

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-04-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-04-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	105 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Home Department Gujarat
संगठन का नाम/Organisation Name	Dahod District Police Office
कार्यालय का नाम/Office Name	Sp Office Dahod
वस्तु श्रेणी /Item Category	Financial Audit Services - Financial Reporting Framework; CA Firm
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	20 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	2 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	1000000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	30000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	12

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

SP
SP OFFICE DAHOD, Home Department Gujarat, Dahod District Police Office,
(Superintendent Of Police I)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	2

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service provider (s) has/have quoted price within L-1+ 2% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 2% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc.

This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:1774436678.pdf

Financial Audit Services - Financial Reporting Framework; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Financial Reporting Framework
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements , Compliance with law & regulations , Compliance with contracts , Treasury operations , Bank Transactions
Type of Industries/Functions	Operational & Administrative , Payables , Cash and Bank Balance
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	Yes

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

No

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Labana Dharmishthaben Deeneshbhai	389151,Sp office dahod, Near city ground, Dahod 389151	Project / Lumpsum Based	<ul style="list-style-type: none">Number of Months for which Post Audit Support is required : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in

accordance with the laws.

---धन्यवाद/Thank You---

પોલીસ અધિક્ષક ની કચેરી દાહોદ ખાતે ટી.ડી.એસ (જી.એસ.ટી.) કામગીરી માટે

વાર્ષિક કરાર ના ધોરણે સી.એ.ની સેવા મેળવવાની વિગત

અ.નું	શાખાનું નામ	કામગીરી ની વિગત
૧	હિસાબીશાખા	સર્ટીફિકેશન ઓફ માર્ગ સુરક્ષાવિધી
૨	હિસાબી શાખા	ટી.ડી.એસ.રીટર્ન ફાઇલીંગ (આઇ.ટી.ડી.કશન ઓફ એમ્પલોયી)
૩	હિસાબીશાખા/વહીવટીશાખા/સુરક્ષાસેતુ સોસાયટી	જી.એસ.ટી./ટી.ડી.એસ.રીટર્ન ફાઇલીંગ-૭ ટી.ડી.એસ ફોર્મ-૧૬ જનરેશન
૪	વહીવટીશાખા/સુરક્ષાસેતુ સોસાયટી	ઓડીટ રીપોર્ટ ઓફ સુરક્ષાસેતુ સોસાયટી અને માર્ગ સુરક્ષા નિધી
૫	હિસાબીશાખા/વહીવટીશાખા/સુરક્ષા સેતુ સોસાયટી	જી.એસ.ટી. રીટર્ન ફાઇલીંગ-૧ જી.એસ.ટી. રીટર્ન- ૩ બી જનરેશન

સી.એ.ની સેવાનો વાર્ષિક ભાવ કરાર આપવા માટેની શરતો :-

અત્રેની કચેરીની વિવિધ શાખાઓમાં જી.એસ.ટી./ટી.ડી.એસ.રીટર્ન તેમજ ઓડીટ ની કામગીરી ની સેવાઓનો વાર્ષિક ભાવ કરાર ૧ વર્ષનો મુદત માટે આપવાનો જી.ઇ.એમ પોર્ટલ મારફતે બીડ કરી ભાવ કરાર આપવા માટે આંતરીક કમિટી ધ્વારા નીચે મુજબની શરતો નક્કી કારાવામાં આવે છે.

૧	ટેન્ડર ભરનાર સી.એ.એ.પોતાના જરૂરી દસ્તાવેજો જેવાકે પેઢીનું રજીસ્ટ્રેશન પ્રમાણપત્રો રજૂ કરવાના રહેશે.
૨	ટેન્ડર ભરનાર પેઢી ની ઓફિસ દાહોદ ખાતે હોવી અનિવાર્ય રહેશે.
૩	ટેન્ડર ફી રૂ.૧૫૦૦/- રહેશે જે રોકડા / ડી.ડી.થી અત્રેની કચેરીએ જમા કરાવવાના રહેશે.
૪	ટેન્ડર ડીપોઝીટ રૂ.૩૦,૦૦૦/- રહેશે. જે રોકડા જે રોકડા ડી.ડી./એફ.ડી./બેન્ક ગેરેન્ટીથી અત્રેની કચેરીએ જમા કરાવવાના રહેશે.
૫	વાર્ષિક ભાવ કરાર મેળવનાર સી.એ./એજન્સી એ પોલીસ અધિક્ષકશ્રીની કચેરીએ દર માસે માહિતી એકત્રીત કરી જી.એસ.ટી./ટી.ડી.એસ.રીટર્નની કામગીરી નિયત સમય મર્યાદામાં કરવાના રહેશે.
૬	જી.એસ.ટી./ટી.ડી.એસ.રીટર્નની કામગીરી દરમ્યાન કચેરીમાંથી માહિતી પુરી પાડયા બાદ કોઈ સંજોગોમાં વિલંબ થશે અને તેના કારણે સરકારશ્રીને કોઈ પણ દંડ કે નુકશાન ભોગવવાનો આવશે તો તે માટે સી.એ. જવાબદાર રહેશે.
૭	સર્વિસ કોન્ટ્રાક્ટના બીલ દર માસે રજૂ કરવાના રહેશે.એડવાન્સ પેમેન્ટની શરત સ્વીકાર્ય રહેશે નહીં
૮	સદર ઇજારો માટે ઉપરોક્ત દર્શાવેલ શરતો તેમજ ટેન્ડર ફોર્મમાં દર્શાવેલ શરતોનો ભંગ થયેથી તેમજ કચેરી સાથે સંકલન મુજબ કામગીરી યોગ્ય રીતે નહીં કરવામાં આવે અથવા કોઈપણ અનિયમિતતા કે ગેરરીતી ધ્યાન ઉપર મળશે તો સદરહું ઇજારાનો કોઈપણ સમયે વગર નોટીસ અંત લાવવાની સત્તા પોલીસ અધિક્ષકશ્રી દાહોદ નાઓની રહેશે, તેમજ કોર્ટમાં પડકારી શકશે નહીં.

૯	ટેન્ડરની શરતો મુજબ કામગીરી યોગ્ય રીતે કરવામાં નહીં આવે અને તે કારણે કોન્ટ્રાક્ટ રદ કરવામાં આવશે, તો ડીપોઝીટ ની રકમ સરકારશ્રીમાં જપ્ત કરવામાં આવશે.
૧૦	સદર હું ઇજારા બાબતે કોઈ વાંધો ઉપસ્થિત થશે તેમજ કામગીરી સંતોષ કારક જણાશે નહીં તો પોલીસ અધિક્ષકશ્રીનો નિર્ણય આખરી ગણાશે અને તેમાં કોઈ બાંધ છોડ ચાલશે નહીં, તેમજ આ બાબતને કોર્ટમાં પડકારી શકાશે નહીં.
૧૧	સી.એ.ની સેવાના કરારના કોઈ પણ તબક્કે કરાર સંબંધિત આખરી નિર્ણય કરવાનો અબાધિત હક્ક પોલીસ અધિક્ષકશ્રી દાહોદનો રહેશે, જે ઇજારદારશ્રી ને બંધન કર્તા રહેશે.