बिड संख्या/Bid Number: GEM/2026/B/8230553
दिनांक /Dated: 02-11-2026

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	12-11-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	13-11-2026 18:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	100 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Tribal Affairs
विभाग का नाम/Department Name	Ministry Of Tribal Affairs
संगठन का नाम/Organisation Name	Tribal Co-operative Marketing Federation Of India (trifed)
कार्यालय का नाम/Office Name	Trifed
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :prateek.psm@gov.in Buyer Email id: yogesh.unde@gov.in
वस्तु श्रेणी /Item Category	Financial Audit Services - As per Bid; CA Firm
अनुबंध अवधि /Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / **Minimum number of bids required to disable automatic bid extension**	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / **Number of days for which Bid would be auto-extended**	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / **Number of Auto Extension count**	1
बिड से रिवर्स नीलामी सक्रिय किया/**Bid to RA enabled**	No
बिड का प्रकार/**Type of Bid**	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /**Time allowed for Technical Clarifications during technical evaluation**	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / **Estimated Bid Value in INR (Inclusive of all taxes)**	48000
मूल्यांकन पद्धति/**Evaluation Method**	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / **Financial Document Indicating Price Breakup Required**	Yes

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	12

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

RM
Trifed, Ministry of Tribal Affairs, Tribal Co-operative Marketing Federation of India (TRIFED), Ministry of Tribal Affairs
(Trifed)

बोली विभाजन लागू नहीं किया गया/Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Number of Years of firm/company'sexistence as per ICAI certificate: As per Bid

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.: As per Bid

Number of full-time partners/experienced and qualified professionals in full time employment at senior level with experience in handling similar or relevant projects: As per Bid

Number of partners/ qualified professionals in full time employment with DISA/CISA qualification: As per Bid

Number of XX fulltime CA's required and YY professional audit staff: As per Bid

This Bid is based on Quality & Cost Based Selection (QCBS) . The parameter wise qualification requirement is as under:-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Understanding of the Business Domain	100	40	View File

Buyer Defined Total Qualifying Marks for Technical Qualification: 40

QCBS Weightage(Technical:Financial):70:30

Financial Audit Services - As Per Bid; CA Firm (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	As per Bid
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Internal Audit
Category of Work under Financial Audit	as per bid
Type of Industries/Functions	as per bid
Frequency of Progress Report	as per bid
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	as per bid
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Yogesh Pandurang Unde	380009,Ministry of Tribal Affairs, Govt. of India, Regional Office : Gujarat TRIFED REGIONAL OFFICE GUJARAT GROUND FLOOR, SAHAKAR BHAWAN, GUJCOMASOL BUILDING, SRIMALI SOCIETY, OPPOSITE NAVRANGPURA POLICE STATION NAVRANGPURA, AHMEDABAD-380009	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. **Certificates**

   Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The

Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

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Technical Evaluation Matrix for Evaluation and Scoring

<table>
<tr><th>S. No.</th><th>Particulars</th><th>Details to be furnished by the Bidder</th><th>Marks</th><th>Cut- off Score</th></tr>
<tr><td>1.</td><td>Brief Profile of the Firm [Mandatory Requirement: Firm Constitution Certificate issued by ICAI as on the date of EoI]</td><td>(i) Name of Audit Firm:
(ii) Address of H.O:
(iii) Address of Branch
(iv) Contact Nos.:
(v) PAN of Firm.:
(vi) GST No. of Firm.:
(vii) Date of Incorporation of Firm.:
(viii) Firm Registration No. [FRN] with ICAI. :</td><td>NA</td><td>NA</td></tr>
<tr><td>2.</td><td>Firm Empanelment with O/o CAG and O/o CRCS for the FY 2023-24 & 2024-25</td><td>Empanelment No.
Letter reference no…</td><td>NA</td><td>NA</td></tr>
<tr><td>3.</td><td>Details of Personnel engaged with the firm:
<u>Criteria for Marks Allocation</u>
<table><tr><th>Case</th><th>Condition</th><th>Maximum Marks</th></tr><tr><td>No. of Partners</td><td>1 mark for each, subject to max. 5 marks</td><td>5</td></tr><tr><td>No. of FCA’s apart from partners</td><td>1 mark for each, subject to max. 5 marks</td><td>5</td></tr><tr><td>No. of ACA’s apart from partners</td><td>1 mark for each, subject to max. 5 marks</td><td>5</td></tr><tr><td>No. of Audit/ Article Assistants</td><td>1 mark for each, subject to max. 5 marks</td><td>5</td></tr></table></td><td>(i) No. of Partners:
(ii) No. of FCA’s apart from Partners:
(iii) No. of ACA’s apart from Partners:
(iv) No. of Audit/Article Assistants:</td><td>20</td><td>8</td></tr>
<tr><td>4.</td><td>Experience in Internal/Concurrent/Statutory Audit Assignments

<u>Criteria for Marks Allocation</u>
<table><tr><th>Case</th><th>Condition</th><th>Marks</th></tr><tr><td>No. of Statutory Audits performed for Government Departments/ PSUs/ Autonomous Bodies/ Organizations governed by MSCS Act</td><td>1 mark for each assignment subject to max. 10 marks</td><td>10 Marks</td></tr><tr><td>No. of Internal/ Concurrent Audits performed for Government Departments/ Externally Aided Projects/ Autonomous Bodies/ Organizations governed by MSCS Act</td><td>1 mark for each assignment subject to max. 10 marks</td><td>10 Marks</td></tr></table></td><td>(i) No. of Statutory assignments of Government departments/ Externally Aided Govt. Projects undertaken/ organizations governed by MSCS Act:
(ii) No. of Internal / Concurrent Audit Assignments of Government Departments/ Externally Aided Govt. Projects undertaken/ organizations governed by MSCS Act:
(iii) No. of Other Internal/ Concurrent Audit assignments of Banks/ PSUs /Private Sectors undertaken/ organizations governed by MSCS Act:</td><td>25</td><td>10</td></tr>
</table>

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	No. of Internal/ Concurrent Audits performed for Banks / PSUs / Private companies	1 mark for each assignment subject to max. 5 marks	5 Marks			
5.	**No. of Years of completed since incorporation** **Criteria for Marks Allocation:** **(i)** 1 Mark for each completed year of incorporation subject to a maximum of 25 marks for above 25 years of partnership **(ii)** The marks should be allotted from the year since when the firm has been incorporated.			No. of yrs. completed since incorporation:	**25**	**10**
6.	**Average Annual Turnover (AAT) of the firm during the last three Financial years (in lakhs) i.e.** FY 2022-23, 2023-24& 2024-25 **Criteria for Marks Allocation** **Average Annual Turnover (AAT)** / **Marks** **Less than Rs. 40 lakhs** / 1 Marks **Rs. 40 lakhs to Rs. 1 crore** / 4 Marks **Above Rs. 1 crore** / 10 Marks			**Average Annual Turnover (AAT) of the firm** **(i)** FY 2022-23: **(ii)** FY 2023-24: **(iii)** FY 2024-25: **(iv)** Average Annual Turnover:	**15**	**6**
7.	**Average Annual Net Profit of the firm during the last three Financial years (in lakhs) i.e.** FY 2022-23, 2023-24& 2024-25 **Criteria for Marks Allocation** **Average Annual Net Profit** / **Marks** **Less than Rs. 20 lakhs** / 1 Marks **Rs. 20 lakhs to Rs. 50 lakhs** / 4 Marks **Above Rs. 50 Lakhs** / 10 Marks			**Average Annual Net Profit of the firm** **(i)** FY 2022-23: **(ii)** FY 2023-24: **(iii)** FY 2024-25: **(iv)** Average Annual Net Profit:	**15**	**6**
Total					**100**	**40**

Since the method of Selection for Internal Auditors will be on the basis of Quality-cum-cost Based Selection (QCBS), the technical proposals will be allotted a weightage of 70% (Seventy percent) while the financial proposals will be allotted a weight age of 30% (Thirty percent) in order to arrive at a composite score which means maximum 70 marks (100 x 70%) of the technical proposal can be considered to arrive at a composite score.

***TRIFED reserves all rights in case of tie situation or any other situation occurring during whole bidding process.**

Annexure- F

Methodology For Bid Evaluation, Scoring and Selection

1. Selection Methodology

The selection of the Internal Auditor shall be carried out on the basis of Quality-cum-Cost Based Selection (QCBS) method. Under this method:

i. Technical Proposal shall carry a weightage of 70% (Seventy Percent).
ii. Financial Proposal shall carry a weightage of 30% (Thirty Percent).

Only those bidders who secure the minimum qualifying marks in the technical evaluation shall be considered for financial evaluation.

2. Technical Score

The technical proposals submitted by the participating bidders shall be evaluated by the Evaluation Committee in accordance with the Technical Evaluation Matrix provided in Annexure-E. The Technical Score (T) shall represent the marks awarded to each participating bidder by the Evaluation Committee during technical evaluation, as updated on the GeM portal after completion of the technical evaluation process.

For the purpose of final ranking under the QCBS methodology, the technical scores shall be normalized as per the standard evaluation methodology followed on the GeM portal. The Normalized Technical Score (NT) shall be calculated using the following formula:

$$NT = \frac{T}{T_{max}} \times 100$$

Where:
NT = Normalized Technical Score
T = Technical marks obtained by the participating bidder (as updated on the GeM portal after technical evaluation)
T_{max} = Highest technical marks obtained among all participating bidders

3. Financial Score

Financial proposals of the technically qualified participating bidders shall be opened on the GeM portal. The participating bidder quoting the lowest financial price shall be assigned a Normalized Financial Score of 100, and the financial scores of other participating bidders shall be calculated inversely proportional to their quoted prices.

The **Normalized Financial Score (NF)** shall be calculated as follows:

$$NF = \frac{F_{min}}{F} \times 100$$

Where:
NF = Normalized Financial Score
F = Financial quote of the participating bidder
F_{min} = Lowest financial quote among all participating bidders

4. Calculation of Total Normalized Score

For the purpose of final ranking of participating bidders, the Total Normalized Score (TS) shall be calculated by applying the prescribed weightage to the normalized technical and financial scores.

The formula shall be as follows:

$$TS=(NT\times 0.70)+(NF\times 0.30)$$

Where:
TS = Total Normalized Score
NT = Normalized Technical Score
NF = Normalized Financial Score

The above normalization methodology is applied in accordance with the standard evaluation methodology adopted on the GeM portal for QCBS-based procurement.

5. Final Ranking of Participating Bidders

The participating bidders shall be ranked based on their Total Normalized Score (TS). The participating bidder obtaining the highest Total Normalized Score shall be ranked H-1, followed by bidders ranked H-2, H-3, and so on. The bidder ranked H-1 shall normally be considered for award of the assignment, subject to fulfilment of all bid conditions and approval of the Competent Authority.

6. Tie-Breaking Criteria

In the event that two or more bidders obtain the same combined score, the bidder securing higher technical marks shall be ranked higher.

7. Determination of Most Advantageous Bid

The bidder securing the highest Total Normalized Score (TS) shall be considered as the Most Advantageous Bidder (H-1) and shall be recommended for award of the contract, subject to approval of the Competent Authority.

8. Final Authority

TRIFED reserves the right to accept or reject any bid, or to annul the bidding process at any stage without assigning any reason, in accordance with applicable procurement rules. In case of any unforeseen situation during the evaluation process, the decision of TRIFED shall be final and binding on all bidders.