

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	05-01-2026 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	05-01-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Jammu & Kashmir
विभाग का नाम/Department Name	Higher Education Department Jammu And Kashmir
संगठन का नाम/Organisation Name	University Of Jammu
कार्यालय का नाम/Office Name	Jammu
वस्तु श्रेणी /Item Category	Hiring of Consultancy Services - Percentage based - chartered accountant; Finance& Accounts; Yes; Hybrid(As specified in scope of work)
अनुबंध अवधि /Contract Period	6 Month(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया जाना है। / Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	2.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	8

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Registrar, University of Jammu
Jammu, Higher Education Department Jammu and Kashmir, University of Jammu,
(Registrar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Last 3 years average business revenue from consulting: AS PER ATC UPLOADED

Number of Consultants on payroll of firms: AS PER ATC UPLOADED

Number of projects completed in India having similar scope & size of proposed project under hiring: AS PER ATC UPLOADED

Detail of the Project to be managed by Service Provider: [1766218961.pdf](#)

Profile of Consultants: [1766218578.pdf](#)

Pre-qualifications Criteria: [1766218587.pdf](#)

Methodology for Measurement of executed Project Value, to be used for Invoicing: [1766218596.pdf](#)

This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-

Parameter Name	Max Marks	Min Marks	Evaluation Document	Seller Document Required
AS PER ATC UPLOADED	100	60	View file	Yes

Total Minimum Passing Technical Marks: 60

Hiring Of Consultancy Services - Percentage Based - Chartered Accountant; Finance& Accounts; Yes; Hybrid(As Specified In Scope Of Work) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Consulting Category/ Stream	chartered accountant
Consultant's Profile	Finance& Accounts
Proof of Concept (POC) Required	Yes
Deployment of Consultants/Resource	Hybrid(As specified in scope of work)
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्ट दस्तावेज /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Sushma Devi	180006,UNIVERSITY OF JAMMU BABA SAHEB AMBEDKAR ROAD JAMMU	1	<ul style="list-style-type: none"> Estimated Value of Project to be Managed : 1000000000

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. In case of any variation between GeM bid document and ATC, ATC shall prevail.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस नियिदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

UNIVERSITY OF JAMMU
JAMMU
New University Campus
Bahu Wali Rakh, Jammu-180006 (J&K)

Notice Inviting Tender

University of Jammu, Jammu is inviting e-tenders from the firms having experience of providing the charted accountants services in reputed organisations preferably in the government or public sector for:

- 1. Compilation and Consolidation of Financial Statements of the University of Jammu for Financial Years 2015-16 to 2024-25 based on the Audited Financial Statements of various Funds, including advice for financial processes as per statutory requirements.**

The interested firms shall download the Tender Document from the GeM Portal and submit their bids through GeM only by or before the stipulated date and time as per GeM in the prescribed format.

Important Dates:-

1.	Date of issue of Tender Notice	As per GeM Bid Document
2.	Period of submitting of bidding documents	As per GeM Bid Document
3.	Bid submission end date	As per GeM Bid Document
4.	Date & Time of opening of bids	As per GeM Bid Document
5.	Performance Security	2% of the Contract Value
6.	Bid Validity	120 Days

Introduction:-

The University of Jammu has prepared and audited the stand-alone Balance Sheets of the constituent funds of the University for **Financial Years 2015-16 to 2024-25** along with the Reports and necessary Schedules through Chartered Accountants empanelled with the University. The University is now in the requirement of compilation and consolidation of these standalone Financial Statements for **Financial Years 2015-16 to 2024-25**.

The constituent funds include:

- I. CD-01 Account**
- II. Local Funds of Departments of Main Campus and Offsite Campuses**
- III. Consolidated Local Funds of Departments of Main Campus and Offsite Campuses**
- IV. Centralized Funds viz.**
 - a. Infrastructure Fund**
 - b. Common Pool of Payment Seat Fund**

- c. **Digitalization Fund**
- d. **Social Infrastructure Fund**
- e. **Corpus Fund**
- f. **Self-Financing Seat Fund**

Scope of Work:-

1. The scope of work includes providing guidance in maintaining the existing finance and accounting system, preparing consolidated balance sheet of the University for Financial Years 2015-16 to 2024-25, generating necessary reports and compiling information as required by the University of Jammu.
2. The CA Firm or any of its authorized representatives shall visit the University of Jammu in accordance with the Agreement and the Scope of Work, as and when required or as desired by the University authorities.
3. Consultancy in Finance, Accounts, Auditing and other related matters.

Proposal:-

The CA Firm is expected to examine all terms and instructions contained in these documents. The majority of the key professional proposed to put for the job must be either permanent employee or should be associated with the firm on long term basis. Failure to provide all requested information will be at the risk of the agency and may result in rejection of the offer.

Proposal Evaluation:-

- (1) Evaluation of Technical Bid which will be carried out prior to opening of Financial Bid only and only those Financial Bid's shall be opened who qualify as per criteria of proposal evaluation.
- (2) The work shall be assigned to qualified and successful agency.

Award of Work:-

The assignment will be awarded to the qualified and successful CA Firm. However, the Committee or designated Authority in this behalf, has right to accept or reject offer of agency / agencies without assigning reason thereof.

The successful Agency shall be required to enter into agreement with University of Jammu after the letter of Intent is issued & work order will follow after execution of agreement.

Cost of Bidding:-

The Bidder shall bear all costs associated with the preparation and submission of the Bid, and the Employer shall not be responsible or liable for any costs incurred by the bidder in the process.

Bidding Documents:-

i. Clarification of bidding documents

A prospective bidder requiring any clarification of the bidding documents is advised to seek the clarification from the office of **Finance Officer, Joint Registrar (Finance), Chief Accounts Officer, Assistant Registrar (Accounts)and Assistant Registrar (Internal Audit)**of University of Jammu.

ii. Amendment of Bidding Documents

Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing corrigendum/addendum on GeM.

To give prospective bidders reasonable time to take the addendum into account in preparing their bids, the Employer reserves the right to extend the deadline for submission of bids if necessary.

iii. Currencies of Bid & Payment.

The price for complete assignment shall be quoted by the bidder entirely in Indian Rupees. All payments shall be made in Indian Rupees. The price quoted shall be inclusive of all taxes and incidental charges related to the assignment, which shall be borne entirely by the concerned Chartered Accountant.

iv. Bid Validity.

Bids shall remain valid for a period of 120 days from the date of opening of bid.

In exceptional circumstances, prior to expiry of the original time limit, the employer may request the bidder to extend the period of validity for a specified additional period. The request and the bidder's responses shall be made in writing. A bidder agreeing to this request will not be required or permitted to modify the bid, but will be required to extend the validity of the bid.

v. Deadline for submission of Bids.

Last date of uploading the bid is stipulated on GeM portal as specified in GeM Bid Document.

vi. Date of opening of BIDS

Technical bids will be opened on stipulated date and time as specified in GeM Bid Document on GeM portal.

Qualification Criteria and Evaluation

Agency's eligibility for qualifying the bid requirement will be evaluated based on the following parameters and marking pattern

i. Qualification Criteria

- (1)** The average annual turnover of last three years should not be less than Rs. 50/- Lakhs. For removal of doubts, the amounts appearing at the Credit side of the Profit & Loss / Income & Expenditure Account, except Interest Income, shall be considered for calculation of Annual Turnover.
- (2)** Firm should be a partnership firm/LLP and in continuous existence for a period of at least 10 years as on 1st November 2025 since its registration with the Institute of Chartered Accountants of India (ICAI), New Delhi.
- (3)** Firm should have at least 3 Chartered Accountant Partners out of whom at least 3 CA should be FCA and should have a standing of 5 years or more in practice and 10 audit assistants/audit staff.
- (4)** Firm must have 5 years of experience of working with Universities or Govt. Departments / Govt aided Projects in the field of Education.
- (5)** Firm should have experience of at least 5 Years of Consolidation Work for Government bodies having at least 20 constituent units.
- (6)** The firm should be having physical presence in Jammu for more than 5 Years.

ii. Scoring Parameters

<u>S. No</u>	<u>Particulars</u>	<u>Evaluation Criteria</u>	<u>Evidencing Document</u>	<u>Maximum Score</u>
1	Number of completed years of CA Firm's existence as on 01.11.2025	10 Marks for 5 Years 1 Mark for each additional completed year, up to 5 additional Years.	ICAI Firm Constitution Certificate as on 01.11.2025	15
2	Turnover of the firm (Average Annual in last three financial years)	Upto Rs 50 lakhs: 10 marks Additional 1 mark for each additional 10 lakhs beyond 50 lakhs.	Turnover Certificate from Chartered Accountant along with copies of Financial Statements for FY 2022-23, 2023-24 & 2024-25	15
3	Number of full time Partners as on 01.11.2025	10 Marks for 3 FCA partners with at least 5 years association with the Firm 2.5 Marks for each additional FCA Partner 1 Mark for each ACA	ICAI Firm Constitution Certificate as on 01.11.2025	15

		Partner		
4	Firm's experience in working with Universities or Govt. Departments / Govt. Aided Projects in the field of education.	5 Years (minimum) = 10 marks; 2.5 marks for each additional year;	Work Orders from Universities or Govt. Departments / Govt. Aided Projects in the field of education. (Each Financial Year of completed work for 1 University / Govt Deptt / Aided Project shall be counted as 1 Year)	15
4	Firm's experience in compilation and consolidation of Financial Statements for Government bodies having at least 20 constituent units.	20 marks for 5 Years of Experience; 3 marks for each additional year of experience;	Work Orders from Govt. bodies explicitly towards compilation / consolidation of Financial Statements. (Each Financial Year of completed work for 1 Govt. body shall be counted as 1 Year) (Proof of Govt. Body having at least 20 constituent units to be provided)	35
5	The Firm should have at least 1 Partner with Certification Course in Govt Accounting and Public Finance by ICAI.	5 marks for certification	Certificate issued by the Institute of Chartered Accountants of India.	5

Minimum Qualifying Score shall be 60 Marks out of 100.

The above facts should/shall be supported by relevant documents.

It is mandatory for the bidder to submit an undertaking accepting all the terms and conditions of the bid document mentioning the Bid Number.

The University reserves the right to cancel the Bid at any point without citing any reason.

Evaluation and Selection

The Chartered Accountant Firms meeting the Qualification Criteria and Minimum Qualifying Score shall be evaluated for Financial bid based on the Least Cost Selection (LCS) method. In case of tie in Financial bid (L1), preference would be given to (in decreasing order):-

- Pref. 1. Firm having higher score as per Scoring parameters above.
- Pref. 2. Firm having higher number of years of experience in compilation and consolidation of Financial Statements for Government bodies.
- Pref. 3. Firm having higher number of years of experience in working with Universities or Govt. Departments / Govt aided Projects in the field of Education.
- Pref. 4. Firm having completed higher number of years of existence as on 01.11.2025.

Schedule of Services:-

The Firm/Consultant shall after taking instructions from the University complete the assigned work **within a period of 3months commencing with effect from the date of issuance of work order**, failing which penalty @ 1% (of the price at which allotment is awarded for Work 1) per week of delay can be levied by the University.

The timeline for completion can be extended by any suitable time, if there are cogent reasons to justify the extension. The extension of timeline shall be at the discretion of the Competent Authority of the University of Jammu

Clarification of Bids and Contacting the Employer

- i) No bidder shall contact the Employer on any matter relating to its bid from time of the bid opening to the time the contract is awarded.

Any attempt by the bidder to influence the Employer's bid evaluation, bid comparison or contract award decision may result in the rejection of the bid.

General Conditions:-

- 1. The University shall be responsible for:-
 - i) Providing full information with respect to the requirements of the **Accounting/Auditing; Reconciliation and Preparation of consolidated balance sheets of the funds.**
 - ii) Designate authorized representative/Committee to act on its behalf who shall examine documents submitted by the Chartered Accountant and seek and provide

any information pertaining to the assignment to avoid unnecessary delay in the completion of the assignment.

Arbitration.

1. In the event of any difference or dispute between the parties hereto arising out of or relating to this work/agreement including interpretation of any condition or covenant, the same shall be referred to and adjudicated upon by an arbitrator to be nominated by the Vice-Chancellor of the Jammu University and decision of the Arbitrator shall be final and binding upon all the parties.
2. All matters arising out of Arbitration shall be subject to jurisdiction of Courts of Jammu.

Force Majeure.

- a) The term “Force Majeure” shall herein means riots, civil commotion (to the extent not insurable), war (whether declared or not), invasion, act of foreign enemies, hostilities, civil war, rebellion, revolution insurrection, military or usurped power, damage from aircraft nuclear fission, acts of God, such as earthquake (above 7 magnitude on Richter scale) lightening, unprecedented floods, fires and other such cause over which the Chartered Accountant Firm has no control and are accepted as such by the University Authorities whose decision shall be final and binding. In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed of the party effected by such Force Majeure shall be treated as suspended for the period during such Force Majeure cause lasts, provided the party alleging that it has been rendered unable as aforesaid thereby shall notify within 10 days of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of such cause.
- b) On occurrence of Force Majeure, the liability of either party shall be dealt within accordance with this NIT and subsequent allotment/work order.
- c) Should there be a request of extension of time arising out of Force Majeure, the same shall be considered by the University.

Annexure 1**FORM FOR QUOTING FINANCIAL BID****FINANCIAL BID**

Compilation of Consolidated Balance Sheet for Financial Years 2015-16 to 2024-25

Description	Rate for the assignment per Year (In Figures & In Words)
Compilation of Consolidated Balance Sheet for Financial Years 2015-16 to 2024-25.	

The rates quoted shall be inclusive of all taxes including GST and other incidental charges.

Name & Signatures of Authorized Person

Annexure 2

Technical Details of Bidders

1. Name of the CA Firm:
2. Reg. No of the Firm with ICAI:
(Attach Copy of Firm Constitution Certificate as on 01.11.2025 by ICAI)
3. Reg. No of the Firm with CAG:
(Attach Copy of Latest Empanelment Status)
4. Year of Establishment of the Firm:
5. Office Address in Jammu:
(Copy of Utility Bill / Tax Registration evidencing the same to be submitted.)
6. Details of Experience of compilation and consolidation of Financial Statements for Government bodies: (If Any)

S. No	Name of the Government Body	Year of Work

(Attach Letter of Award / Appointment Letter / Work Order from Govt. Body)

7. Details of Experience of working with Universities or Govt. Departments / Govt aided Projects in the field of Education: (If Any)

S. No	Name of the Universities or Govt. Departments / Govt aided Projects in the field of Education	Year of Assignment

(Attach Letter of Award / Appointment Letter / Work Order from Universities or Govt. Departments / Govt aided Projects in the field of Education)

8. Details of Turnover of the Firm:

S. No	Financial Year	Turnover	Average Turnover for 3 Years
	2022-23		
	2023-24		
	2024-25		

(Attach CA Certificate and Audited Financial Statements)

9. PAN of the firm:

(Attach Copy)

10. GSTIN of the firm:

(Attach Copy of Registration certificate and GSTR 3B for September 2025)

11. Bank details of the firm:

Bank Name	
Branch and Address	
Account Number	
IFSC of the branch	
Type of Account	

12. We confirm that our firm is not blacklisted by the RBI / CAG / any Government Company or Department.

13. We confirm that the partners in the firm or their immediate relatives are not associated / related with the employees of University of Jammu.

14. We confirm that we have not taken any deviation from the specified terms & conditions of the NIT documents. A copy of the complete NIT document duly signed and sealed on all pages as a token of acceptance of all terms & conditions is attached.

Name&SignaturesofAuthorizedPerson

Annexure 3**(A)DETAILSOFPARTNERSINTHEFIRM:**

S. No.	Name ofincumbent	Age	Professional Qualifications (FCA / ACA) (CISA / DISA)	Certificate Course (If Any)	Date SincePartner with theFirm
1	2	3	4	5	6
1					
2					
3					
4					
5					

**(B)DETAILSOFKEYPERSONNELPROPOSEDFORTHEPROJECT
(MINIMUM 10)**

S.No.	Name ofincumbe nt	Age	Professional Qualificatio n	Total Experience	Date Sinceassocia tedwith theFirm	Training
1	2	3	4	5	6	7
1						
2						
3						

Name&SignaturesofAuthorizedPerson