

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-05-2026 14:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-05-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Uttarakhand
विभाग का नाम/Department Name	Housing Department
संगठन का नाम/Organisation Name	Uttarakhand Metro Rail
कार्यालय का नाम/Office Name	Dehradun
वस्तु श्रेणी /Item Category	Financial Advisory Services - Onsite; Tax Advisory
अनुबंध अवधि /Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य / Estimated Bid Value	18900
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in

bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of years of experience as on date of which at least XX years should be in providing similar advisory services to Government departments, PSUs, PSBs, Municipalities and centrally funded institutions.:As per Bid Document

Number of XX qualified professionals in full time employment at senior level with experience in handling similar or relevant projects.:As per Bid Document

Scope of work to be uploaded by buyer:[1776931368.pdf](https://www.mca.gov.in/LinkClick.aspx?linkid=1776931368)

Financial Advisory Services - Onsite; Tax Advisory (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Deployment Location	Onsite
Category of financial advisory service	Tax Advisory
Sub-category of Financial Advisory Services	Filing GST , Filing TDS , Filing Income Tax Returns , As per Bid Document
Financial Advisory Reports	Yes
Frequency of Progress Report	Monthly
Type of Professional/Resources required	Tax expert , GST expert , Chartered accountant , As per Bid Document
Qualification of Professional/Resources required	CA , ICWA , CPA/CFA/CMA , As per Bid Document
Certification of Professional/Resources required	As per Bid Document
Total Experience of Professionals / Resources (In years)	As per Bid Document
एडऑन /Addon(s)	
Post Financial Advisory Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Poonam Panwar	248121,4th Floor, SCI Tower, NH-72, Opposite Mahindra Showroom, Haridwar Bypass Road, Ajabpur, Dehradun, Uttarakhand-248121	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy

of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

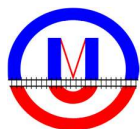
This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में

भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Quotation For
Appointment of Tax Consultant for
Corporate Office of UKMRC at 3rd & 4th Floor
SCI Tower, Opposite Mahindra Showroom,
Haridwar Bye-pass Road, Ajabpur,
Dehradun-248121 (Uttarakhand)



U.M./Finance/Tax Consultant/2026-27

**Uttarakhand Metro Rail, Urban Infrastructure &
Building Construction Corporation Limited.**

(A GOVT. OF UTTARAKHAND UNDERTAKING)

Regd. Office

UKMRC at 3rd & 4th Floor SCI Tower,
Opposite Mahindra Showroom, Haridwar
Bye-pass Road, Ajabpur, Dehradun-248121
(Uttarakhand)

Eligibility Criteria:

1. The Firm should be registered with the Institute of Chartered Accountants of India (ICAI) with its head/branch office at Dehradun, Uttarakhand.
2. The Firm should have a minimum experience of 5 years upto the date of opening of bid. In this regard, the bidder, who are the constituents of a Firm, Company, Association/or LLP, must enclose notarized/ attested copies of the constitution of their Firm/Company/ Association or LLP, power of attorney and/or partnership-deed.
3. The Firm should have an association with PSU's in past with complete understanding about their functioning, as the same will be an added advantage while representing company's cases before the assessing authorities. The Firm should provide a certificate of satisfactory performance from the associated PSU's. In case, Firm has a previous association with UKMRC, then certificate of satisfactory performance from UKMRC is a must.
4. The Firm should have experience of atleast 5 years in providing consultancy services (Direct/Indirect taxation) to PSUs/Govt/PSU Banks and other Govt. In this respect, the bidder shall submit experience certificate on the letter head of the previously associated company/client showing the performance/association with the organisation.
5. Copy of PAN card & GST Registration.

Scope of Work

Taking into account the requirements of UKMRC, the Firm appointed as Tax Retainer will have to perform the following tasks on Regular basis:

1. Filing of Monthly, Quarterly and Annual Returns with respect to GST & TDS on GST.
2. To inform the UKMRC with respect to any Amendments, new Rules & Regulations or any other Statutory changes in the TDS, GST, Income Tax, customs transfers etc. and compliance of the same and filing of any form related to the same.
3. To represent UKMRC with GST/Income Tax, Customs Authorities in above matters.
4. Dealing with various Direct/Indirect tax matters of the company at assessment level;
5. Perusing various orders/notice(s) received from the assessing authorities (Direct/Indirect Tax Authorities), advising future course of action and preparation of replies in response to such orders/notice(s);
6. Filing rectification applications, wherever necessary and follow up with the department to get effect to such rectifications along with appeal effects to the orders passed by various appellate authorities.
7. Preparation, compilation and filing of quarterly TDS returns, revision of TDS returns, if any, generation of Form 130/131 & all other work related to UKMRC.

8. Keeping up to date record of company's income tax/GST cases pertaining to different assessment years, if any.
9. Providing day to day updates regarding amendment in tax laws;
10. Providing opinion on tax matters (Direct/Indirect) as required by the company from time to time;
11. Visit company's corporate office every month to discuss pending issues and updates regarding company's income tax/GST issues etc.

Validity of contract: The contract will be valid for a period of One year.

Remuneration: The Firm is required to quote its monthly fee exclusive of GST, which will be paid extra as applicable. Statutory Return filing charges, however will be paid extra as per actual.

Payment: Payment of fee will be made on monthly basis on production of the original bill. No advance payment shall be made. Statutory Return filing charges/form filing charges will be paid on submission of bill/receipt.

Taxes: TDS as per applicable laws will be deducted from the payment.

Validity of Bid: The bid shall remain valid for 120 days from the date of bid opening. The validity may be extended if the tender is not finalized within the validity period.

Sub Contracting: The Firm shall provide direct services to UKMRC through its own offices and employees. For this purpose the bidder should submit complete details of his support offices e.g. address, phone no. and name of the dealing Chartered Accountant (CA) who should necessarily be the partner/employee of the bidder. No third party service shall be allowed as work is very critical to UKMRC and the direct expertise of bidder is required. No sub-contracting for services shall be allowed.

SERVICE DURING POST CONTRACT PERIOD: It will be obligatory on the part of contractor to continue to work on the same rates, terms and conditions prevailing on the last date of the contract even beyond

contract period (inclusive of extended period, if any) for (4) four months or till alternate arrangements are made, whichever is earlier.

General Conditions of Contract

1. Bids submitted after the specified time of opening will be considered as late bids and will be rejected.
2. To assist the examination, evaluation and comparison of bids, UKMRC may at its discretion, ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing and no change in price or substance of the bid shall be sought, offered or permitted.
3. The Firm is requested to note that any **conditional offer is liable for rejection**.
4. The Firm to whom the work is awarded will have to start the work based upon the given scope of work within 07 days from the issue of letter of indent (LOI). Within 30 days of receipt of LOI, the Firm shall send its representative to UKMRC office to sign the contract form and incorporating all agreements between the parties.
5. UKMRC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the selected Firm, terminate the contract :
 - a) If the Firm fails to start the work within the stipulated time period or any extension thereof granted by UKMRC.
 - b) If the Firm fails to perform any other obligation(s) under the contract.
6. UKMRC may, by written notice sent to the Firm, terminate the contract at any time for its convenience if it is not satisfied with the services of the Firm. The notice of termination shall specify that termination is for UKMRC's convenience and the date upon which such termination becomes effective.
7. Repeated default or delay in providing services as mentioned in scope of work by the Firm would tantamount to unsatisfactory performance for which UKMRC shall be at liberty to get the work done through any other agency, at the risk and cost of the Firm. Further, the Firm shall be liable for penalty upto ₹500/- (Rupees Five Hundred) in each case at the sole discretion of UKMRC.
8. UKMRC and the Firm shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract. In the event of failure to resolve a dispute, the dispute shall be referred to the sole arbitration appointed by Director (Finance). There will be no objection if the sole arbitrator appointed by Director (Finance) is an employee of UKMRC provided he has not previously dealt with the case.

9. All notices, references and complaints made by UKMRC and the Firm inter-se concerning the works shall be in writing and no notices, references or complaints not in writing shall be recognized.
10. The documents and information etc. which the Firm would come across in the normal course of the execution of this contract will not be divulged to any other party without the written permission of UKMRC.
11. Submission of Bid document through Gem portal is sole risk & responsibility of the bidder. Any claim on this account will not be entertained.