

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	11-08-2026 16:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	11-08-2026 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Gujarat
विभाग का नाम / Department Name	General Administration Department Gujarat
संगठन का नाम / Organisation Name	Directorate Of Economics And Statistics
कार्यालय का नाम / Office Name	District Planning Office Devbhoomi Dwarka
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : dpo-coll-dbd@gujarat.gov.in Buyer Email id: dyacc-dpo-dbd@gujarat.gov.in
वस्तु श्रेणी / Item Category	Financial Audit Services - Audit report; CAG Empaneled Audit or CA Firm
अनुबंध अवधि / Contract Period	15 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Relaxation for Turnover	Yes Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Relaxation for Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	5000
Payment Timelines	Payments shall be made to the Seller within 15 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within $L-1+ 15\%$ (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
5. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within $L-1+ 15\%$ of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Financial Audit Services - Audit Report; CAG Empaneled Audit Or CA Firm (1)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Audit report
Type of Financial Audit Partner	CAG Empaneled Audit or CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements
Type of Industries/Functions	Operational & Administrative
Frequency of Progress Report	Monthly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Monthly
State	NA
District	NA
एडऑन /Addon(s)	
Post Financial Audit Support	NA

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Baraiya Zulekha	361305,A/2/12-13, 2nd Floor, Jilla Sevasadan, Lalpur Bypass, Khambhalia.	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**1. Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

Consortium: In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

5. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

6. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

8. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

9. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

10. **Purchase Preference (State)**

Bid reserved for MSE from the State of Bid Inviting Authority: Procurement under this bid is reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal. If the bidder wants to avail themselves of the reservation benefit, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible to participate in this bid. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility based on documentary evidence submitted, while evaluating the bid. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

11. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope

of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

જિલ્લા આયોજન કચેરી, દેવભૂમિ દ્વારકા ખાતે MPLADS યોજના અંતર્ગત જિલ્લાના હિસાબોના ઓડીટની કામગીરી માટે ઓડીટરની સેવાઓ પૂરી પાડવા અંગેની બીડની અગત્યની સુચનાઓ

(A) GeM પોર્ટલ પર ઓનલાઈન બીડ માટેની સુચના:-

1. જિલ્લા આયોજન કચેરી, દેવભૂમિ દ્વારકા ખાતે MPLADS યોજનાના હિસાબોનું ઓડીટ કરવા માટે સી.એ. ફર્મ/ઓડીટ ફર્મ મારફત ઓડિટરની સેવાઓ પુરી પાડવા અંગે રસ ધરાવતા ઇસમો/પેઢી/કંપની/એજન્સી પાસેથી GeM પોર્ટલ પર ઓનલાઈન બીડ મંગાવવામાં આવશે.
2. સી.એ. ફર્મ/ઓડીટ ફર્મ જિલ્લા આયોજન કચેરી ખાતે **MPLADS યોજના અંતર્ગત વર્ષ : ૨૦૨૩-૨૪નાં જિલ્લાના હિસાબોના ઓડીટની કામગીરી** કરવાની રહેશે.
3. ઓડીટની સાતત્યતા જળવાય રહે તે હેતુસર સી.એ. ફર્મ/ઓડીટ ફર્મની કામગીરી સંતોષકારક જણાયે આગામી બે નાણાકીય વર્ષ માટે અત્રેથી અલગ આદેશ કરી કરાર લંબાવવામાં આવશે.
4. બીડ ભરવામાં રસ ધરાવનાર તમામ પ્રકારના બીડર / સર્વિસ પ્રોવાઈડર **એજન્સીઓનું ફરજિયાત “ગુજરાત રાજ્ય”માં રજીસ્ટ્રેશન થયેલું હોવું જોઈએ.** ગુજરાત રાજ્ય સિવાયના અન્ય રાજ્યમાં રજીસ્ટ્રેશન થયેલ એજન્સી બીડમાં માન્ય રાખવામાં આવશે નહિ.
5. તમામ બીડરોએ ટેકનિકલ બીડ માટે શરતોમાં માંગ્યા મુજબના જરૂરી દસ્તાવેજો બીડમાં સાથે જ GeM પોર્ટલ પર ઓનલાઈન અપલોડ કરવાના રહેશે.
6. ઓડિટરની સેવાઓની લાયકાત સર્વિસ પ્રોવાઈડર / બીડર્સ એજન્સીએ સુનિશ્ચિત કરવાની રહેશે.

(B) GeM પોર્ટલ પર ટેકનિકલ બીડ માટે ઓનલાઈન અપલોડ કરવાના દસ્તાવેજો:-

તમામ દસ્તાવેજો સ્પષ્ટ વાંચી શકાય તે રીતે નીચે દર્શાવેલ ક્રમ પ્રમાણે ગોઠવી, સ્કેન કરી અધિકૃત વ્યક્તિની સહી સાથે અપલોડ કરવાના રહેશે.

1. ઓડીટરની સેવા પૂરી પાડનાર સી.એ. ફર્મ **CAG of India**ની પેનલમાં સમાવિષ્ટ છે. તે અંગેનું પ્રમાણપત્ર રજુ કરવાનું રહેશે.
2. બીડર / સર્વિસ પ્રોવાઈડર **એજન્સીનું રજીસ્ટ્રેશન ગુજરાત રાજ્યમાં નોંધાયેલ હોવા** અંગેનો આધાર GeM પોર્ટલ પર અપલોડ કરવાનો રહેશે. (દસ્તાવેજ પુરાવા સબમિટ કરવાના રહેશે)
3. બીડર / સર્વિસ પ્રોવાઈડર એજન્સી **સરકારી યોજનાઓના ઓડીટની કામગીરીનો ૩(ત્રણ) વર્ષનો અનુભવ** ધરાવતી એજન્સી હોવી જોઈએ. તે અંગેના જરૂરી દસ્તાવેજોની નકલ GeM પોર્ટલ પર અપલોડ કરવાની રહેશે.(સરકારશ્રીના વિભાગ / કચેરીઓમાં ઓડીટરની સેવા પૂરી પાડેલ હોય તેના વર્ક ઓર્ડર / પ્રમાણપત્રની નકલ)
4. બીડર / સર્વિસ પ્રોવાઈડર એજન્સીને આવકવેરા વિભાગ દ્વારા આપવામાં આવતા કાયમી ખાતા નંબર (**PAN Card/TAN Card**) સર્ટીફિકેટ GeM પોર્ટલ પર અપલોડ કરવાનું રહેશે.
5. બીડર / સર્વિસ પ્રોવાઈડર એજન્સીએ **GST રજીસ્ટ્રેશન સર્ટીફિકેટ** GeM પોર્ટલ પર અપલોડ કરવાનું રહેશે.
6. બીડર / સર્વિસ પ્રોવાઈડર એજન્સીના **વ્યવસાય વેરા રજીસ્ટ્રેશનની નકલ** GeM પોર્ટલ પર અપલોડ કરવાની રહેશે.
7. નિયત નમુના મુજબના **પરિશિષ્ટ-૧**માં સહી કરી GeM પોર્ટલ પર અપલોડ કરવાનું રહેશે.

નોંધ:

- ઉદ્દેશિત સિવાયના અપલોડ કરેલા દસ્તાવેજો અથવા અપ્રસ્તુત દસ્તાવેજોને ધ્યાને લેવામાં આવશે નહીં તથા તેવા બીડર / સર્વિસ પ્રોવાઈડર ગેરલાયક ઠરવાને પાત્ર રહેશે.

:: પરિશિષ્ટ – ૧ ::

1. સી.એ. ફર્મ/ઓડીટ ફર્મ દ્વારા જિલ્લા આયોજન કચેરી, દેવભૂમિ દ્વારકા ખાતે MPLADS યોજનાના હિસાબોનું ઓડીટ કરવાનું રહેશે.
2. સી.એ.ફર્મ / ઓડીટ ફર્મ દ્વારા થનારી ઓડીટની કામગીરી ભારત સરકારશ્રીની MPLADS યોજનાનાં માર્ગદર્શક સૂચનાઓને આધિન રહેશે.(MPLADS ની માર્ગદર્શક સૂચના <https://mplads.mospi.gov.in> પરથી મેળવી શકાશે.)
3. મહત્તમ રૂ.૫૦૦૦/- (અંકે રૂપિયા પાંચ હજાર પુરા) ની મર્યાદામાં બીડ ભરવાની રહેશે.
4. વર્ક ઓર્ડર આપ્યાની તારીખથી વધુમાં વધુ ૧૫ દિવસમાં ઓડીટ પૂર્ણ કરીને ભારત સરકારશ્રી દ્વારા નિયત ઓડીટ સર્ટિફિકેટ તથા ઓડીટ રિપોર્ટ બનાવીને જ(ચાર) નકલમાં અત્રે રજુ કરવાના રહેશે. (ઓડીટ સર્ટિફિકેટનો નિયત નમુનો Annexure - A આ સાથે સામેલ છે.)
5. ઉક્ત જે પુરાવા / દસ્તાવેજોની નકલોનો ઉલ્લેખ કરેલ છે તે તમામ પુરાવા / દસ્તાવેજો ઓનલાઈન રજુ કરવાના રહેશે. ઓનલાઈન રજુ કરેલ હશે તે જ પુરાવા / દસ્તાવેજો પૂર્વ લાયકાત માટે માન્ય ગણવામાં આવશે.
6. કોઈપણ જાતની શરતી બીડ રદ થવાને પાત્ર ગણાશે. આ બીડ અંગે જો કોઈ વાંધો/વિવાદ/તકરાર ઉપસ્થિત થાય તો તે અંગે જિલ્લા આયોજન અધિકારીશ્રી, દેવભૂમિ દ્વારકાનો નિર્ણય આખરી અને સર્વેને બંધનકર્તા રહેશે.
7. કોઈપણ બીડર / સર્વિસ પ્રોવાઈડર એજન્સીએ તેમનું બીડ નિયત સમયમાં ઓનલાઈન ભર્યા બાદ તેમનું બીડ ન ખોલવાની કે પરત લેવા માટેની લેખિત / મૌખિક રજુઆત માન્ય રાખવામાં આવશે નહિ.
8. કોઈપણ બીડર / સર્વિસ પ્રોવાઈડર એજન્સીને અત્રેથી બીડ અવોર્ડ થયા બાદ કોઈ પણ સંજોગોમા બીડર / સર્વિસ પ્રોવાઈડર એજન્સી દ્વારા બીડ રદ કરવાની રજુઆત ધ્યાને લેવામાં આવશે નહીં તેમજ આ આવી રજુઆત અન્વયે અત્રેથી નિયમાનુસારની કાર્યવાહી કરવામાં આવશે.
9. બીડર / સર્વિસ પ્રોવાઈડર એજન્સીએ બીડમાં ભરેલ ભાવો ઉપરાંત અન્ય કોઈ રકમ અત્રેથી એજન્સીને ચુકવવામાં આવશે નહિ. સી.એ. ઓડીટ એજન્સીને લાગુ પડતા કર / ઉપકરની કોઈ વધારાની રકમ અત્રેથી આપવામાં આવશે નહિ.
10. મંજૂર થયેલ બીડર / સર્વિસ પ્રોવાઈડર એજન્સી દ્વારા તેની પેઢી સિવાય અન્ય કોઈપણ પેઢી કે વ્યક્તિને પેટા ઈજારો આપી શકશે નહિ.
11. કરારમાં કોઈ જોગવાઈ હોય તેમ છતાં કોઈ પણ કારણો દર્શાવ્યા વગર સક્ષમ સત્તાધિકારીશ્રી/કરાર કરનાર અધિકારીશ્રી કરારનો અંત લાવી શકશે. આ રીતે રદ થયેલા કરારના બાકી સમયગાળાનું કોઈ વળતર આપવામાં આવશે નહિ. એ અંગે કોઈ તકરાર કરવાની રહેશે નહિ.
12. કોઈ વાંધો / વિવાદ / તકરાર અંગે કોઈપણ પ્રકારની કાનૂની કાર્યવાહી દેવભૂમિ દ્વારકા કોર્ટની હકુમતને આધિન રહેશે.
13. આ કરાર અંગે ન્યાયક્ષેત્ર દેવભૂમિ દ્વારકા જિલ્લો રહેશે.
14. આ કરારની કોઈપણ શરતભંગ થવાના કિસ્સામાં તાત્કાલિક ધોરણે અત્રેની કચેરી દ્વારા આ કરારનો અંત લાવી શકાશે.
15. સર્વિસ પ્રોવાઈડર દ્વારા પૂરા પાડવામાં આવેલ ઓડીટને લગતા વહીવટી કે નાણાકિય પ્રશ્નો અંગે આખરી નિર્ણય માન. કલેક્ટરશ્રી, દેવભૂમિ દ્વારકાનો રહેશે. તથા વહીવટી હિતમાં બીજી કોઈ જરૂરી શરતો નક્કી થાય તો તે એજન્સીને બંધનકર્તા રહેશે.
16. ઓડીટ સર્ટિફિકેટ તથા ઓડીટ રિપોર્ટ એમ બંને બાબતો સી.એ. ફર્મના લેટર પેડ/સહી સિકકા/સીલ સાથે ચાર નકલમાં આપવાના રહેશે.

સદર બીડ સાથેની ઉક્ત જણાવેલ મુજબની તમામ શરતો અને બોલીઓ મેં વાંચેલ છે અને તેનું ચુસ્તપણે પાલન કરવા અંગે અમો સહમત છીએ તે બદલ અમો નીચે સહી કરીને બાંહેધરી આપીએ છીએ.

તારીખ:

સ્થળ:

સહી / - (સ્ટેમ્પ સાથે)
(સહી કરનારનું નામ અને હોદ્દો)

Annexure - A

Format for Audit Certificate

(The Certificate shall be on the Auditing Firm's Letterhead clearly indicating Signature, Name, Address, telephone, fax, and email of the auditor(s) with seal)

Subject: Audit Certificate for the Financial Year ended on 31st March____(Year)

Name of the District Authority (DA): _____

Name of the State: _____

It is certified that we have audited the Balance Sheet and accounts for <purpose of account> of <Name of Agency> (CNA/SNA/DA) as on 31st March ____ (year) and receipt and payment, income and expenditure for the year ending 31st March (year) of Members of Parliament Local Area Development Scheme (MPLADS) from the book of accounts, records and other documents produced to us by the District Authority and the Implementing Agencies and a sample check of executed works (separately for the Development Funds and Administrative Funds) randomly selected from the e-SAKSHI portal pertaining to the district.

In our opinion and to the best of our knowledge and according to the explanations given to us and subject to our observations as detailed below, we report that:

1. The transactions undertaken through the e-SAKSHI portal for the MPLADS works under the jurisdiction of the above-mentioned District Authority (DA) have been carried out in compliance with the provisions of the MPLADS Guidelines and in accordance with the revised Fund Flow System implemented w.e.f. 01.04.2023
2. Administrative approvals and sanctions for MPLADS work were duly accorded by the DA before execution, in line with the applicable MPLADS guidelines 2023.
3. Transactions processed through the e-SAKSHI portal were verified at each stage by the IDA to ensure procedural and financial compliance.
4. The DA has maintained complete records, including supporting documents, tax invoices from vendors, for the works undertaken.
5. Tax invoices of projects under MPLADS are verified and found correct.
6. Payments to vendors/contractors were made strictly for duly sanctioned works and final payment is made to the vendor after completion of the project.

7. Asset Registers have been properly maintained by the DA in accordance with standard record-keeping norms.
8. TDS under the Goods and Services Tax (GST) has been appropriately deducted and deposited by the IA wherever applicable, and related returns have been filed within the statutory timelines.
9. TDS under the Income Tax Act has been correctly deducted on applicable payments by IA and remitted to the Central Government within the prescribed due dates.
10. The work status on e-SAKSHI portal has been updated as per the actual progress of the work.
11. Works for which the final payment have been released are marked as "Work Completed" on e-SAKSHI Portal.
12. Sanction and Expenditure of the Administrative Funds of DA has been done by the District Authority in accordance with MPLADS Guidelines 2023 and there is no case of diversion of funds and inadmissible items of expenditure.
13. Tax invoices in respect of Administrative Fund Expenditure of DA are verified and found correct.
14. The following Reports certified by the Competent Authority of the District Administration form part of the Audit Certificate:
 - i. Physical and Financial Progress Report for the year ending 31st March____(year)
 - ii. Cumulative Physical and financial progress report upto 31st March ____ (year).(In case of Lok Sabha MPs ,right from the inception and for Rajya Sabha MPs, for the period of their tenure)
 - iii. Physical and Financial details of works in Scheduled Caste/ Scheduled Tribe areas upto 31st March ____ (year):

Area	Physical (Number of Works		Financial (Cost of works)	
	Sanctioned	Completed	Sanctioned	Completed
SC Area				
ST Area				

15. There is no audit objection in so far as the said accounts audited by us (In case there is any pending audit objection and objections raised during the present audit, please furnish the details. In case of Audit objections indicated by the Chartered Accountant, the same shall be attached to this Certificate with seal and signature along with the comments of the concerned authorities on these audit observations)

16. All works undertaken by the Trusts/Societies under the MPLADS receiving funds under MPLADS in the year ending 31st March ____ (Year) have been audited and found to be in order.

This certificate is issued based on verification of relevant records, sanction orders, and data available on the e-SAKSHI portal, along with other statutory, administrative and financial documents maintained by the DA.

(Signature, Name, Address, telephone, fax, and email and UDIN of the auditor(s) with seal)