

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	30-07-2026 14:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	30-07-2026 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Uttarakhand
विभाग का नाम / Department Name	Women Empowerment And Child Development Department Uttarakhand
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	Directrate Women Welfare
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : dir-mahilakalyan@uk.gov.in Buyer Email id: buycon17.wecddu.ua@gembuyer.in
वस्तु श्रेणी / Item Category	Financial Audit Services - Audit report, As per Scope of Work/ATC; CA Firm, CAG Empaneled Audit or CA Firm, Audit Firm
अनुबंध अवधि / Contract Period	6 Month(s) 3 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	50 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	7 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	PUNJAB NATIONAL BANK
ईएमडी राशि/EMD Amount	30000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	PUNJAB NATIONAL BANK
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c). ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

Director, Women Welfare Uttarakhand

Directorate Women Welfare, Women Empowerment and Child Development Department Uttarakhand, N/A,
(State Child Protection Society Uttarakhand)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance

Yes

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs from the State of Bid Inviting Authority having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry/ State of Bid Inviting Authority. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence

resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017 and its subsequent Orders/Notifications issued by concerned Ministry. Benefits of MSE will be allowed only if seller/service provider is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

4. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Financial Audit Services - Audit Report, As Per Scope Of Work/ATC; CA Firm, CAG Empaneled Audit Or CA Firm, Audit Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Audit report , As per Scope of Work/ATC
Type of Financial Audit Partner	CA Firm , CAG Empaneled Audit or CA Firm , Audit Firm
Type of Financial Audit	Internal Audit
Category of Work under Financial Audit	Audit of financial statements , Reliability of financial reporting , Internal control of financial , Investigating fraud , Compliance with law & regulations , Governance of company , Bank Transactions , Treasury operations , As per Scope of Work/ATC
Type of Industries/Functi ons	Purchase & Procurement , Inventory & Store management , Human Resource & Payroll , Operational & Administrative , Fixed assets, depreciation and amortisation , Payables , Receivables , Cash and Bank Balance , As per Scope of Work/ATC
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA

विवरण/ Specification	मूल्य/ Values
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Ajay Singh	248001,Near Nanda Ki Chowki Suddhowala, Vikasnagar Road, Dehradun, Uttarakhand	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel

the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate

action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

अहंता- Only Firm registered for Accounting works are allowed to take part in this tender, प्रस्तावित है ।

Technical Qualifications

S.No.	Particulars
1	Name of the Tendering Firm:
2	Correspondence address of tendering firm:
3	Phone No. (Landline/Mobile):
4	Name and Phone No. of Contact Person regarding any enquiry about this tender
5	E-Mail Address
6	Website (if applicable)
7	Earnest Money (FDR/CDR/NSC) Reference Dated:
8	Rs. 30,000.00
9	EMD Valid up to
10	Name of Bank/Post Office
11	Firm Registration: <i>Proof to be uploaded by the tenderer with the technical bid.</i>
12	Goods and Service Tax (GST) Registration No.: <i>Proof to be uploaded by the tenderer with the technical bid.</i>
13	Permanent Account Number (PAN): <i>Proof to be uploaded by the tenderer with the technical bid.</i>
14	Financial Qualification:- <i>Average Annual Financial Turnover during last three following financial years shall be Rs. Minimum 50.00 lacs in Indian Market.</i>
(i)	Year 2022-23
(ii)	Year 2023-24
(iii)	Year 2024-25
15	Technical Qualification – Self-Attested Photocopies of any Govt./Semi Govt./PSU (excluding bank branch statutory audit/bank concurrent audit /bank stock audit/bank IS audit Bank Migration Audit/Income Tax Audit/PACS (Cooperative Society) to be uploaded by the tenderer with the technical bid. Experience of having conduct of above audit work during last 7 years (from FY 2018-19 to 2024-25) of at least minimum of 30 audits of three different Govt./Semi Govt./PSU organization. One financial year shall be considered as one audit.
16	Performance Certificates. <i>Performance certificates as per S.No. 15 mentioned above from that organization where the work has been carried out and a certificate shall be issued from Govt./Semi Govt./PSU, not less than the rank of Finance Controller/Director rank to be uploaded by the tenderer with the technical bid. Without performance certificate, the technical bid shall be rejected.</i>
17	Rs. 100.00 non-judicial stamp paper affixed with Rs. 1.00 Revenue ticket with signature to be uploaded by the tenderer with the technical bid.
18	An Undertaking shall be uploaded that firm is not blacklisted by any govt. or semi govt. department/organization. <i>An Undertaking to be enclosed by the tenderer with the technical bid. (On Firms' Letter Head)</i>

19	An Undertaking shall be uploaded that firm has no relative or family relation with employer working in the department. (On Firms' Letter Head)
20	Security Amount – Tenderer have to deposit security amount as per total value of the work @ 5 to 10% at the time of execution of contract bond in the shape of <i>FDR/CDR/NSC issued by Bank/Post Office</i> . An undertaking to be uploaded by the tenderer with the technical bid. (On Firms' Letter Head.
21	Tenderer shall have to upload an undertaking that the work will be completed within time period allotted as per the order issued, otherwise the tenderer accepts the penalty whatever enforced by the department. (On Firms' Letter Head)

Scope of Work: -

1. **Financial Verification:** The Chartered Accountant (CA) firm shall verify the accounts, vouchers, and financial records maintained under the Mission Vatsalya Scheme.
2. **Audit Reporting:** The CA firm shall compile and submit comprehensive audit reports, including formal conclusions and actionable recommendations for all activities performed under the Mission Vatsalya Scheme.
3. **Programmatic & Entity Coverage:** The CA firm shall audit all programs and schemes executed under Mission Vatsalya across all Government and Non-Governmental Organization (NGO) Child Care Institutions (CCIs). This coverage explicitly includes Child Helpline 1098, Non-Institutional Care (Sponsorship, Foster Care, and Aftercare), PM Cares, the Swachhata Action Plan (SAP), and schemes under the POCSO Act 2012. Financial and accounting data will be provided by the respective District Probation Officers.
4. **Banking & Fund Reconciliation:** The CA firm shall verify bank reconciliations and track the transfer and utilization of funds moving from the Head Office (HO) to the respective Districts.
5. **Audit Support & Representation:** The CA firm shall assist the Directorate, provide professional opinions, and compile necessary financial data during Accountant General (AG) Audits, State Audits, or any other statutory reviews.
6. **Advisory Services:** The CA firm shall provide expert financial and taxation advice on an as-needed basis throughout the contract period without any additional financial charges.
7. **Financial Statements & Certification:** The CA firm shall prepare, complete, and formally certify the Balance Sheets and associated financial statements for the last five financial years: FY 2021-22, FY 2022-23, FY 2023-24, FY 2024-25, and FY 2025-26.
8. **Statutory Compliances:** The CA firm shall verify and issue a GST "No Dues" Certificate/clearance report as applicable.
9. **Ancillary Services:** The CA firm shall execute any other accounting, financial, or incidental tasks as deemed necessary and assigned by the Directorate of Women Welfare, Uttarakhand.

Specific Terms & Conditions: -

- 1- **Adherence to Scope of Work:** No deviations or compromises from the defined Scope of Work shall be permitted under any circumstances.
- 2- **Firm Registration & Empanelment:** Eligible firms must be registered with the Institute of Chartered Accountants of India (ICAI) or empanelled with the Comptroller and Auditor General of India (CAG) for the Financial Year 2024-25.
- 3- **Geographical Location:** The bidding Chartered Accountant (CA) firm must possess a

fully operational office within Dehradun or the State of Uttarakhand.

- 4- **Audit Execution Venue:** The designated audit team shall conduct field audits across the Garhwal and Kumaon divisions at specific locations instructed by the Directorate of Women Welfare, Dehradun.
- 5- **Extension of Bid Validity:** In the event of administrative delays initiated by the First Party, the bid validity period may be extended subject to mutual written consent from both parties.
- 6- **Mandatory Undertaking:** Bidding firms must submit a signed undertaking confirming a comprehensive understanding of the assignment prior to financial bid submission.
- 7- **Language Proficiency:** The audit team must possess professional working proficiency and strong comprehension skills in the Hindi language. **PENALTY** - If the Bidder shall fail finally to complete the work within 12 months as per given in work order, or within any extended time allowed on account of delay due to unforeseen reasons beyond control, the Bidder shall have to pay or allow to the Department at the rate of Rs 500/per day of the total value of the work subjected to a maximum of 10% of the total value of work.

8- **INSURANCE, LOGISTICS, AND LIABILITIES**

The Bidder shall, at its own expense, provide all necessary materials, equipment, and resources required for the execution of the work at the site, including arranging and financing all accommodation. The Department bears no responsibility or liability for any losses, damages, or liabilities arising from accidents occurring during the execution of work. The Bidder shall be solely responsible for all statutory compliances, insurance coverages, Traveling Allowance (TA), Daily Allowance (DA), Employee Provident Fund (EPF/PF), and any other statutory dues or benefits payable to the personnel deployed for this project.

9- **REJECTION AND TERMINATION OF CONTRACT**

The Department reserves the right to reject any work, deliverables, or services that fail to conform to the prescribed specifications, standards, or terms of the tender/work order. No payment or compensation shall be made for defective or non-compliant work, and the Department may exercise this right at any stage of execution.

a Termination for Non-Performance: If the work, supply, or service falls below acceptable standards, breaches timelines, or requires frequent corrective measures, the Department reserves the absolute right to terminate the Contract. In such an event, the Bidder shall not be entitled to claim any damages, compensation, or fees for the unsatisfactory or substandard work. Furthermore, the Department may get the remaining work executed through another qualified agency at the risk, cost, and consequence of the defaulting Bidder.

10- **FORCE MAJEURE: -**

Neither party shall be held liable for any delay or failure to perform its obligations under this contract if such performance is prevented or delayed by reasons of war, hostilities, acts of public enemies, civil commotion, sabotage, fires, floods, strikes, lockouts, explosions, epidemics, quarantine restrictions, or any other Acts of God or Government directives (hereinafter referred to as "Force Majeure events").

Written notice of such an event must be provided by the affected party to the other party within fifteen (15) days of its occurrence. Upon the cessation of the Force Majeure event, performance and deliveries under this contract shall be resumed as soon as practicable. The Department's decision regarding whether performance has been satisfactorily resumed shall be final and binding. No party shall claim damages or seek termination of the contract solely due to a valid Force Majeure delay.

11- PAYMENT- Payment will be made as per the following schedule:-

Sl. No.	Deliverable	Timeline (D=31.01.2027)	Percentage of contract amount against deliverable
Year 2021-22			
01	Reconciliation of Accounting documents, Expenditure, Bank reconciliation, Fund from HO to District reconciliation, Revenue reconciliation (47 Place)	D+ 90 days	20 % of Year 2021-22 Agreement Cost
02	Preparation & Compilation of Balance Sheet (47 Place)	D+ 120 days	30% of Year 2021-22 Agreement Cost
03	CA – Certified Balance Sheet	D + 180 days	40 % of Year 2021-22 Agreement Cost
Note-CAG. Balance 10% contract amount shall be released after Audit of Balance Sheet from			

Sl. No.	Deliverable	Timeline (D=31.01.2027)	Percentage of contract amount against deliverable
Year 2022-23			
01	Reconciliation of Accounting documents, Expenditure, Bank reconciliation, Fund from HO to District reconciliation, Revenue reconciliation (47Place)	D+ 90 days	20 % of Year 2022-23 Agreement Cost
02	Preparation & Compilation of Balance Sheet (47 Place)	D+ 120 days	30% of Year 2022-23 Agreement Cost
03	CA – Certified Balance Sheet	D + 180 days	40 % of Year 2022-23 Agreement Cost
Note-CAG. Balance 10% contract amount shall be released after Audit of Balance Sheet from			

Sl. No.	Deliverable	Timeline (D=31.01.2027)	Percentage of contract amount against deliverable
Year 2023-24			
01	Reconciliation of Accounting documents, Expenditure, Bank reconciliation, Fund from HO to District reconciliation, Revenue reconciliation (47Place)	D+ 90 days	20 % of Year 2023-24 Agreement Cost
02	Preparation & Compilation of Balance Sheet (47Place)	D+ 120 days	30% of Year 2023-24 Agreement Cost
03	CA – Certified Balance Sheet	D + 180 days	40 % of Year 2023-24 Agreement Cost

Note- Balance 10% contract amount shall be released after Audit of Balance Sheet from CAG.			
Sl. No.	Deliverable	Timeline (D=31.01.2027)	Percentage of contract amount against deliverable
Year 2024-25			
01	Reconciliation of Accounting documents, Expenditure, Bank reconciliation, Fund from HO to District reconciliation, Revenue reconciliation (47 Place)	D+ 90 days	20 % of Year 2024-25 Agreement Cost
02	Preparation & Compilation of Balance Sheet (47 Place)	D+ 120 days	30% of Year 2024-25 Agreement Cost
03	CA – Certified Balance Sheet	D + 180 days	40 % of Year 2024-25 Agreement Cost
Year 2025-26			
01	Reconciliation of Accounting documents, Expenditure, Bank reconciliation, Fund from HO to District reconciliation, Revenue reconciliation (47 Place)	D+ 90 days	20 % of Year 2025-26 Agreement Cost
02	Preparation & Compilation of Balance Sheet (47 Place)	D+ 120 days	30% of Year 2025-26 Agreement Cost
03	CA – Certified Balance Sheet	D + 180 days	40 % of Year 2025-26 Agreement Cost
Note- Balance 10% contract amount shall be released after Audit of Balance Sheet from CAG.			

***No payment whatever will be advanced against invoice.**

12- DISPUTE RESOLUTION, GOVERNING LAW, AND INTEGRITY COMPLIANCE

1. ARBITRATION

- a. Appointment of Arbitrator: In the event of any dispute, difference, or question arising between the Contractor and the Consignee touching upon or concerning this deed or its subject matter, the same shall be referred to a sole arbitrator nominated by the Finance Controller or Director. The nominated arbitrator shall not be below the rank of a Gazetted Officer. If the appointed arbitrator is transferred, vacates office, or is unable to act for any reason, the Finance Controller or Director shall either assume the reference or appoint another person to act as the arbitrator. The successor arbitrator shall be entitled to proceed with the reference from the stage at which it was left by their predecessor.
- b. Reasoned Award and Statutory Compliance: For all cases where the aggregate claim amount in dispute is ₹50,000.00 (Rupees Fifty Thousand only) or above, the arbitrator shall issue a speaking and reasoned award. The party invoking the arbitration must explicitly specify the items in dispute along with the specific amount claimed under each head. All proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, and any statutory modifications or re-enactments thereof for the time being in force.
- c. Validity of Award: The arbitrator may, from time to time and with the mutual consent of both parties, extend the timeline for making and publishing the arbitral award. The decision of the arbitrator shall be final, conclusive, and binding on both parties regarding all questions and matters relating to this Contract.

2. GOVERNING LAW AND JURISDICTION

This Agreement shall be governed by and construed in accordance with the laws of India. The parties hereby explicitly agree that the Courts at Dehradun alone shall have exclusive jurisdiction over all matters, including interim reliefs and arbitral challenges, arising out of or in connection with this Agreement.

3. CORRUPTION AND FRAUDULENT PRACTICES (INTEGRITY VIOLATIONS)

The Department strictly enforces a zero-tolerance policy towards unethical practices. The following definitions shall collectively be termed as "Integrity Violations":

- a. Corrupt Practice: The offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to improperly influence the actions of another party.
- b. Fraudulent Practice: Any act or omission, including a misrepresentation, that knowingly or

recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation.

- c. Coercive Practice: Impairing or harming, or threatening to impair or harm, directly or indirectly, any party or their property to improperly influence their actions.
- d. Collusive Practice: An arrangement between two or more parties designed to achieve an improper purpose, including improperly influencing the actions of another party.
- e. Abuse: The theft, waste, or improper use of assets related to any Directorate of Women Welfare activity, committed either intentionally or through reckless disregard.
- f. Conflict of Interest: Any situation in which a party has professional, personal, or financial interests that could improperly influence their performance of official duties, contractual obligations, or compliance with applicable laws.
- g. Obstructive Practice: Deliberately destroying, falsifying, altering, or concealing evidence material to an investigation, or making false statements to investigators to materially impede a Departmental inquiry.

The Department reserves the right to summarily reject the tender, cancel the work order, or terminate the contract if it is established that the bidder/contractor, directly or through an agent, has engaged in any of the aforementioned Integrity Violations.

Name and Address of the 47 Places

Sl. No.	Name & Address of District Probation Offices
1	2
1	State Child Protection Society, Uttarakhand
2	State Adoption Resource Authority, Uttarakhand
3	District Probation Office, Almora
4	District Probation Office, Bageshwar
5	District Probation Office, Chamoli
6	District Probation Office, Champawat
7	District Probation Office, Dehradun
8	District Probation Office, Haridwar
9	District Probation Office, Nainital
10	District Probation Office, Pauri
11	District Probation Office, Rudraprayag
12	District Probation Office, Pithoragrah
13	District Probation Office, Tehri
14	District Probation Office, Udham Singh Nagar
15	District Probation Office, Uttarkashi
16	Govt. Children Home, Kedarpuram, Dehradun.
17	Govt. Children Home, Bakh, Almora.
18	Govt. Children Home, Roshnabad, Haridwar for Boys.
19	Govt. Children Home, Kedarpuram, Dehradun for Girls.
20	Govt. Children Home, Bakh, Almora for Girls.
21	Govt. Observation Home , Kedarpuram, Dehradun for Boys.
22	Govt. Observation Home , Gadoli, Pauri Garhwal for Boys.
23	Govt. Observation Home , Dunda, Uttarkashi for Boys.
24	Govt. Observation Home , Roshnabad, Haridwar for Boys.
25	Govt. Observation Home, Rudrapur Udham Singh Nagar for Boys.
26	Govt. Observation Home, Haldwani, Nainital for Boys.
27	Govt. Observation Home , Pandaykhola, Almora for Boys.
28	Govt. Observation Home, Kotdwar, Pauri Garhwal for Girls.
29	Govt. Observation Homes Kedarpuram, Dehradun for Girls.
30	Govt. Observation Home, Haldwani, Nainital for Girls
31	Govt. Special Home, Roshnabad Haridwar for Boys.
32	Govt. Special Home, Bakh, Almora for Girls.
33	Govt. Place of Safety Home, Kotdwar, Pauri Garhwal for Girls.
34	Govt. Place of Safety Roshnabad, Haridwar for Boys.
35	SOS Bal Gram, P.O.-Bhimtal, District-Nainital, Uttarakhand .

Sl. No.	Name & Address of District Probation Offices
36	National Association for the Blind (NAB), Golapar, Haldwani, Nainital.
37	Sri Sathya Sai Seva Ashram, Aamwala, Dhaulas, Ghangora, P.O. Vikasnagar, Dehradun.
38	Sri Sathya Sai Seva Ashram Pratap Marg, Subhashnagar, Clementan Town Dehradun.
39	U.S.R Samiti (Boys), Ramnagar, Nainital.
40	U.S.R Samiti (Girls) Ramnagar, Nainital.
41	Dharohar Open Shelter For Children, Near Matrix Hospital, Tilak Nagar Phase-1 Lal Dandh Road, Haldwani Distt Nainital.
42	Ramraj Gramodhyog Sewa Sansthan Ganpati Vihar, Bahadrabad, Govindpuri, Haridwar.
43	Samarpan Society for Health, Research and Development, 22 Inder Road, Dehradun.
44	Serafina Trust, St. Mary's Convent Society area Clemen Town, Dehradun.
45	Rajat Sehri Evam Gramothan Sansthan, 396 Vikas Colony Ranipur Road, Haridwar.
46	Veerangna, Gali No-1, Rampur Road, Haldwani, Nainital.
47	Anmol Foundation, Udham Singh Nagar.