

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	19-06-2026 17:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	19-06-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Uttar Pradesh
विभाग का नाम / Department Name	Public Works Department Uttar Pradesh
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	Uttar Pradesh
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	manishuprnn79@gmail.com
वस्तु श्रेणी / Item Category	Financial Audit Services - See ATC; CA Firm
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	70 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	7 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	2124000
Payment Timelines	Payments shall be made to the Seller within <b>30</b> days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	PUNJAB NATIONAL BANK
ईएमडी राशि/EMD Amount	18000

#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	PUNJAB NATIONAL BANK
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00

ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).

15

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**लाभार्थी /Beneficiary :**

Assistant Accounts Officers

Uttar Pradesh Rajkiya Nirman Nigam Ltd. Vibhuti Khand, Gomti Nagar, Lucknow-226010

(Manish Kumar Gautam)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance

Yes

**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference

No

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or

3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

5. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the

order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Financial Audit Services - See ATC; CA Firm ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Scope of Work	See ATC
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	See ATC
Category of Work under Financial Audit	See ATC
Type of Industries/Functions	See ATC
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
<b>एडऑन /Addon(s)</b>	
Post Financial Audit Support	NA

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Manish Kumar Gautam	226010,Vishweshwariya Bhawan, Vibhuti Khand, Gomti nagar, Lucknow-226010	Project / Lumpsum Based	N/A

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

### 2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and

published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

## Terms and Conditions

158

The Uttar Pradesh Rajkiya Nirman Nigam Limited (UPRNN), Head Office, Vibhuti Khand, Lucknow seeks to engage the services of 03 Chartered Accountants through an experienced Chartered Accountant firm having its Head Office located in Lucknow. The Chartered Accountant firm must possess a minimum of 07 years of working experience, and its average annual turnover over since the last 03 years (Financial Years 2023-24, 2024-25 and 2025-26) must be ₹ 70.00 Lakhs or more.

The Nigam requires 03 Chartered Accountants for the following works:-

- (a) **One Chartered Accountant**:-To finalize the Nigam's annual accounts in accordance with the applicable rules of the Companies Act, while working on the Nigam's Financial Management System.
- (b) **One Chartered Accountant**:-To ensure proper accounting and prepare the annual accounts for the Headquarters.
- (c) **One Chartered Accountant**:-To ensure proper accounting related to GST and Income Tax matters of the Nigam.

### **1. Eligibility Criteria for Chartered Accountants:-**

- The Chartered Accountant for annual accounts of the Nigam, as referred to in (a) above, must possess a minimum experience of 03 years in preparing balance sheets for a Central or State Government PSU's, in accordance with the IND-AS Rules, 2015, under the Companies Act.
- The Chartered Accountant for the Headquarter Accounts of the Nigam, as referred to in (b) above, must possess at least 02 years experience of working in any PSU's of the Central/State Govt.
- The Chartered Accountant for working on GST and Income Tax matters of the Nigam Headquarter, as referred to in (c) above, must possess at least 02 years experience of working in any PSU's of the Central/State Govt.

### **2. Documents required to upload:-**

It shall be mandatory to upload on the GeM Portal-

- (i) Self-attested photocopies of the Firm/Company's registration.
- (ii) GSTIN & PAN of the Firm.
- (iii) Balance Sheet of Last 03 Year's (Financial Years 2023-24, 2024-25 and 2025-26).
- (iv) Proof for Experience of working with PSU's of the Central/State Govt.
- (v) Self attested copy of the Registration Certificates of all 03 Chartered Accountants to be selected for work in the Nigam Headquarter.
- (vi) A document verifying the address of the firm's head office.

### **Note:-**

- (i) It shall be mandatory for the firm to provide the complete details/Bio-Data and Police Verification Report of the above mentioned 03 Chartered Accountants appointed by the firm for Nigam Headquarter at the time of execution of agreement.
- (ii) All documents pertaining to the firm must be duly attested by the authorized signatory of the respective firm. Similarly, documents related to the 03 CA must be self-attested by the concerned individual and also attested by the authorized signatory of the respective firm. If any instance of fraud is detected in the documents, the bid shall be cancelled.

  
उत्तर प्रदेश राजकीय निरमाण निगम लिमिटेड  
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### 3. Scope of Work:-

157

#### (i) Chartered Accountant for Annual Account of the Nigam

- To prepare accounts for the Nigam Headquarters ensuring the implementation of appropriate accounting and financial management systems.
- To record the Nigam Head Quarters various expenditures under appropriate accounting heads/methods, in compliance with relevant accounting standards and guidelines.
- To Prepare of the Nigam's final annual accounts by compiling data received from the Headquarters, Zones, and Units under various accounting heads, in accordance with the provisions of the Companies Act (IND-AS Rules, 2015).
- To provide requisite information to the auditor during the audit of the Nigam Headquarters accounts (Internal Audit, Statutory Audit, AG Audit and CAG Audit) and to coordinate with Branch Auditors also.
- To provide necessary information to auditors during the audit of Nigam Headquarters Accounts (Internal Audit, Statutory Audit, AG Audit and CAG Audit), and to ensure the completion of the audit coordinating with the Branch Auditors appointed by the CAG.
- To prepare replies of the Audit observations made by Statutory Auditor/Zonal Auditor/CAG Auditor.
- Other finance and accounting related tasks as directed by the management from time to time.

#### (ii) Chartered Accountant for Head Quarter's Accounts

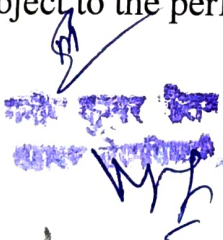
- Ensuring all the necessary adjustments to the Nigam Headquarter Accounts are made in a timely manner.
- Timely completion of Monthly Bank Reconciliation of all Bank Accounts of the Nigam and ensuring proper accounting of Interest Income, Earnest money and Bank Guarantee.
- Other finance and accounting related tasks as directed by the management from time to time.

#### (iii) Chartered Accountant for GST & Income Tax works

- To ensure the timely accounting of Income Tax and GST matters of Nigam Headquarters Accounts.
- To ensure the timely filing of GST and Income Tax returns to the concerned departments.
- To ensure timely reconciliation of GST Input Tax Credit with units of the Nigam and to prepare a weekly report of the same.
- Other finance and accounting related tasks as directed by the management from time to time.

### 4. Tenure:-

- The Selected Chartered Accountants firm shall be contracted for a period of 01 year. The contract period of the firm may be extended or cancelled as deemed necessary subject to the performance of the Chartered Accountants appointed by the firm.



**5. Working Hours:-**

- The Chartered Accountants appointed by the firm shall be required to be present at the Nigam Headquarters on all working days, from 2:00 PM to 5:00 PM, to discharge the duties outlined in the 'Scope of Work. Furthermore, if there any exigency, they may be called upon to report to the office at any time.

**6. Remuneration:-**

- For the aforementioned assigned work, which is to be performed by 03 Chartered Accountants, the Chartered Accountant firm shall be paid a maximum of ₹1,50,000.00 (Rupees One Lakh Fifty Thousand Only) + GST on a monthly basis.
- Any travel expenses or any other expenses shall not be payable by Nigam Headquarter to the concerned firm in respect of the assigned work.

**7. Earnest Money Deposit:-**

- Firms are required to deposit a sum of Rs. 18,000/- as EMD (Earnest Money Deposit) into the bank account of U.P. Rajkiya Nirman Nigam Ltd. (Punjab National Bank; Branch Nishatganj, Lucknow; Account No. 0762000109174443; IFSC: PUNB0076200) via RTGS. Subsequently, the firms must record the deposited amount, along with the UTR number and date of deposit, and upload this information to the GeM Portal.

**8. Performance Security Deposit:-**

- The selected firm shall be required to submit a performance security deposit equivalent to 5% of the bid value in the form of a Fixed Deposit Receipt (FDR) in favour of the UP Rajkiya Nirman Nigam Limited (payable at Lucknow). This deposit shall be refunded to the firm upon the termination of the contract, provided that the work has been executed to a satisfactory standard. In the event that the firm fails to execute the work satisfactorily, the performance security deposit shall be forfeited by the Nigam.

**9. SLA Penalty Clause:-**

- It shall be the duty of the Chartered Accountants to maintain absolute confidentiality regarding financial information and data, and to discharge all responsibilities entrusted to them on behalf of the Nigam. In the event of any violation of this obligation, the contract/services of the firm shall be terminated without prior notice, and legal proceedings shall be initiated under applicable laws against the firm as well as chartered accountant appointed by the firm.

10. Any conditional Bid shall liable to be rejected without assigning any reason there off.

11. Nigam Headquarter reserves the right to reject any or all Bid without assigning any reason there off.

  
The image shows a handwritten signature in blue ink over a purple rectangular stamp. The stamp contains text in Hindi, which is partially obscured by the signature.

  
The image shows a handwritten signature in blue ink over a purple rectangular stamp. The stamp contains the text "अशोक कुमार सिंह" (Ashok Kumar Singh) and "वित्तीय परामर्शदाता" (Financial Consultant) in Hindi.