

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	21-09-2026 15:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	21-09-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Chhattisgarh
विभाग का नाम / Department Name	Urban Development Department Chhattisgarh
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	Durg District Urban Public Service Society
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id :sdm-bpatnam.cg@gov.in Buyer Email id: palash.vaidya@cg.gov.in
वस्तु श्रेणी / Item Category	Financial Audit Services - Income Tax Return filing E TDS Returns Audit Report Budget Preparation of Society Opinion on Balance Sheet of Financial Year Preparation and correction of PAN and TAN and advice for Book keeping and Renewal of Society from ..
अनुबंध अवधि / Contract Period	5 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	1405000
Payment Timelines	Payments shall be made to the Seller within 45 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	5000

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने है। एमएसई

केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

secretary
room no 56 nagar palik nigam supela bhilai
(Secretary Durg District Urban Public Service Society)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:[1788165376.pdf](https://www.gem.gov.in/attachment/1788165376.pdf)

**Financial Audit Services - Income Tax Return Filing E TDS Returns Audit Report
Budget Preparation Of Society Opinion On Balance Sheet Of Financial Year
Preparation And Correction Of PAN And TAN And Advice For Book Keeping And
Renewal Of Society From .. (1)**

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Income Tax Return filing E TDS Returns Audit Report Budget Preparation of Society Opinion on Balance Sheet of Financial Year Preparation and correction of PAN and TAN and advice for Book keeping and Renewal of Society from RFAS
Type of Financial Audit Partner	CAG Empaneled Audit or CA Firm
Type of Financial Audit	Income Tax Return filing E TDS Returns Audit Report Budget Preparation of Society Opinion on Balance Sheet of Financial Year Preparation and correction of PAN and TAN and advice for Book keeping and Renewal of Society from RFAS
Category of Work under Financial Audit	Income Tax Return filing E TDS Returns Audit Report Budget Preparation of Society Opinion on Balance Sheet of Financial Year Preparation and correction of PAN and TAN and advice for Book keeping and Renewal of Society from RFAS
Type of Industries/Functions	Income Tax Return filing E TDS Returns Audit Report Budget Preparation of Society Opinion on Balance Sheet of Financial Year Preparation and correction of PAN and TAN and advice for Book keeping and Renewal of Society from RFAS
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents
प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Palash Vaidya	490023,Room No 48, Nagar Palik Nigam Supela Bhilai, Near GE Road Supela, Dist- Durg (Chhattisgarh)	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

secretary durg district urban public service society

. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy

of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में

भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

DURG DISTRICT URBAN PUBLIC SERVICE SOCIETY

(Society registered under the Society act 1973, Red. No.30179 dt. 01/07/2014)

No/C.B.P./D.B./EOI/2026

Bhilai Dated. / /2026

HIRING OF CHARTERED ACCOUNTANT FIRM FOR AUDIT AND CONSULTANCY SERVICES

DURG DISTRICT URBAN PUBLIC SERVICE SOCIETY (here-in-after referred as **Society**) to monitor city bus services, Mobile Medical Unit, Shree Dhanwantri Medical Yojna in Society, PM E-Bus Yojna seeks expression of interest from eligible Chartered Accountant (Partnership) Firm (here-in-after referred as **CA Firm**) for the period of Five years which may be extended for further period as per decision of Secretary/Committee of Society based on satisfactory performance of CA Firm.

The CA Firm is required by special purpose vehicle Society for statutory compliance, advice on various decisions making matters & Budget Preparation for Society. Interested CA Firm fulfilling the annexed to the SECRETARY DURG DISTRICT URBAN PUBLIC SERVICE SOCIETY.

SUBMISSION OF BID

Interested CA Firm Should Submit **Part I** - EMD of Rs.5000/- by way of Original FDR for 05 years in Favour of **Secretary DDUPSS A/c Name of Chartered Accountant Firm** in an envelope subscribed as **“BID EMD”**, **Part II** “Technical Proposal” in an envelope subscribed as **“TECHNICAL BID”** containing information in Technical Bid-Form 01 to 04 along with all the documents as prescribed in Annexure A & B. All the Two envelopes Part I and Part II shall be submitted in a single envelope subscribed as **“CHARTERED ACCOUNTANT FIRM FOR ANNUAL AUDIT & CONSULTANCY SERVICES”** to be delivered either by **Registered Post** or **Speed Post** to Durg District Urban Public Service Society (City Bus Office) Room No.56, Bhilai Municipal Corporation, Supela Bhilai (C.G.) on or before **21/09/2026**-Up to 3:00 PM. BID received by other mode and without EMD shall not be considered for further process.

Interested bidders are requested to collect information about terms & condition from Room No.56, DURG DISTRICT URBAN PUBLIC SERVICE SOCIETY (City Bus Office) Head Office of Municipal Corporation Bhilai during office hours or it may be also downloaded from website www.bhilainagarnigam.com, before **21/09/2026**. The BID shall be opened on **21/09 /2026** at 3:30 PM in Durg District Urban Public Service Society (City Bus Office) Room No.56, Bhilai Municipal Corporation, Supela Bhilai (CG).

**Nodal Officer
DURG DISTRICT URBAN PUBLIC
SERVICE SOCIETY**

DURG DISTRICT URBAN PUBLIC SERVICE SOCIETY

(Society registered under the Society act 1973, Reg. No.30179 dt. 01/07/2014)

No/C.B.P./D.B./EOI/2026

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Scope of Work:

- 1- The CA Firm will be required by Society for Annual Audit & Consultancy work to Local Audit observations.
- 2- CA Firm shall render their professional services for Society.
- 3- CA Firm has to look after all the statutory compliance including Income Tax Return filing, E-TDS Returns, Audit Report, Budget Preparation of Society, Opinion on Balance Sheet of Financial Year, Preparation and correction of PAN and TAN, and advice for Book keeping and Renewal of Society from RFAS. The necessary information or documents shall be provided by Society to CA Firm at least 30 days of prior to Compliance date.

Annexure A - Eligibility Criteria:

- 1- CA Firm should be a Partnership/LLP having Head office in Durg District of Chhattisgarh State;
- 2- CA Firm should have at least 03 FCA Partner, 01 ACA Partner and 01 Qualified Paid Assistant as per guidelines of Institute of Chartered Accountants of India;
- 3- 01 FCA Partner should have Certificate of DISA issued by ICAI;
- 4- 01 FCA Partner should have Certificate of Cooperative Audit issued by ICAI;
- 5- CA Firm should have completed at least 10 years existence as per Institute of Chartered Accountants of India;
- 6- CA Firm should have Average Annual Turnover of not less than Rs 50.00 Lacs in latest 3 consecutive financial years;
- 7- CA Firm should have to be registered with Comptroller and Auditor General of India, New Delhi
- 8- CA Firm should have experience of Audit in any State Government Organization or its undertaking for minimum for 05 year.;
- 9- CA Firm should have minimum 3 years of experience in audit of similar nature of Society. Preference shall be given to Chartered Accountants firm having experience of similar nature of Society.

Note : 1- Relevant documentary proofs in respect of all the above requirements need to be submitted along with the offer by CA Firm. Without sufficient documentary proof about qualifying criteria, the offer is likely to be rejected.
2- The CA Firm or his representative should attend the prescribed office of the society and receive the desired documents.

Annexure B – Desired document

1. Firm Registration Certificate issued by ICAI;
2. Certificate of DISA issued by ICAI;
3. Certificate of Cooperative Audit issued by ICAI;
4. PAN Card of Firm;
5. GST registration certificate;
6. CAG empanelment certificate of Firm for Year 2023-24, 2024-25 and 2025-26;
7. Copy of Audited/Unaudited Financial Statement along with Copy of Income Tax Return Acknowledgment for relevant Financial Year in support of financial turnover of the firm;
8. Copy of Internal/Statutory Audit Appointment Letter issued by Govt. Organization including Govt Owned/Funded Trust/society for Minimum 5 Years;
9. Copy of Statutory Audit Appointment Letter issued by Govt Owned/Funded Trust/society of similar nature Organization including for Minimum 3 Years;
10. Undertaking to be furnished by the Firm that there are no legal suit/criminal cases pending against the Firm and its partners or having not been earlier convicted on grounds or moral turpitude or for violation of laws in force.

Note : Non submission of required documents shall not be considered for further process

**Nodal Officer
DURG DISTRICT URBAN PUBLIC
SERVICE SOCIETY**

In Letter Head of Chartered Accountants Firm

Technical Bid Form -01

**CHARTERED ACCOUNTANT FIRM FOR AUDIT
AND CONSULTANCY SERVICES**

Brief profile of Chartered Accountant Firm

S.No	PARTICULARS	Supported Documents Required To Be Submitted With This Form
1.	(a) Name of the firm (in Capital letters)	
	(b)Address of the Head Office	
	Telephone no /Mobile No	
	Email ID	
	PAN NO. of the Firm	
	C & AG Empanelment No.	
	GSTIN No.	
2.	(a) Firm's Registration No. ICAI	
	(b) Region name	
	(c) Region Code No.	
3.	(a) Date of constitution of firm	
	(b) Number of Completed Years of Establishment	
	(b) Date since when the firm has a full time FCA.	
4.	Full time partners of the firm (a) Number of FCA	

	(b) Number of ACA	
5.	No. of part time partners, if any	
6.	No. of full time Chartered Accountants (paid Staff)	
7.	No. of audit staff employed fulltime with the firm:	
	(a) Article/ Audit clerk	
	(b) Other Audit staff (with knowledge of book keeping & accounts)	
	(c) Other professional Staff	
8.	Address of Branch if any (Please mention)	
9	Experience of Audit and Compliance to Statutory Obligations for same nature as of Society (attach Copy of appointment Letter duly Self Attested)	
10	Details of Statutory/Internal Audit experience in Government Organization or its undertaking, minimum for 05 year. (attach Copy of appointment Letter duly Self Attested)	

Note :-

(1) Please attach Copy of documents in support of Information required duly Self Certified.

(2) Use Separate sheet for detailed Information, if required.

Place:

Date :

For,

Name of Partner:.....

Membership No.....

Seal of Firm

In Letter Head of Chartered Accountants Firm

Technical Bid Form -02

**CHARTERED ACCOUNTANT FIRM FOR AUDIT
AND CONSULTANCY SERVICES**

Annual Turnover of Chartered Accountant Firm

Financial Year	Turnover (Rs. In Lacs)
2023-24	
2024-25	
2025-26	
Average Annual Turnover	

Note :-

1. Please Attach Self attested Copy of Financial Statement for relevant Year.
2. Please Attach Self attested Copy of Income Tax Return for relevant Year.

Place:

Date :

For,

Name of Partner:.....

Membership No.....

Seal of Firm

TECHNICAL ELIGIBILITY EVALUATION SHEET**Technical Bid Form -03****Name of CA Firm:-**

The eligibility scoring criteria for Evaluation shall be as follows.

(Maximum Marks 100)

Sr. No.	Particulars	Marks	Marks Obtained
1	Partnership Firm/LLP	3	
2	Having Head Office in Durg District	6	
3	No. of FCA Partners in Firm Less than 03 FCA Partners Equal to or more than 03 FCA Partner	Ineligible 6	
4	No. of ACA Partners in Firm Less than 01 ACA Partners Equal to or more than 01 ACA Partner	Ineligible 6	
5	Chartered Accountant Paid Assistants Less than 01 CA Paid Assistants Equal to or more than 01 CA Paid Assistants	Ineligible 5	
6	Atleast one FCA partner having Certificate of DISA Issued by ICAI	3	
7	Atleast one FCA partner having Certificate of Cooperative Audit Issued by ICAI	4	
8	No. of year of Existence of firm Less than 10 Yrs. 10 Yrs. - 15 Yrs. 15 Yrs. - 20 Yrs. More than 20 Yrs.	Ineligible 4 8 16	
9	Avg Turnover for last 3 completed Fin. Years Less than Rs.10.00 Lacs Rs.10.00 Lacs to Rs.20.00 Lacs Rs.20.00 Lacs to Rs.30.00 Lacs More than Rs.35.00 Lacs	2 4 8 16	
10	Empaneled with CAG in last 3 Yrs. 2022-23 2021-22 & 2022-23 2020-21, 2021-22 & 2022-23	5 10 15	
11	Audit Experience of Govt. Organization including Govt Owned/Funded Trust/Society for Minimum 5 Years Less than 05 years Equal to 06 to 10 years	Ineligible 15	
12	Audit Experience of minimum 03 years of same nature of Society Less than 03Yrs 03 years and more	Ineligible 5	
13	Bidding amount less than Rs.2,81,000.00	Ineligible	
Total Marks Scored			

Note :-

1. Please attach Self Attested Copy of Required documents as supporting evidence.
2. CA Firm scoring qualifying Marks less than 70 shall be ineligible.

Place:**Date :****For,****Name of Partner:.....****Membership No.....**

Seal of Firm

In Letter Head of Chartered Accountants Firm

Technical Bid Form -04

Undertaking

To,
The Secretary
Durg District Urban Public Service Society,
Room No.56, Bhilai Municipal Corporation,
Supela Bhilai (C.G.)

Subject: Undertaking Regarding any Legal Suit/Criminal cases pending against the Firm and its partners of(Name of CA Firm).

Dear Sir/Madam,

I/We,(Name of Partner) , S/o, partner in(Name of CA Firm) having registered office as per ICAI located at.....(Postal/Correspondence Address with PIN Code) , hereby provide the following undertaking to confirm the legal status of our firm:

1. I/We confirm that as on the date of this undertaking, there are no pending legal suits or criminal cases against our firm, its partners, or any of its representatives.
2. I/We further confirm that neither our firm nor any of its partners have been previously convicted on grounds of moral turpitude or for the violation of any laws in force.
3. I/We assure that all activities carried out by our firm are in strict compliance with the applicable laws and regulations.
4. In case of any legal proceedings initiated against our firm, its partners, or representatives after the date of this undertaking, we commit to promptly inform the Society (Secretary, Durg District Urban Public Service Society about the same and the decision given by Society with respect to the assignment applied herewith shall be accepted by us.

This undertaking is made in good faith and to the best of our knowledge and belief as of the date mentioned above.

Yours sincerely,

Place:

Date :

For,

Name of Partner:.....

Membership No.....

Seal of Firm