

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	16-03-2026 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	16-03-2026 12:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	40 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Jammu & Kashmir
विभाग का नाम/Department Name	General Administration Department (gad) Jammu And Kashmir
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Ssp Anti Corruption Bureau Jammu
वस्तु श्रेणी /Item Category	Manpower Hiring for Financial Services - Onsite; Chartered Accountant
अनुबंध अवधि /Contract Period	1 Month(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	20000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in

bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

The Bidder must have successfully executed at least XX projects of any value in past 3 years of providing similar services to Central/State Government, PSUs or any other government organizations:

The bidder must have completed atleast five assignments of providing financial consultancy service to Central / State Govt departments, PSUs or other Govt Organizations.

The Bidder must have successfully executed at least YY projects of any value in past 3 years of providing similar services for at least ZZ different clients(Central/State Government, PSUs or any other government):

The bidder must have completed atleast three assignments of providing financial consultancy service to atleast three different central / State Govt departments, PSUs or any other Govt Organization.

Service provider must have a dedicated team of required manpower of XX for the project:The bidder must have two CA and one FCA partner.

Scope of Work:[1772774592.pdf](#)

Manpower Hiring For Financial Services - Onsite; Chartered Accountant (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Deployment Location	Onsite
Type of Professional/Resources required	Chartered Accountant
Certifications of Professional/Resources required	Forensic Accounting & Fraud
Qualification of Professional/Resources required	CA
Total Experience of Professionals / Resources (In years)	5
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

अतिरिक्त विशिष्ट दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of manpower deployed	अतिरिक्त आवश्यकता /Additional Requirement
1	Tej Krishan Pandita	180001,SSP Anti Corruption Bureau Jammu Behind Civil Secretariat	1	<ul style="list-style-type: none">Number of Months : 1

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.

13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Requirement / Specifications:

1	Type of professional required	Chartered Accountant
2	No. of professional required	One
3	Qualification of Professional	CA
4	Certification of professional	Forensic Accounting & Fraud
5	Experience of Professional	5 years (Minimum)

Scope of Work / Job description:

The hired Chartered Accountant shall be required to examine the financial record pertaining to different Cases under investigation by various Wings of ACB Jammu and point out irregularities and also give expert opinion on queries which may be raised by the Investigating / Enquiry Officer with regard to the investigation of Cases.

Eligibility Criteria:

1. **Status:** The bidder must be a legal entity having valid license / permission / registration with Institute of Chartered Accountants of India (ICAI) for providing financial consultancy service.
2. **Statutory Registration:** The bidder must have valid and active PAN & GSTIN registration.
3. **Experience:**
 - a) The bidder must have minimum five years of experience in providing financial consultancy service to Government Department (Centre or State).
 - b) The bidder must have completed atleast five assignments in past three years of providing Financial Services to Central / State Government Department, PSUs or any other Govt Organization.
 - c) The bidder must have completed atleast three assignments in past three years of providing Financial Services to three different departments of Central / State Government Department, PSUs or any other Govt Organization.
4. **Annual Turnover:** The bidder must have minimum Average Annual Turnover of Rs.8.00 Lakhs during last three financial years (i.e., 2022-23, 2023-24 & 2024-25).
5. **Technical Capability:** The bidder must have atleast two CA and one FCA partner.
6. **Local Office /Branch:** The bidder must have a fully functional office / branch in Jammu.
7. **Documents to be uploaded:** Bidders must upload the scanned copies of all the documents mentioned in the Annexure-A (Checklist) failing which their bids may be rejected. The bidder may be asked to produce the original documents for verification before award of the contract.

Annexure-A (Checklist)

Sl.	Documents to be uploaded
1	Name, address, email ID and contact No. of the Bidder / Service Provider
2	Certificate in support of Legal status (Firm, LLP, Company, MSE, MSME etc.)
3	Certificate of registration with ICAI and Certificate of Practice (COP)
4	PAN & GSTIN.
5	(a) Copies of Work Orders / Certificates of completion of atleast five assignments of financial consultancy services provided to three different Govt Department (Centre or State), PSUs. (b) Copies of Work Orders / Certificates of completion of atleast five assignments of financial consultancy services provided to three different Govt Department (Centre or State), PSUs.
6	Copy of Annual Turnover Certificate alongwith P&L A/c and balance sheets for FY 2022-23, 2023-24 & 2024-25

7	Copies of qualification certificates and copies of letters of previous engagements of CA professional to be deployed.
8	Address proof of a fully functional office / branch in Jammu
9	Self-Declaration / Undertaking to the effect that information submitted is correct.
10	Declaration in-lieu of EMD
11	Undertaking in respect of non-black listing.
12	Undertaking to abide by the Code of Integrity and preserve the confidentiality of record / information Confidentiality / Secrecy.

Additional Terms & Conditions (ATC):

- 1) **Period of Contract:** Initially the contract shall be for a period of one month which may be extended upto three months (on same terms and conditions and rates) upon satisfactory performance.
- 2) **Time Bound Outcome:** The bidder will be required to complete the job in time bound manner. The delay may result in termination of contract with penalty.
- 3) **Variations in Rate:** The quantum of work may vary from case to case, but the rate once accepted shall remain unchanged during the entire period of contract.
- 4) **Input & support:** Except financial record, the hired CA firm shall not be provided any input or support to carry out the assigned job.
- 5) **EMD:** The bidder shall upload a declaration in lieu of EMD to the effect that if the firm withdraw during the period of validity or commit any breach of contract / tender, the firm could be suspended from being eligible for bidding in future.
- 6) **Debarred / Blacklisted Firm:** The bidder shall upload a declaration to the effect that the firm is not debarred or blacklisted as per the prescribed format.
- 7) **Confidentiality / Secrecy:** The bidder shall abide by the Code of Integrity and shall not use or disclose the information provided to it and shall maintain / preserve the confidentiality of record / information. The bidder shall upload an undertaking to this effect.
- 8) **Non-Disclosure & Confidentiality Agreement (NDCA):** The selected bidder shall execute NDCA ensuring protection of case-sensitive information and adherence to all security protocols prescribed by the Department.
- 9) **Right to reject:** The SSP ACB Jammu reserves the right to reject bids without assigning any reason thereof.

Evaluation of Bids and Award of Contract:

1. Bidders should upload their bids on GeM portal alongwith the documents mentioned under the eligibility criteria. The bidder should quote **a lumpsum fee / rate per case basis inclusive of all taxes / charges but exclusive of GST (GST to be mentioned separately)**.
2. The bids received on GeM portal shall be opened and evaluated on the basis of prescribed eligibility criteria. The bidder, who qualify the eligibility criteria and quotes the least rate (L1 bidder) shall be awarded the contract. In case of multiple L1 bidders, the L1 bidders with maximum experience shall be awarded the contract and in case of multiple L1 bidders with same experience, the L1 bidder having maximum experience and highest average annual turnover shall be awarded the contract.

Terms of Payment:

The payment shall be made at approved rate plus GST as applicable on the date of payment only **on satisfactory completion of job**.