



Pune Metropolitan Region Development Authority, Pune

New Administrative Building, Near Akurdi Railway Station, Akurdi, Pune - 411044

Email:- cafopmrda@gmail.com

E-Tender Notice No. 69 for FY 2025-26

PMRDA invites Bids through e-tendering for Work of “Empanelment of Chartered Accountant for PMRDA office”

The Tender document can be downloaded from the website: www.mahatenders.gov.in from 11/03/2026 at 11.00 AM Hrs. on wards. Last date for submission of the proposal is 25/03/2026 up to 5.00 PM Hrs. The changes if any can be available on www.mahatenders.gov.in.

**SD/-
Financial Controller
Accounts & Finance
Pune Metropolitan Region Development Authority,
Pune.**

Signature Not Verified

Digitally signed by ANITA UDAY
KULKARNI
Date: 2026.03.10 16:18:25 IST
Location: Maharashtra-MH

Pune Metropolitan Region Development Authority, Pune.

(PMRDA)

Tender Notice No. 69 For FY 2025-26

for Appointment of Chartered Accountant

(Request for Proposal – RFP)

1. Introduction

The Pune Metropolitan Region Development Authority (PMRDA) invites sealed proposals from eligible **Chartered Accountant Firms** for conducting an **audit of development permission files** for the period **Financial Year 2015–16 to 2022–23**.

2. Scope and Period of Work

- Audit Period: **Financial Year 2015–16 to 2022–23 (Total 8 Years)**
- **Separate Chartered Accountant may be appointed for each financial year.**

Time Schedule for Completion

- Completion of audit – **Within 45 days**
- Submission of final audit report – **Within 60 days**

The scope of work, number of files, and fee structure will be finalized during the pre-bid meeting.

3. Eligibility Criteria

The Chartered Accountant Firm must fulfil the following conditions:

1. The firm must be **registered with ICAI (Institute of Chartered Accountants of India)**.
2. The firm must have a **minimum of 5 years of professional experience**.
3. The firm must have experience in auditing **Government / Municipal Corporations / Public Sector Organizations or organizations with an annual turnover exceeding ₹ 100 Crore**.
4. **Income Tax Returns for the last 3 financial years** must be submitted.
5. **GST Registration and PAN** are mandatory.

6. An **affidavit stating that the firm has not been blacklisted** by any Government authority must be submitted.
 7. Firms **currently engaged in any work with PMRDA will not be eligible to participate** in this tender.
 8. The firm's office must be located **within Pune or Pimpri-Chinchwad municipal limits**.
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4. Method of Submission of Proposal

The proposal shall be submitted in a **One Envelope System**.

(A) Technical Proposal

The Technical Proposal shall include:

- Eligibility documents
 - Experience certificates
 - Details of partners and staff
 - Income Tax Returns
 - GST Registration Certificate
 - PAN Card
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5. Contract Terms and Conditions

- The selected firm must **enter into a formal agreement with PMRDA**.
 - The firm must maintain **confidentiality of all records and information**.
 - PMRDA reserves the right to **terminate the contract if the work is found incomplete or unsatisfactory**.
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6. Important Dates (Indicative)

Stage	Date
Tender Publication	11/03/2026 (11.00 am)
Pre-Bid Meeting	16/03/2026 (at 12.30 pm)
Last Date for Submission of Tender	25/03/2026 (up to 5 pm)
Opening of Technical Proposal	27/03/2026 (at 5pm)

7. Rights of the Authority

PMRDA reserves the right to accept or reject any or all proposals without assigning any reason.

For Further Information

For further details regarding this tender, please contact during office hours:

Mr. Manoj Hinge

Accounts Officer

Pune Metropolitan Region Development Authority (PMRDA), Pune

Contact No.: **9890402948**