

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	19-06-2026 16:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	19-06-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Power
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	Northern Regional Power Committee Ministry Of Power
कार्यालय का नाम/Office Name	North
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	sunny.mann@nic.in
वस्तु श्रेणी /Item Category	Financial Audit Services - Review of Financial Statements, Audit report, Filing of ITR for FY 2025-26 and FY2026-27, Financial Reporting Framework; CAG Empaneled Audit or CA Firm
अनुबंध अवधि /Contract Period	2 Year(s) 1 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

**बिड विवरण/Bid Details**

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	63000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
6. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
7. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Financial Breakup Year-wise - [1780648677.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Price Breakup Format for the bidders to upload for providing break-up of overall project cost:[1780648706.pdf](#)

**Financial Audit Services - Review Of Financial Statements, Audit Report, Filing Of ITR For FY 2025-26 And FY2026-27, Financial Reporting Framework; CAG Empaneled Audit Or CA Firm ( 1 )**

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Scope of Work	Review of Financial Statements , Audit report , Filing of ITR for FY 2025-26 and FY2026-27 , Financial Reporting Framework
Type of Financial Audit Partner	CAG Empaneled Audit or CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements , Bank Transactions , Compliance with law & regulations
Type of Industries/Functions	Payables , Receivables , Cash and Bank Balance
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
<b>एडऑन /Addon(s)</b>	
Post Financial Audit Support	NA

## अतिरिक्त विशिष्टि दस्तावेज /Additional Specification Documents

### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Anish	110016,18-A, Shaheed Jeet Singh Marg, P O Hauz Khas, Opp Katwaria Sarai, New Delhi	Project / Lumpsum Based	N/A

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

#### 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy

of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.

8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में

भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

**Tender Document  
for  
Financial Audit Services for FY 2025-26 & FY 2026-27**

[Northern Regional Power Committee]  
[NRPC, 18-A, Shaheed Jeet Singh Marg, Katwaria Sarai, New Delhi-110016]

## **Chapter.1: INSTRUCTION TO BIDDER**

### **1.1 Bidding Process**

- 1.1.1 The Bidder shall submit the bids electronically, through GeM portal. Any document submitted through any other means shall not be considered as part of the Bid except for the Originals as asked for in this tender. Bidding shall follow the process of Single Packet Bid.

### **1.2 Bidding Document**

- 1.2.1 The Bidder is expected to examine all instructions, forms, terms and conditions, pre-qualification and technical requirements in the bidding documents. Failure to furnish any information required in the bid shall be treated as non-responsive and may result in the rejection of the bid.

### **1.3 Client's Right to Accept or Reject any Bid or all Bids**

- 1.3.1 The Client reserves the right to accept or reject any bid and/or annul the bidding process and/or reject all bids, without assigning any reason thereof, at any time prior to award of contract and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for the Client's action.

### **1.4 Bid Security Declaration**

Bidders shall sign and submit a Bid securing declaration on their firm's letter head accepting that if they withdraw or modify their Bids during the period of validity defined in the tender document, they will be suspended for the period of time specified in the tender document from being eligible to submit Bids for contracts with the entity that invited the Bids. Format is attached at **Annexure-I**.

### **1.5 Sub-Contracting**

- 1.5.1 The Successful Bidder shall not assign, in whole or in part, its obligations to perform under the contract, to other firm except with the Client's prior written consent.

## Chapter.2: Eligibility Criteria

### **2.1 Eligibility Criteria**

Invitation of Bid is open to eligible Bidders fulfilling the following:

- 2.1.1 Bidder shall have a valid PAN and GST Registration. Bidder Shall provide PAN and GST registration documents.
- 2.1.2 The firm should be registered with ICAI. Bidder shall provide documentary evidence.
- 2.1.3 The firm should be empanelled with CAG. Bidder shall provide documentary evidence.
- 2.1.4 Minimum average annual financial turnover of the bidder during last three financial years [ provide last three from FY 2022-23, 2023-24 and 2024-25] shall be at least 1 Lakh. Bidder shall provide documentary evidence. The Minimum Average Annual Turnover required is 1 Lakh. However, relaxed financial criteria shall apply to MSE and Startup bidders.
- 2.1.5 Bidder shall have at least 3 years of experience of similar services/works. Similar work(s) means that the firm should have conducted one Statutory/ Internal audit of any Government/Semi-Government organization/ Corporation/ PSUs. Bidder shall provide documentary evidence. MSE and Startup bidders shall be given relaxation.
- 2.1.6 Bidder shall have at least one functioning office in Delhi/NCR. Bidder shall provide documentary evidence.
- 2.1.7 Price of service for Second year can not be less than the Price of service for First year in Price breakup format.
- 2.1.8 Bidder shall provide Bid Security Declaration as per clause 1.8 of this document. Format is attached at **Annexure-I**.
- 2.1.9 The Bidder has not been blacklisted by any of the Government Organization(s)/Public Sector Undertaking(s) (PSUs). Bidder Shall Provide Undertaking on their Firm's letter head as per attached Format attached at **Annexure-II**.
- 2.1.10 Bidder Shall provide an undertaking on their Firm's letter head for acceptance of all term and conditions of this *Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27* as per format attached at **Annexure-III**.

## **Chapter.3: Payment Terms and Conditions**

### **3.1 Payment Terms and Conditions**

- 3.1.1 The payment shall be made only in Indian Rupees.
- 3.1.2 No advance payment shall be made.
- 3.1.3 The successful bidder shall submit the invoices (GeM as well as Seller) as per billing cycle along with supporting documents as per GeM contract.
- 3.1.4 Professional fee is inclusive of Professional fee taxes, Travelling charges, food charges and all other expenses.
- 3.1.5 Penalties as per the *SLA of GeM Contract*, if incurred during the period shall be applicable to be deducted from the payment of Invoice.

### **3.2 Taxes**

- 3.2.1 The Contractor shall be entirely responsible for all taxes and duties as per Government norms.
- 3.2.2 Client shall deduct any taxes, duties and any other statutory levies imposed by the Government on such charges as may arise from the implementation of the contract agreement.

## **Chapter.4: CONDITIONS OF CONTRACT**

### **4.1 Amendment of Contract**

- 4.1.1 No variation or modification of the terms of the Contract shall be made, except by written amendment signed by both the parties i.e., the Contractor and the Client.

### **4.2 Use of Bid Documents and Information**

- 4.2.1 The Contractor shall not, without the Client's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Client in connection therewith, to any person other than a person employed by the Contractor for the execution of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far, as may be necessary for purposes of such execution.
- 4.2.2 The Contractor shall not, without the Client's prior written consent, make use of any document or information provided by Client in tender document or otherwise except for purposes of executing contract, if any.

### **4.3 Termination of Contract**

- 4.3.1 The Client, without prejudice to any other remedy for breach of Contract, by giving 15 days written notice to the Contractor, may terminate this Contract in whole or in part, if the Contractor fails to perform any obligation(s) under the Contract.
- 4.3.2 The Client may at any time terminate the Contract by giving 15 days written notice to the Contractor, if the Contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Client.
- 4.3.3 No payment shall be made by the Client for the remaining period of Contract from the date of the termination of the contract.
- 4.3.4 In the event of the termination of this Contract for any reason, or in the event the Contractor is discharged of its obligations as per provisions of this Contract, all the amounts outstanding towards balance period under this Contract shall be payable by either party as due.
- 4.3.5 The client reserves the right to terminate the contract due to any failure on the part of the Contractor in discharging his obligations under the contract. The decision of the client about the failure on the part of the Contractor shall be final and binding on the Contractor. In the event of any failure on the part of the Contractor, client shall have the right, without any prejudice, to get the work done through any other alternate agency at the risk and cost of the Contractor. The additional cost including loss, if any, incurred by client will be recovered from the Contractor.

#### **4.4 Force Majeure**

- 4.4.1 The terms and conditions of the orders shall be subject to force majeure. Neither Contractor nor Client shall be considered in default of its obligation under this contract, if such performance is prevented or delayed because of war, hostilities, revolution, civil commotion, sabotage, strikes, lock outs, fires, floods, explosions, epidemics, accidents, freight embargoes on export or import to India, Acts of God, Acts of Government, shall one or both parties be prevented from fulfilling their actual obligations by the state of force majeure lasting continuously for a period of 3 months, the two parties shall consult each other regarding future implementation of the contract.
- 4.4.2 Contractor shall promptly notify the Client in writing of such conditions and the cause thereof within thirty days of occurrence of such event. Unless otherwise directed by the Client in writing, the contractor shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 4.4.3 If works are suspended by force majeure conditions lasting for more than two months, the Client shall have option to cancel the contract in whole or part thereof at his discretion.

#### **4.5 Governing Law and Disputes**

- 4.5.1 The Client and the Contractor shall make every effort to resolve amicably by direct informal negotiations, any disagreement or disputes, arising between them under or in connection with the Contract.
- 4.5.2 In case of any dispute relating to this contract which may arise during or after the execution of the contract, the case shall be referred to the arbitrator appointed by the Member Secretary, NRPC, whose decisions shall be final and binding on both the parties. The proceedings of the arbitration shall be carried out in New Delhi only.
- 4.5.3 All disputes and differences arising out or in connection with this tender/contract shall be subject to the exclusive jurisdiction of courts at New Delhi.

#### **4.6 Standards of Performance**

- 4.6.1 The Contractor shall perform the Services and carry out its obligations under the Contract with due diligence, efficiency and economy, in accordance with generally accepted techniques and practices used in the industry and with professional engineering and consulting standards recognized by international professional bodies and shall observe sound management, engineering practices. It shall employ prudent technical and engineering practices. It shall employ advanced technology and safe and effective equipment, machinery, material and methods. The Contractor shall always act, in respect of any matter relating to this Contract, as faithful advisors to the Client and shall, at all times, support and safeguard the Client's legitimate interests in any dealings with Third Parties.

#### **4.7 Corrupt and Fraudulent Practices**

- 4.7.1 The Client requires that Bidders/Contractor observe(s) the highest standard of ethics during the bidding process and during the execution of the Contract. In terms thereof, the Client:

4.7.1.1 shall reject the Bid of a Bidder including the successful Bidder if he determines that the Bidder/Contractor has engaged in corrupt or fraudulent or collusive or coercive, or undesirable or restrictive practices in competing for the award of Work in question.

4.7.1.2 shall declare a Bidder ineligible, either indefinitely or for a stated period of time, from participation in any tender or bidding process or for award of a contract/contracts or continuing with it after award if it, at any time, determines that the Bidder has engaged in “corrupt or “fraudulent” or “collusive” or “coercive” or undesirable or restrictive practices in competing for, or in participating the bidding process or in executing, the Contract.

#### **4.8 Change in Scope of Works**

4.8.1 This shall be governed by condition stipulated in GeM Contract.

#### **4.9 Other Terms and Conditions**

4.9.1 The Contractor shall make arrangement of the requisite documentation / maintenance of records etc. as required for processing the quarterly payment during the period of the Contract, which may be required by him for carrying out the maintenance. Contractor shall submit a copy of the document/maintenance records to the Client, as and when required for reference.

4.9.2 The Contractor shall employ all the personnel to the satisfaction of the Client. Any such person(s), not acceptable to the Client, shall immediately be replaced.

4.9.3 All the materials/tools & tackles required for the works under the scope of work shall be provided by the Bidder.

4.9.4 The Client shall not, in any way, be liable to make any payment, incur any expenditure or liable to any lawsuit in any court of law for any injury or death suffered by the Contractor’s staff during the Contract.

4.9.5 The client reserves the right to cancel the contract in case of breach of security regulations required to be observed by the Contractor. Any special precautions required to be taken by the Contractor shall be made known to him by the client as and when such necessity arises.

4.9.6 The contractor shall carry out the maintenance of the equipment as per OEM’s guidelines/ directions of officer in-charge and shall use only standard/ compatible/ equivalent components for replacements. The original specification/ characteristics/ features of the equipment shall not be changed without prior written permission of the Client.

#### **4.10 CLIENT’S ADDRESS:**

**Superintending Engineer (Services),  
Northern Regional Power Committee (NRPC),  
18-A, Shaheed Jeet Singh Marg, Katwaria Sarai, New Delhi – 110016.  
Phone: 011-26553023**

#### **4.11 PERIOD OF CONTRACT**

4.11.1 The period of this AMC Contract shall be as per GeM Contract.

4.11.2 During the entire period of the contract, no request for any increase in the rates on any account would be entertained and the performance of Contractor would be reviewed from time to time to ensure that it is to the entire satisfaction of the Client.

4.11.3 Period of the contract may be extended as per the provision stipulated in GeM contract.

**4.12 LOCATION(S) TO BE COVERED**

4.12.1 The contractor has to provide service at Client Location i.e.,

**Northern Regional Power Committee (NRPC), 18A, Shaheed Jeet Singh Marg, Katwaria Sarai, New Delhi - 110016.**

## **Chapter.5: Service Level Agreement and Penalties**

### **5.1 Service Level Agreement and Penalties**

- 5.1.1 Successful bidder shall provide details of dedicated Contact person responsible for contract management and complaint resolution on behalf of successful bidder.
- 5.1.2 Complaint can be lodged either telephonically or by email. Proper record is to be maintained by the successful bidder.
- 5.1.3 Successful bidder shall provide an escalation matrix for complaint resolution.
- 5.1.4 Service Level Agreement and Deductions/Penalties shall be as per SLA in GeM Contract.

## Chapter.6: Scope of Works

### 6.1 SCOPE OF WORK

- 6.1.1 Annual Financial audit of “NRPC Fund” account for FY 2025-26 and FY 2026-27 shall be completed within Statutory Timelines.
- 6.1.2 The Audit Report with the audit observations if any, shall be submitted in the office of NRPC, New Delhi immediately after the completion of entire audit.
- 6.1.3 Income Tax Return (ITR) filing for FY 2025-26 and FY 2026-27 of Northern Regional Power Committee (NRPC) within time limit as prescribed by CBDT.
- 6.1.4 Financial Consultancy service **on an as-and-when-required basis** during the contracted period.
- 6.1.5 The successful bidder shall follow all applicable Acts/ Government rules and regulations.

**Bid Security Declaration Form**

*[The Bidder shall fill in this Form in accordance with the instructions indicated.]*

Date: *[date (as day, month and year)]*

Bid Name: ***Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27***

Bid Number: **[ Insert Bid No.]**

To: ***Northern Regional Power Committee (NRPC),  
18-A, Shaheed Jeet Singh Marg, Katwaria Sarai, New Delhi-110016***

We, *[insert name of the Bidder]* understand that, according to bid conditions, Bids must be supported by a Bid-Security Declaration.

We the Bidder hereby declare that, if we are in breach of any of our obligation(s) under the bidding conditions as brought out below, our bids for any package whose originally scheduled date of bid opening / actual date of bid opening falls within 2 year reckoned from the date of issuance of communication to this effect by the Employer, shall be considered non-responsive:

- (1) If we withdraw our bid during the period of bid validity specified by us in the Bid Form; or
- (2) In case we do not withdraw the deviations proposed by us, if any, at the cost of withdrawal stated by us in the bid and/or accept the withdrawals/rectifications pursuant to the declaration/confirmation made by us in Attachment–Declaration of the Bid; or
- (3) If we, do not accept the corrections to arithmetical errors identified during preliminary evaluation of our bid; or
- (4) In any other case specifically provided for in Buyer Added Bid Specific ATC.

Name of the Bidder\* \_\_\_\_\_  
Name of the person duly authorized to sign the Bid on behalf of the Bidder\*\* \_\_\_\_\_  
Title of the person signing the bid \_\_\_\_\_  
Signature of the person named above \_\_\_\_\_

Date signed \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\*: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder.

\*\* : Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid.

*[Note: In case of a Joint Venture, the Bid-Security Declaration must be in the name of all members to the Joint Venture that submits the Bid.]*

**Non-Blacklisting Declaration**

*(To be submitted on the Bidder's Official Letterhead)*

To,  
Northern Regional Power Committee,  
18-A, Qutab Institutional Area, Shaheed Jeet Singh Marg,  
Opp. Katwaria Sarai, New Delhi-110 016

**Subject:** Undertaking Regarding Non-Blacklisting/Non-Debarment for *Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27* and GeM Bid No: **[Insert Bid Number]**

**Sir/Madam,**

In accordance with the provisions of Clause 2.1.6 of the subject bid, we, **M/s [Your Firm Name]**, having our registered office at **[Full Address of the Firm]**, do hereby solemnly declare and affirm the following:

1. That our firm has **not been blacklisted, debarred, or suspended** by any Government Organization (Central/State), Public Sector Undertaking (PSU), or any Autonomous Body as of the date of submission of this bid.
2. That there are no ongoing legal proceedings or investigations that would lead to such debarment or blacklisting.
3. That we understand that if this declaration is found to be false or incorrect at any stage, the Buyer/Department shall have the full right to disqualify our bid, forfeit the Security Deposit/EMD, and terminate the contract without any notice, in addition to taking legal action as per GeM GTC (General Terms and Conditions).

We further certify that all the information provided by us in this undertaking is true and correct to the best of our knowledge and belief.

**Yours Faithfully,**

**(Signature of Authorized Signatory)**

**Name:** [Insert Name]

**Designation:** [Insert Designation, e.g., Proprietor/Director]

**Date:** [Insert Date]

**Place:** [Insert Place]

**Company Seal/Stamp:**

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**Undertaking for Acceptance of Terms & Conditions**

*(To be submitted on the Bidder's Official Letterhead)*

**To,**  
**Northern Regional Power Committee,**  
**18-A, Qutab Institutional Area, Shaheed Jeet Singh Marg,**  
**Opp. Katwaria Sarai, New Delhi-110 016**

**Subject:** Acceptance of All Terms & Conditions of *Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27* (GeM Bid No: **[Insert Bid Number]**)

**Dear Sir/Madam,**

1. I/We, **M/s [Your Firm Name]**, have carefully read and examined the entire *Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27*, including all its sections, annexures, schedules, and the GeM General Terms and Conditions (GTC).
2. I/We hereby unconditionally accept all the terms and conditions mentioned in the tender document without any deviations or reservations.
3. I/We confirm that the prices quoted by us in the financial bid are inclusive of all taxes, duties, and levies as per the requirements of *Tender Document for Financial Audit Services for FY 2025-26 & FY 2026-27*.
4. I/We further certify that our firm will strictly adhere to the **Service Level Agreement (SLA)** and the penalty clauses as specified in the bid document.
5. In the event of any part of our bid being found to be inconsistent with the terms of the tender at any stage, I/we understand that our bid/contract may be summarily rejected or terminated.

**Yours Faithfully,**

**(Signature of Authorized Signatory)**

**Name:** [Insert Name]

**Designation:** [Insert Designation]

**Date:** [Insert Date]

**Place:** [Insert Place]

**Company Seal/Stamp:**

S.no.	Services	Price (incl. of all Taxes) (in INR)
1	Audit of NRPC Fund for FY 2025-26, Filing of Income Tax Return of NRPC for FY 2025-26 and Financial Consultancy during the first year on an as-and-when-required basis	
2	Audit of NRPC Fund for FY 2026-27, Filing of Income Tax Return of NRPC for FY 2026-27 and Financial Consultancy during the Second year on an as-and-when-required basis	
	Total=	

Note:- Price of services for Second year can not be less than price of service for first year.