company(if any) :	
----	-------------------------------------------	--

4.	Type of the Firm/Company (Proprietary/ Partnership/ Private Ltd. Co./ Public Ltd. Co.) :	
----	---------------------------------------------------------------------------------------------	--

5.	Whether MSE or Start-up (tick in the appropriate box) :	<table><thead><tr><th>MSE</th><th>Start-Up</th></tr></thead><tbody><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>	MSE	Start-Up	<input type="checkbox"/>	<input type="checkbox"/>
MSE	Start-Up					
<input type="checkbox"/>	<input type="checkbox"/>					

6.	Year and place established :	
----	------------------------------	--

7.	Are you registered with any Government/ Public Sector Undertaking (if yes, give Details) for work of similar nature covered under the specifications :	
----	--------------------------------------------------------------------------------------------------------------------------------------------------------	--

8.	Have your Company ever been Bankrupt (if yes, give details)? : declared	
----	-------------------------------------------------------------------------	--

9.	Validity period of tender, reckoned from the last date of online bid submission :	120 days
----	-----------------------------------------------------------------------------------	----------

10.	Whether furnished & filled all Schedules / Annexure appended to the tender documents. :	
-----	-----------------------------------------------------------------------------------------	--

11. Goods & Services Tax Identification No. (GSTIN) :
12. EPF No. :
13. PAN :
14. HSN Code/SAC : (To be mentioned HSN/SAC Codes against the items under Scope of Work as per BOQ)

Station : _____

Date: _____

For & on behalf of _____

Signature : _____

Name : _____

Designation: _____

(of the authorized representative of the bidder)

Official Seal of the Company:

ANNEXURE-V

- (to be filled and uploaded online)
- ECS - Form

CVPP Limited

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)
(PAYMENT TO PARTIES THROUGH CREDIT CLEARING MECHANISM)

--

1. BIDDER'S NAME : _____
- a) ADDRESS : _____

- b) PHONE/ MOBILE NO : _____

2. PARTICULARS OF BANK ACCOUNT: :
- a) BANK NAME : _____
- b) BRANCH NAME : _____
- c) ADDRESS : _____
Telephone No. : _____
- d) IFSC CODE OF THE BANK :

(For payment through RTGS)
- e) ACCOUNT TYPE :

--	--	--	--	--	--	--	--	--	--	--	--	--	--

(S.B. Account/ Current Account or/
Cash Credit with code 10/11/13)
- f) ACCOUNT NUMBER : _____
(As appearing on the Cheque Book)

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect Information, I would not hold the user Company responsible.

Date :

(-----)
Signature of the Bidder

Certified that the particulars furnished above are correct as per our records.

(Bank's Stamp)

Date:

(-----)
Signature of the Authorized
Official from the Bank

• **ANNEXURE-VI**

• (to be filled and uploaded online)

DECLARATIONS

(to be submitted by bidder)

S. No.	Declaration Type	Declaration	Acceptance/ Rejection
1.	No Deviation Declaration	This is to certify that our offer is exactly in line with your tender enquiry. This is to expressly certify that our offer contains no deviation either Technical or Commercial in either direct or indirect form.	
2.	Undertaking	We hereby undertake that we have studied and understood all the terms and conditions as mentioned in ATC (Special Conditions of Contract and Scope of work) and we agree to abide by the same unconditionally.	
3.	Correctness of bid	We hereby declare that information furnished with Bid is correct in all respect.	

Signature & Seal of Bidder

(To be printed on letter head of bidder)

(Format for declaration by the Bidder)

“Self-Declaration by the Bidder”

I/ We, M/s _____ (Name of Bidder) hereby certify that proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have not started, against us and/or our Parent/Holding company _____ (Name of Parent/Holding company).

(Seal & Signature of Bidder)

POWER OF ATTORNEY

(On Non-Judicial Stamp Paper of Appropriate value)

KNOW ALL MEN BY THESE PRESENTS THAT we M/s , a company organised and existing under the laws of..... (Name of country) and having its registered/principal office /place of business at..... represented by..... (Name of persons) (the “executants”) do hereby nominate, constitute, authorize and appoint mr. [.....Name of attorney.....] , son of [.....], resident of [.....] and presently employed with.....], a Company/ Corporation organised and existing under the laws of (name of the country) and having its registered office/principal place of business at As our true and lawful attorney (THE “ATTORNEY”) severally/ jointly (whichever applicable) to do in our name and on our behalf all or any of the following acts, deeds and things in connection with or in respect of or relating to the notice inviting tender no. dated (the “nit”) issued by CVPPL Ltd, a company registered and organised under The Companies Act 1956 and existing under the Laws of Ut of J&K and Laws of Union of India (as applicable to UT of J&K) and having its registered office at Chenab Jal Shakti Bhawan, Opposite Saraswati Dham, Rail Head Complex Jammu (J&K) (THE “OWNER”) for the execution, construction and development of the services described in the notice inviting tender (nit) (THE “SERVICES”) that is to say:

1. To prepare, offer, sign, submit and deliver to the owner the executant’s bid for the services pursuant to the nit (the “bid”) including to make, sign, submit, deliver, execute, and accept all documents, information, applications and other writings necessary for or incidental to the signing, submission and delivery of the bid to the owner;
2. To negotiate, enter into, sign and execute, accept and deliver all contracts undertakings, acceptances and other writings consequent upon acceptance of the executant’s bid;
3. Participate in bidders’ and other conferences and provide all information required by the owner and to furnish/seek clarifications arising out of or relating to the nit and, upon award of the contract consequent to the acceptance of the executant’s bid by the owner;
4. To represent and act on behalf of the executant in respect of all matters before the owner relating to the executant to bid and upon the acceptance of the executant’s bid by the owner including the resultant contract on such acceptance of the executant’s bid (THE “CONTRACT”) in respect of all matters relating to or arising out of or concerning the contract and to generally deal with the owner on behalf of the executant in all matters arising out of or in connection with or relating to or arising out of the executant’s bid, The NIT and the contract in the event of acceptance of the executant’s bid by the owner;
5. And generally to do any and all other and further acts, deeds and things which are necessary for or incidental to or deemed appropriate for more effectual exercise of the powers hereby conferred.

AND

We, the executant above named do hereby agree and undertake to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said attorney pursuant to and in exercise of the powers hereby conferred and all acts, deeds and things done or caused to be done by our said attorney pursuant hereto shall always be deemed to be the acts, deeds and things done by the company.

in witness whereof, this power of attorney has been executed on this [.....] day of [.....], [20.....].

For [Name of the Executant]

By

(Name of Officer)

Title

1. Name of Attorney Holder/Signature

Seal of Company

2. Name of Attorney Holder/Signature seal

of Company

For [Name of the Executant]

By

(Name of Officer)

Title

WITNESSES

1.

2.

[Notarized]

Notes:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when its is so required, the same should be under common seal affixed in accordance with the required procedure.
2. The executant of the POA must be authorised to issue POA in favour of the Attorney holder or any other person on behalf of the bidder and the proof of the same shall be submitted.

Undertaking by Bidder towards Anti-profiteering Clause of GST Act / Rules

(To be submitted on letter head)

To,

M/s CVPP Ltd.

Sub.: GEM BID No.-.....

Dear Sir,

We, M/s..... (**Name of Bidder**) have submitted bid dt.....for the aforesaid tender.

Section 171 of CGST Act./ SGST Act. stipulates that it is mandatory to pass on the benefit of reduction in rate of tax on supply of Goods or Services or availability of Input Tax Credit, by way of commensurate reduction in prices.

Accordingly, it is certified that we have duly considered the impact of Input Tax Credit available on supplies in the GST regime, in our quoted prices. Further, any additional benefit of ITC if available to bidder shall be passed on to the Employer.

Further, we hereby confirm that our quoted prices are duly considering maximum possible benefit available and are in compliance with the aforesaid Section 171 of CGST Act/ IGST Act.

Further, if any refund on account of GST is received from the Government in future by the Contractor/ Supplier under any GST Refund/ Exemption or Subsidy Scheme, the same shall also be passed on to the Employer.

In case this declaration is found faulty in any manner, we shall fully responsible for the consequential effect including making good of any losses of interest etc. to CVPP Ltd.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

SPECIAL TERMS & CONDITIONS

Special Terms & Conditions

Scope of Work, Deliverables and Special Terms & Conditions

1. Scope of Work:

Scope of Work for review of existing Internal Financial Control (IFC) system shall be as per the following:

A. Diagnostic Review:

- i) Perform a diagnostic review of existing internal financial control system to evaluate whether they meet the requirements of Companies Act, 2013 as well as the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India from the Management's perspective and to identify deficiencies, if any.
- ii) Provide recommendations to mitigate such deficiencies.

B. Develop and document the Internal Financial Control framework of the Company as per Companies Act, 2013 as well as the Guidance Note on 'Audit of Internal Financial Controls Over Financial Reporting' issued by the Institute of Chartered Accountants of India vis-a-vis the internal control systems already in place and suggest the new Internal Control Systems and procedures (both for financial reporting controls and other controls) to be put in place to cover the various business functions/processes as per the following:

- i) Identifying significant accounts and mapping with business processes and sub-processes for identification of financial reporting risks (materiality, quantitative & qualitative judgment).
- ii) Designing and developing the Internal Financial Control Framework both at entity level and process level, including:
 - a) Templates for reporting formats
 - b) Testing design effectiveness of controls
 - c) Testing operating effectiveness of controls
 - d) Recommendation on documentation guidelines
 - e) Advice on updating the IFC Framework
- iii) Provide recommendations on ways that the Company may address control weaknesses.
- iv) Development of risk and control matrices including documentation of controls i.e., entity level controls, pervasive IT controls and process level controls. Development of a self-sustaining program to enable periodic evaluation/assessment and reporting of internal financial controls.
- v) Any other activities/studies/reports necessary in connection with development of Internal Financial Control Framework not covered above.

C. Presentations before Management and finalization of report after considering the suggestion of Management.

D. For the above said purpose, consultant shall visit the following Projects/ Units of CVPPL:

- i) Corporate Office of CVPPL, Jammu;
- ii) Pakal Dul HE Project, Kishtwar;
- iii) Kiru HE Project, Kishtwar and
- iv) Kwar HE Project, Kishtwar

2. Key Deliverables:

- i) Report on diagnostic review including deficiencies and recommendations thereon.
- ii) Flow-charts and Risk-Control Matrices.
- iii) Evaluation of controls and Gap-Analysis between Process and Control.
- iv) Mitigation plan for gaps identified at the time of assessment.
- v) IFC policy including template for Board reporting.
- vi) Testing strategies for self-sustaining program to enable periodic evaluation/assessment and reporting of internal financial control.

3. Manpower Deployment & Key Personnel:

The consultant shall deploy well qualified personnel with relevant experience. The names of the key Personnel proposed to be deployed for completion of services included under the scope of the assignment shall be furnished by the consultant.

- i) The consultant shall identify a Project Leader to act as a focal point for all interactions with the client throughout the entire period of assignment.
- ii) Except as the Client may otherwise agree, no changes shall be made in the Personnel deployed. If for any reason beyond the reasonable control of the Consultants, it becomes necessary to replace any of the Key Personnel, the Consultants shall provide as a replacement a person of equivalent or better qualification and experience, subject to the approval of the client.
- iii) Should CVPPL feel that the conduct/ performance of any of Consultant's personnel is detrimental to CVPPL's interest, CVPPL shall have the unqualified right to request for the removal of such personnel either for incompetence, unreliability, misbehavior or security reasons, etc. The Consultant shall comply with any such request to remove such personnel at Consultant's expense unconditionally. The Consultant will replace the personnel by competent qualified personnel at Consultant's cost. Decision of CVPPL in this regard shall be final and binding on the Consultant.
- iv) The Consultant shall have no claim for additional costs arising out of or incidental to any removal and/ or replacement of Personnel.

4. Time Schedule:

For the aforesaid purpose, the Consultant shall visit the Projects/ Power Stations/Units of CVPPL.

The assignment shall be completed and Interim Report be submitted within **04(Four)** weeks from the date of appointment before the Management for discussion. Further, the Final Report shall be submitted within **2(Two)** weeks from the date of submission of Interim Report. As such, the completion time of the assignment will be **06 (Six)** weeks from the date of appointment.

The assignment shall be taken up by deploying multiple teams so as to complete the assignment within scheduled time.

5. Fees/ remuneration for the assignment:

- i) Fee/ remuneration shall remain "**FIRM**" and fixed in all respects till the completion of the Contract as per the Terms and Conditions and shall be inclusive of all taxes, duties & levies, professional tax, insurance charges, license fees, etc. as applicable on the date of issue of this letter. The prices shall be deemed to cover the full scope of work as aforesaid, including overhead and profits. The price shall include all man-day charges including deputation, equipment charges, administrative charges, documentation charges and any other incidental charges directly or indirectly for successful completion of the work.

Statutory variations, after the date of issue of this letter, in taxes, duties and levies by the Govt. during the execution of the assignment will be adjusted/ reimbursed against production of documentary evidence. All applicable taxes/ duties including GST as

applicable and assessed on the CVPPL is also included in the prices/ rates, which shall be deducted from the Consultant and deposited to the concerned authority by CVPPL. CVPPL shall not entertain any claim whatsoever on this account.

- ii) The firm should have at least 01 (one) **functional** office in the UT of J&K. Travelling allowance will be reimbursed as actual from functional office in the UT of J&K to CVPPL locations as per Travelling allowance rules applicable in CVPPL. In case, the appointed consultant is Jammu based, no Travelling allowance will be paid for visiting to CVPPL, C.O. Jammu and in case, the appointed consultant is Kishtwar based, no Travelling allowance will be paid for visiting to projects of CVPPL in Kishtwar.

For visiting site offices, travelling expenses and DA shall be paid extra as per norms fixed by CVPPL. The travelling expenses and DA shall be paid based on types of manpower deployed by the firm and decision of CVPPL shall be final and binding in this regard. (Copy of Categorization of Manpower deployed and Rate of TA / DA is provided in **Annexure A**.)

TA/ DA payable for visit to Corporate Office and site offices shall be restricted to & fro office in UT of J&K only.

- iii) During assignments, accommodation facility of Guest house/Transit camp shall be provided during the site visit as per availability. In case of any exigency of staying in hotel, entitlement is provided in **Annexure A**.

6. Schedule of Payments:

100% payment shall be released to the consultant on submission of Final Report as per scope of work and its acceptance by CVPPL.

Payment shall be made within 15 days of submission of GST compliant Tax invoice. GST Tax invoice should be issued from office of UT of J&K only.

All payments shall be made in INR only. No payment shall be made in foreign currency.

7. Counterparty Facilities

CVPPL shall provide all inputs and shall provide office space for activities which are required to be performed by the Consultant to carry out the assignment.

8. Compliances / Declarations /Certificates by Firms/LLPs on appointment:

- i. The Chartered Accountant Firms/LLPs shall not sub-contract the assigned audit work.
- ii. The Chartered Accountant Firms/LLPs shall work in strict confidence and shall ensure that the related data or information in respect of the operation of the Power Station/Project/Company is dealt with in strict confidentiality and secrecy.
- iii. The assignment shall be completed within time frame specified by the Company.
- iv. No partner of the Chartered Accountant Firms/LLPs should be related to either CMD or any Whole Time Directors or Part Time Directors of the Company within the meaning of the Companies Act, 2013,

- v. Neither the Chartered Accountant Firms/LLPs nor its partner(s) or associates should have any interest in the business of the Company,
- vi. The Chartered Accountant Firms/LLPs shall be free from any disqualification under The Companies Act, 2013.
- vii. The partners holding Certificate of Practice issued by Institute of Chartered Accountants of India shall be in whole time practice.
- viii. The Chartered Accountant Firms/LLPs shall ensure that data given to them by the company and any information generated from the data provided shall not be used by the Auditors for any other purpose.

9. Debarring Provisions:

The Audit Firm/LLP will be debarred from getting the assignments of CVPPL:

- i. If the Firms/LLPs obtains the appointment on the basis of false information/mis-statement.
- ii. If the Firms/LLPs does not take up audit in terms of appointment letter.
- iii. If the Firms/LLPs fails to maintain/honour confidentiality and secrecy of the Company's data.
- iv. If the Firms/LLPs does not complete the assignment within the assigned time frame as specified in clause no. 4 (a) & (b) above.

10. Officer-In-Charge: General Manager (Finance) CVPPL Corporate Office, Jammu or his authorized representative shall be the Officer-in-charge for this work.

11. Paying Authority: General Manager (Finance) CVPPL, Corporate Office, Jammu shall be the paying authority for this work.

Categorization of Manpower Deployed and Rates of TA/DA**Category (a)**

Team Leader (Qualified Chartered Accountant) would be treated as equivalent to General Manager.

Category (b)

Qualified Support staff (Qualified Chartered Accountant) would be treated as equivalent to Deputy General Manager.

Category (c)

Non-qualified Support staff would be treated as equivalent to Assistant Manager.

Accommodation/TA/DA (Travelling allowance and daily allowance)/Local Conveyance

- 1. Accommodation/TA/DA (Travelling allowance and daily allowance) shall be paid as per "CVPPL Travelling Allowance Rules" as per following entitlement:-**

Category	Equivalent category in CVPPL	Accommodation			Present Rates of Daily Allowances		Present Traveling Entitlement
		Principal Cities (X)	Other Principal Cities (Y)	Other Cities (Z)	Non-Composite	Composite	
1	2	3			4		5
Team Leader (Qualified CA)	General Manager	9800	7700	6160	800	1000	<ul style="list-style-type: none"> • By Air-(Premium Economy/Economy) • By Train (1st AC)
Qualified Support staff (Qualified CA)	Deputy General Manager	5600	4400	3520	720	900	<ul style="list-style-type: none"> • By Air-(Economy) • By Train (2nd AC)
Non-qualified Support staff	Assistant Manager	3150	2475	1980	560	700	<ul style="list-style-type: none"> • By Air-(Economy) • By Train (2nd AC)
(i) If only lodging is provided free of cost – Non composite full DA							
(ii) If boarding and lodging provided free of cost – 1/4th of composite DA							

2. Local Conveyance

Local Conveyance Charges from Residence/Office to Railway Station/Airport and vice versa during movement to Projects/Power Stations shall be admissible as per entitlement mentioned below :-

1. Team Leader (Qualified CA) and Qualified Support staff (Qualified CA) : Actual Taxi / hired vehicle fare or Charges by other availing means.
2. Non-qualified Support staff : Actual Charges (Taxi / hired vehicle / Own car fare / Charges by other availing means) Limited to Rs 18/km for Hard Locations & Rs 12/km for other Locations

Important points to be noted w.r.t claims submission:

1. Hotel Accommodation claim, receipt and bills of the hotel must be enclosed.
2. If lodging and boarding both are provided by the Company at guest houses at units/projects, DA admissible will be 25% of the Composite Daily Allowance.
3. Claim for reimbursement of journey fares must be supported with adequate proof of the amount spent e.g. Ticket Number/Money Receipt in case of Journey is made by rail and in case of air journeys, air ticket folder/e-ticket confirmation & Boarding passes must be enclosed.
4. Apart from TA/DA as per the entitlement, no other claims towards food & beverages, laundry etc. will be admissible.

1. Eligible Bidder

1.1 The Invitation for Bid is open to:

Should be a company or partnership firm registered in India Registered with the GST in India and have a valid PAN Card. All Domestic bidders who are registered legal entity i.e. Firm/ Company/ Proprietary firm. Joint Ventures are not allowed to participate in the tender.

In support, the bidder should submit copy of Registration Certificate/ Certificate of Incorporation issued from the appropriate Govt. agency for Firm/ Company/ Proprietary firm.

1.2 The bidders who wish to submit their bids for the aforesaid work shall have to meet the Qualification Criteria given as hereunder:

Technical Score:

The Technical Score is based on overall suitability and experience to carry out the proposed work. The Technical Score for Quality of Consultants shall be worked out as per the details given in Table below and score assigned as Technical Score. **The Minimum Technical Score for qualification eligibility of the Bidder shall be 60.**

Sl. No.	Selection Criteria	Minimum Qualifying Criteria	Basis of Marks	Marks per Criteria	Maximum marks
1.	Firm's/LLP's experience in practice (From date of registration with the Institute of Chartered Accountants of India) as on the date of submission of EOI.	Minimum 15 (fifteen) years on the last date of giving EOI	No. of Years	1 mark per Year	30
2.	No. of Partners in the firm for not less than 02 (two) years. (The Partners associated with the firm/LLP must be holding Certificate of Practice issued by the Institute of Chartered Accountants of India and should be in whole time practice)	Minimum 05 (five) Partners	No. of Partners	2 marks for every Partner	30

3.	Experience in consultancy assignment in Limited Company during last 07 (seven) Financial Years ending 31.03.2025 for providing independent assurance on Internal Financial Control (IFC) or review & testing the operating efficiency of IFC or designing of IFC covering the aspects covered in guidance note issued by ICAI viz. scope, essential components, technical and implementation guidance. [Limited Company should have minimum paid-up capital of Rs. 2500 Crore]	Minimum 02 (two) Assignments	No. of Assignments	5 marks per Assignment	40
				TOTAL	100

1.3 Bidders should not have been banned/ de-listed/ black listed/ de-barred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings to Integrity Pact at the time of submitting the bid and shall intimate immediately of any such banning/ de-listing/ black listing/ debarring after submission of bid till the award of tender. Self- declaration in this regard is to be submitted as per the enclosed proforma.

1.4 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy Code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma.

1.5 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidder will submit requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.

1.6 The firm should have at least 01 (one) **functional** office in the UT of J&K.

Pre-requisites for considering rankings:

Requisite documentary evidences duly attested by the applicant Firms/LLPs in support of Criteria given at para 1.2 mentioned in table given above is to be submitted. **Proposals without requisite documentary evidences shall not be considered for evaluation.** The following documents are required for **Sl.No.1 to 3** respectively for evaluation:

Sl. No. 1	Copy of Registration Certificate issued by Institute of Chartered Accountants of India (not older than EOI publishing date) showing details of registration no. & date, office addresses and partners.
Sl. No. 2	Copy of relevant document available at Institute's website such as 'Registration Certificate' containing details of partners (not older than EOI publishing date).
Sl. No. 3	Copy of Letter of Award/Appointment Letter & Completion Certificate in support of completion of such assignment during last 07 (seven) years ended on 31 st March, 2025

- Assurance services like Statutory Audit and Internal Audit shall not be considered as “similar work” for this purpose.
- Information related to experience of the CA Firm/ LLP shall be submitted in **Annexure I & II**.
- In Case Bidder entity formed after merger and / or acquisition of other entity, past experience and other antecedents of the merging/being acquired entities will be considered for qualification of such bidder provided such bidder entity continues to retain more than 50% of Partners for earlier entity and being considered in Eligibility Criteria of the bidder. Detail is to be provided in **Appendix A to Annexure II**.
- If the number of such technically qualified firms is less than three, CVPP Ltd. may at its sole discretion suitably relax the minimum qualifying marks.
- Documentary evidences of all the information as stated above are to be furnished along with the offer.
- All the pages of offers and documents to be attached are to be signed by the partner/owner of the Firms/LLPs along with seal of the Firms/LLPs.

Evaluation of Bids:

The bids shall be evaluated on Quality Cum Cost Based System (QCBS) Basis. However, only the bids of firms/ LLPs who meets the minimum Technical Score as per Clause 6 shall be evaluated further.

Under QCBS selection, the technical proposals will be allotted weightage of 70% (Seventy per cent) while the financial proposals will be allotted weightages of 30% (Thirty per cent).

Proposal with the lowest cost will be given a financial score of 100 (Hundred) and other proposals given financial scores that are inversely proportional to their prices w.r.t. the lowest offer. Similarly, proposal with the highest technical marks (as allotted by the evaluation committee) shall be given a score of 100 (Hundred) and other proposals shall be given technical score that are proportional to their marks w.r.t. the highest technical marks. The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. On the basis of the combined weighted score for quality and cost, the consultant shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract.

In such a case, an Evaluated Bid Score (B) will be calculated for each responsive Bid using the following formula, which permits a comprehensive assessment of the Bid price and the technical merits of each Bid:

$$B = \frac{C_{\text{low}}}{C} X + \frac{T}{T_{\text{high}}} (1 - X)$$

Where,

C = Evaluated Bid Price

C_{low} = the lowest of all Evaluated Bid Prices among responsive Bids

T = the total Technical Score awarded to the Bid

T_{high} = the Technical Score achieved by the Bid that was scored best among all responsive Bids

X = weightage for the Price as specified in the BDS

The Bid with the best evaluated Bid Score (B) among responsive Bids shall be the Most Advantageous Bid.

As an example, the following procedure shall be followed. In a particular case of selection of consultant, it was decided to have minimum qualifying marks for technical qualifications as 75 (Seventy-five) and the weightage of the technical bids and financial bids was kept as 70: 30 (Seventy: Thirty). In response to the RFP, three proposals, A, B & C were received. The technical evaluation committee awarded the following marks :

A: 75 Marks

B: 80 Marks

C: 90 Marks

The minimum qualifying marks were 75 (Seventy-five) thus, all the three proposals were found technically suitable. Using the formula T/T_{high} , the following technical points are awarded by the evaluation committee:

A: $75/90 \times 100 = 83$ points

B: $80/90 \times 100 = 89$ points

C: $90/90 \times 100 = 100$

points

The financial proposals of each qualified consultant were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:

A: Rs.120.

B: Rs.100.

C: Rs.110.

Using the formula C_{low}/C , the committee gave them the following points for financial proposals:

A: $100/120 \times 100 = 83$ points

B: $100/100 \times 100 = 100$ points

C: $100/110 \times 100 = 91$ points

In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:

Proposal A: $83 \times 0.30 + 83 \times 0.70 = 83$ points.

Proposal B: $100 \times 0.30 + 89 \times 0.70 = 92.3$ points

Proposal C: $91 \times 0.30 + 100 \times 0.70 = 97.3$ points.

The three proposals in the combined technical and financial evaluation were ranked as under:

Proposal A: 83 points: H-3

Proposal B: 92.3 points: H-2

Proposal C: 97.3 points: H-1

Proposal C at the evaluated cost of Rs.110 (Rupees One hundred and ten) was, therefore, declared as winner and recommended for negotiations/approval, to the competent authority.